

Memorandum



CITY OF DALLAS

DATE January 27, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Permit Dashboard – Single Family New Construction Launches January 27, 2023**

At the request of the City Manager and in partnership with Development Services, Data Analytics and Business Intelligence created a public facing [Permit Dashboard for New Single-Family Construction](#) projects. The dashboard objectives are 1) to provide information to the City of Dallas residents about the permit process, 2) to provide transparency into some key permit related metrics and their trends over time and 3) to make an online tool for viewing permit data for the first time that will be refreshed once a month.

The dashboard shows the following metrics:

- permits created and issued
- median days to issue a permit
- permits in queue
- permit cycles
- other permit-related information

Definitions and additional information about the metrics can be seen by hovering over graphs and numbers.

The dashboard demonstrates that 1) in the recent months, the number of issued permits are almost double that of incoming permit applications, 2) in December 2022, of all initial departmental reviews completed, 82% met the initial departmental review performance goal of 15 days or less and 3) all the permits in queue, more than two thirds of them are currently with the applicant. Overall, the time to issue permits that required no applicant revisions was significantly less compared to permits that required one or more revisions.

The dashboard is expected to be updated the first week of every month. Currently, the dashboard displays data until December 2022 and will be updated next on the first week of February with January 2023 data.

Please contact Dr. Brita Andercheck, Chief Data Officer or Andrew Espinoza, Director of Development Services if you have questions.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager

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Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors