

Memorandum



CITY OF DALLAS

DATE November 4, 2022

TO Honorable Mayor and City Council

SUBJECT **November 9, 2022, City Council Agenda Item 22-2668: COVID-19 FEMA Public Assistance Reimbursements**

The Federal Emergency Management Agency authorized federal funding to eligible local governments of all areas affected by COVID-19 beginning on January 20, 2020, through July 1, 2022, at a federal cost share of 100%. While prior Council resolutions authorized spending US Treasury Coronavirus Relief Fund (CRF) and American Rescue Plan Act (ARPA) funds on various COVID-19 testing and vaccination projects, they did not authorize creation of a fund for recording any potential eligible FEMA Public Assistance reimbursements. Upcoming **agenda item 22-2668** rectifies that oversight and allows for proper financial transparency and separation between these federal programs.

Following a Tuesday 11/1/22 meeting between Budget Management Services, City Controller's Office and the Office of Emergency Management, it was determined a fund mechanism to receive and reconcile FEMA reimbursements related to the COVID-19 pandemic must be made prior to the close of the CRF performance period, ending 12/31/22. FEMA Public Assistance project expenses must be transferred out of the CRF and replaced with other identified eligible expenses to avoid forfeiting any unspent federal funds.

A handwritten signature in black ink that reads "Rocky Vaz".

Rocky Vaz
Director, Office of Emergency Management

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors