

Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **February 8, 2023 City Council FINAL Agenda – Additions/Revisions/Deletions Memorandum**

On January 27, 2023, a DRAFT City Council Agenda for February 8, 2023, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

Additions:

23. 23-210 Authorize a correction to Resolution No. 23-0201, previously approved on January 25, 2023 with Johnson Bros. Corporation, a Southland Company to revise the funding from 2023 Certificates of Obligation to 2017 General Obligation Bond Fund - Not to exceed \$49,982,822.75 - Financing: Street and Transportation (A) Fund (2017 General Obligation Bond Fund)
24. 23-484 A resolution commemorating the 50th anniversary of Roe v. Wade and affirming the city's support for abortion rights - Financing: No cost consideration to the City (via Councilmembers Bazaldua, Blackmon, Deputy Mayor Pro Tem Narvaez, Ridley, West)
25. 23-18 Authorize Supplemental Agreement No. 1, approved as to form by the City Attorney, to the service agreement with HR&A Advisors, Inc. for analytical, strategic and community planning consultant services to: **(1)** update the Scope of Services to include matters related to the implementation of the City of Dallas Economic Development Policy; **(2)** extend the term from January 1, 2023 to December 31, 2023; and **(3)** increase the overall contract amount by \$1,022,000.00, from \$1,296,000.00 to \$2,318,000.00 - Not to exceed \$1,022,000.00 - Financing: Public/Private Partnership Fund (\$114,800.00) and General Fund (\$907,200.00)

Revisions:

13. 23-234 Authorize a three-year cooperative purchasing agreement, with two one-year renewal options, for hardware, software maintenance, and support for the City's electronic data discovery system for the Department of Information and Technology Services with TEQSYS, Inc. through the Texas Department of

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Information Resources cooperative agreement - Not to exceed \$794,683.46 - Financing: Data Services Fund (subject to annual appropriations)
This item is being revised to update the M/WBE Information section. Please contact Joyce Williams, Director, Small Business Center Department, at 214-500-4217, for more information.

18. 23-304 Authorize a design-build services contract with Azteca Enterprises, ~~Inc.~~ [LLC](#) to provide ~~pre-design~~, pre-construction [services](#), architectural, ~~and~~ [engineering design](#), and construction services for the Reverchon Ballpark Restoration and Improvements Project located at 3505 Maple Avenue - Not to exceed \$4,964,832.00 - Financing: Capital Gifts, Donation, and Development Fund
This item is being revised to update Agenda Information Sheet and Resolution. Please contact John Jenkins, Director, Park & Recreation Department, at 214-670-4073, for more information.

Memorandums:

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memorandums is attached for more information.

5. 23-242 A resolution authorizing the preparation of plans and the payment of potential future costs and expenses for the issuances of **(1)** General Obligation Refunding and Improvement Bonds, Series 2023A in an amount not to exceed \$455,880,000; and **(2)** Combination Tax and Revenue Certificates of Obligation, Series 2023 in an amount not to exceed \$61,500,000 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future costs) [The Government Performance and Financial Management Committee was briefed by memorandum regarding this matter on January 23, 2023.](#)
6. 23-243 A resolution of the City Council of the City of Dallas, Texas **(1)** authorizing the publication of Notice of Intention to Issue Certificates of Obligation; **(2)** approving the preparation of a preliminary official statement and a Notice of Sale; and **(3)** providing for the effective date thereof - Financing: This action has no cost consideration to the City (see Fiscal Information) [The Government Performance and Financial Management Committee was briefed by memorandum regarding this matter on January 23, 2023.](#)
7. 23-308 Authorize the Dallas Public Facility Corporation to acquire, develop, and own Singleton Highline, a mixed-income, multifamily development to be located at 2901 Borger (Project) and enter into a seventy-five-year lease agreement with Urban Genesis, LLC, or its affiliate, for the development of the Project - Estimated Revenue Foregone: General Funds \$300,623.00 (15 Years of Estimated Taxes) [The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on January 23, 2023.](#)

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25. 23-18 Authorize Supplemental Agreement No. 1, approved as to form by the City Attorney, to the service agreement with HR&A Advisors, Inc. for analytical, strategic and community planning consultant services to: **(1)** update the Scope of Services to include matters related to the implementation of the City of Dallas Economic Development Policy; **(2)** extend the term from January 1, 2023 to December 31, 2023; and **(3)** increase the overall contract amount by \$1,022,000.00, from \$1,296,000.00 to \$2,318,000.00 - Not to exceed \$1,022,000.00 - Financing: Public/Private Partnership Fund (\$114,800.00) and General Fund (\$907,200.00) [The Economic Development Committee was briefed by memorandum regarding this matter on January 9, 2023.](#)

[City Council was briefed by memorandum regarding this matter on February 3, 2023.](#)

Please feel free to reach out to me or Kimberly Bizer Tolbert, Deputy City Manager if you have questions or should you require additional information at this time.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Planned Call Center System Outage**

On Friday, February 10, 2023, the City's 24/7 call centers for 311 and Aviation will be unavailable from approximately 10:00 pm to 2:00 am due to a planned maintenance outage. The ITS Enterprise Network team will be replacing a failed distribution switch as well as upgrading the failover device to mitigate the risk of unplanned outages caused by non-resilient infrastructure. Due to the nature of the replacement process, it is not possible to perform a non-disruptive transfer to the new devices, necessitating this short outage. The previous attempt to replace this switch was not successful and ITS is working diligently with AT&T to ensure completion during this timeframe.

During the maintenance window, network connectivity to servers, applications and services residing on the virtual environment AND connected to the affected network switches will be unreachable until connectivity is re-established. Internet access may also be impacted temporarily during this maintenance period.

Public Safety CAD systems will not be impacted during this planned outage.

During the scheduled outage, residents will experience a busy signal when calling the 311 or Aviation call center. Residents experiencing urgent 311 requests related to water main breaks or pipe breaks will be directed to call 911 during the outage. Alerts will be placed on the OurDallas mobile app, the City's website, and social media platforms notifying 311 users of the scheduled outage. The Aviation department has been advised and acknowledged the scheduled work.

Once installed, the new network distribution switches will provide:

- Redundancy between replaced switches and automatic failover in the event of a hardware failure
- Performance improvements of next generation hardware (replacing 10+ year old devices)
- Advanced monitoring to alert of pending issues

Phone calls to the 311 or Aviation call center will be restored after all required system testing is complete, which is expected to be completed by midnight.

Internal communication will be sent out a week before, a day before, and the day of to all departments.

DATE February 3, 2023

SUBJECT **Planned Call Center System Outage**

If you have any questions or need additional information, please contact Bill Zielinski, Chief Information Officer, or Daisy Fast, Director 311 Customer Service.



Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
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CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Rescheduled—Dallas Housing Policy 2033 Briefing**

Summary

Ongoing inclement weather has led to the Dallas Housing Policy 2033 briefing being postponed. The new briefing date is set for March 1, 2023, and the item will be considered at the March 8, 2023 City Council Agenda meeting.

Background

Staff was prepared to brief the City Council on the proposed Dallas Housing Policy 2033 on Wednesday, February 1, 2023. Staff has been actively meeting with individual council members and community stakeholders to gather feedback. However, due to inclement weather conditions, the schedule had to be changed. Given this change, staff will be reaching out to your offices to schedule meetings as well as meeting with community stakeholders to discuss the upcoming briefing and gather remaining comments and feedback ahead of March 1, 2023.

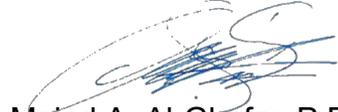
The draft policy document, Dallas Housing Policy 2033, will be shared with the City Council on Friday, February 17, 2023. A critical companion piece where programs, corporations, compliance, and funding resources are maintained which is the Dallas Housing Resource Catalog, will be briefed to the Housing and Homelessness Solutions Committee on Monday, February 27, 2023. Both documents will be on the March 8, 2023, agenda for City Council consideration.

The table below provides a recap of critical dates and milestones related to the Dallas Housing Policy 2033.

Milestone	Date
Presented to Housing and Homelessness Solutions Committee	December 13, 2022
Release Draft Policy	February 17, 2023
Dallas Housing Resource Catalog Briefing at Housing and Homelessness Solutions Committee	February 27, 2023
Dallas Housing Policy 2033 Briefing at City Council	March 1, 2023
Dallas Housing Policy 2033 and Dallas Housing Resource Catalog Agenda Items	March 8, 2023

DATE February 3, 2023
SUBJECT Rescheduled—Dallas Housing Policy 2033 Briefing

Should you have questions or comments please contact David Noguera at david.noguera@dallas.gov or (214) 670-3619.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
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CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Extension of City of Dallas Contract with HR&A Advisors, Inc.**

On February 8, 2023, City Council will consider an item to approve a one-year supplemental agreement with HR&A Advisors (HR&A) to further implement the Economic Development Policy (Policy). As a follow-up to a request from the January 9, 2023 Special Called Economic Development Committee meeting when discussing this item, the proposed scope of work for HR&A Advisors is attached to this memorandum and a brief overview is provided below.

There are six (6) proposed deliverables that HR&A will undertake with executive staff leadership and assigned departmental leads including:

1. **Historic Preservation Policy Implementation** – HR&A will assist with the design and implementation of an equitable historic preservation program by collaborating with staff and stakeholders to identify ordinances for adoption and amendment; conduct inclusive engagement to ensure a strategic plan meets community needs; work with the Office of Historic Preservation (OHP) on the solicitation of a historic preservation consultant; and to design and oversee an equitable and inclusive community engagement strategy to inform the historic resource surveys, historic context statements, and OHP strategic plan.
2. **Economic Development Incentives Policy Implementation** – Following Policy adoption, our third-party firm, HR&A, in alignment with the Office of Economic Development (OED) will the development of reports and dashboards to provide transparency and track outcomes with the drafting of information and marketing materials related to the Policy.
3. **Community Development Unit Planning & Launch Support** - HR&A will support the planning and creation of the forthcoming Community Development Unit being created within the City Manager's Office (CMO) by facilitating conversations to establish a clear mission, function, organizational structure, and developing a strategic plan and deliverables.
4. **Equitable Budgeting/Bonding Advisory** – In close collaboration with staff, HR&A will support the effort of updating the budgeting and bonding process in an effort to dissolve barriers to equitable economic development and carrying the vision of both the Economic Development Policy (EDP) and Racial Equity Policy (REP).
5. **Small Business Center Roadmap** – As a key driver for the City's efforts to grow a strong workforce and a vibrant small business ecosystem, each of which are essential to growing an equitable economy, the SBC will continue to work with HR&A by assisting it to develop an implementation roadmap that leverages existing strategies to foster the

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SUBJECT **Extension of City of Dallas Contract with HR&A Advisors, Inc.**

growth of entrepreneurs and M/WBE small businesses, upskill and develop the City's workforce and reduce barriers to workforce entry for historically marginalized communities.

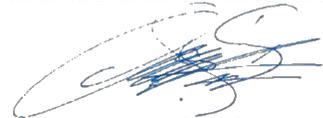
- Ongoing Strategic Advisory and Engagement** - HR&A will continue to provide expertise to the CMO particularly focused on systems, initiatives, partnerships, and staff roles that will improve how departments work together, serve the community, and provide services efficiently and aligned with the state of the market. HR&A will engage regularly with executive, departmental, and elected leadership to share progress and identify additional internal or staff augmentation needs.

The term of the extension is January 1, 2023 – December 31, 2023. Total cost of the contract extension will not exceed \$1,022,000.00.

Should you have any questions relating to the **Historic Preservation Implementation** please contact Julia Ryan, Interim Director, Office of Historic Preservation at julia.ryan@dallas.gov or at (214) 670-5404. For questions on the **Incentives Policy Implementation** please contact Robin Bentley, Director, Office of Economic Development at robin.bentley@dallas.gov or at (214) 671-9942.

For questions relating to the **Equitable Budgeting/Bonding Advisory** please contact Dr. Robert Perez, Assistant City Manager, at (214) 948-4380. or at robert.perez@dallas.gov. For questions on the **Small Business Center Roadmap** please contact Kimberly Bizer Tolbert, Deputy City Manager at (214) 670-1399 or at k.bizortolbert@dallas.gov.

For questions on the **Community Development Unit Planning & Launch Support** or **Ongoing Strategic Advisory and Engagement** please contact me at majed.alghafry@dallas.gov or at (214) 670-1875. Additionally, I will be available to meet with Council Members to discuss the contract in detail if they so desire.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

[Attached: HR&A Advisors, Inc. Scope of Services]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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SCOPE OF SERVICES

HR&A Advisors, Inc. (HR&A) proposes to undertake the following work streams and complete the following deliverables in 2023. Prior to kicking off each work stream, HR&A will work with executive staff leadership to document a more detailed description of tasks, milestones, deliverables, and deadlines.

Deliverable Framework #1: Historic Preservation Policy Implementation

Executive Team Lead – CM Broadnax & ACM Al-Ghafry

Departmental Lead – Julia Ryan, Director of Planning and Urban Design and to-be-appointed historic preservation lead

Timing - initiate in January 2023, and will take 1 year to complete

In mid-2022, due to ongoing stakeholder engagement, historic preservation emerged as a barrier to achieving equitable economic development under the Economic Development Policy (EDP) and the Racial Equity Policy (REP). At the Executive Team's direction, HR&A conducted internal and external engagement and policy development culminating in drafting the City's first-ever Historic Preservation Policy. In 2023, HR&A proposes to continue to assist the CMO and the Office of Historic Preservation (OHP) to design and implement an equitable historic preservation program as follows:

- Collaborating with staff and stakeholders to identify ordinances for adoption and amendment to streamline services to residents and increase the inclusivity of criteria for historic significance and Landmark Commissioner appointment.
- Assisting the OHP lead to conduct inclusive engagement to ensure a strategic plan that meets community needs.
- Working with OHP lead on the solicitation of a historic preservation consultant to conduct inclusive historic resource surveys and develop historic context statements, including assisting to draft a Request for Proposal and participating in interviews.
- Designing and overseeing an equitable and inclusive community engagement strategy, in close collaboration with community-based organizations and the historic preservation consultant, to inform the historic resource surveys, historic context statements, and OHP strategic plan.

Deliverable Framework #2: Economic Development Incentives Policy Implementation

Executive Team Lead – ACM Al-Ghafry

Departmental Lead – Robin Bentley, Director of Office of Economic Development

Timing - likely early 2023 for 6 months

Since early 2022, HR&A has worked closely with the Office of Economic Development (OED) to revamp the City's Incentives Policy (Policy), with a focus on providing access and opportunity for small and Minority and Women-Owned Business Enterprise (MWBE) developers and catalyzing investment in Southern Dallas in alignment with the EDP. Following Policy adoption, HR&A will support the OED on two important aspects of the Policy:

- Supporting the development of reports and dashboards to provide transparency and track outcomes.
- Supporting the drafting of informational and marketing materials related to the Incentives Policy.

Deliverable Framework #3: Community Development Unit Planning & Launch Support

Executive Team Lead – CM Broadnax

Departmental Lead – to-be-assigned by City Manager prior to initiation

Timing – Begin February 2023, and will take 6 months to complete

The EDP and REP include interdepartmental mandates that necessitate an interdepartmental resource for staff to complement their department-specific, technical expertise and services. Staff have requested this assistance for increased transparency, accountability, problem solving, practical solutions, and collaboration.

Therefore, to meet these needs, HR&A will support the planning and creation of the forthcoming Community Development Unit (Unit) being created within the City Manager’s Office. These dedicated staffers, knowledgeable about each Council district, will work across departments to implement innovative approaches to public administration and public policy. The Unit will support community engagement and communications for departmental policies and initiatives; communicate with departments and the community on behalf of City Council districts; manage the launch of innovative tools and services; identify and deliver catalytic real estate and economic development projects while aligning with the OED and the Economic Development Corporation (EDC) and offer additional ad hoc strategic policy and program design services to departments. As this CMO team is formed and leadership is identified, HR&A will support the Unit by facilitating conversations to establish a clear mission, function, organizational structure and, subsequently, developing a strategic plan and deliverables for the Unit.

Deliverable Framework #4: Equitable Budgeting/Bonding Advisory

Executive Team Lead – CM Broadnax

Departmental Lead – Adriana Castaneda, Director of Office of Bond and Construction Management

Timing - beginning early 2023 and ongoing for 1 year

During the transition year, staff identified that updating the budgeting and bonding process was a logical next step in dissolving barriers to equitable economic development and carrying the vision of both the EDP and the REP forward. HR&A will support this effort in close collaboration with staff, reviewing the existing programs and processes and subsequently designing recommendations for amendment or adoption by City Council, likely informing, in a coordinated way, both the 2024 budgeting process and next GO bond. This includes working with staff and elected officials to define priority programs and budget, implementing a comprehensive “priority based” funding matrix utilizing priority-based budgeting for all projects and propositions, engaging with the community to ensure “need” overrides “loud noises” in planning for future projects, especially in

Southern Dallas, and creating a matrix of priorities and funding distribution.

Deliverable Framework #5: Dallas Small Business and Workforce Growth Roadmap

Executive Team Lead – DCM Tolbert

Departmental Lead – Joyce Williams, Director of Small Business Center

Timing – beginning February or March for ~6 months

As a key driver for the City's efforts to grow a strong workforce and a vibrant small business ecosystem, each of which are essential to growing an equitable economy, the SBC will continue to work with HR&A by assisting it to develop an implementation roadmap that leverages existing strategies to foster the growth of entrepreneurs and M/WBE small businesses, upskill and develop the City's workforce and reduce barriers to workforce entry for historically marginalized communities. In each of these areas, HR&A will:

1. Assess the existing toolkit to evaluate how existing programs function and identify the need for additional economic development policy and opportunities to better align and coordinate SBC efforts to support workforce development.
2. Develop strategies for impact by hosting internal and external stakeholder conversations. Based on these conversations, HR&A will recommend tailored strategies for the City in its role as a convener, employer, or funder.
3. Create operational roadmaps that include concrete, actionable steps to implement HR&A recommendations. The roadmap will include clear agency mandates, identify responsible personnel, and identify the optimal structure for the SBA to execute its work, as well as metrics by which to evaluate its success.

Deliverable Framework #6: Ongoing Strategic Advisory and Engagement

Executive Team Lead – CM Broadnax & ACM Al-Ghafry

Departmental Lead – None

Timing - Ongoing during 2023 for the duration of the contract

HR&A will continue to provide expertise to the Office of the City Manager and OED, particularly focused on systems, initiatives, partnerships, and staff roles that will improve how departments work together, service the community, and provide services efficiently and aligned with the state of the market. HR&A will engage regularly with executive, departmental, and elected leadership to share progress, identify additional internal or staff augmentation needs, and share progress.

TEAM & BUDGET

Over 15 members of the HR&A team in Dallas and across the country contributed substantively to supporting the City of Dallas during the current 18-month engagement. In 2023, the HR&A team will continue to be led by Andrea Batista Schlesinger as Partner-in-Charge, alongside Aaron Abelson as Project Manager, and Taylor Kay as Deputy Project Manager. HR&A will continue to draw on the expertise and resources of the firm to ensure the highest quality of service to the City of Dallas.

The economic development advisory services would continue for the period January 1 - December 31, 2023. The work will focus on the specified tasks outlined above. HR&A will meet with and report to the Office of the City Manager and OED on a recurring basis and anticipate continued engagement with staff and leadership from several City Departments and community-based organizations, as well as City Council Members.

Location and Meetings

HR&A's Dallas office is in the East Quarter, five minutes from City Hall. Expectations for this work will involve a variety of in-person, virtual, and hybrid meetings. Following any COVID-19 restrictions or protocols, HR&A will have Dallas office employees and leadership present to attend meetings at City Hall. Andrea Batista Schlesinger and other HR&A employees not located in Dallas will be available to travel regularly as needed.

Budget

HR&A anticipates that the work described above will require the same level of effort of our original contract original contract, totaling \$1,022,000.00. HR&A will submit itemized monthly billings for the scope of work performed during the period of January 1, 2023 to December 31, 2023. This is inclusive of necessary costs for data and travel. HR&A will provide the fixed-fee monthly invoice for services rendered following the completion of each month. HR&A is prepared to agree to the same contract terms adopted within the existing contract.

HR&A anticipates the additional services of subconsultants being necessary to complete the scope above, fees for which are not included in this fee and would only be pursued with the express authorization of the City Manager.

Memorandum



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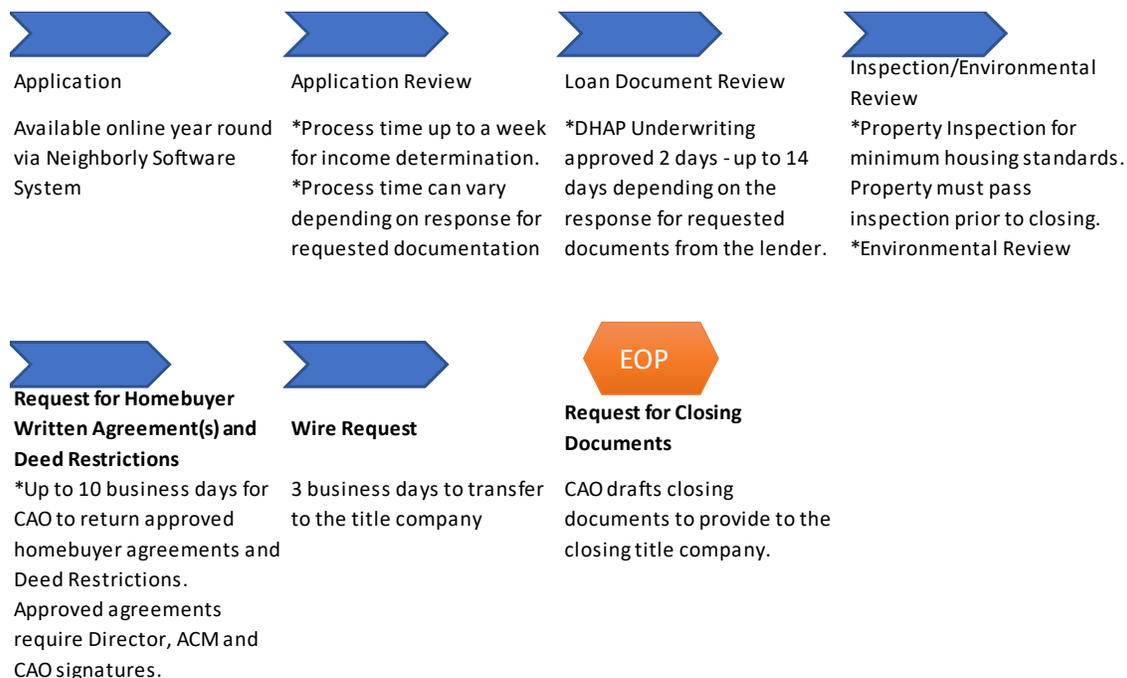
TO Honorable Mayor and Members of the City Council

SUBJECT **Further Clarification of the Amendment to the Dallas Homebuyer Assistance Program (DHAP) to expand to include a third program, the Anti-Displacement Homebuyer Assistance Program (DHAP 10), Adjust Underwriting Criteria, and Increase Funding**

On January 23, 2023 the Department of Housing & Neighborhood Revitalization briefed the Housing and Homelessness Solutions Committee. This memo provides answers to questions raised relating to the Dallas Homebuyer Assistance Program (DHAP) and Low-Income Housing Tax Credit (LIHTC), as well as addressing additional questions from a subsequent email.

Question 1: How do we address the lag time for DHAP approval? Explain the process.

A process graphic of the entire process is provided below. When a DHAP prequalified applicant has an executed sales contract and an approved primary mortgage loan, mortgage lenders will submit the required loan documents to City staff to review and underwrite to determine the amount of assistance to provide. Upon determination of the gap funding and other program requirements, DHAP funding is approved upon full execution of the homebuyer written agreement(s).



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Question 2: Who is the targeted applicant for DHAP? How many households can we serve?

DHAP targets applicants with household incomes at or below 120% of the area median income (AMI). There are 3 components of the program to include the expanded Anti-Displacement Homebuyer Assistance Program:

1. The Traditional DHAP serves households with incomes at or below 80% AMI.
2. Targeted Incentives Program, available to DHAP applicants who provide public service in fields of education and library services, healthcare, and protective services to include law enforcement and fire must have incomes between 80% - 120% AMI.
3. The Anti-Displacement Homebuyer Assistance Program (DHAP 10) requires household incomes between 50% - 120% AMI. DHAP applicants must be a current resident of Dallas with at least 10 years of residency within the city limit. The 10-year residency requirement does not have to be consecutive. Current funding of \$800,000 in federal funds, \$254,000 in general funds, and \$1,000,000 in equity plan funds can serve up to 40 households.

Question 3: How will we determine that a Dallas homebuyer is at risk of leaving the City?

Homebuyers are buying in other surrounding counties and cities more often than in Dallas. Recent homebuyer analysis show that Kaufman County is the fastest growing county in North Texas due to affordability. With the increase of DHAP funding to \$50,000 and the increase in the housing expense ratio to 35%, this will assist homebuyers with incomes up to 120% AMI to qualify for homes that are priced at the medium sales price for Dallas, positioning Dallas as a place that people can buy an affordable home.

Question 4: How do we ensure 9% competitive housing tax credit developments do not contribute to blight towards the end of the useful life of the property?

The City does not typically enter into a contract with developers seeking 9% competitive housing tax credits (9% HTC), so the City does not have any ability to enforce property maintenance standards above and beyond existing code requirements. However, the 9% HTC program administered by the Texas Department of Housing & Community Affairs has maintenance standards and requirements for replacement reserves to fund ongoing maintenance of the property.

Question 5: How do applicants qualify for DHAP?

Applicants can submit an application on our website, www.dallascityhall.com/DHAP. The website provides steps on how to apply and staff is available to answer questions about the program.

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Question 6: Do DHAP applicants need a Social Security Number (SSN) or can an Individual Taxpayer Identification Number (ITIN) work?

DHAP applicants are required to be U.S. Citizens, permanent residents or have approved immigration status and possess a valid social security card including applicants who have received their employment authorization card (I-766).

ITIN loans typically require higher down payments as much as 20% and higher interest rates above the prevailing market rates, which can make the home purchase unaffordable.

Question 7: Is there a targeted area for DHAP applicants to purchase?

The program applies for any property citywide. Additional funding is available to purchase properties located in high opportunity areas. (Areas with poverty rates 20% or less.)

Question 8: Is there a purchase price cap for DHAP?

The DHAP and Targeted Incentive programs use federal funds and the HOME Investment Partnerships Program (HOME) value limits, which currently sets the cap at \$271,000 for both. With the proposed changes in the Targeted Incentive Program and the expansion to include the Anti-Displacement Program, the sales price will be determined by the lender qualifying income and credit with the housing payment not to exceed 35% of the monthly gross income.

Question 9: Does the DHAP loan have to be repaid?

Yes, if the homebuyer defaults on the loan. The assistance is a deferred forgivable loan, with forgiveness prorated annually based on the affordability terms of the loan. Partial payment is due upon sale/lease of the property prior to meeting the affordability period.

Question 10: Does the DHAP applicant have to live in the property for a certain amount of time?

Yes. There is an affordability period based on the amount of the loan: Under \$15K is 5 years, \$15K - \$40K is ten years, more than \$40K is 15 years.

Question 11: Does the DHAP applicant have to participate in any first-time home buyer programs?

DHAP applicants do not have to be a first-time homebuyer. However, they are required to take 8 hours of homebuyer education from a U.S. Department of Housing and Urban Development (HUD) certified counseling agency.

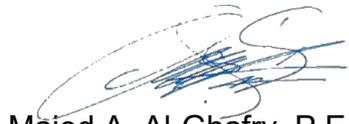
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Marketing

Marketing for DHAP will include collaboration with the Communications, Outreach, and Marketing Department for communications with City Employees, Dallas Police Department (DPD) recruitment team, Dallas Fire and Rescue (DFR) recruitment team, mortgage lending partners, realtors and other DHAP business relationships to include Community Development Corporations.

Should you have any questions please contact David Noguera, Director of Housing & Neighborhood Revitalization at david.noguera@dallas.gov (214) 670-5988.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Update on State of Southern Dallas Loose Dog Population**

Dallas Animal Services (DAS) has received an overview of a new report by the privately funded Southern Dallas Spay Neuter Surge outlining reductions in the Southern Dallas loose dog population. The Spay Neuter Surge ended in October 2022 after offering sustained outreach, marketing, free spay neuter surgeries and community events in conjunction with SPCA of Texas and Spay Neuter Network for nearly six years.

Measuring progress since the seminal 2016 Boston Consulting Group (BCG) report on the state of loose dogs in Southern Dallas, the Jan Rees-Jones Foundation funded a follow up report in 2022 with JBJ Management. The report determined that the Spay Neuter Surge and improved Field operations by DAS resulted in a 58% decrease in loose dogs in Southern Dallas in 2022 than in 2016.

The Spay Neuter Surge, a public-private collaboration, ended in October 2022 after providing free spay neuter services to City of Dallas animals in 23 zip codes in conjunction with SPCA of Texas and Spay Neuter Network for nearly six years. Over its duration, 68,000 dogs were altered and provided core vaccinations and microchips.

Since becoming its own department in 2017, DAS has transformed operations by restructuring the Field unit, emphasizing on lost pet return to owner, and launching innovative programs like the Fix It Ticket Program. This program allows Southern Dallas residents to have non-compliance citation fees waived if they come into compliance promptly. DAS is internally funding free spay/neuter, rabies vaccination, and microchipping services from SNN in the wake of the Surge to ensure that cost would not be a barrier to participation.

DAS is proud to report that fiscal year-to-date, loose and loose owned dog bites have dropped 20% compared to last year. Based on this trend, and the revelations of this report, DAS is optimistic that its efforts over the last six years have increased the safety of Southern Dallas residents.

DAS realizes there is still work to be done and we remain committed to addressing loose dogs and public safety in Southern Dallas, as well as the need to identify funding for spay/neuter services. DAS' upcoming RFP for the Southern Dallas Village Fair property is designed to provide Southern Dallas residents with an expanded scope of high-quality, reduced-cost veterinary offerings that addresses the evolving needs of the community.

DATE

SUBJECT **Update on State of Southern Dallas Loose Dog Population**



MeLissa Webber
Director, Dallas Animal Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
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Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **2017 Bond Program – 1st Quarter Status Update (FY2023)**

In November 2017, Dallas voters approved a \$1.05 Billion Bond Program which included 10 propositions for the delivery of capital infrastructure projects to improve the quality of life for all residents across the City of Dallas. As of **December 31, 2022**, the City has committed **\$759,724,232** or **72%** of the bond authorization for the implementation of the 2017 approved bond projects. Please refer to Figure 1 (see page 2), which provides an overview of all bond funds committed in the implementation of the approved 2017 bond projects.

The 2017 Bond Program is comprised of 1,384 projects scheduled for delivery across various infrastructure disciplines. As of **December 31, 2022**, the City has awarded **1,292** or **93%** of the approved projects (refer to Figure 2 on Page 2 for project statuses).

As the 2017 Bond Program continues to move forward and nearing completion, the uncommitted available funds continue to be earmarked for the completion of the bond program approved projects.

Should you have additional questions, please contact Adriana Castaneda, Director of the Office of Bond and Construction Management, at adriana.castaneda@dallascityhall.com or 214-671-8450.

A handwritten signature in black ink, appearing to read 'Rob Perez'.

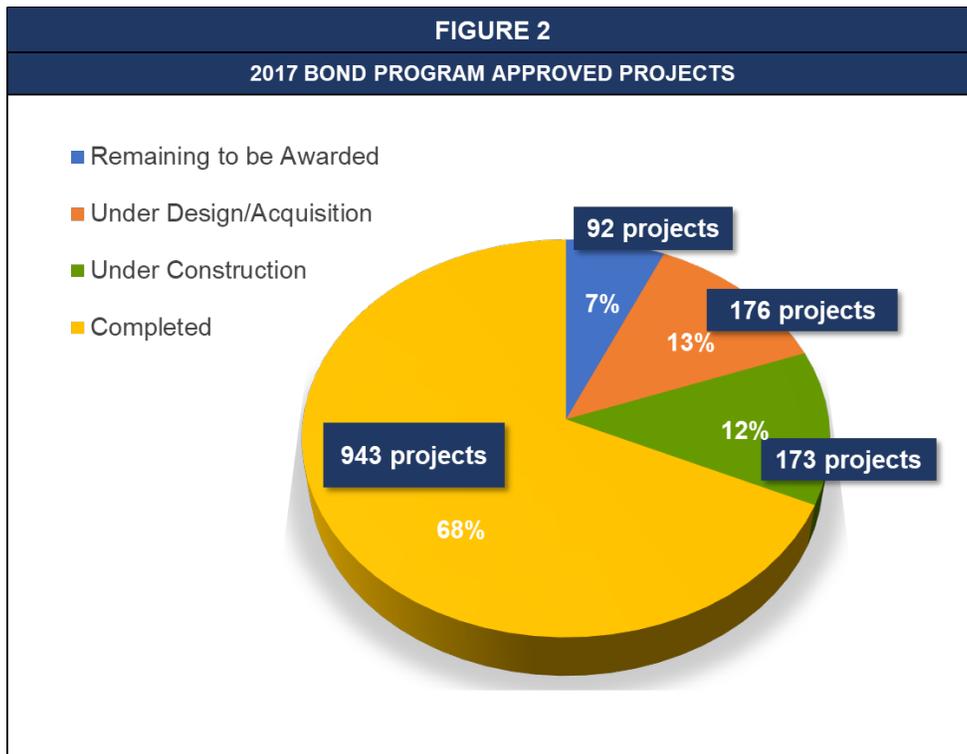
Robert M. Perez, Ph.D.
Assistant City Manager
[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
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FIGURE 1					
2017 BOND PROGRAM PROJECT COMMITMENTS TO DATE					
PROPOSITION	a	b	c	d	e
	BOND AUTHORIZATION	EXPENDITURES & ENCUMBERED ¹ (DEC BVA)	EXPENSES DUE TO LEGACY BP ²	APPROVED PENDING COMMITMENTS 2017 BP ³	% BOND AUTHORIZATION COMMITTED (b+c+d)/a
Streets and Transportation (A)	\$ 533,981,000	\$ 360,919,109	\$ 16,026,441	\$ 9,593,655	72%
Park and Recreation (B)	\$ 261,807,000	\$ 179,793,991	\$ (157,431)	\$ 14,859,301	74%
Fair Park (C)	\$ 50,000,000	\$ 33,528,576	\$ 289,188	\$ -	68%
Flood Protection and Storm Drainage (D)	\$ 48,750,000	\$ 24,200,699	\$ -	\$ 585,600	51%
Library Facilities (E)	\$ 15,589,000	\$ 15,094,563	\$ 103,472	\$ -	97%
Cultural and Performing Arts Facilities (F)	\$ 14,235,000	\$ 13,241,972	\$ 365,257		96%
Public Safety Facilities (G)	\$ 32,081,000	\$ 26,279,763	\$ 1,827,806	\$ -	88%
City Facilities (H)	\$ 18,157,000	\$ 2,461,968	\$ 7,389,948	\$ -	54%
Economic Development (I)	\$ 55,400,000	\$ 29,777,615	\$ -	\$ 4,972,502	63%
Homeless Assistance Facilities (J)	\$ 20,000,000	\$ 16,224,962	\$ -	\$ 2,345,273	93%
Total	\$ 1,050,000,000	\$ 701,523,219	\$ 25,844,681	\$ 32,356,332	72%

NOTES
¹ December 2022 Budget vs. Actual Report (BVA) ITD Expenditures and Current Encumbered.
² The column reflects bond expenditures and encumbrances that are in prior bond programs.
³ Approved commitments that are not recorded in the financial system, such as amounts recently approved by the City Council.



Memorandum



CITY OF DALLAS

DATE February 3, 2023

Honorable Members of the Government Performance and Financial Management
TO Committee: Cara Mendelsohn (Chair), Gay Donnell Willis (Vice Chair), Tennell Atkins,
Adam Bazaldua, Adam McGough, Paul Ridley, Chad West

SUBJECT **Follow-up to the January 23, 2023, Government Performance and Financial
Management Committee Meeting – 2017 Bond Program**

During the January 23 Government Performance and Financial Management (GPFM) committee meeting, Council Member Ridley asked a question about the monthly Budget Accountability Report (BAR), specifically about the status of the 2017 Bond Program - Street and Transportation proposition unencumbered balance. As requested, please see response below.

Status of the 2017 Bond Program – Street and Transportation (A) Proposition Unencumbered Balance

The November 2022 inception-to-date (ITD) appropriation of \$534.0 million reflects the total amount authorized by voters for Proposition A (Street and Transportation) in the 2017 Bond Program. The November 2022 unencumbered balance of \$180.7 million reflects \$114.1 million of new appropriations approved in the FY 2022-23 budget and any prior year appropriations that are not encumbered in the City's accounting system through a current contract. Both the Department of Public Works and the Department of Transportation are ramping up work plans, and the unencumbered balance will be used to fund remaining projects in the bond program.

Below are the statuses and preliminary project schedules of some of the remaining major capital projects included within the Street and Transportation proposition.

Project	Project Status	Projected Design Award Date	Projected Construction Award Date
Davis Street from Cockrell Hill to Clinton	To be Awarded	5/2023	1/2027
Ewing Avenue from I-35 to Clarendon	Under Design	-	3/2023
Prairie Creek over UPRR Tracks	Under Design	-	10/2024
West Dallas Gateway	Under Design	-	9/2023
Commerce Street from Good Latimer to Exposition	Under Design	-	5/2023
McKinney Avenue / Cole Two-Way Conversion	To be Awarded	8/2023	3/2025
UT Southwestern Medical District	Under Design	-	8/2024

DATE February 3, 2023

SUBJECT **Follow-up to the January 23, 2023, Government Performance and Financial Management Committee Meeting – 2017 Bond Program**

Project	Project Status	Projected Design Award Date	Projected Construction Award Date
Preston Center Garage	To be Awarded	-	6/2023
Riverfront Blvd-UPRR to Cadiz (Dallas County is lead entity)	To be Awarded	-	6/2023
Traffic Signal Synchronization (Advanced Transportation Management System Project)	Under Design	8/2022	-
US 75/Mockingbird Pedestrian Improvements	To be Awarded	3/2023	9/2024
Traffic Signal Construction*	To be Awarded	-	9/2024
Street Light Construction*/ Conversion	To be Awarded	-	9/2024

*For Traffic Signal and streetlight Construction, most of these funds are used in conjunction with third party funding, including federal, state and county agencies.

Should you have any questions, please contact Ghassan Khankarli, Director of Transportation or Ali Hatefi, Director of Public Works.



Jack Ireland
Chief Financial Officer

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Homeless Encampment Decommission Update**

The purpose of the following memorandum is to provide a high-level overview of the encampment decommissioning process started on January 27, 2023, which was briefed by memorandum to City Council on January 26, 2023.

As of this memorandum, the Office of Homeless Solutions (OHS) and its partners have collaboratively offered and connected area unsheltered residents to services via the Dallas R.E.A.L. Time Rapid Rehousing Initiative (DRTRR). Seventy-two (72) individuals are temporarily housed at an undisclosed location where they are receiving case management and navigation into permanent housing. Some individuals were not yet ready to enter housing at the time of closing and were further engaged by provider outreach staff, through which more decided to accept housing. We anticipate that the transition to permanent housing will take roughly ninety (90) days and will provide updates throughout the process.

The locations below were thoroughly cleaned and will have a second cleaning this Friday, February 3, 2023, pending any further inclement weather. With the help of the Dallas Marshals, the Dallas Police Department, and the H.A.R.T. team, the decommissioned areas will be kept clear indefinitely.

Locations:

- 1613 Baylor Street
- 2912 Hickory Street
- 2633 Hickory Street
- Tx DOT Property
 - 2600 block of Hickory Street
 - 2600 block of Dawson Street
 - 2600 block of Louise Avenue
 - 1600 block of Chestnut Street
 - 1600 block of Baylor Street
 - 1700 block of Baylor Street

As stated previously, the purpose of the decommissioning was to provide a holistic solution to address homelessness sustainably by closing the site, via the DRTRR. The planned decommissioning of this site was previously scheduled for February 2023, therefore, OHS and its partners were able to collaboratively offer the area unsheltered

DATE February 3, 2023
SUBJECT **Homeless Encampment Decommission Update**

residents temporary housing in order to receive services via the DRTRR and immediately close the site.

If you have any questions regarding this process, please reach out to me or Office of Homeless Solutions Director, Christine Crossley at (972) 358-1850.

Putting Service First,



Kimberly Bizer Tolbert
Deputy City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
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Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **February 8, 2023, City Council Agenda #23 – Correction to Resolution #23-0201 approved on January 25, 2023**

Your February 8 agenda includes item #23 (23-210) to authorize a correction to resolution #23-0201 approved on January 25 with Johnson Bros. Corporation, a Southland Company to revise the funding from 2023 Certificates of Obligation to 2017 General Obligation Bond Funds.

There is no change to the vendor (Johnson Bros. Corporation), the amount of the contract (\$49,982,822.75), nor the scope of work for the Annual Street Resurfacing program. The only correction to this agenda item is the source of funds which should have been indicated as 2017 General Obligation Bond Funds instead of 2023 Certificates of Obligation. The 2023 Certificates of Obligation are not available until City Council authorizes the issuance of this debt anticipated for April 2023.

If you have any questions, please contact me, Ali Hatefi, Director of Public Works or Janette Weedon, Director of Budget & Management Services.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billieae Johnson, City Secretary
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Carl Simpson, Assistant City Manager
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of January 23, 2023 – January 27, 2023 by the Tactical and Special Operations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant John Page, at (214) 316-3848 and/or by email at john.page@dallascityhall.com should you need further information.

A handwritten signature in blue ink that reads "Jon Fortune".

Jon Fortune
Deputy City Manager
[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
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WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D6	Rodeo West Dallas	704 Walton Walker Ste. 140	DH	1/26/2023	New	Eduardo Ellis Jr.
D2	Sam Theater	1707 S botham Jean	DH	1/25/2023	Renewal	Shedrick Settles
D14	Round-Up Saloon	3912 Cedar Springs Road	DH	1/25/2023	Renewal	Gary Lynn Miller

License Definitions

- DH - Class "A" Dance Hall - Dancing Permitted Three Days or more a Week*
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*

Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for February 8, 2023 Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the January 25, 2023 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **10** agenda items; **5** items on this agenda include an M/WBE goal. Of those **5** items, **2** exceeded the goal, **3** did not meet the goal, but complied with the BID policy. This agenda includes **5** items that did not have an applicable M/WBE goal. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
8	\$299,968.00	Construction	32.00%	33.34%	33.34%	\$100,000.00	Exceeds Goal
10	\$826,160.07	Construction	32.00%	33.00%	33.00%	\$272,632.82	Exceeds Goal
12	\$117,349.67	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A CO-OP
13	\$794,683.46	Other Services	N/A	0.00%	100.00%	\$794,683.46	This contract does not have a M/WBE subcontracting goal, prime is MBE.
14	\$3,265,000.00	Goods	32.00%	0.00%	0.00%	0.00%	The Request for Bid method of procurement resulted in the lowest responsive bidders being selected which resulted in the contract not meeting the M/WBE goal.
15	\$0.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
17	\$190,560.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services

DATE February 3, 2023

SUBJECT **M/WBE Participation for February 8, 2023 Council Agenda**

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
16	\$820,840.99	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
18	\$4,964,832.00	Construction	32.00%	16.68%	45.08%	\$2,046,656.00	Does not meet the goal; however, the prime is MBE.
20	\$955,776.65	Architecture & Engineering	25.66%	24.76%	25.72%	\$236,626.00	Does not meet the goal for this item; however, the overall M/WBE subcontracting goal was met.

The following items do not meet the M/WBE goal, but comply with the BID Policy:

Agenda Item No. 14 Authorize a four-year master agreement for the purchase of aeration and ozone basin diffusers and parts for the Water Utilities Department. Total estimated amount is \$3,265,000. This item was procured through Request for Bid and the lowest responsible bidder was selected. The lowest responsible bidder is not an M/WBE firm.

Agenda Item No. 18 Authorize a design-build services contract with Azteca Enterprises, Inc. LLC to provide pre-design, pre-construction services, architectural, and engineering design, and construction services for the Reverchon Ballpark Restoration and Improvements. Maximum Price will not exceed \$4,964,832.00. This contract does not meet M/WBE subcontracting goal, however the prime is a M/WBE, and the overall M/WBE participation exceeds the M/WBE subcontracting goal by 13 percent. Ten M/WBE subcontractors are included on this project.

Agenda Item No. 20 Authorize Supplemental Agreement No. 2 to the professional services contract with Half Associates, Inc. for additional engineering services related to storm drainage improvements at three locations. Total amount is not to exceed \$955,776.65, from \$462,327.00 to \$1,418,103.65. For this increase in contract, the original M/WBE goal is 25.66%, for this item, there is 24.76% M/WBE participation, and the project overall is meeting the M/WBE goal at 25.72% M/WBE participation. This contract did not meet the M/WBE goal for this item; however, the overall M/WBE subcontracting goal was met.

Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 13 prime contractors considered in this agenda. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

DATE February 3, 2023

SUBJECT **M/WBE Participation for February 8, 2023 Council Agenda**

Vendor	Local		Non-Local		Total
Prime	5	38.46%	8	61.54%	13
M/WBE Sub	13	86.67%	2	13.33%	15

Please feel free to contact me or Joyce Williams, Director Small Business Center if, you have any questions or should you require additional information.



Kimberly Bizer Tolbert
Deputy City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
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M/WBE Agenda Item Matrix
February 8, 2023 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-42 8	\$299,968.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	33.34%	33.34% WF	\$100,000.00
Subject:	Authorize a construction services contract for the construction of Routh Street Gateway Sidewalk Improvements Project - Thomas 11 Development LLC, lowest responsible bidder of one - Not to exceed \$299,968.00 - Financing: Street and Transportation (A) Fund (2017 General Obligation Bond Funds)		
The Request for Bid method of procurement resulted in the lowest responsive bidders being selected; however, the contract exceeds the M/WBE goal.			
Meyson LLC, Local, WF, 33.34% - Electrical, Drainage, Concrete			
Thomas 11 Development, LLC – Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-216 10	\$826,160.07	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	33.00%	33.00% BM	\$272,632.82
Subject:	Authorize a construction services contract for Warranted Traffic Signal Installations - October 2022 to reconstruct traffic signals at the intersections of Midway Road at Merrell Road and Arapaho Road at Golden Creek Road - Texas Standard Construction, Ltd., lowest responsible bidder of three - Not to exceed \$826,160.07 - Financing: Street and Transportation (A) Fund (2017 General Obligation Bond Fund) (\$445,160.07), Capital Projects Reimbursement Fund (\$200,000.00) and Transportation Special Projects Fund (\$181,000.00)		
The Request for Bid method of procurement resulted in the lowest responsive bidders being selected; however, the contract exceeds the M/WBE goal.			
Kenyatta Sand & Gravel, Local, BM, 33.00% - Excavation			
Texas Standard Construction, Ltd. - Local; Workforce - 100.00% Local			



City of Dallas

M/WBE Agenda Item Matrix February 8, 2023 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-160 12	\$117,349.67	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject: Regina Melony	Authorize a one-year cooperative purchasing agreement for the purchase and installation of a friction tester for the Department of Aviation with Halliday Technologies, Inc. through the General Services Administration cooperative agreement - Not to exceed \$117,349.67 - Financing: Aviation Fund		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Halliday Technologies through the GSA - Non-Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-234 13	\$794,683.46	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	100.00% WF	\$794,683.46
Subject:	Authorize a three-year cooperative purchasing agreement, with two one-year renewal options, for hardware, software maintenance, and support for the City's electronic data discovery system for the Department of Information and Technology Services with TEQSYS, Inc. through the Texas Department of Information Resources cooperative agreement - Not to exceed \$794,683.46 - Financing: Data Services Fund (subject to annual appropriations)		
This item is Other Services which does not have an availability and disparity participation goal; however, the prime contractor is a WBE.			
TEQSYS, Inc. - Non-local, WF, 100%			
TEQSYS, Inc. – Non-local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-232	\$3,265,000.00	Goods	32.00%



City of Dallas

M/WBE Agenda Item Matrix
February 8, 2023 City Council Agenda

14	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	0.00%	\$0.00
Subject:	Authorize a four-year master agreement for the purchase of aeration and ozone basin diffusers and parts for the Water Utilities Department - Hartwell Environmental Corp. in the estimated amount of \$1,820,000, Evoqua Water Technologies LLC in the estimated amount of \$1,440,000, and Environmental Dynamics International, Inc. in the estimated amount of \$5,000.00, lowest responsible bidders of three - Total estimated amount of \$3,265,000 - Financing: Dallas Water Utilities Fund		
The Request for Bid method of procurement resulted in the lowest responsive bidders being selected which resulted in no M/WBE.			
Hartwell Environmental Corp. – Non-local; Workforce – 0.00% Local Evoqua Water Technologies LLC. – Non-local; Workforce – 0.00% Local Environmental Dynamics International, Inc. – Non-local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
	\$0.00	Other Services	N/A
23-338 15	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a five-year service contract for marketing and selling, through public auction, of City owned land and facilities that have been declared surplus property for the Department of Public Works - Hudson & Marshall LLC dba Hudson & Marshall, most advantageous proposer of four - Financing: No cost consideration to the City (commissions to be paid by a buyer's premium)		
This item is Other Services which does not have an availability and disparity participation goal.			
Hudson & Marshall LLC dba Hudson & Marshall - Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
	\$820,840.99	Other Services	N/A
23-231 16	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A



City of Dallas

M/WBE Agenda Item Matrix February 8, 2023 City Council Agenda

Subject:	Authorize (1) a three-year service price agreement for door hardware, key blanks, and locksmith services for all City facilities - Joe East Enterprises, Inc. dba A-1 Locksmith in the estimated amount of \$618,931.25; and (2) a three-year master agreement for the purchase of door hardware and key blanks for all City facilities - Independent Hardware, Inc. in the estimated amount of \$201,909.74, lowest responsible bidders of two - Total estimated amount of \$820,840.99 - Financing: General Fund (\$433,190.53), Dallas Water Utilities Fund (\$267,000.00), and Aviation Fund (\$120,650.46) (subject to annual appropriations)
The Request for Bid method of procurement resulted in the lowest responsive bidders being selected; however, this item is Other Services which does not have an availability and disparity participation goal.	
Joe East Enterprises, Inc. dba A-1 Locksmith - Local; Workforce - 15.78% Independent Hardware, Inc. - Non-Local; Workforce - 0.00%	

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-233 17	\$190,560.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	This Item N/A Overall Item N/A	N/A
Subject:	Authorize Supplemental Agreement No. 4 to extend a service contract with HLP, Inc. for continuous maintenance and support for the service request and work order management software for the Department of Dallas Animal Services for the period February 2, 2023 through February 1, 2026 - HLP, Inc., sole source - Not to exceed \$190,560 - Financing: General Fund (subject to annual appropriations)		
This item is Other Services which does not have an availability and disparity participation goal.			
HLP, Inc. – Non-local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-304 18	\$4,964,832.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	16.68%	45.08% BM, WF, HM, HF, OF	\$2,046,656.00



City of Dallas

M/WBE Agenda Item Matrix

February 8, 2023 City Council Agenda

Subject:	Authorize a design-build services contract with Azteca Enterprises, Inc. LLC to provide pre-design, pre-construction services, architectural, and engineering design, and construction services for the Reverchon Ballpark Restoration and Improvements Project located at 3505 Maple Avenue - Not to exceed a Guaranteed Maximum Price of \$4,964,832.00 - Financing: Capital Gifts, Donation, and Development Fund
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This contract does not meet the M/WBE goal; however, the prime is a MBE.

KAI Design, Local, BM, 7.11% - Design Madden Electric, Non-Local, WF, 6.30% - Electrical NTD Mechanical, Local, WF, 0.69% - Mechanical, Plumbing Alpha & Omega Industries LLC dba Diversified Electrical Solutions, Local, BM, 0.60% - Low Voltage Electrical TEXN Construction, Local, HM, 0.60% - Demolition Carrillo Painting, LLC, Local, HF, 0.53% - Painting ROC Construction, Inc., Local, HM, 0.45% - Masonry Texas SWPPP Services, Non-Local, OF, 0.07% - SWPPP Royal Striping, Local, BM, 0.11% - Striping and Storage Landscape Horticulture Services, Local, HM, 0.20% - Landscaping

Azteca Enterprises, LLC - Local; Workforce - 46.34% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-38 20	\$955,776.65	Architecture & Engineering	25.66%*
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	24.76%	This Item 24.76% HM, IM, HF Overall Item 25.72% HM, IM, HF	\$236,626.00

Subject:	Authorize Supplemental Agreement No. 2 to the professional services contract with Halff Associates, Inc. for additional engineering services related to storm drainage improvements at three locations (list attached to the Agenda Information Sheet) - Not to exceed \$955,776.65, from \$462,327.00 to \$1,418,103.65 - Financing: Flood Control (D) Fund (2017 General Obligation Bond Funds)
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*This item reflects previous Business Inclusion and Development Policy M/WBE goal.

For this increase in contract, the original M/WBE goal is 25.66%, for this item, there is 24.76% M/WBE participation, and the project overall is meeting the M/WBE goal at 25.72% M/WBE participation.

This contract did not meet the M/WBE goal for this item; however, the overall M/WBE subcontracting goal was met.



City of Dallas

M/WBE Agenda Item Matrix February 8, 2023 City Council Agenda

Supplemental Agreement No. 2 – 25.72% Overall Participation

Garcia Land Data, Local, HM, 10.99% - Surveying

HVJ North Texas – Chelliah Consultants, Inc, Local, IM, 6.99% - Geotechnical

Urban Engineers Group Inc, Local, HF, 7.74% - Civil Engineering, Base Maps

This Item – 24.76% MWBE Participation

Garcia Land Data, Local, HM, 13.43% - Surveying

HVJ North Texas – Chelliah Consultants, Inc, Local, IM, 6.83% - Geotechnical

Urban Engineers Group Inc, Local, HF, 4.50% - Civil Engineering, Base Maps

Half Associates, Inc– Local; Workforce – 22.8% Local

Memorandum



CITY OF DALLAS

DATE February 3, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – February 2, 2023**

White House Unsheltered Homelessness Initiative Site Consultation – “All In”

The City of Dallas has been asked by the White House and the U.S. Interagency Council on Homeless to participate in a consultation process to assess needs, main barriers to progress, and assets to evaluate whether a jurisdiction is a good fit for their [“All In: The Federal Strategic Plan to Prevent and End Homelessness” initiative](#). The “All In” Plan aims to reduce homelessness by 25 percent by 2025. To reach that goal, “All In” outlines new strategies to prevent homelessness and increase the supply of housing with supportive services. These strategies build on the proven “Housing First” model. The City of Dallas site consultation week is scheduled for February 13-17. After the consultations are completed, the White House and the U.S. Interagency Council on Homelessness will announce a cohort of cities and states selected to be a part of the initiative, which begins in early April 2023. These cities and states will receive a comprehensive package of administrative and personnel support tailored to their needs. Should you have any questions, please contact Christine Crossley, Director of the Office of Homeless Solutions, at christine.crossley@dallas.gov.

City of Dallas chosen for partnership with National League of Cities and SmartCitiesWorld

The National League of Cities (NLC) recently began a partnership with [SmartCitiesWorld](#), a platform for sharing ideas and case studies to solve urban challenges. Dallas was recommended by NLC and selected for a complementary profile on the platform. With this profile, SmartCitiesWorld will work in conjunction with Genesis Gavino, Chief of Staff and Resilience Officer, to collect information on data & connectivity, energy & environment, mobility, urban space, and economic development. Dallas’ profile will be published on the SmartCitiesWorld website. Should you have questions about this initiative, please contact Genesis Gavino, Chief of Staff and Resilience Officer at genesis.gavino@dallas.gov.

Food Vendor Coming to the First Floor at City Hall This Month

In the effort to enhance the employees experience and provide access to various food options while at work, the City of Dallas is excited to announce the return of lunch dining options at City Hall! Our new food Vendor, Fooda, will be launching their pop-up lunch program at City Hall on February 14, 2023. Fooda finds the best local foodie destinations in Dallas and brings their food directly to our employees for a complete dine-in experience. Every day, a different local restaurant will “pop up” on the first floor with a wide range of tasty dishes to choose from.

DATE February 3, 2023
SUBJECT Taking Care of Business – February 2, 2023

[Click here to watch a video about Fooda.](#)

If you have questions, email Reginald Jackson, Change Management and Engagement Manager, at reginald.jackson2@dallas.gov.

Code Compliance Deploys Litter Removal Team

Code Compliance Nuisance Abatement Division has deployed a Litter Removal Team (LRT) to proactively find and clean litter from under and around highway bridges and service roads. The sites this team cleans do not include homeless encampments, but the debris is often related to homeless activity as well as dumping. Three (3) current teams will soon be expanded to seven (7) with the addition of temporary staff to assist the project. Last week, the LRT abated 102 sites containing litter. Should you have any questions, please contact Elonda Chilton, Code Compliance Administrator at elonda.chilton@dallas.gov



Continuation of “Ticket Track Down”

The Dallas Municipal Court is currently conducting “Ticket Track Down,” a two-week court initiative that took effect on Monday, January 23, 2023 and continues through Sunday, February 5, 2023. The purpose of the initiative is to encourage anyone with an outstanding Class C Misdemeanor warrant of arrest, issued by the City of Dallas, to respond to their citation.

This weekend, we will continue this community initiative of weekend court on both Saturday, February 4, 2023 and Sunday, February 5, 2023 at the following two locations: 1) Churchill Recreation Center, and 2) Mattie Nash Davis Recreation Center. Check in at both locations will be from 8 a.m. to noon.

Last weekend, January 28-29, 2023, Municipal Court staff held weekend court on both Saturday and Sunday at Fireside Recreation Center and on Saturday and Sunday at Singing Hills Recreation Center. The Municipal Court served approximately 740 defendants with 2,195 cases that averaged three cases per defendant. Should defendants have any questions, please have them call 311 or the Court’s information line at 214-670-0109.

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SUBJECT Taking Care of Business – February 2, 2023

Dallas Youth Commission Hosts the Texas Youth Advisory Summit

The City of Dallas Youth Commission will be hosting the Annual Texas Youth Advisory Commission Summit at the Omni Dallas Hotel from February 3-5. The summit will bring over 20 cities and 200 high school students to Dallas to build their skills around advocacy and youth engagement. You can learn more about the Dallas Youth Commission [here](#). Should you have questions, please contact Youth Commission coordinator Taylor Moody, at taylor.moody@dallas.gov.

Permit Dashboard – New Single-Family Construction Launched

On Friday, January 27, 2023, in partnership with Development Services (DEV), the Office of Data Analytics and Business Intelligence (DBI) launched a public facing [New Single-Family Construction Permit Dashboard](#). The dashboard provides transparency into key metrics including: permits created and issued, median days to issue permits, and permits in queue. The dashboard will be updated the first week of every month with data from the prior month. The dashboard includes Spanish translation and is hosted on both the DBI and DEV webpages. Should you have any questions, please contact Dr. Brita Andercheck, Chief Data Officer, Office of Data Analytics and Business Intelligence, at brita.andercheck@dallas.gov or Andrew Espinoza, Director of Development Services, at andres.espinoza@dallas.gov.

Convention and Event Services Weekly Event Report

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at rosa.fleming@dallascityhall.com

Office of Procurement Services New Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ23-PKR-2090	Professional Consultants in Various Disciplines

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an

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SUBJECT **Taking Care of Business – February 2, 2023**

appointment, please contact Denita Lacking-Quinn, at Denita.quinn@dallas.gov or call 214.670.5542.

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services.

OHS Street Outreach Update

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Metro Dallas Homeless Alliance (MDHA), is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

Please see the below schedule for homeless encampment cleaning the week of January 30 through February 3, 2023. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows. Due to inclement weather the week of January 30, OHS Outreach is primarily focused on assisting area partners with inclement weather sheltering (IWS). Regularly scheduled cleaning and outreach will resume when IWS is deactivated. We appreciate everyone's patience.

Encampment Resolution (Cleaning) Schedule January 30 – February 3, 2023

LOCATION
East Grove at Ferguson Rd
8494 Stults Rd

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at Christine.Crossley@dallas.gov.

DATE February 3, 2023
SUBJECT Taking Care of Business – February 2, 2023

Media Inquiries

As of January 30, 2023, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). Should you have any questions, please contact Catherine Cuellar, Director of Communication, Outreach, & Marketing.

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from January 24th – 30th. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at dominique.artis@dallasfire.gov.

- DFR Partnering with Dallas County for Overdose Mapping
- Four Injured After SUV Drives Into Restaurant
- DFR Hiring for Two New Positions
- Firefighters Extinguish 2-Alarm Fire at North Dallas Apartment
- Interstate 35 Shutdown After Utility Wires Collapse onto Highway
- Three Boats Burn at Lake Ray Hubbard
- Dallas Morning News Inquires About Partnership with Dallas County and Overdose Response Team
- Winter Weather Causes Spike in Accident Responses

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors



City of Dallas

**Convention and Event Services
Weekly Events Report
February 3, 2023**

Event Type	Name	Dates	Location	District
Special Event	Dallas Open	2/3/2023	5669 N. Central Expwy.	14
Special Event	Deep Ellum Outdoor Market #2	2/4/2023	100 – 199 N. Crowdus St.	2
Special Event	Hot Chocolate Run	2/11/2023	3809 Grand Ave.	7
Special Event	Cupid’s Chase 5k Run	2/11/2023	300 Singleton Blvd.	6
Special Event	Good Local Market – Lakewood Village Farmers Market	2/12/2023	6434 E. Mockingbird Ln.	9
Special Event	Grand Opening of Centerwell North Buckner	2/16/2023	3312 N. Buckner Blvd.	7
Special Event	Happy Circus #1	2/17/2023	10788 Harry Hines Blvd.	6

KBHCCD Schedule of Events

KBHCC	2023 Dallas ISD STEM EXPO	2/3/2023	650 S. Akard St.	2
KBHCC	Texas Fest	2/4/2023	650 S. Akard St.	2
KBHCC	Dallas Cowboys Cheerleaders Nationals	2/4/2023	650 S. Akard St.	2
KBHCC	International Stroke Conference	2/7/2023	650 S. Akard St.	2
KBHCC	Spirit Sports	2/11/2023	650 S. Akard St.	2
KBHCC	North Texas Auto Show	2/16/2023	650 S. Akard St.	2
KBHCC	Introductory Outreach Meeting for Vendors	2/16/2023	650 S. Akard St.	2
KBHCC	AVC 18s National Qualifier & American Volleyball Challenge	2/17/2023	650 S. Akard St.	2