

# Memorandum



CITY OF DALLAS

DATE March 24, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – March 23, 2023**

In this week's issue of Taking Care of Business are the following topics:

## New Information

- Transformative Justice Infrastructure Fellowship
- 6<sup>th</sup> Annual North Texas Climate Symposium
- ForwardDallas LunchNLearn series
- Environmental Quality & Sustainability host the 6<sup>th</sup> Annual North Texas Climate Symposium
- International District Briefing to Congressional Delegation
- Code Cares Program for Dallas residents
- Responsible Giving Message Board for Code
- Contact the Director's Office – Sanitation Hotline

## Weekly Updates

- Convention and Event Services Weekly Event Report
- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
  - Street Outreach Update
  - H.A.R.T/eam Update
- Media Inquiries

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## [NEW INFORMATION](#)

### **[Transformative Justice Infrastructure Fellowship](#)**

The [Communities First Infrastructure Alliance](#), in partnership with the [Government Alliance on Race and Equity](#) (GARE) and PolicyLink, have selected Chief of Staff and Resilience Officer, Genesis Gavino to participate in 6-month Transformative Justice Infrastructure Fellowship alongside 17 other Fellows across the country. The Fellowship will support the cohort of infrastructure related public sector practitioners to work and learn as a group, offering strategic and holistic support to build capacity and support their leadership. In addition, it is specifically designed to enhance coordination for the equitable implementation of American Rescue Plan Act (ARPA), Infrastructure Investment and Jobs Act (IIJA), and Inflation Reduction Act (IRA) program funds across government and community-based organizations. Should you have any questions, please contact Genesis D. Gavino Chief of Staff and Resilience Officer at [genesis.gavino@dallas.gov](mailto:genesis.gavino@dallas.gov).

### **[6<sup>th</sup> Annual North Texas Climate Symposium](#)**

The Office of Environmental Quality & Sustainability will host the 6th Annual North Texas Climate Symposium at the LEED-certified Davidson-Gundy Alumni Center at the University of Texas at

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Dallas on Tuesday, March 28th from 9 a.m. to 4 p.m. The keynote speaker is Ms. Julie Hiromoto (HKS Principal & Director of Integration, ULI Sustainable Development Council member, and Environmental Commission member appointed by Mayor Eric Johnson).

This year's symposium, *Building Better for Climate: From the Ground Up*, will feature remarks from Council Member Jaynie Schultz, Kathryn Bazan, Chair of the Environmental Commission, and Carlos Evans, Director of the Office of Environmental Quality & Sustainability. The event will continue with a keynote conversation around climate change and breakout panels focused on brownfields, environmental justice, environmental health, and green buildings. Language interpretation services will be provided during the event. Light refreshments and lunch will be provided. To register, click [here](#). Should you have any questions or concerns, please contact Carlos Evans, Director of the office of Environmental Quality and Sustainability at [carlos.evans@dallas.gov](mailto:carlos.evans@dallas.gov).

### **ForwardDallas LunchNLearn series**

The ForwardDallas LunchNLearn series will begin this Friday, March 24 through May 30, 2023. The virtual series provides an opportunity for the public to learn and ask questions about specific land use topics in a casual environment. This Friday at noon, PUD and OEQS are partnering to discuss land use as it relates to environmental justice. Future LunchNLearn topics include: Missing Middle Housing, Transit Oriented Development (TOD) and Urban Design. Simultaneous Spanish interpretation will be provided. Register to attend at [bit.ly/forwarddallasevents](http://bit.ly/forwarddallasevents). Should you have any questions, please contact Lawrence Agu III, Chief Planner for Planning & Urban Design, at [lawrence.agu@dallas.gov](mailto:lawrence.agu@dallas.gov).

*LunchNLearn series: Virtual, 12-1 p.m.*

3/24 Environmental Justice  
4/4 Missing Middle Housing  
4/18 Urban Design  
5/16 Transit Oriented Development (TOD)  
5/30 Filling in the Gaps

### **International District Briefing to Congressional Delegation**

On April 3, the Office of Government Affairs in coordination with Social Impact Architects will brief the Dallas Congressional Delegation on the [Dallas International District](#). The Valley-View / Galleria area was once the hottest place to visit in Dallas. Now, with its official demolition on the horizon, staff is sharing the current state and future goals for this area. This is a great opportunity for our community leaders and representatives to learn more about the vision for the Dallas International District, a 450-acre area of North Dallas, that will become a vibrant, multicultural live-work-play-visit community anchored by an iconic 20 acre proposed park. The International District aims to celebrate, encourage, and inspire the diverse people and businesses of North Texas and build global cooperation at the municipal level by promoting cultural understanding and stimulating economic development between Dallas and its foreign counterparts. Should you wish to join this virtual briefing, please contact Victoria Moe, Sr. Government Affairs Manager, at [Victoria.moe@dallas.gov](mailto:Victoria.moe@dallas.gov).

### **Code Cares Program for Dallas residents**

The Department of Code Compliance completed a comprehensive Code Cares program on Saturday with Clean The Block and Keenlee Services. Code Cares was initiated to help Dallas

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residents maintain their property when they cannot with volunteer and community support. Code Cares assist residents who are seniors, disabled, or financially challenged with property maintenance. For more information contact, Eric Onyechefule, CCS Public Information Coordinator, [eric.onyechefule@dallas.gov](mailto:eric.onyechefule@dallas.gov).



### **Responsible Giving Message Board for Code**

Code Compliance Services has partnered with Office of Homeless Solutions to deploy a messaging board at the intersection of Frankford and the Tollway. The message displayed provides drivers with education regarding panhandling in the intersection. The board reminds drivers to “Give Responsibly to End Homelessness” and “Say No to Panhandlers”. Should you have any questions, please contact Elonda Chilton, Administrator for Code Compliance Services, at [elonda.chilton@dallas.gov](mailto:elonda.chilton@dallas.gov).



### **Code Compliance Automates Work Order System**

In an effort of continual improvement, Code Compliance Services has worked with its technology vendor to develop an automated work order system in Salesforce for the tracking, reporting, and processing of charges for work completed by its Nuisance Abatement and Finance Divisions. This interdivisional effort will streamline communication, increase efficiency and transparency, and enhance the ability for quality control measures, which is expected to reduce the number of disputed liens. Should you have any questions, please contact Jeremy Reed, Assistant Director for Code Compliance Services, [jeremy.reed@dallas.gov](mailto:jeremy.reed@dallas.gov).

### **Contact the Director’s Office – Sanitation Hotline**

To promote more direct engagement with customers, Sanitation has created a Director’s Office Hotline for residents to report unresolved garbage, recycle, or brush and bulky item collection issues. Sanitation customers are encouraged to report service issues initially through 311, either by phone, at Dallas.gov, or through the OurDallas app. If the matter is not resolved by Sanitation within the time period provided, customers may contact the Director’s Office by phone at (214) 670-3555, or by email at [SanitationDirector@dallas.gov](mailto:SanitationDirector@dallas.gov). Director’s Office staff will investigate and work with customers to resolve pending issues and will utilize feedback to improve normal customer service processes.

Hotline information has been shared with Sanitation customers through their website and social media accounts. Information graphics in English and Spanish are attached if you wish to share through your social media channels.

Should you have any questions or need additional information, please contact Cliff Gillespie, Interim Director of Sanitation, at [clifton.gillespie@dallas.gov](mailto:clifton.gillespie@dallas.gov).

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## **WEEKLY UPDATES**

### **Convention and Event Services Weekly Event Report**

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallas.gov](mailto:rosa.fleming@dallas.gov).

### **Office of Procurement Services New Opportunities**

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City’s [electronic bid portal](#):

<b>Opportunity No.</b>	<b>Opportunity Name</b>
CIZ23-PBW-3004	Street Construction Group 17-1104
CIZ23-PKR-3005	Anderson Bonner Park, New Playground
BD23-00021595	Emergency Generator Maintenance and Repairs
BJ23-00021671	Animal Feed for Dallas Police Department (Canine and Equine)

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We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Denita Lacking-Quinn, at [Denita.quinn@dallas.gov](mailto:Denita.quinn@dallas.gov) or call 214.670.5542.

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at [Danielle.thompson@dallas.gov](mailto:Danielle.thompson@dallas.gov).

### **Office of Homeless Solutions Updates**

#### **Street Outreach Update**

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward, is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

Please see the attached schedule for homeless encampment cleaning the week of March 20 through March 24, 2023. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows. We appreciate everyone's patience.

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at [Christine.Crossley@dallas.gov](mailto:Christine.Crossley@dallas.gov).

#### **H.A.R.T/eam Update**

Please see the attached overview for the H.A.R.T/eam's outreach services for the week of March 13 through March 19, 2023, and the encampment resolution schedule for March 20 through March 26, 2023.

#### **Media Inquiries**

As of March 20, 2023, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). For more information, contact Catherine Cuellar, [catherine.cuellar@dallas.gov](mailto:catherine.cuellar@dallas.gov).

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The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from March 14<sup>th</sup> – 20<sup>th</sup>. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at [dominique.artis@dallasfire.gov](mailto:dominique.artis@dallasfire.gov).

- Accident Kills One Teen and Two Horses
- Opioid Response Team
- Two Firefighters Injured During Two-Alarm Fire at Valley View Mall Site
- Severe Storm Causes Brief Spike in Weather-Related Calls
- Body Found Behind Home at Lake Ray Hubbard
- Woman Missing From Accident Site Found Dead

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.G. Broadnax  
City Manager

c: Tammy Palomino, Interim City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors



**City of Dallas**

**Convention and Event Services  
Weekly Events Report  
March 24, 2023**

<b>Event Type</b>	<b>Name</b>	<b>Dates</b>	<b>Location</b>	<b>District</b>
Special Event	TE 150: Light Years	3/24/2023	8500 Hillcrest Rd.	13
Special Event	Feed the Fire	3/24/2023	5750 E. Lovers Ln.	14
Special Event	AIDS Walk South Dallas	3/25/2023	2922 Martin Luther King Jr. Blvd.	7
Special Event	U & I Dash	3/25/2023	109 Continental Ave.	6
Special Event	Easter Egg Drop (at Dallas Executive Airport)	3/25/2023	5303 Challenger Dr.	3
Special Event	Big Climb Dallas (AKA Big D Climb)	3/25/2023	901 Main St.	14
Special Event	"Private Event"	3/25/2023	2821 Turtle Creek Blvd.	14
Special Event	Dallas Soul Food Fest	3/26/2023	801 Montgomery St.	2
Special Event	NCAA Women's Final Four National Championship	3/29/2023	2500 Victory Ave.	2, 14
Special Event	Long Run	3/30/2023	6116 Reiger Ave.	14
Special Event	NCAA Women's Final Four – Parking Street/Closures	3/31/2023	2500 Victory Ave.	2, 14
Special Event	NCAA Women's Final Four - Bounce	4/1/2023	1500 Marilla St.	2
Special Event	NCAA Women's Final Four – Super Saturday Concert	4/1/2023	208 S. Akard St.	2
Special Event	Rosemont Color Run	4/1/2023	1919 Stevens Forest Dr.	1
Special Event	Deep Ellum Outdoor Market #6	4/1/2023	100 – 199 N. Crowdus St.	2
Special Event	Burger Bash	4/1/2023	1414 N. Washington Ave.	14
Special Event	Fiesta Gala – For the Children	4/1/2023	7625 Cortland Ave.	2
Special Event	Bike and Rodeo Safety Day	4/1/2023	2222 Welborn St.	2
Special Event	Spring Fling	4/1/2023	2215 Warren Ave.	7
Special Event	Joppa Freeman's Town Association Earth Day	4/1/2023	7724 Carbondale St.	7
Special Event	March for Eternal Life 2023	4/2/2023	607 N. Saint Paul St.	14
Special Event	Raising Cane's Easter Egg Hunt	4/4/2023	401 N. Harwood St.	14
Special Event	St. Bernard of Clairvaux Catholic Parish – Good Friday Procession	4/7/2023	1404 Old Gate Ln.	9

**KBHCCD Schedule of Events**

KBHCC	Oddities & Curiosities Expo	3/24/2023	650 S. Akard St.	2
KBHCC	Code Compliance Services Employee Engagement Event	3/24/2023	650 S. Akard St.	2
KBHCC	Regional Sales Kick-Off Meeting	3/27/2023	650 S. Akard St.	2
KBHCC	Medtrade 2023	3/28/2023	650 S. Akard St.	2
KBHCC	NCAA Women's Final Four	3/30/2023	650 S. Akard St.	2
KBHCC	Lone Star Classic	4/1/2023	650 S. Akard St.	2

**City of Dallas  
Office of Homeless Solutions  
TCB Update – March 23, 2023**

**Encampment Resolution (Cleaning) Schedule  
March 20 – March 24, 2023**

LOCATION
400 River Front at I30
600 Riverfront at Woodall Rodgers
3200 Marvin D. Love at Kiest
200 R.L. Thornton at Colorado
3900 Marvin D. Love at Pentagon Pkwy
1940 N Central Service Rd NB
11550 Ferguson Rd
3939 N Central Expwy SB
1955 N Central Access Rd SB
1509 N Edgefield Ave
1097 Regal Row
11800 Josey Ln
11999 Webb Chapel Rd
Medical District
Lovers Ln at 75
11427 N Stemmons Serv Rd
11367 Reeder Rd
Spangler Rd at Manana Dr
1798 Oak Lawn Ave

**H.A.R.T/eam Outreach Services Performance Measurements  
March 13 – March 19, 2023**

Number of Service Request Closed within 10 days	9
Number of Service Request still open (pending closing)	10
Number of MCC's received for the week	9
Number of Encampments Visited	13
Number of Individuals Engaged	58
Number of HMIS Entered	0
Number of Panhandlers Engaged	5

**H.A.R.T/eam Encampment Resolution (Cleaning) Schedule  
March 20 – March 26, 2023**

Location
Inwood Rd at LBJ Fwy
19000 Marsh n



Dallas is growing and YOU can play a part in the future land use vision. Join us to learn about how Dallas uses land and ideas on how we can better use it in the future.

FRIDAY, MARCH 24 @ NOON - 1:00 P.M.  
**ENVIRONMENTAL JUSTICE**



**GUEST SPEAKERS**  
Andrea Gilles,  
Carlos Evans  
& Kathryn Bazan

TUESDAY, APRIL 4 @ NOON - 1:00 P.M.  
**MISSING MIDDLE HOUSING**



**GUEST SPEAKERS**  
Lindsay Jackson  
& Lawrence Agu III

TUESDAY, APRIL 18 @ NOON - 1:00 P.M.  
**URBAN DESIGN**



**GUEST SPEAKERS**  
Arturo del Castillo  
& Lawrence Agu III

TUESDAY, MAY 16 @ NOON - 1:00 P.M.  
**TRANSIT ORIENTED  
DEVELOPMENT (TOD)**



**GUEST SPEAKERS**  
Gray Parker  
& Arturo del Castillo

TUESDAY, MAY 30 @ NOON - 1:00 P.M.  
**FILLING IN THE GAPS**



**GUEST SPEAKERS**  
Asma Shaikh  
& Brian Price

Register at [bit.ly/forwarddallasevents](https://bit.ly/forwarddallasevents)

*Simultaneous translation will be provided.*

## SERIES LUNCH-N-LEARN

Planificando Dallas juntos



Dallas está creciendo y USTED puede desempeñar un papel en la visión futura del uso de la tierra. Únase a nosotros para aprender sobre cómo Dallas usa la tierra e ideas sobre cómo podemos usarla mejor en el futuro.

VIERNES 24 DE MARZO  
MEDIODÍA - 1:00 P.M.  
**JUSTICIA AMBIENTAL**



**INVITADOS ESPECIALES**  
Andrea Gilles,  
Carlos Evans  
y Kathryn Bazan

MARTES 4 DE ABRIL | MEDIODÍA - 1:00 P.M.  
**AUSENCIA DE VIVIENDA  
INTERMEDIA**



**INVITADOS ESPECIALES**  
Lindsay Jackson  
y Lawrence Agu III

MARTES 18 DE ABRIL | MEDIODÍA - 1:00 P.M.  
**DISEÑO URBANO**



**INVITADOS ESPECIALES**  
Arturo del Castillo  
y Lawrence Agu III

MARTES 16 DE MAYO | MEDIODÍA - 1:00 P.M.  
**DESARROLLO ORIENTADO  
AL TRÁNSITO (TOD)**



**INVITADOS ESPECIALES**  
Gray Parker  
y Arturo del Castillo

MARTES 30 DE MAYO | MEDIODÍA - 1:00 P.M.  
**LLENANDO LOS VACÍOS**



**INVITADOS ESPECIALES**  
Asma Shaikh  
y Brian Price

Regístrese en [bit.ly/forwarddallasevents](https://bit.ly/forwarddallasevents)

Se proporcionará traducción simultánea.