

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Release of Request for Proposal for Redevelopment of 4150 Independence Drive (formerly Townhouse Suites)**

The purpose of this memorandum is to provide an update on the Request for Proposal (RFP) for the redevelopment of the City-owned property located at 4150 Independence Drive. The RFP was released on Wednesday, November 30, 2022 and is currently posted at www.dallashousingpolicy.com.

The City of Dallas, through the Office of Homeless Solutions (OHS), the Department of Housing & Neighborhood Revitalization (HOU), Planning and Urban Design (PUD), and Development Services (DEV) is seeking proposals to identify a general contractor to redevelop the property into 108 units of housing to include 22 units of affordable housing and 86 units of Permanent Supportive Housing with intense case management and wraparound services for persons experiencing chronic homelessness. The selected general contractor will be required to work in collaboration with the selected site operator, on-site management, and wraparound service providers in successive phases. The City's role will include procurement for the design and construction, and administration of the construction improvement of the property. HOU will oversee the redevelopment process.

The deadline to submit proposals is Wednesday, December 28, 2022 by 11:59 p.m. via email at HousingNOFA@dallas.gov.

Should you have any questions, please contact David Noguera, Director of the Department of Housing & Neighborhood Revitalization at 214-670-3619 or David.Noguera@dallas.gov.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
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Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Secure Mobile Security Application**

The purpose of this memorandum is to inform you of a new mobile security application available to all City of Dallas residents. In partnership with Dallas-based mobile security company Zimperium, the City of Dallas has announced the launch and public availability of “Dallas Secure,” a free mobile security application for Apple iOS and Android platforms. The application helps protect Dallas City residents and visitors from the growing number of cybersecurity threats targeting the immense amount of data and information people house on their mobile devices.

More than half of all web traffic in the United States currently originates from mobile devices and smartphones have become an integral part of day-to-day life. Dallas Secure provides users with immediate protection against new and evolving threats on their mobile devices. When downloaded and installed, the application alerts a device user to threats in real time and offers information on what to do about those threats. Dallas Secure automatically analyzes threats while operating under a strict privacy policy and technical controls ensuring user privacy is respected. The app works without accessing any personally identifiable information and will not collect or transmit any private data.

Similar applications developed by Zimperium for the Cities of Los Angeles and New York and the State of Michigan have already been downloaded and used by hundreds of thousands of residents, helping to protect them from modern public safety threats. Technical support for the application will be provided by Zimperium along with the City’s Information & Technology Services (ITS) Department.

To assist in the roll out and adoption of the application by residents in the City, ITS has worked with Communications, Outreach, and Marketing (COM) on developing marketing and outreach materials to inform residents of the application’s availability.

The press release providing further information is attached to this memorandum.

If you have any questions, please contact William (Bill) Zielinski, Chief Information Officer and Director of Information & Technology Services.

DATE December 9, 2022

SUBJECT **Dallas Secure Mobile Security Application**



Jack Ireland
Chief Financial Officer

[Attachment]

- c:
- | | |
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| T.C. Broadnax, City Manager | Majed A. Al-Ghafry, Assistant City Manager |
| Chris Caso, City Attorney | M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager |
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| Jon Fortune, Deputy City Manager | |



Communications, Outreach and Marketing
DallasCityNews.net

PRESS RELEASE

For Immediate Release

Dec. 5, 2022

For More Information Contact

media@dallascityhall.com

Kelly Mitchell

zimmerium@famapr.com

City of Dallas Launches Free “Dallas Secure” Mobile Phone App to Protect Residents from Cybersecurity Threats

DALLAS - Dallas residents now have a new tool to protect their mobile devices from threats, just in time for the holiday shopping season. In partnership with Dallas-based [Zimmerium](http://Zimmerium.com), the City of Dallas has announced the launch and public availability of “Dallas Secure,” a free mobile security application for Apple iOS and Android platforms. The app will help protect Dallas County residents and visitors from the growing number of cybersecurity threats targeting the immense amount of data and information people house on their mobile devices through financial, health, business, shopping and messaging apps, and so much more.

“Public safety comes first in Dallas — and cybersecurity is a form of public safety,” said Mayor Eric Johnson. “It is critical for our residents and for businesses to remain vigilant about their online safety in a 21st century economy. We must work collaboratively to ensure that Dallas is on the cutting edge when it comes to stopping cybersecurity threats.”

“The City of Dallas is becoming a leader in closing gaps in digital inequities in the community,” said Genesis Gavino, Chief of Staff, City of Dallas. “This app will help inform our residents about cybersecurity in a way that makes it easy to understand, which will empower them to take steps to protect their digital privacy.”

Dallas Secure was developed by Dallas-based [Zimmerium](http://Zimmerium.com), a leader in mobile security, and is designed to secure devices against even the most advanced threats.

“It’s important, especially during this time of the year, to protect mobile devices from outside threats,” said Councilmember Omar Narvaez. “I am excited that the City of Dallas is taking the necessary steps to empower residents to keep their devices safe.”

Dallas Secure equips residents' mobile devices with the technology needed to automatically analyze threats while operating under a strict privacy policy and layers of technical controls that ensure user privacy is respected. The app works without accessing any personally identifiable information and will not collect or transmit any private data.

The Gift of Mobile Security This Holiday Season

More than half of all web traffic in the United States currently originates from mobile devices and smartphones have become an integral part of day-to-day life. For example, shoppers in the U.S. spent more than [\\$359 billion through retail mobile-commerce](#) purchases in 2021, up more than 15% year over year. By 2025, retail m-commerce sales could more than double to \$728 billion, accounting for [44.2%](#) of retail sales. This creates an increasingly valuable target for attackers and cyber criminals.

Dallas Secure provides users with immediate protection against new and evolving threats on their mobile devices. It will protect against text messages falsely promising holiday deals and coupons, malicious Wi-Fi networks tricking holiday travelers with the promise of a free internet connection, rogue QR codes deceitfully placed by bad actors, or numerous other tricks and techniques. After the application is downloaded and installed, it alerts a device user to threats in real time and offers information on what to do about those threats. This helps stop attackers from gaining access to data stored or processed on a device, such as personal credit card numbers or sensitive information from a corporation, government or other entity a device owner works for or with.

"Digital safety is now a public safety issue. We all have so much personal and business-related information on our mobile devices, making them rich targets for hackers. And many people can't or don't update their operating systems to keep up with the evolving threats, making them inherently insecure," said Shridhar Mittal, CEO, Zimperium. "Being able to keep the residents of our hometown safe from mobile threats makes this a special project for Zimperium, and we're extremely proud to be part of such a forward-looking city that clearly understands and cares about the wellbeing of its citizens – both online and off."

Zimperium protects millions of users every day, and Zimperium's solution detects threats on the device itself, without the delays and privacy implications of cloud-based lookups. This ability is a critical requirement for a privacy-first solution like Dallas Secure. Zimperium is also the only provider with proven, scalable and privacy-protecting Dallas Secure-like implementations.

The development of Dallas Secure demonstrates the City's continued commitment to bridging the digital divide in Dallas. In 2020, the City's Broadband and Digital Equity Strategic Plan was developed in collaboration with Dallas Independent School District. It identifies specific ways the City of Dallas can bridge the digital divide through infrastructure investments, public-private partnerships, and programming.

"As we continue our efforts to bridge the digital divide by ensuring internet access for all, we also have a responsibility to make sure that doing so does not create unnecessary threats to people's security," said City of Dallas Councilmember Jaime Resendez. "This app will go a long way towards protecting our residents."

Dallas Secure is available now and free to download in the [Apple App Store](#) or the [Google Play Store](#). For more information about the City of Dallas' Broadband and Digital Equity Strategic Plan, [click here](#).

About Zimperium

Zimperium provides the only mobile security platform purpose-built for enterprise environments. With machine learning-based protection and a single platform that secures everything from endpoints to applications, Zimperium is the only solution to provide on-device mobile threat defense to protect growing and evolving mobile environments. Zimperium is headquartered in Dallas, Texas and backed by Liberty Strategic Capital and SoftBank. For more information, follow Zimperium on Twitter ([@Zimperium](#)) and LinkedIn (<https://www.linkedin.com/company/zimperium>), or visit www.Zimperium.com.

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Memorandum



CITY OF DALLAS

DATE December 8, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item, December 14, 2022 City Council Agenda Meeting – Authorize Increase in Construction Services Contract with Nouveau Technology Services L.P., dba Nouveau Construction and Technology Services L.P.**

The following item is scheduled for consideration by the City Council on the December 14, 2022 Agenda:

File ID 22-2270: Authorize an increase to the construction services contract with Nouveau Technology Services L.P. for Job Order Contracting services at City facilities - Not to exceed \$2,250,000.00, from \$9,000,000.00 to \$11,250,000.00 - Financing: Capital Construction Fund (subject to annual appropriations)

Background

On December 8, 2021, City Council authorized a two-year construction services contract with two one-year renewal options with Nouveau Technology Services, L.P. to provide Job Order Contracting (JOC) services at City facilities. JOC is an alternative contracting method that is used to provide construction, repair, rehabilitation, and alterations at City owned buildings for various type projects and systems.

JOC services are provided at any City facility: fire stations, police stations, administration buildings, recreation centers, arts and cultural facilities, City Hall, etc. JOC Services of a Job Order may include one or more of the following systems or component categories: accessibility components, interior building envelopes, heating, ventilation, and air-conditioning systems, electrical systems, plumbing systems, interior finishes, exterior finishes, and roofing systems.

Current Issue

Additional capacity of these JOC services is needed as, in addition to BSD's planned capital improvement projects, over the past year, the City has purchased buildings that require renovations and various systems enhancements. Furthermore, the impact of several extreme weather events caused damage to City facilities, which increased the number of environmental abatement projects and partnering departments have requested assistance in using BSD's JOC to complete some of their required projects, such as the installation of electric vehicle charging stations managed by the Department of Equipment & Fleet Management.

DATE December 8, 2022

SUBJECT **Upcoming Agenda Item, December 14, 2022 City Council Agenda Meeting –
Authorize Increase in Construction Services Contract with Nouveau Technology
Services L.P., dba Nouveau Construction and Technology Services L.P.**

Where many of the unplanned events have resulted in higher usage of JOC services than projected, this Change Order will enable the Building Services Department to optimize the JOC contract by increasing it 25 percent.

Prior Action

On December 8, 2021, City Council authorized a two-year contract with two one-year renewal options for Job Order Contracting with Nouveau through Sourcewell Contract TX-NT-101619-NCT, to provide Job Order Contracting services for City facilities by Resolution No. 21-1934.

Fiscal Information

Fund	FY2023	FY2024	Future Years
Capital Construction Fund	\$2,200,000.00	\$50,000.00	\$0.00

Construction Contract	\$ 9,000,000.00
Change Order No. 1 (This Action)	\$ <u>2,250,000.00</u>
Total	\$ <u>11,250,000.00</u>

If you have any questions or need additional information, please contact John Johnson, Director of Building Services at john.johnson2@dallas.gov.



Robert M. Perez, Ph.D.
Assistant City Manager

- c: T.C. Broadnax, City Manager
- Chris Caso, City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Kimberly Bizer Tolbert, Deputy City Manager
- Jon Fortune, Deputy City Manager

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- Jack Ireland, Chief Financial Officer
- Genesis D. Gavino, Chief of Staff to the City Manager
- Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of November 28, 2022 – December 2, 2022, by the Tactical and Special Operations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant John Page, at (214) 316-3848 and/or by email at john.page@dallascityhall.com should you need further information.

A handwritten signature in blue ink that reads "Jon Fortune".

Jon Fortune
Deputy City Manager
[Attachment]

c: T.C. Broadnax, City Manager
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WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D2	Internet Café 777	12809 Audelia Road # B	AC	11/28/2022	New	Tran, Loi Van
D5	Kalua Discoteque	2435 W. Northwest Hwy Ste 101	DH	11/23/2022	Renewal	Cardona, Saul Ramo
D5	Stereo Live Dallas	2711 Storey Lane	DH	11/23/2022	Renewal	Long, Michael David
D5	Headquarters	2443 Walnut Hill Lane	DH	11/28/2022	New	Nsekhe, Attauyo

License Definitions

- DH - Class "A" Dance Hall - Dancing Permitted Three Days or more a Week*
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Fire-Rescue & Recovery Resource Council – Opioid Response Agreement Update**

On May 9th, 2022, the Public Safety Committee was briefed on the Dallas Fire-Rescue (DFR) “Opioid Response Team”. The briefing highlighted the national opioid crisis and presented best practice mitigation efforts in education and outreach. At the time of the briefing, a proposed collaborative project agreement between DFR and Recovery Resource Council (RRC) was under negotiation. Please accept this memorandum as an update to that process.

Currently, the three-year master service agreement for an estimated revenue in the amount of \$564,245.61, has been finalized and agreed to by both parties. The agreement will be included in the December 14th City Council Agenda.

The stated overall goal of this project is to take on the opioid crisis by expanding access to prevention, early intervention, and treatment, along with providing long term recovery support to Texans with opioid use disorder. This is part of the Texas Targeted Opioid Response (TTOR), a statewide public health initiative directed by the Texas Health and Human Services Commission (HHSC). In participating in this project, RRC and DFR must incorporate four key strategies:

- 1) Provide overdose reversal education and disseminate or make referral to opioid reversal medication.
- 2) Make referral for or directly induce US Food and Drug Administration (FDA) approved medications used to treat opioid disorder and link patients to ongoing care.
- 3) Provide Recovery Support Peer services.
- 4) Provide community pre-hospital health care provider follow-up and support.

The Opioid Response Team (“ORT”) members must offer services to the targeted population approved by DFR and RRC. The ORT must provide one or more of the above activities to 225 individuals annually.

DFR will utilize one specially trained Paramedic who will work with a Peer Services Specialist employed by RRC as a part of a 2-person team to engage clients identified through previous interactions, referrals from law enforcement, 911 dispatch data, and other stakeholders and community sources. The ORT will provide the client education and assess status of current withdrawal symptoms, and their willingness to participate in recovery resources.

DATE December 9, 2022
SUBJECT **Dallas Fire-Rescue & Recovery Resource Council- Opioid Response Agreement Update**

Questions and requests for further information regarding this project may be directed to Fire Chief Dominique Artis at Dominique.artis@dallasfire.gov.



Jon Fortune
Deputy City Manager

c: T.C. Broadnax, City Manager
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 8, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Update of the Dallas Area Rapid Transit (DART) Allocation of Funds to Service Area Cities**

Background

As shared in prior memorandums to the City Council on July 22, 2022, August 24, 2022, and October 7, 2022, and to the Transportation and Infrastructure Committee on September 19, 2022, the Dallas Area Rapid Transit (DART) Board of Directors (Board) had been considering a \$214.3M allocation of excess sales revenues to its service area cities. Actions including, the DART Board approval of DART's FY 2023 annual budget on September 27, 2022, and acceptance of \$19.7M from the Regional Transportation Council and the North Central Texas Council of Governments on October 25, 2022, resulted in DART excess sales revenues, totaling \$111.1M, being apportioned to the City of Dallas.

Whereas the intent of the \$111.1M excess sales tax allocation is to support DART's public transportation system or for complementary transportation services, the purpose of this memorandum is to provide recommended uses of the excess sales tax funds and discuss next steps.

Recommended Uses of DART Excess Sales Tax Revenues

Given the intent (support of DART's public transportation system or for complementary transportation services) of the \$111.1M excess sales tax funds and based upon discussion from the Transportation and Infrastructure Committee, staff recommends the following uses and allocations of funds:

Recommended Uses of DART Excess Sales Tax Revenues

Program or Projects	Program/Project Description	Funding Amount
1. NCTCOG Funding Partnership	Funding to be used as a NCTCOG revolver fund to leverage additional partnership funding for current and future projects	\$10,000,000
2. Reconstruct (35) traffic signals on major DART bus route corridors	Reconstruct (35) traffic signals (cost of \$550K per intersection) at intersections along major DART bus route corridors; priority will be given to those routes in Equity Priority Areas ; improvements will include technology upgrades such as bus queue jumps, fiber installation, etc.	\$19,250,000

DATE December 9, 2022

SUBJECT **Update of the Dallas Area Rapid Transit (DART) Allocation of Funds to Service Area Cities**

Program or Projects	Program/Project Description	Funding Amount
3. Sidewalk Master Plan	Finish the initial \$30M of priority projects identified in the Sidewalk Master Plan	\$15,043,000
4. ADA Ramp Installation	Would completely address the \$54M backlog of missing ADA ramp across the City	\$55,000,000
5. Traffic Markings Program	Fully fund the traffic lane markings for the next three years for an annual program budget of \$3.2M (current annual budget is \$1.2M)	\$6,000,000
6. Bike Lane Upgrades	Pilot new bike lane safety materials and begin retrofitting existing bike lanes with piloted materials; also explore options for additional bike lane cleaning and maintenance	\$2,000,000
7. COD/DART Parking Operations and Parking Lot Usage Study	Fund a collaborative parking study to evaluate usage of COD/DART parking lots to recommend potential options for redevelopment and to provide recommendations for optimized COD parking operations, including strategic locations for future parking garages	\$2,375,000
8. Student/Homeless Transit Programs	Support DART's free transit services for youth (K-12) to get to school and/or work if necessary; and support homeless transit services	\$1,475,000
Total		\$111,143,000

Next Steps

As the recommended uses of the \$111.1M of DART excess sales tax revenues have been discussed, the following are next steps in the process:

1. Staff and legal review of an Interlocal Agreement (ILA) received from DART on December 1, 2022,
2. Staff attendance of a question-and-answer session hosted by DART on December 8, 2022,
3. Begin discussions, in December 2022, with DART to ensure that the City of Dallas' recommended uses of funds are in-line with DART's intended uses,
4. Discuss the recommended uses of funds during the January 2023 Transportation and Infrastructure (TRNI) Committee meeting,
5. City Council to consider the recommended use of funds and ILA in February 2023.

DATE December 9, 2022

SUBJECT **Update of the Dallas Area Rapid Transit (DART) Allocation of Funds to Service Area Cities**

While this memorandum has detailed the recommended uses of DART excess sales tax revenues and next steps for securing and approval of the funds, additional updates will be provided should there be any deviations from the information contained within this memorandum. However, if any of you have any immediate questions, please do not hesitate to contact me by email at robert.perez@dallas.gov.



Robert M. Perez, Ph.D.
Assistant City Manager

c: T.C. Broadnax, City Manager
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CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for December 14, 2022 Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the December 14, 2022 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **26** agenda items; **9** items on this agenda include an M/WBE goal. Of those **9** items, **3** met the goal, **4** exceeded the goal, **1** received a goal waiver, and **1** did not meet the goal, but complied with the BID policy. This agenda includes **17** items that did not have an applicable M/WBE goal. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
4	\$2,250,000.00	Construction	32.00%	32.00%	32.00%	\$720,000.00	Meets Goal
13	\$3,737,000.00	Construction	32.00%	32.00%	32.00%	\$1,195,840.00	Meets Goal
38	\$30,294,793.06	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A CO-OP
39	\$2,345,887.45	Other Services	N/A	N/A	N/A	\$0.00	M/WBE N/A CO-OP
40	\$567,762.50	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A CO-OP
41	\$217,632.50	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A CO-OP
42	\$134,756,800.67	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A CO-OP
43	\$49,426,701.00	Goods	32.00%	0.00%	0.00%	\$0.00	M/WBE Goal Waived
44	\$5,473,521.93	Goods	32.00%	45.14%	45.14%	\$2,470,844.69	Exceeds Goal
45	\$13,996,343.38	Goods	32.00%	0.00%	0.00%	\$0.00	Does not meet goal but complies with BID Policy
46	\$4,320,000.00	Revenue	N/A	N/A	N/A	N/A	M/WBE N/A Revenue Contract
47	\$495,000.00	Other Services	N/A	2.02%	2.02%	\$10,000.00	M/WBE N/A Other Services

DATE December 9, 2022

SUBJECT **M/WBE Participation for December 14, 2022 Council Agenda**

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
48	\$500,000.00	Other Services	N/A	0.00%	100.00%	\$500,000.00	M/WBE N/A Other Services
49	\$186,450.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
50	\$112,400.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
51	\$265,487.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
52	\$32,524,814.89	Other Services	N/A	9.99%	9.99%	\$3,251,044.00	M/WBE N/A Other Services
53	\$311,875.00	Other Services	N/A	N/A	N/A	\$0.00	M/WBE N/A Other Services
54	\$5,939,766.99	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
55	\$4,501,858.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
56	\$158,053.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A CO-OP
58	\$952,700.00	Architecture & Engineering	34.00%	34.70%	34.70%	\$330,575.00	Exceeds Goal
66	\$783,000.00	Architecture & Engineering	34.00%	34.00%	96.00%	\$751,680.00	Meets Goal
67	\$16,101,108.00	Construction	32.00%	34.48%	34.48%	\$5,552,344.00	Exceeds Goal
68	\$1,626,806.00	Construction	N/A	9.30%	9.30%	\$151,349.00	M/WBE N/A Emergency Ratification
69	\$2,506,348.00	Other Services	23.80%*	28.88%	28.88%	\$723,870.00	Exceeds Goal

*This item reflects the previous BID Policy goal.

The following items do not meet the M/WBE goal, but comply with the BID Policy:

Agenda Item No. 43 Authorize a two-year master agreement for the purchase of drinking water treatment chemicals for the Water Utilities Department from Texas Lime Company, Evonik Corporation, Pencco, Inc., and Chemtrade Chemicals US, LLC. Total is not to exceed \$49,426,701.00. This item received a goal waiver due to the lack of available M/WBE certified vendors in North Texas for this procurement.

Agenda Item No. 45 Authorize a five-year master agreement for the purchase of oil, grease, and lubricants for citywide use from Atlantic Petroleum & Mineral Resources, Inc., W. Douglass Distributing, LTD, Western Marketing, Inc., Texas Pride Fuels, Ltd., NCH Corporation dba Certified Laboratories Division, MHC Kenworth South Dallas, and Schaffer Manufacturing Co. Total is not to exceed \$13,996,343.38. The Request for Bid method of procurement resulted in the lowest responsive bidders being selected which resulted in no M/WBE participation.

Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 43 prime contractors considered in this agenda. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

DATE December 9, 2022
SUBJECT **M/WBE Participation for December 14, 2022 Council Agenda**

Vendor	Local		Non-Local		Total
Prime	11	25.58%	32	74.42%	43
M/WBE Sub	9	45.00%	11	55.00%	20

Please feel free to contact me if you have any questions or should you require additional information.



Kimberly Bizer Tolbert
Deputy City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors



City of Dallas

M/WBE Agenda Item Matrix

December 14, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2270 4	\$2,250,000.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	32.00%	32.00%	\$720,000.00
Subject:	Authorize an increase in the construction services contract with Nouveau Technology Services L.P., dba Nouveau Construction and Technology Services, L.P., for job order contracting services at City facilities - Not to exceed \$2,250,000.00, from \$9,000,000.00 to \$11,250,000.00 - Financing: Capital Construction Fund (subject to annual appropriations)		
Job Order Contracting Services at City Facilities have a 32.00% M/WBE goal.			
Nouveau Technology Services, L.P.– Non-Local; Workforce – 21.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2701 13	\$3,737,000.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	32.00% TBD	32.00% TBD	\$1,195,840.00
Subject:	Authorize the City Manager to execute a one-year Contract with two one-year renewal options, approved as to form by the City Attorney, with GrantWorks, Inc. and/or its affiliate (Contractor) for the administration, management and implementation, pursuant to the City's Comprehensive Housing Policy (CHP) and the CDBG Regulations (as defined in the Contract), of portions of the Major Home Rehabilitation Program and the Home Reconstruction Program (the Programs) (collectively, the Services), in an amount not to exceed \$3,737,000.00 - Not to exceed \$3,737,000.00 - Financing: Community Development Block Grant Funds		
This contract meets the M/WBE goal.			
TBD – 32.00% - Subcontracting			
GrantWorks, Inc - Non-Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2686 38	\$30,294,793.06	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$



City of Dallas

M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

	N/A	N/A	N/A
Subject:	Authorize (1) a three-year cooperative purchasing agreement for the purchase of handheld radios and subscription services managed by the Department of Information Technology Services for the Police Department with Motorola Solutions, Inc. through the Department of Information Resources cooperative agreement; and (2) an increase in appropriations in an amount not to exceed \$30,294,793.06 in the Equipment Acquisition Notes Series 2023 Fund - Estimated amount of \$30,294,793.06 - Financing: Equipment Acquisition Notes Series 2023 Fund		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Motorola Solutions, Inc. – Local; Workforce –1.20% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2658 39	\$2,345,887.45	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	\$0.00
Subject:	Authorize a three-year cooperative purchasing agreement for sexual assault kits and processing services for the Police Department with Bode Cellmark Forensics, Inc. through the General Services Administration cooperative agreement - Estimated amount of \$2,345,887.45 - Financing: General Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Bode Cellmark Forensics, Inc. - Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2665 40	\$567,762.50	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a five-year cooperative purchasing agreement for the acquisition and support of a web-based recruitment tool subscription for Civil Service with Carahsoft Technology Corp. through the Texas Department of Information Resources cooperative agreement - Not to exceed \$567,762.50 - Financing: General Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Carahsoft Technology Corp. – Non-local; Workforce – 0.00% Local			



City of Dallas

M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2245 41	\$217,632.50	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a five-year cooperative purchasing agreement for the acquisition and service maintenance and support of an electronic document management system for the Police Department managed by the Department of Information and Technology Services with RICOH U.S.A, Inc. through the Texas Department of Information Resources cooperative agreement - Not to exceed \$217,632.50 - Financing: Data Services Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Ricoh USA, Inc. -Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2837 42	\$134,756,800.67	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a ten-year cooperative purchasing agreement for the purchase of licenses that provide the use of body worn, in-car, interview room camera systems, electronic control weapons, cloud storage, and associated software and hardware for the Police Department with Axon Enterprise, Inc. through the Sourcwell cooperative agreement - Estimated amount of \$134,756,800.67 - Financing General Fund (\$91,588,477.46), Communication Service Fund (\$40,779,927.08), and Coronavirus State and Local Fiscal Recovery Fund (\$2,388,396.13) (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Axon Enterprise, Inc.– Non-local; Workforce –0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2688 43	\$49,426,701.00	Goods	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	0.00%	\$0.00



City of Dallas

M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

Subject:	Authorize a two-year master agreement for the purchase of drinking water treatment chemicals for the Water Utilities Department - Texas Lime Company in the estimated amount of \$11,517,750.00, Evonik Corporation in the estimated amount of \$1,054,500.00, Pencco, Inc. in the estimated amount of \$30,928,449.00, and Chemtrade Chemicals US, LLC in the estimated amount of \$5,926,002.00, lowest responsible bidders of five - Total estimated amount of \$49,426,701.00 - Financing: Dallas Water Utilities Fund
M/WBE goal waived due to no M/WBE availability.	
Texas Lime Company – Local; Workforce –100.00% Local Evonik – Non-local; Workforce 0.00% Local Pencco, Inc. – Non-local; Workforce 0.00% Local Chemtrade Chemicals US, LLC – Non-local; Workforce 0.00% Local	

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2663 44	\$5,473,521.93	Goods	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	45.14% WF	45.14% WF	\$2,470,844.69
Subject:	Authorize a three-year master agreement, with one two-year renewal option, for the purchase of employee uniforms and safety shoes for civilian employees citywide - Promotional Design, Inc. in the estimated amount of \$2,470,844.64, Northern Imports dba Work Wear Safety Shoes in the estimated amount of \$1,440,183.89, Service Wear Apparel in the estimated amount of \$1,096,113.86, and Red Wing Brands of America, Inc. in the estimated amount of \$466,379.54, most advantageous proposers of eight - Total estimated amount of \$5,473,521.93 - Financing: General Fund (\$2,000,995.69), Water Utilities Current Funds (\$2,415,945.00), Sanitation Operation Fund (\$339,686.00), Stormwater Drainage Management - Operations Fund (\$242,790.00), Equipment and Fleet Management Fund (\$131,313.71), Aviation Fund (\$250,271.53), and Building Inspection Fund (\$92,520.00)		
This contract exceeds the M/WBE goal.			
Promotional Designs, Inc., NL, WF, 45.14% - Embroidery Design			
Red Wings of America, Inc. – Non-local; Workforce - 0.00% Local Northern Imports dba Work Wear Safety Shoes – Local; Workforce – 100.00% Local Promotional Designs, Inc. – Non-local; Workforce – 0.00% Local Service Wear Apparel – Non-local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2687 45	\$13,996,343.38	Goods	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	0.00%	\$0.00



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M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

Subject:	Authorize a five-year master agreement for the purchase of oil, grease, and lubricants for citywide use - Atlantic Petroleum & Mineral Resources, Inc. in the estimated amount of \$6,693,894.28, W. Douglass Distributing, LTD in the estimated amount of \$6,059,174.26, Western Marketing, Inc. in the estimated amount of \$429,779.62, Texas Pride Fuels, Ltd. in the estimated amount of \$405,125.60, NCH Corporation dba Certified Laboratories Division in the estimated amount of \$238,431.32, MHC Kenworth South Dallas in the estimated amount of \$162,813.06, and Schaffer Manufacturing Co. in the estimated amount of \$7,125.24 , lowest responsible bidders of seven - Total estimated amount of \$13,996,343.38 - Financing: General Fund (\$3,526,017.63), Equipment and Fleet Management Fund (\$3,241,271.55), Dallas Water Utilities Fund (\$3,151,516.27), Sanitation Operation Fund (\$2,678,309.05), and Stormwater Drainage Management Operations Fund (\$1,399,228.88)
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This contract does not meet the M/WBE goal, but complies with good faith efforts.	
Atlantic Petroleum – Non-local; Workforce –100.00% Local W. Douglass Distributing, LTD – Non-local; Workforce –0.00% Local Reladyne Western Marketing, Inc. – Non-local; Workforce –100.00% Local Texas Pride Fuels – Non-local; Workforce –100.00% Local NCH Corporation, dba Certified Laboratories – Local; Workforce –7.06% Local MHC Kenworth South Dallas – Local; Workforce –25.99% Local Schaeffer Manufacturing Company – Non-local; Workforce –0.00% Local	

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2670 46	\$4,320,000.00	Revenue	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A

Subject:	Authorize a three-year professional service contract, with two one-year renewal options, for sales tax compliance review and recovery services for the Office of the City Auditor - Avenu Insights & Analytics, LLC, most advantageous proposer of five - Estimated Annual Net Revenue: \$4,320,000 (see Fiscal Information)
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The Business Inclusion and Development Policy does not apply to Revenue contracts.	
Avenu Insights & Analytics, LLC - Local; Workforce – 100.00% Local	

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2718 47	\$495,000.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	2.02% WF	2.02% WF	\$10,000.00



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M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

Subject:	Authorize a one-year service contract for consulting services to develop facility and strategic master plans for the Library - Group 4 Architecture, Research + Planning, Inc., most advantageous proposer of four - Not to exceed \$495,000 - Financing: Central Library Gift Fund (\$245,000) and Coronavirus State and Local Fiscal Recovery Fund (\$250,000)
The Business Inclusion and Development Policy does not apply to Other Service contracts.	
Construction Cost Management, NL, WF, 2.02% - Cost consultant	
Group 4 Architecture, Research + Planning, Inc – Non-Local; Workforce –1.51% Local	

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2791 48	\$500,000.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	100.00% HM	\$500,000.00
Subject:	Authorize a two-year service contract for marketing support services for the Communication, Outreach, and Marketing Department - The Voice Society, LLC, most advantageous proposer of seven - Not to exceed \$500,000 - Financing: Coronavirus State and Local Fiscal Recovery Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts, however the prime contractor is a certified M/WBE.			
The Voice Society, HM, L, 100.00% - Developer			
The Voice Society – Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2717 49	\$186,450.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a three-year service contract for communicable disease exposure laboratory testing for the Fire-Rescue Department - Clinical Pathology Laboratories, Inc., most advantageous proposer of two - Not to exceed \$186,450 - Financing: General Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts.			
Clinical Pathology Laboratories, Inc., – Non-Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2664 50	\$112,400.00	Other Services	N/A



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M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a five-year service contract for installation and maintenance of bird netting for the Department of Aviation - Plunkett's Pest Control, Inc., lowest responsible bidder of two - Not to exceed \$112,400.00 - Financing: Aviation Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts.			
Plunkett's Pest Control. - Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2430 51	\$265,487.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a one-year service price agreement, with two one-year renewal options, for housing and service assistance to homeless young adults, for the Office of Homeless Solutions - CitySquare, most advantageous proposer of three - Estimated amount of \$265,487 - Financing: Texas Department of Housing and Community Affairs Grant Funds (subject to appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts.			
CitySquare - Local; Workforce - 100.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2866 52	\$32,524,814.89	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	9.99% WF	9.99% WF	\$3,251,044.00
Subject:	Authorize a three-year service price agreement for citywide grounds maintenance services – Good Earth Corporation in the estimated amount of \$32,454,407.89 and Incircle Management, Inc. in the estimated amount of \$70,407.00, most advantageous proposers of seven – Total estimated amount of \$32,524,814.89 – Financing: General Fund (\$22,594,728.09), Stormwater Drainage Management Operations Fund (\$6,184,060.00), Dallas Water Utilities Fund (\$3,269,022.80), Sanitation Operation Fund (\$339,060.00), and Equipment and Fleet Management Fund (\$137,944.00)		
The Business Inclusion and Development Policy does not apply to Other Service contracts, however the prime contractor is subcontracting with certified M/WBEs.			
Suncoast Resources, Inc., NL, WF, 9.99% - Fuel			



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M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

Good Earth Corporation - Local; Workforce - 75.47% Local
InCircle Management, Inc. - Non-local; Workforce - 0.00% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2661 53	\$311,875.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	\$0.00
Subject:	Authorize a three-year service price agreement for vehicle exhaust extraction parts and maintenance for the Fire-Rescue Department - Air Cleaning Technologies, Inc., sole source - Estimated amount of \$311,875 - Financing: General Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts.			
Air Cleaning Technologies, Inc.- Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2082 54	\$5,939,766.99	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a three-year service price agreement for the purchase, maintenance, and repair of automated and manual defibrillators for the Fire-Rescue Department and the Office of Emergency Management - Stryker Sales Corporation in the estimated amount of \$4,257,527.84, Philips Medical Systems in the estimated amount of \$861,060.15, Zoll Medical in the estimated amount of \$791,214.00, and Cardio Partners in the estimated amount of \$29,965.00, most advantageous proposers of five - Total estimated amount of \$5,939,766.99 - Financing: General Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts.			
Stryker Sales Corporation – Non-Local; Workforce – 100.00% Local Philips Medical Systems – Non-Local; Workforce – 0.00% Local Zoll Medical – Non-Local; Workforce – 0.00% Local Cardio Partners – Non-Local; Workforce – 0.00% Local			



City of Dallas

M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2659 55	\$4,501,858.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a five-year service price agreement for the maintenance, repair, and replacement of fuel pumps, dispensing equipment, lines, and tanks for Citywide use - PSI JF Petroleum Group, Inc., lowest responsible bidder of two - Estimated amount of \$4,501,858.00 - Financing: General Fund (\$2,228,926.00), Equipment and Fleet Management Fund (\$2,013,020.00), Aviation Fund (\$97,612.00), Sanitation Services Fund (\$91,640.00), and Dallas Water Utilities Fund (\$70,660.00) (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts.			
PSI JF Petroleum Group, Inc. – Non-Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2662 56	\$158,053.00	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize Supplemental Agreement No. 1 to increase the service price agreement with Language Line Services, Inc. through the Department of Information Resources cooperative agreement for language interpretation services for call centers - Not to exceed \$158,053, from \$632,212 to \$790,265 - Financing: General Fund (\$156,978.24) and Liability Reserve Fund ORM (\$1,074.76)		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Language Line Services, Inc. - Non-local; Workforce - 0.00% Local			



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M/WBE Agenda Item Matrix December 14, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2698 58	\$952,700.00	Architecture & Engineering	34.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	34.70% IM, BF, WF, PM	34.70% IM, BF, WF, PM	\$330,575.00
Subject:	Authorize an engineering services contract with Freese and Nichols, Inc. to provide preliminary engineering design services for the White Rock Lake Dredging Project located at White Rock Lake - Not to exceed \$952,700.00 - Financing: Operating Carryover Fund		
This contract exceeds the M/WBE goal.			
HVJ North Texas - Chelliah Consultants, Inc., L, IM, 24.32% - Geotechnical Investigation K Strategies Group, LLC, L, BF, 3.95% - Public Outreach DHL Analytical, Inc., NL, PM, 3.52% - Environmental Testing AmaTerra Environmental, Inc., NL, WF, 2.91% - Archeological Evaluation Freese and Nichols, Inc. – Local; Workforce –33.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2551 66	\$783,000.00	Architecture & Engineering	34.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	34.00% PM, NM, BM	96.00% PM, NM, BM	\$751,680.00
Subject:	Authorize a professional services contract with Lim & Associates, Inc. to provide land surveying services for the Dallas Floodway Extension which includes the Great Trinity Forest - Not to exceed \$783,000.00 - Financing: Storm Drainage Management Operations Fund (\$468,000.00) and Storm Drainage Management Capital Construction Fund (\$315,000.00)		
This contract exceeds the M/WBE goal.			
Lim & Associates, Inc, L, PM, 62.00% - Surveying PJB Surveying LLC, NL, NM, 24.00% - Surveying BDS Technologies, INC, L, BM, 10.00% - Surveying Lim & Associates– Local; Workforce – 37.50% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2171 67	\$16,101,108.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$



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	34.48% HM, WF	34.48% HM, WF	\$5,552,344.00
Subject:	Authorize a construction services contract for the construction of the Dallas Water Utilities Water Delivery Service Center at 4120 Scottsdale Drive - Tegrity Contractors, Inc., lowest responsible bidder of three - Not to exceed \$16,101,108.00 - Financing: Water Construction Fund		
This contract exceeds the M/WBE goal.			
Texas Blue Bonnett Concrete, L, HM, 11.01% - Concrete GNS Electrical, L, WF, 8.64% - HVAC Father and Sons Masonry, L, HM, 1.95% - Masonry Paramount Plumbing, NL, HM, 2.76% - Plumbing Pate Jones Paving, NL, WF, 3.78% - Paving GST Manufacturing, NL, WF, 6.34% - Metal			
Tegrity Contractors Inc – Non-Local; Workforce – 16.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2547 68	\$1,626,806.00	Emergency Construction	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	9.30%	This Item N/A 9.30% HM, WF, Overall Items 23.99% HM, HF, WF	\$151,349.00
Subject:	Authorize an increase in the construction services contract with John Burns Construction Company of Texas, Inc., for the emergency repair of two parallel 48-inch diameter wastewater siphons just upstream of Cottonwood Creek - Not to exceed \$1,626,806.00, from \$13,756,649.00 to \$15,383,455.00 - Financing: Wastewater Construction Fund		
*This item reflects the previous Business Inclusion and Development Policy M/WBE goal.			
The Business Inclusion and Development Policy does not apply to Emergency Ratifications.			
Emergency Contract – This Item – 9.30% Rocha Trucking Inc – L, HM, 1.84% - Spoil Hauloff Trucking LB Transportation, NL, WF, 7.37% - Flex Base, Sand and Stone Buyers Barricades, NL, WF, 0.09% - Barricades			
John Burns Construction Company of Texas, Inc – Non-Local; Workforce – 60.70% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
22-2652 69	\$2,506,348.00	Construction	25.00%*
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$



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M/WBE Agenda Item Matrix

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	28.88%	This Item 28.88% WF, HM Overall Item 32.08% WF, HF, BM, PM, BF, PF, HM,	\$723,870.00
Subject:	Authorize an increase in the construction services contract with Southland Mole JV for additional work associated with storm drainage improvements for the Mill Creek / Peaks Branch / State-Thomas Drainage Relief Tunnel Project - Not to exceed \$2,506,348.00, from \$210,032,735.00 to \$212,539,083.00 - Financing: Flood Protection and Storm Drainage Facilities Fund (2012 General Obligation Bond Funds)		
*This item reflects the previous Business Inclusion and Development Policy M/WBE goal.			
This contract exceeds the M/WBE goal.			



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Change Order No 2 – 32.08 Overall Participation

- A.N.A Consultants, LLC, NL, WF, 0.05% - Survey
- All Janitorial Professional Services, L, HF, 0.01% - Janitorial Services
- Astro Johnny Waste Management CO, NL, BM, 0.01% - Portable Toilet Rental
- C. Green Scaping LP, NL, HF, 0.04% -
- CAS Consulting & Services, NL, PM, 0.09% - Design
- Champion Fuel Solutions LLC, NL, WF, 0.94% - Fuel Supply
- Clemons Trucking Company, L, BF, 0.47% - Trucking
- Cody Builders Supply, NL, WF, 0.10% - Misc. Metals
- Coverall Management & Associates, L, BM, 0.09% -
- Curtis & Cartwright Transport LLC, NL, BM, 2.35% - Trucking
- Eagle Barricade LLC, NL, BF, 0.05% - Traffic Control
- G & C Equipment Corp, NL, BM, 13.20% b- Equipment Supplier
- Genesis Earth Solutions LLC, NL, PF, 0.00% - Erosion Control Material Supplier
- GEX Management Inc L, BM, 2.82% - Pipe/Valve/Fittings
- GLL Corporation, L, HM, 0.24% - Trucking
- Industry Junction Inc, L, HM, 6.21% - Pipe/Valve/Fittings
- J & L Imperium Industries, LLC, L, BM, 1.41% - Concrete/Concrete Materials
- J-BJ Management LLC, L, BM, 0.23% - Marketing/Coordinator
- JD & Son Trucking Enterprises LLC, L, HM, 0.02% - Trucking
- LeVis Consulting Group LLC, NL, BF, 0.17% - Scheduler
- Lindamood Demolition, L, WF, 0.24% - Dem
- Lindamood Heavy Hauling, L, WF, 0.05% - Heavy Hauling
- Moore Disposal Inc, L, WF, 0.01% - Garbage Disposal/Dumpster Service
- Omega Contracting, L, HM, 0.47% - Site/Civil
- Pannell Industries, L, BM, 0.03% - Street Sweeping
- Partnering for Success, NL, HF, 0.00% - Partnering
- Q. Roberts Trucking, L, BM, 0.47% - Trucking
- Piping Services, NL, WF, 0.25% - Fencing
- Road Master Striping, NL, HM, 0.02% - Pavement Markings
- Romero Stell, L, HM, 0.39% - Rebar Tying
- Ruiz Protective Services, L, HM, 0.09% - Security
- Sleepers Erosion Control, L, NM, 0.00% - Erosion Control/Landscape
- Southwest Tactical Response, L, WF, 0.24% - Security
- Statewide Trucking Corp, NL, WF, 0.05% - Trucking
- Suncoast Resources Inc, NL, WF, 0.94% - Fuel Supply
- Texas Sand & Gravel LLC, NL, WF, 0.22% - Aggregate Supplier
- True Environmental, NL, WF, 0.01% - SWPPP
- Viking Fence Co, L, HM, 0.09% - Fencing
- This Item – 28.88% - M/WBE participation**
- Piping Services, NL, WF, 20.55% - Fencing
- Industry Junction Inc, L, HM, 8.33% - Pipe/Valve/Fittings
- Southland Mole JV – Non-Local; Workforce – 36.39% Local

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Follow-up: Transportation and Infrastructure Council Committee Briefing held November 8, 2022 – Alley to Trail Conversion Pilot Program**

On November 8, 2022, members of the Transportation and Infrastructure City Council Committee were briefed on the status of the Alley to Trail Conversion Pilot Program. The purpose of this memorandum is to provide responses to questions posed during the meeting and to provide information requested by members.

- 1. (Council Member Schultz) How many improved alleys are not being utilized for sanitation services with street facing garages?** There are 62.5 miles (1,060 alleys) of improved, non-sanitation alleys without rear entries.
- 2. (Council Member Mendelsohn) What type of crime data do you currently have that you will be able to compare it with later?** Targeted Action Area Grids were used in the analysis of crime statistics provided by DPD. Since the crime incident data is assigned to streets, reports were broadly generated by street locations rather than by specific alleys. The crime data has 307 incidents where the formula contained “alley” between 10/1/2016 and 12/31/2020. The average is 72.2 police incidents per year.
- 3. (Council Member Mendelsohn) Requested illegal dumping data prior to construction.** Illegal dumping data was collected from 311 Illegal Dumping Service Request Reports generated by the Department of Code Compliance. The 311 data has 2,032 incidents where the description contains “alley” between 10/1/2016 and 12/31/2020. The average is 478.1 illegal dumping incidents per year.
- 4. (Council Member Mendelsohn) Of the 22 alleys included in this pilot program, how many miles were paved?** While the entire alleys were not paved, a total of 1.982 miles of concrete trails were constructed.

Should there be any further questions, please contact Ali Hatefi, Director of Public Works at alireza.hatefi@dallas.gov.

Handwritten signature of Robert M. Pérez in black ink.

Robert M. Pérez, Ph.D.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
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Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **December 14, 2022, Council Agenda Item 22-2696: Master Lease Program Update**

The Master Lease Program (MLPP) is a lease finance program used by the City to finance capital equipment and technology items. The City has used this program since FY 2011-12. Master Lease drawdowns are used to pay invoices or provide up-front funding for projects. The City is required to make lease payments to repay the principal and interest on the lease. When the lease is fully paid, possession of the equipment or other financed project is transferred to the city.

The MLPP provides tax-exempt financing pursuant to the Public Property Finance Act, Texas Local Government Code §271.001. Due to the tax-exempt financing of the program, specific language is required in the resolution for each item financed by the MLPP presented to City Council for approval. The resolution should list the expenditures that will be reimbursed, the authorization to execute the master lease agreement, and estimated useful life. While reviewing master lease documents, we discovered five resolutions that did not include the reimbursement language. On December 14, City Council will consider agenda item 22-2696 that will provide corrections to the following resolutions.

City Council Date	Resolution Number	Action
08/28/2019	19-1274	Purchase of fleet vehicles and equipment
09/11/2019	19-1407	Purchase of surveillance equipment
12/11/2019	19-1919	Purchase of hand and power tools
04/22/2020	20-0625	Purchase of public safety hardware and software camera systems
11/11/2020	20-1808	Purchase of voice and data network services, monitoring, and maintenance

If you have any questions or need additional information, please contact Janette Weedon, Director of Budget & Management Services.

Jack Ireland
Chief Financial Officer

DATE December 9, 2022

SUBJECT **Master Lease Program Update**

C: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Planned Call Center System Outage**

On Thursday, December 15th, 2022, the City's 24/7 call centers, 311 and Aviation call centers, will be unavailable from approximately 10 pm to 12 am due to a planned system outage. NOTE: Public Safety Computer-Aided Dispatch (CAD) or 911 systems will not be impacted during this planned outage. The Information & Technology Services (ITS) network team will replace a failed distribution switch and upgrade the failover device to mitigate the risk of unplanned outages due to hardware failures. Due to the nature of the replacement process, it is not possible to perform a non-disruptive transfer to the new devices, requiring a short outage.

The network connection to servers, applications, and other services will be unavailable during the maintenance window until the replacement work is completed.

During the scheduled outage, residents will experience a busy signal when calling the 311 or Aviation call center. 311 customers will be asked to submit service requests through the OurDallas mobile app or the City's online web portal. Alerts will be placed on the OurDallas mobile app, the City's website and social media platforms notifying 311 users of the scheduled outage. The Aviation department has been advised and acknowledge the scheduled work.

Once installed, the new network distribution switches will provide:

- Redundancy between replaced switches and automatic failover in the event of a hardware failures
- Performance improvements of next generation hardware (replacing 10+ year of devices)
- Advanced monitoring to alert of pending issues

Phone calls to the 311 or Aviation call center will be restored after all required system testing is complete, which is expected to be by midnight.

Internal communication will be sent out a week before, a day before, and the day of to all departments.

If you have any questions or need additional information, please contact Bill Zielinski, Chief Information Officer, or Daisy Fast, Director 311 Customer Service.

DATE December 9, 2022

SUBJECT **Planned Call Center System Outage**



Carl Simpson
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
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Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Animal Services Plan to Address Increase in Upper Respiratory Illness**

You may be aware that shelters, private vet clinics, and boarding facilities across the region are [seeing a spike in upper respiratory infections](#) (URI), including canine influenza virus (CIV). Unfortunately, Dallas Animal Services (DAS) is also seeing cases within our shelter, and we are preparing to alter our operations to aggressively address this illness.

Though URI is rarely life-threatening in dogs, it spreads quickly and is challenging to contain in an animal shelter, doggy day care, or boarding kennel environment. This is an especially difficult hurdle to overcome as DAS is at capacity and has been since March 2022. URI in dogs is much like the human flu virus: most experience mild to moderate symptoms such as coughing, sneezing, lethargy, and congestion that resolve with rest and hydration within 1-2 weeks. In rare cases, dogs can develop secondary infections such as pneumonia that require additional treatment.

The DAS Management Team has been working with the University of Wisconsin-Madison School of Veterinary Medicine Shelter Medicine Program experts, including Dr. Sandra Newbury, to build an ambitious plan to create a 'clean break' and stop the spread of illness. This plan requires DAS to divide its building, staffing, and supplies in half and operate two completely independent shelters within one building. It will be taxing on the team, but we understand the importance of addressing this promptly to avoid endemic illness in our shelter. We are committed to doing everything within our power to stop this illness in its tracks and save as many lives as possible.

For this plan to succeed, DAS needs to slow intake of dogs and rapidly increase the number of dogs leaving our building. DAS is preparing a large push to engage our community to empty two adoption rooms (150 large dogs) between Friday, December 9th and Sunday, December 11th, via adoption, foster, and rescue placement. These dogs have been exposed to URI, but not all show illness symptoms. To incentivize Dallas area residents to provide a temporary home for these dogs, Friends of DAS is offering a \$150 stipend to any fosters or rescue partners that pull high need dogs this weekend. Additionally, DAS will continue to provide all veterinary care for foster dogs until they find a permanent home.

While we will be working to delay the intake of healthy dogs until the illness has been eradicated from the building, they will continue taking in dogs that are sick, injured, or a risk to public safety. Owners who must surrender their dogs are being encouraged to update their vaccinations before they surrender and we are connecting them with free and low-cost options.

DATE December 9, 2022

SUBJECT **Dallas Animal Services Plan to Address Increase in Upper Respiratory Illness**

We believe it is important that all residents engaging with DAS during this time be fully informed and able to assess the risk of taking home an exposed pet or dropping off an unexposed pet at the shelter. As a result, DAS' messaging to the public will be transparent, honest, and empathetic. We anticipate that this direct messaging may upset some residents and we ask for your support in our ongoing efforts to maximize lifesaving and public safety while combatting this illness.

DAS is also working to inform the public that these illnesses are spreading in the community outside of the shelter at a rapid rate and their owned dogs are at risk. DAS is encouraging residents to isolate their dogs until cases decrease and to avoid taking pets to doggy daycare, dog parks, pet stores, and boarding facilities.

This challenge is significant but not insurmountable with the continued support of City Leadership and the community. The experts are confident that our plan can stop this illness from spreading further within our building, but we cannot succeed alone.

I encourage each of your offices to share materials on #DoggyDistancing and our upcoming #150for150 campaign this weekend with your constituents to help the cause.

Thank you for being a part of the Dallas90 Team!



[Melissa Webber \(Dec 8, 2022 10:53 CST\)](#)

MeLissa Webber

Director, Dallas Animal Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and City Council

SUBJECT **December 14, 2022, City Council Agenda Item 22-2505: General Fund Contingency Reserve – Severe Weather and Flood Event**

The City of Dallas experienced historic rainfall, primarily during the overnight hours of August 21 and August 22, and broke the 1932 record to become the second highest daily rain total. Some areas in the city experienced over 15 inches of rain. On December 14, City Council will consider agenda item 22-2505 that will allocate \$6,810,500 from General Fund Contingency Reserve to repair insured City facilities damaged during the severe weather and flooding event on August 21 and August 22. This allocation from General Fund Contingency Reserve will only fund insurance covered repairs at city facilities. Uninsured damages will be prioritized and funded by the annual allocation of major maintenance funding.

Preliminary estimates reflect approximately 68-71 facilities affected by severe weather and flooding. This initial allocation of \$6,810,500 reflects the initial projected costs of repairs and includes the \$750,000 deductible. Damage assessments are ongoing, and staff may request additional funding from General Fund Contingency Reserve to fund additional insured repairs in the future.

Additionally, staff will take all actions necessary to file insurance claims and seek reimbursement of costs incurred. Funding in the amount of \$6,060,500 will be transferred back to General Fund Contingency Reserve after reimbursement from insurance.

The City Council was briefed on the “After-Action Flooding Analysis” on September 21, 2022 ([briefing available here](#)).

If you have any questions or need additional information, please contact Janette Weedon, Director of Budget & Management Services.



Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
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Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Hensley Field Master Plan Public Hearing and Vote**

This memorandum is to provide an update in advance of a public hearing and vote on the Hensley Field Master Plan on December 14, 2022.

Background

Hensley Field is the site of the former Dallas Naval Air Station, a 738-acre property owned by the City of Dallas and located in Dallas' southwestern quadrant adjacent to the City of Grand Prairie. Hensley Field was leased by the U.S. Navy from the City of Dallas from 1949 to 1999. Since the Naval Air Station Dallas (NAS) closure, the site has been used for a patchwork of temporary storage, City functions, and unrelated leases. Current uses have not represented the highest and best use of this property to maximize community benefits. The U.S. Navy is obligated under the 2002 Settlement Agreement to clean up Hensley Field and remains committed to coordinating with the City. A key consideration to better coordinate the cleanup effort was for the City to undertake and adopt a redevelopment master plan and identify future land uses.

Situated on the north shore of Mountain Creek Lake, the site has over two miles of lake frontage and excellent views to the skyline of Downtown Dallas, ten miles to the northeast. The Master Plan sets forth the vision and policies for the reuse and redevelopment of this strategic site. The vision is of an authentic, climate-smart, mixed-use, mixed income and walkable community with a balance of jobs, housing, amenities, and services an economically vibrant district of the City that brings new opportunities to its residents and workers and one that establishes a unique sense of community tied to the history and character of the place.

The Plan builds on City of Dallas initiatives and public policy including: ForwardDallas, the City's Comprehensive Plan first adopted in 2006 and currently being updated; the Comprehensive Environmental and Climate Action Plan that addresses resiliency and the challenges of climate change; the Comprehensive Housing Policy of 2018 with its strategies for overcoming patterns of segregation and poverty; Connect Dallas promoting compact and transit-oriented development; and the City of Dallas Economic Development Policy that focuses on job creation and reinvestment in Southern Dallas.

At its Public Hearing on November 3, the City Plan Commission unanimously voted to advance the DRAFT Hensley Field Master Plan to City Council.

DATE December 9, 2022

SUBJECT **Upcoming Hensley Field Master Plan Public Hearing and Vote**

An overview video of the plan can be found at this [link](#) and the draft plan can be found on the project website at <https://www.hensleyfield.com/project-reports>.

Environmental Clean-Up Status

Since its decommissioning as a Naval Air Station during the Base Realignment and Closure (BRAC) process in 1995, Hensley Field has undergone numerous rounds of environmental studies, testing, and remediation. Due to its history of military use, contaminants of concern (COCs) at Hensley Field and Mountain Creek Lake include metals, petroleum hydrocarbons, polychlorinated biphenyls (PCBs), semi-volatile organic compounds, chlorinated solvents, and an emerging class of chemicals known as PFAS (polyfluoroalkyl substances) which were used in firefighting foams. Remediation for non-PFAS COCs has already taken place with soil remediation completed and approved by the Texas Commission on Environmental Quality (TCEQ) and groundwater remediation is partially completed and in progress by the Navy.

Cleanup costs by the Navy to date are \$92.4M. The Navy recently completed its Remedial Investigation report with the testing results, nature and extent, and risk assessment related to PFAS contamination on the site and will issue a comprehensive feasibility study in 2023. The Navy, through a 2002 Settlement Agreement with the City of Dallas, is obligated to clean up the property to residential standards. The Navy has committed to completing any remaining remediation in a manner that allows redevelopment of the site within the timeframe provided in the Master Plan.

1. The Redevelopment Master Plan will drive the clean-up of the site.
2. The Navy is obligated to clean-up the site to residential standards and their intent is to complete the cleanup protective of human health consistent with the master plan. The master plan provides a timeline with phased approach for the redevelopment.
3. The U.S. Environmental Protection Agency (EPA) is yet to finalize standards for PFAS clean-up, and TCEQ is in the process of updating theirs; those standards will guide the ultimate clean-up of the site. Removal of soil exceeding residential standards will commence after approval of the cleanup levels **for this site** by TCEQ, with support and agreement by EPA and City.
4. Contaminated soil will be the first to be mitigated and will need to occur before development commences. Once the standards are finalized this should be a straightforward soil removal process and ideally will be accomplished in a single phase depending on volume of soil to remove and available funding set aside **for this site** by Congress; this could be partial cleanup based on phases identified in the master plan.
5. The City will request a Ready for Reuse Certification from EPA in addition to the TCEQ approval as an additional layer of regulatory support that sufficient cleanup has been completed and the site is protective of human health and suitable for redevelopment once the soil is cleaned up, the City will request a Ready for Reuse Certification from EPA in addition to the TCEQ approval that cleanup of soil meets residential standards.

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SUBJECT **Upcoming Hensley Field Master Plan Public Hearing and Vote**

6. Clean-up of contaminated groundwater could take longer, but redevelopment can occur in tandem with groundwater cleanup, provided that groundwater use restrictions are put in place.

Plan Recommendations

Driven by community engagement and built into the recommendations of the plan are:

- **A Walkable, Mixed-Use Community:** with over 3.7 million square feet of Commercial and Institutional uses and 6,800 residential units.
- **An Interconnected Network of Open Spaces,** comprising more than 25% of the site area and placing every resident within a five-minute walk of a park or public space.
- **A Strong Orientation to Mountain Creek Lake,** introducing waterfront trails, a new marina and water-oriented recreational uses that reinforce the destination appeal of the site.
- **Historic Preservation and Adaptive Reuse** of key buildings and facilities, and interpretive site elements that celebrate the military and pre-military heritage of the site.
- **A Multi-Modal Transportation System** with links to Dallas' high-capacity transit network, provision of protected bikeways, slow mobility corridors, and a strong pedestrian orientation.
- **Net-Zero Construction and the Maximization of Renewable Energy Sources** including the creation of a 40-acre Innovation Village on the Runway Peninsula, demonstrating state-of-the-art technologies and sustainability practices.
- **A Diversity of Housing Choices** in a Mixed-Income Community with a complete range of housing types, 30% of which will provide for long-term affordability to qualified applicants.

Project Costs, Financing, and Governance

A planning level financial analysis was prepared to gauge the feasibility of the development and potential need for supplemental funding sources. The analysis compares the estimated development revenues, from sales of finished lots and building sites, to the total development costs and costs by phase. The Master Plan is estimated to generate \$352.6 million in revenue over 20 years in nominal dollars (no inflation or present value adjustments), with infrastructure costs estimated at roughly \$390 million.

The feasibility gap of from the planning level financial analysis could be addressed from a variety of funding sources and financing strategies. The Master Plan recommends that the City utilize Tax Increment Financing (TIF) to help finance infrastructure costs and other public benefits. Other potential funding sources to make up the projected feasibility gap include federal grants, public improvement district, or municipal management district.

Next Steps

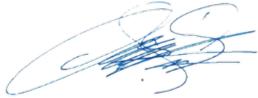
Adoption by City Council will enable the City to focus on project implementation including: solicitation and selection of a Master Developer Partner, negotiation of a Master

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SUBJECT **Upcoming Hensley Field Master Plan Public Hearing and Vote**

Development Agreement between the City and the selected Master Developer, preparation of zoning amendments, and design standards and guidelines.

Please contact Julia Ryan, Director of Planning and Urban Design at Julia.Ryan@dallas.gov if you have any questions or need additional information.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
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Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – December 8, 2022**

Central Library Action Plan to Address Plaza Homeless Population

To address the worsening situation of unsheltered individuals and debris in the environs of the Central Library, the Office of Homeless Solutions (OHS) is working in partnership with the Central Library and the Dallas Police Department (DPD) to provide enforcement in this area in addition to ongoing street outreach and services. As a continuation of the many months of outreach already done through partnership with the Central Library, OHS, Downtown Dallas Inc. (DDI), Community Courts, and MetroRelief, the following are actions taken by the partnership to improve the environment surrounding the Central Library:

1. DPD officers will patrol the Central Library plaza on an hourly basis to ensure that no one is camping on the site
2. CBD Bikes will ride by every hour during the day to have visibility
3. During evening hours and on Sundays when the Library is closed, officers will tell all the individuals to exit the plaza and RIGHT Care will be contacted when/if individuals exhibit signs of mental illness
4. During hours of operation, Library Security will engage with individuals
5. OHS with Transportation has acquired a light board at the plaza that reads “plaza closed” during non-business hours

DDI, the Library, and OHS outreach staff have messaged these changes to the individuals on the plaza who utilize services in the Central Library. In addition, DPD has committed to enforcing these policies on the ground. The individuals who have consistently engaged with our outreach group in the past months have been directed to continue working towards housing with our staff at a location offsite during normal business hours. Anyone needing this service can ask any DDI officer to connect them to us.

It is not without gravity that this decision was reached. However, after months of intense engagement and outreach to the area unsheltered population and area street charity groups, the situation has declined to such a degree that enforcement is necessary as a part of the solution. Should you have any questions, please contact Christine Crossley, Director of the Office of Homeless Solutions.

Code Compliance Services Reestablishes Training Partnership with 311

On September 21, 2022, Code Compliance management team reestablished the training partnership with the Dallas 311 team by providing insight regarding the scope of Code Compliance Services (CCS) and the type of complaints that are

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handled by Code Enforcement Officers. Various examples were provided to the agents and explained why a complaint may be appropriately serviced by a partner department.

By ensuring the 311 service agents are aware of the roles, responsibilities, and authority of Dallas' Code Enforcement Officers, calls will be routed properly, addressed promptly, and potentially abated within the estimated response time (ERT). To continue training, 311 participated in a CCS ride along and were able to see firsthand how Code partners with other departments to resolve complex complaints, especially when addressing homeless encampments, vacant structures, and other quality of life concerns.

Sixteen agents participated in the training and identified these as the most complex complaints: Homeless Encampments on public property, vehicles parked on the street, permitted construction sites, civil issues, compliments & complaints, and short-term rentals.

Overall, the training was well received and a great experience. CCS looks forward to a continued partnership and enhanced engagement with both new and veteran 311 agents. Should you have any questions, please contact Dr. Katina Robertson, Code Enforcement Administrator for Code Compliance Services, at katina.robertson@dallas.gov.

How to do Business with the U.S. Army Corps of Engineers and the Dallas Floodway Levee System

The U.S. Army Corps of Engineers-Fort Worth District, in partnership with Dallas Water Utilities and the City of Dallas Small Business Center, is hosting a workshop on Thursday, December 15, 2022, from 11:00 a.m. to 12:00 p.m. at the J. Erik Jonsson Central Library, First Floor Auditorium, 1515 Young Street, Dallas, TX 75201. Attendees will learn how to register as vendors, how to locate solicitations, what to consider when working as a contractor for the U.S. Army Corps of Engineers, and get updates on the work currently underway on the Dallas Floodway Levee System. Please see the attached flier for details. Should you have any questions, please contact Jesse Saldana, Program Administrator for/of the Small Business Center, at Jesse.Saldana@dallas.gov.

Fresh Start Employment Program weekly pre-screening

On-site applicant pre-screening to determine eligibility for the Fresh Start Employment Program and employment with the City of Dallas is being conducted every Wednesday from 10:00 a.m. to 1:00 p.m. at the Janie C. Turner Recreation Center, 6424 Elam Road, Dallas, TX 75217. Please see the attached flier for details. Should you have any questions, please contact Marcus Stewart, Reentry Workforce Coordinator for the Small Business Center at marcus.stewart@dallas.gov or freshstartemployment@dallas.gov.

DATE December 9, 2022
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Convention and Event Services Weekly Event Report

Each week, Convention and Event Services provides a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at rosa.fleming@dallascityhall.com

Office of Procurement Services New Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ22-BCM-2086	Public Safety Campus Development Plan - DFR
BI23-00021013	Wildlife Removal Services
BQZ23-00020688	Customer Information and Billing System Implementation and Support Services

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

The City of Dallas Office of Procurement Services will host [in-person and virtual meetings](#) to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact DeNita Lacking-Quinn, at Denita.quinn@dallas.gov or call 469.792.1111.

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between council members and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services.

Office of Homeless Solutions Website Launch

The Office of Homeless Solutions (OHS), in conjunction with Communications and Marketing, has launched a new [DallasHomelessSolutions.com website](http://DallasHomelessSolutions.com). The website will serve as a resource for organizations, communities, and residents, highlighting OHS' initiatives and partnerships while educating organizations, communities and residents on how to give responsibly. Organizations may also

DATE December 9, 2022
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register to provide emergency shelter during inclement weather. If you have any questions, contact Christine Crossley, Director of the Office of Homeless Solutions, at Christine.Crossley@dallas.gov.

OHS Street Outreach Update

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Metro Dallas Homeless Alliance (MDHA), is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

Please see the below schedule for homeless encampment cleaning the week of December 5 through December 9, 2022. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time allows. We appreciate everyone's patience.

Encampment Resolution (Cleaning) Schedule December 5 – December 9, 2022

LOCATION
Cockrell Hill & 20
Kessler Park & Sylvan
S RL Thornton & E Colorado
11611 Ferguson Rd
1848 California Crossing Rd
15399 Dallas N Tollway SB
5168 LBJ Service Rd EB
3078 LBJ Service Rd EB

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at Christine.Crossley@dallas.gov.

DATE December 9, 2022
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Media Inquiries

As of December 5, 2022, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). Should you have any questions, please contact Catherine Cuellar, Director of Communication, Outreach, & Marketing.

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from November 29th – December 5th. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at dominique.artis@dallasfire.gov.

- DFR Welcomes Its Newest Members After 29 Graduate from Fire Academy
- Three Alarms Dispatched to Turtle Creek Property Undergoing Demolition
- Three Hospitalized After 18-Wheeler Strikes Overpass Pillar
- Fire Temporarily Closes Lower Greenville Avenue Restaurant
- Body Found in Burned Car in Northwest Dallas
- Dallas Fire-Rescue Awards Show

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

HOW TO DO BUSINESS

with the

U.S. ARMY CORPS OF ENGINEERS

The U.S. Army Corps of Engineers–Fort Worth District, in partnership with Dallas Water Utilities and the City of Dallas Small Business Center, is hosting a workshop to provide information on the following:

- How to register as a vendor
- How to locate solicitations
- What to consider when working as a contractor for the U.S. Army Corps of Engineers
- Updates on the work currently underway on the Dallas Floodway Levee System

 **Thursday, December 15, 2022**

 **11 a.m. - 12 p.m.**

 **J.Erik Jonsson Central Library
First Floor Auditorium
1515 Young Street
Dallas, TX 75201**

➤ FreshStart Employment Program

PRE-SCREENING

This event is to determine eligibility for the FreshStart Employment Program and employment with the City of Dallas.

- 
- » Gainful and stable employment
 - » Benefits that start on day one
 - » A starting salary of \$15.50 per hour
 - » Growth and advancement opportunities

Every Wednesday | 10 AM to 1:00 PM | Janie C. Turner Recreation Center | 6424 Elam Rd. | Dallas, TX., 75217

DON'T FORGET TO BRING:

- » Valid driver's license or ID card
- » Social security card
- » Criminal background report or TDCJ release documents
- » Face mask preferred

For more information about the FreshStart Employment Program and program eligibility, visit bit.ly/FreshStartDallas
Email us to register: freshstartemployment@dallascityhall.com



City of Dallas

**Convention and Event Services
Weekly Events Report
December 9, 2022**

Event Type	Name	Dates	Location	District
Special Event	BMW Dallas Marathon - Friday Night Lights One Mile	12/9/2022	1500 Marilla St.	2
Special Event	BMW Dallas Marathon Saturday Events 10k, 5k & Kids Races	12/10/2022	1500 Marilla St.	2
Special Event	Sellers – Zalatoris Wedding	12/10/2022	2821 Turtle Creek Blvd.	14
Special Event	Peregrinacion de la Virgin of Guadalupe	12/11/2022	7617 Cortland Ave.	2
Special Event	BMW Dallas Marathon Festival	12/11/2022	1500 Marilla St.	2, 6, 9, 14
Special Event	St. Cecilia Guadalupe Procession	12/11/2022	408 W. 8 th Ave.	1
Special Event	Our Lady of Guadalupe Novena	12/11/2022	2215 Ross Ave.	14
Special Event	Posadas	12/11/2022	2600 Live Oak St.	14
Special Event	Wellness Posada	12/11/2022	2339 W. Mockingbird Ln.	2
Special Event	DFWSHOPZ Market at Pegasus City Brewery	12/11/2022	1508 Commerce St.	14
Special Event	Salvation Army Christmas Distribution – Angel Tree	12/12/2022	9216 Harry Hines Blvd.	6
Special Event	Visit Dallas – On the Levee – Drones and Fireworks	12/13/2022	1108 Quaker St.	6
Special Event	Charlie Brown Christmas 5k	12/17/2022	109 Continental Ave.	6
Special Event	Deep Ellum Outdoor Market #23	12/17/2022	100-199 N. Crowdus St.	2
Special Event	OLH Holiday Event	12/18/2022	407 Parkhurst Dr.	9
Special Event	Dia Internacional del Migrante Cabalgata	12/18/2022	2601 Singleton Blvd.	6
Special Event	Dallas Jingle Bell Run	12/20/2022	2201 N. Stemmons Fwy.	6

KBHCCD Schedule of Events

KBHCC	BMW Dallas Marathon Health & Fitness Expo	12/9/2022	650 S. Akard St.	2
KBHCC	NCA Holiday Classic	12/10/2022	650 S. Akard St.	2
KBHCC	Operation Care Dallas	12/17/2022	650 S. Akard St.	2
KBHCC	ICSC @ Red River	12/18/2022	650 S. Akard St.	2

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Update on Fire Station 56**

On November 13th, 2022, Dallas Fire-Rescue (DFR) Station 56, located at 7040 Belt Line Road (Council District 11), experienced an accidental fire which resulted in damage significant enough to cause the facility to be placed out of service. Thankfully, no injuries occurred as a result of this incident.

On November 23rd, 2022, the Office of Risk Management (ORM) notified DFR that the damages were not extensive enough (> \$750,000) for an insurance claim. As so, Building Service Department (BSD) has been engaged and is assisting with the repairs to return this facility to service.

BSD has already completed emergency/temporary roof repairs which were caused by the fire damage near the kitchen. Abatement, duct cleaning, and removal of the damaged facility equipment is underway and expected to be completed by January 12th, 2023.

Also underway, as a part of BSD's preplanned major maintenance, is a structural assessment which is expected to be completed by the end of January and will support the development of the final scope of work needed at Fire Station 56. Permanent roof repairs, planned prior to the fire incident, will be also completed.

Until Station 56 is reopened, DFR has taken efforts to ensure adequate emergency response coverage in the area. The members and equipment of Station 56 have been relocated to the following nearby locations:

- Truck 56 to Fire Station 29
 - 9830 Shadow Way, 6.1 miles away, Council District 10
- Engine 56 to Fire Station 7
 - 6010 Davenport Road, 3.0 miles away, Council District 12
- Rescue 56 to Fire Station 20
 - 12727 Montfort Drive, 3.6 miles away, Council District 13

These locations were chosen after careful consideration of a number of factors, including facility availability, historical call volume and location statistical analysis, and anticipated impacts to response times. DFR is confident that the neighborhoods typically served by Fire Station 56 will still receive effective Fire and EMS response with the current deployment of resources.

DATE December 9, 2022
SUBJECT **Update on Fire Station 56**

Questions regarding the status of Fire Station 56 and the relocation of DFR resources may be referred to Fire Chief Dominique Artis at Dominique.artis@dallasfire.gov.



Jon Fortune
Deputy City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
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Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Sales Tax Receipts**

The October 2022 sales tax receipts from the State Comptroller's Office are \$33.5 million and represents a 9.2 percent increase in total collections compared to the same reporting period last year.

- October 2022 actual \$30,717,609
- October 2023 budget \$30,857,310
- October 2023 actual \$33,546,824

The FY 2022-23 revenue budget for Sales Tax is \$417.2 million. October's receipts represent the first month of FY 2022-23 collections. Over the most recent 12 months, sales tax receipts have increased by 14.1 percent. We will continue to monitor our sales tax forecast closely and keep you informed.

Thank you for your support. Please contact me with any questions.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland
Chief Financial Officer

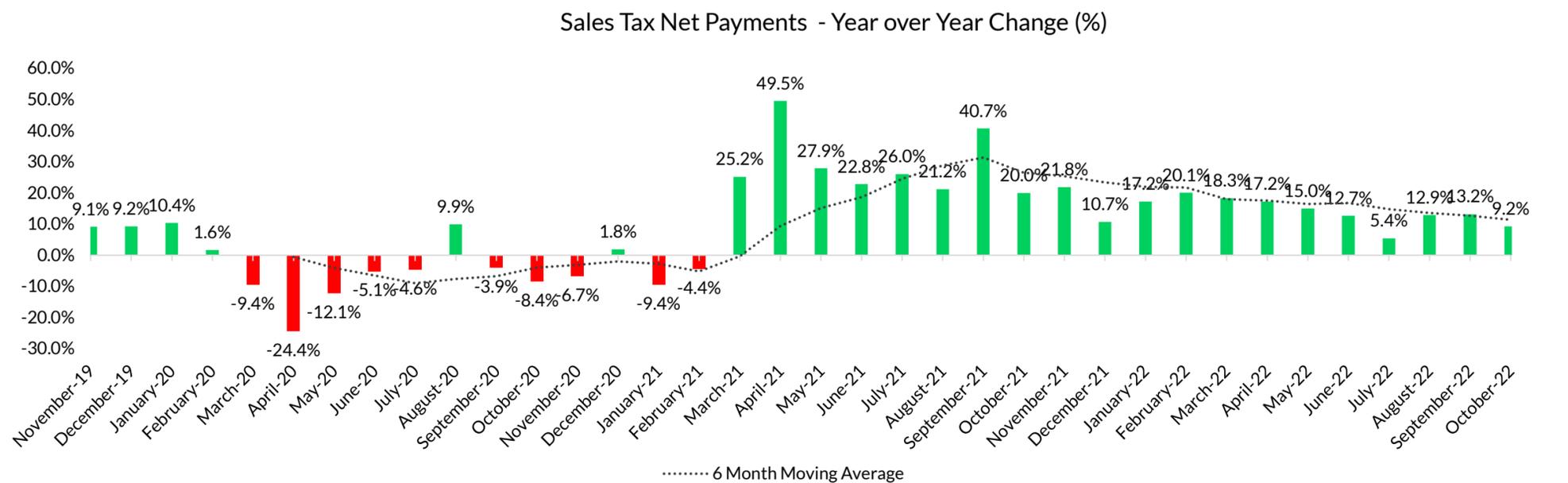
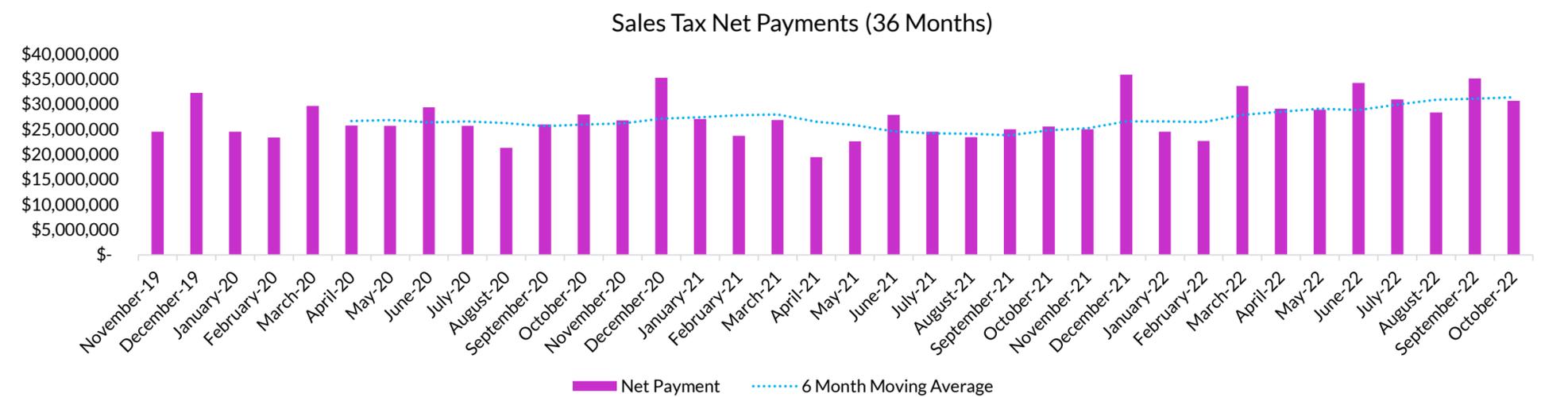
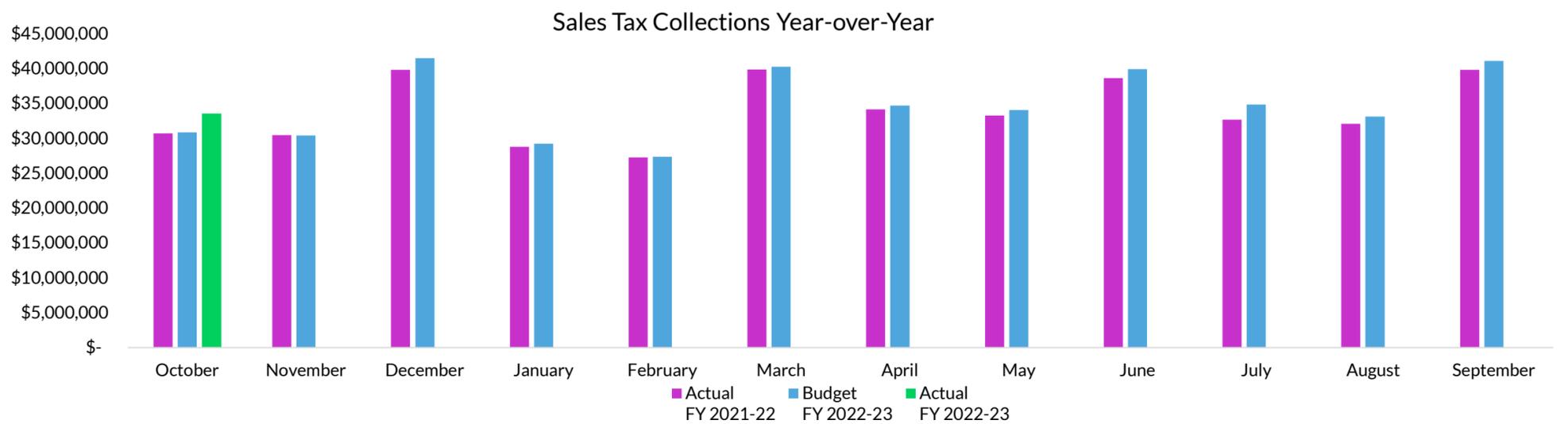
[Attachment]

- c:
- | | |
|---|--|
| T.C. Broadnax, City Manager | Majed A. Al-Ghafry, Assistant City Manager |
| Chris Caso, City Attorney | M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager |
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| Kimberly Bizer Tolbert, Deputy City Manager | Directors and Assistant Directors |
| Jon Fortune, Deputy City Manager | |

Sales Tax

as of October 2022

Month	Actual FY 2021-22	Budget FY 2022-23	Actual FY 2022-23	YTD Variance FY 2022- 23 Actuals versus FY 2021-22 Actuals (\$)	YTD Variance FY 2022- 23 Actuals versus FY 2021-22 Actuals (%)	FY 2022-23 Actuals versus Budget (\$)	FY 2022-23 Actuals versus Budget (%)
October	\$ 30,717,609	\$ 30,857,310	\$ 33,546,824	\$ 2,829,215	9.2%	\$ 2,689,514	8.7%
November	\$ 30,461,440	\$ 30,389,940					
December	\$ 39,784,802	\$ 41,477,877					
January	\$ 28,760,595	\$ 29,196,263					
February	\$ 27,238,115	\$ 27,350,419					
March	\$ 39,832,144	\$ 40,266,992					
April	\$ 34,139,323	\$ 34,661,953					
May	\$ 33,254,120	\$ 34,060,402					
June	\$ 38,602,297	\$ 39,913,555					
July	\$ 32,646,635	\$ 34,850,176					
August	\$ 32,060,088	\$ 33,125,024					
September	\$ 39,811,956	\$ 41,082,472					
Total	\$ 407,309,124	\$ 417,232,383	\$ 33,546,824	\$ 2,829,215	9.2%	\$ 2,689,514	8.7%



Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Draft Permanent Eviction Ordinance and Fact Sheet**

On November 9, 2022, City Council repealed the COVID-19 Notice of Possible Eviction ordinance and simultaneously approved the temporary Notice of Proposed Eviction. Upon adoption of the temporary Notice of Proposed Eviction, City staff was instructed to draft a permanent Evictions Ordinance with input from stakeholders.

A permanent Evictions Ordinance has been drafted and attached to this memo. Also, attached to this memo is a draft copy of the Tenant's Rights Fact Sheet which includes resource and educational information such as available rental assistance and legal assistance programs, and a summary and timeline of the eviction process. A landlord seeking to initiate the eviction process shall provide the tenant with a copy of the Tenant's Rights Fact Sheet with the Notice of Proposed Eviction. The Office of Equity and Inclusion and Office of Community Care will continue to work with internal City Departments and external stakeholders to receive additional feedback and present a final draft of the permanent Evictions Ordinance to the Housing and Homeless Solutions Committee on January 23, 2023, and proceed to the full Council in the first quarter of 2023.

Should you have any questions or would like to provide input, please do not hesitate to contact me or Dr. Lindsey Wilson, Director of the Office of Equity and Inclusion, at lindsey.wilson@dallas.gov.

A handwritten signature in black ink, appearing to read 'Liz Cedillo-Pereira'.

M. Elizabeth (Liz) Cedillo-Pereira
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billieae Johnson, City Secretary
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Directors and Assistant Directors

12-9-22

ORDINANCE NO. _____

An ordinance amending Chapter 50, “Consumer Affairs,” of the Dallas City Code by amending Article II; providing _____; providing a penalty not to exceed \$500; providing a saving clause; providing a severability clause; and providing an effective date.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That Article II, “Reserved,” of Chapter 50, “Consumer Affairs,” of the Dallas City Code is amended to read as follows:

“ARTICLE II.

EVICCTIONS [RESERVED].

SEC[S]. 50-5. DEFINITIONS.

(1) CURE means to correct the lease violation that may entitle the landlord to file an eviction suit.

(2) LANDLORD means a person who rents residential real properties to a tenant in the city of Dallas. This term also includes the owner, a sublessor, and the agent of an owner or sublessor of residential real property.

(3) MEDIATION means a process where an impartial mediator facilitates a settlement conference between the parties so that they can discuss ways to resolve their differences.

(4) NOTICE OF PROPOSED EVICTION means a notice of proposed eviction within the meaning of Texas Property Code Section 24.005(e), which notifies the tenant of the tenant’s lease violations and provides the tenant the right to respond and cure in compliance with the requirements found in Section 50-6 (Notice Requirements), before giving a tenant a notice to vacate.

(5) NOTICE TO VACATE means the statutory notice to vacate required by Texas Property Code Section 24.005 that must precede the filing of an eviction suit.

(6) PERSON means an individual, corporation, organization, government, governmental subdivision or agency, business trust, estate, trust, partnership, association, and any other legal entity, but does not include the city.

(7) TENANT means a person, or a member of a person’s household, who is authorized by a lease to occupy residential property to the exclusion of others.

(8) LEASE VIOLATIONS means a default by the tenant under a provision of the lease, which if remained uncured may entitle the landlord to file an eviction suit under Texas Property Code § 24.005.

SEC. 50-6. NOTICE REQUIREMENTS.

(a) Except as provided in this section and Section 50-8, a landlord shall give a tenant a notice of proposed eviction prior to giving a tenant a notice to vacate.

(b) A notice of proposed eviction must be in writing and include the following:

(1) notice to the tenant of the lease violations that may result in an eviction;

(2) a request for a response to the notice of proposed eviction from the tenant;

(3) a statement that complies with Subsection (f) of this section;

(4) a right for the tenant to cure the lease violations described in the notice, including the minimum time to cure required under Section 50-7;

(5) the minimum time period of days to respond required under Section 50-7;
and

(6) the current Tenant’s Rights Fact Sheet produced by the Office of Equity and Inclusion which includes information on available rental assistance and legal assistance programs, and a summary and timeline of the full eviction process and is available on the city of Dallas website (<https://dallascityhall.com/departments/office-of-equity-and-inclusion/Equity/Pages/default.aspx> or <https://dallascityhall.gov/departments/office-of-equity-and-inclusion/Equity/Pages/default.aspx>).

(c) Except as provided in this section, a notice of proposed eviction must be delivered to a tenant in person or by mail at the premises in question. Notice in person may be by personal delivery to the tenant or any person residing at the premises who is 16 years of age or older or by affixing the notice to the inside of the main entry door. Notice by mail may be by regular mail, by registered mail, or by certified mail, return receipt requested, to the premises in question. If the landlord chooses to deliver the notice of proposed eviction by mail, the tenant has an additional five days to respond and to cure violation.

(d) As an alternative to the procedures in Subsection (c), a landlord may deliver a notice of proposed eviction by securely affixing to the outside entrance of the main entry door a sealed envelope that contains the notice of proposed eviction and on which is written the tenant’s name, address, and in all capital letters, the words “IMPORTANT DOCUMENT” or substantially similar language and, not later than 5:00 p.m. of the same day, depositing in the mail in the same county

in which the premises in question is located, a copy of the notice of proposed eviction to the tenant if:

(1) the premises has no mailbox and has a keyless bolting device, alarm system, or dangerous animal that prevents the landlord from entering the premises to affix the notice of proposed eviction to the inside of the main entry door; or

(2) the landlord reasonably believes that harm to any person would result from personal delivery to a tenant or a person residing at the premises or from personal delivery to the premises by affixing the notice of proposed eviction to the inside of the main entry door.

(e) A notice of proposed eviction is considered delivered under Subsection (d) on the date the envelope is affixed to the outside of the door and is deposited in the mail, regardless of the date the notice of proposed eviction is received.

(f) The statement described in Subsection (b) must:

(1) be in 16-point font, bold typeface, and underlined;

(2) be placed at the top of the first page of the notice of proposed eviction in English, Spanish, and Vietnamese; and

(3) include the following text in English, Spanish, and Vietnamese:

“NOTICE OF PROPOSED EVICTION: THIS NOTICE IS TO INFORM YOU OF LEASE VIOLATIONS AND TO PROVIDE YOU WITH AN OPPORTUNITY TO CORRECT AND CURE THOSE LEASE VIOLATIONS TO AVOID EVICTION.

YOU DO NOT HAVE TO MOVE WHEN YOU GET THIS NOTICE BUT YOU MAY HAVE TO MOVE IF YOU AND YOUR LANDLORD DO NOT WORK OUT AN AGREEMENT REGARDING THE LEASE VIOLATIONS.

YOU ARE REQUESTED TO DISCUSS THIS NOTICE WITH YOUR LANDLORD AS SOON AS POSSIBLE AND TO MAKE AN OFFER TO CURE NO LATER THAN SEVEN DAYS FROM WHEN YOU RECEIVE THIS NOTICE.

IF YOU RESPOND IN WRITING TO YOUR LANDLORD BETWEEN ONE AND FIVE DAYS AFTER RECEIPT OF THIS NOTICE WITH AN OFFER TO CURE THEN YOU HAVE AN ADDITIONAL 20 DAYS TO CURE YOUR LEASE VIOLATION.

IF YOU RESPOND IN WRITING TO YOUR LANDLORD BETWEEN SIX AND SEVEN DAYS AFTER RECEIPT OF THIS NOTICE WITH AN OFFER TO CURE THEN YOU HAVE AN ADDITIONAL 10 DAYS TO CURE YOUR LEASE VIOLATION.

FAILURE TO CONTACT YOUR LANDLORD MAY END THE OPPORTUNITY TO CORRECT THE LEASE VIOLATIONS. THIS NOTICE DOES NOT EXCUSE YOUR OBLIGATIONS UNDER THE LEASE, INCLUDING YOUR OBLIGATION TO PAY, AND YOU CAN BE EVICTED IF YOU FAIL TO CORRECT THE LEASE VIOLATIONS.

SPANISH VERSION:

VIETNAMESE VERSION:

”
—

(g) A notice to vacate that fails to comply with the requirements of this article or is given before the expiration of the time periods provided in Section 50-7 has no legal effect.

(h) A landlord is only required to provide a notice of proposed eviction once for every lease term up to one year, and annually for lease terms in excess of one year.

SEC. 50-7. TIME PERIOD TO RESPOND TO LANDLORD; TIME PERIOD TO CURE LEASE VIOLATIONS.

(a) A landlord shall provide a tenant a minimum of seven days to respond to the notice of proposed eviction.

(b) A landlord must allow the tenant to respond to the notice of proposed eviction in writing, including by facsimile or electronic mail (i.e. email, text message/sms), a landlord established web portal, or the listed form of notice established in the lease or by the landlord used to communicate with tenants in the regular course of business activity.

(c) A landlord shall provide a tenant at least 20 days to cure lease violations if the tenant responds between one to five days after receipt of notice of proposed eviction, and at least 10 days if the tenant responds between six and seven days after receipt of notice of proposed eviction.

(d) If the tenant fails to respond to the landlord within seven days after receipt of notice proposed eviction, the landlord may proceed with a notice to vacate that must precede the filing of an eviction suit.

SEC. 50-8. EXCEPTIONS TO NOTICE REQUIREMENT.

The requirement to send a notice of proposed eviction does not apply when a landlord initiates eviction proceedings due to following circumstances:

(1) the actions of the tenant, members of the tenant’s household, or guests, pose an imminent threat of physical harm to any person, including children and elders within the same household, other tenants, as well as the landlord’s employees or management representatives;

(2) the tenant, members of the tenant’s household, or guests, engage in any criminal activity including abatable crime and squatting, and the reason is stated in the notice to vacate as the grounds for the eviction;

(3) an insured casualty loss such as fire, smoke, hail, explosion, or a similar cause creates a condition that makes the residential premises totally unusable;

(4) the tenant, members of the tenant’s household, or guests, intentionally damage property on the premises; or

(5) the tenant holds over after giving notice of termination of the lease or intent to vacate the premises

SEC. 50-9. VOLUNTARY MEDIATION.

(a) Landlords and tenants are encouraged to utilize mediation to attempt to resolve disputes that they cannot resolve themselves.

(b) This section does not impose a mandatory requirement that landlords and tenants participate in mediation.

(c) Landlords and tenants should take advantage of no cost or low-cost mediators to help reduce costs to both the landlord and the tenant.

SEC. 50-10. OFFENSE AND PENALTY.

(a) A person who knows of facts that provide a tenant with an affirmative defense to eviction under this article and who nonetheless in bad faith endeavors to evict a tenant, commits an offense punishable by a fine not to exceed \$500.

(b) It is a defense to prosecution that a landlord or property owner initiates eviction proceedings for any tenant, members of the tenant’s household, or guests if they pose an imminent threat of:

(1) physical harm to any person, including children and elders within the same household and other tenants as well as the landlord’s employees, or management representatives,
or

(2) any criminal activity including abatable crime and squatting.

SECS. 50-11 THRU 50-35. “RESERVED.”

SECTION 2. That a person violating a provision of this ordinance, upon conviction, is punishable by a fine not to exceed \$500.

DRAFT DOCUMENT—FOR DISCUSSION PURPOSES ONLY.

SECTION 3. That Chapter 50 of the Dallas City Code shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 4. That any act done or right vested or accrued, or any proceeding, suit, or prosecution had or commenced in any action before the amendment or repeal of any ordinance, or part thereof, shall not be affected or impaired by amendment or repeal of any ordinance, or part thereof, and shall be treated as still remaining in full force and effect for all intents and purposes as if the amended or repealed ordinance, or part thereof, had remained in force.

SECTION 5. That the terms and provisions of this ordinance are severable and are governed by Section 1-4 of Chapter 1 of the Dallas City Code, as amended.

SECTION 6. That this ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so ordained.

APPROVED AS TO FORM:

CHRISTOPHER J. CASO, City Attorney

By _____
Assistant City Attorney

Passed _____

DRAFT Your Rights After Receiving a Notice of Proposed Eviction

We are required to deliver this information to you under **City of Dallas Ordinance #XXX**

The Notice of Proposed Eviction is ***not*** an eviction:

- PLEASE DO NOT IGNORE THIS NOTICE OF PROPOSED EVICTION.
- This notice is to inform you of a potential lease violation, time to respond, and an opportunity to cure the lease violation. You do not have to move after receiving a notice of proposed eviction.
- You should contact your landlord or an attorney after receiving a notice of proposed eviction.
- You must respond to this notice in a minimum of 7 days.
- If you respond within 5 days after receiving the notice of proposed eviction, you will be granted twenty (20) days to cure the lease violation.
- If you respond within 6 to 7 days, you will be granted 10 days to cure the lease violation.
- A notice of proposed eviction is limited to once for every lease term up to one year, and once annually for any lease terms in excess of one year. This notice excludes any lease violations related to any criminal activity including abatable crime and squatting.

The Notice to Vacate is ***not*** an eviction:

- If you fail to timely respond to the Notice of Proposed Eviction or cure your lease violation, your landlord can serve you with a notice to vacate.

If your landlord issues a notice to vacate:

- You do not have to move out without an order from the Justice of the Peace (JP).
- You should speak with your landlord and/or contact an attorney.
- You will need to cure your lease violation within the time given in the notice to vacate.
- Failure to cure your lease violation will result in your landlord filing a forcible detainer suit (an eviction suit) against you in a JP court <https://www.dallascounty.org/government/jpcourts/>.
- Once an eviction hearing is filed, you will be served by the constable with your court date to appear in court.
- Please appear in court. Failure to appear will result in a decision against you.
- Once a judgement is issued, you will have 5 days to appeal your case.
- Failure to appeal within 5 days, the landlord has the right to request a Writ of Possession on day 6. See link for information on how to appeal <https://texaslawhelp.org/article/appealing-an-eviction>.
- When a judgment is in favor of the landlord, the tenant may choose to file an appeal. If the tenant files an appeal, the hearing cannot take place for at least **8 days**.

If you do not move or file an appeal within five days of the hearing, the landlord can request a Writ of Possession from the Court.

- A writ of possession is an official letter from a Texas court that orders tenants to vacate the indicated property by court-specified date and time.
- If a tenant fails to comply, the writ of possession is carried out by removing you and your personal belongings from the residence. <https://www.texaseviction.com/faq/what-is-writ-of-possession>.
- The constable must post a **24-hour** notice before executing the writ of possession.

Please do not ignore this Notice of Proposed Eviction

To learn more about available resources:

- Financial resources visit Office of Community Care www.dallascityhall.com/rentrelief or call (214) 670-8416
- Legal resources and Housing rights visit the Office of Equity and Inclusion, Fair Housing <https://dallascityhall.com/Fair-Housing/Evictions-Resources.aspx> at (214) 670-3247

Name of Resident: _____

Address/Unit: _____

Date of Delivery: _____

Manner of Delivery: _____

Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – September 2022**

Please find attached the September Budget Accountability Report (BAR) based on information through September 30, 2022. You may view all published reports on the [Financial Transparency website](#). The monthly BAR provides financial forecast for all operating funds, update on General Obligation Bond spending, economic indicators, status of Dallas 365, updates for highlighted budget initiatives, and status of active process improvement projects.

If you have any questions, please contact Janette Weedon, Director of Budget and Management Services.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

BUDGET ACCOUNTABILITY REPORT

As of September 30, 2022



Prepared by Budget & Management Services

1500 Marilla Street, 4FN
Dallas, TX 75201

214-670-3659
financialtransparency.dallascityhall.com

EXECUTIVE SUMMARY

Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	26% over budget	✓
Convention and Event Services	✓	18% under budget
Development Services	27% over budget	✓
Municipal Radio	22% under budget	11% under budget
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Dallas Water Utilities	9% over budget	✓
Bond and Construction Management	✓	14% under budget
Equipment and Fleet Management	✓	✓
Express Business Center	22% over budget	✓
Information Technology	✓	8% under budget
Radio Services	✓	14% under budget
9-1-1 System Operations	8% over budget	5% under budget
Debt Service	✓	✓

✓ YE forecast within 5% of budget

Dallas 365

Year-to-Date

✓ **21**
On Target

! **4**
Near Target

✗ **10**
Not on Target

Budget Initiative Tracker

● **24**
Complete

✗ **11**
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FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through September 30, 2022, for the General Fund and other annual operating funds of the City. The Adopted Budget column reflects the budget adopted by City Council on September 22, 2021, effective October 1, 2021, through September 30, 2022. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-date (YTD) actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the year-end (YE) forecast, which projects anticipated revenues and expenditures as of September 30, 2022. The variance is the difference between the FY 2021-22 amended budget and the YE forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

The General Fund overview provides a summary of financial activity through September 30, 2022.

	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$272,058,286	\$272,058,286		\$287,241,830	\$15,183,544
Revenues	1,535,018,900	1,589,890,654	1,606,525,680	1,609,213,193	19,322,539
Expenditures	1,535,018,900	1,589,890,654	1,565,373,910	1,575,417,768	(14,472,885)
Ending Fund Balance	\$272,058,286	\$272,058,286		\$321,037,255	\$48,978,968

Fund Balance. As of September 30, 2022, the beginning fund balance for the adopted and amended budgets and YE forecast reflects the FY 2020-21 audited unassigned ending fund balance and includes FY 2020-21 YE savings.

Revenues. Through September 30, 2022, General Fund revenues are projected to be \$19,323,000 over budget primarily due to sales tax (\$13,201,000) and franchise and other revenue (\$9,085,000). This is partially offset by decline in fines and forfeitures and operating transfers in. Fines and forfeitures fees combined with operating transfers in are projected to be \$12,317,000 under budget.

Expenditures. Through September 30, 2022, General Fund expenditures are projected to be \$14,473,000 under budget primarily due to salary savings from vacant uniform and non-uniform positions across all General Fund departments as well as better than budgeted reimbursements, partially offset by expenses for uniform overtime and supplies for various General Fund departments.

FY 2021-22 Amended Budget. City Council amended the General Fund budget on:

- December 8, 2021, by resolution #21-2023 in the amount of \$197,558 for the establishment of the Inspector General Division.
- May 11, 2022, by ordinance #32193 in the amount of \$24,859,738 due to additional sales tax revenue and intergovernmental revenue from Dallas County. This allocation will be used for the maintenance and operation of various departments and activities.
- September 28, 2022, by ordinance #32301 in the amount of \$29,814,458 due to additional sales tax revenue. This allocation will be used for the maintenance and operation of various departments and activities.

FY 2021-22 Financial Forecast Report

GENERAL FUND REVENUE

Revenue Category		FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
1	Property Tax	\$876,483,968	\$876,483,968	\$877,781,372	\$878,979,919	\$2,495,951
2	Sales Tax	344,283,066	394,108,522	407,309,124	407,309,124	13,200,602
3	Franchise and Other	117,599,602	117,599,602	124,701,369	126,684,314	9,084,712
4	Charges for Services	108,668,947	108,668,947	111,126,673	110,807,534	2,138,587
5	Fines and Forfeitures	26,390,716	26,390,716	23,104,477	24,004,618	(2,386,098)
6	Operating Transfers In	32,918,730	33,116,288	23,185,836	23,185,836	(9,930,452)
7	Intergovernmental	13,101,905	17,950,645	19,455,671	18,942,097	991,452
8	Miscellaneous	8,877,610	8,877,610	11,735,104	12,295,478	3,417,868
9	Licenses and Permits	5,844,356	5,844,356	5,666,830	5,160,234	(684,122)
10	Interest	850,000	850,000	2,459,224	1,844,040	994,040
Total Revenue		\$1,535,018,900	\$1,589,890,654	\$1,606,525,680	\$1,609,213,193	\$19,322,539

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

2 Sales Tax. City Council increased the sales tax budget from \$364,294,064 to \$394,108,522 on September 28 by adopting the end of the year budget ordinance. Total sales tax collections were \$13,201,000 over the amended budget.

3 Franchise and Other. Franchise and other revenues are projected to be \$9,085,000 over budget primarily due to colder than normal weather in early FY 2021-22 causing higher revenues from Oncor and Atmos.

5 Fines and Forfeitures. Fines and forfeitures are projected to be \$2,386,000 under budget primarily due to declines in citations filled with the court (18.4 percent decline compared to the same period last year from October to August), in addition to decline in parking fine activity.

6 Operating Transfers In. The revenue budget for Operating Transfers In was amended on December 8, 2021 by resolution #21-2023 in the amount of \$197,558 for the establishment of the Inspector General Division. Revenues are forecast to be \$9,930,000 under budget primarily because General Fund revenue is forecast to exceed the budgeted amount, eliminating the need for the Sports Arena or Revenue Stabilization transfers.

7 Intergovernmental. City Council increased Intergovernmental revenue by \$4,849,000 on May 11 as part of the mid-year appropriations adjustment process, due to an unanticipated reimbursement from Dallas County, authorized on December 8, 2021 by resolution #21-1961. This reimbursement represents Dallas County's 50/50 cost participation in Public Works resurfacing projects that will mutually benefit both Dallas County and the City of Dallas.

8 Miscellaneous. Miscellaneous revenues are projected to be \$3,418,000 over budget primarily due to auction sales exceeding budget.

VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

9 Licenses and Permits. Licenses and permits revenues are projected to be \$684,000 under budget primarily due to lower than budgeted collections for home repair licenses by the Code Compliance department, various real estate license fees by the Public Works department, and dockless vehicle permits by the department of Transportation.

10 Interest. Interest revenue is projected to be \$994,000 primarily due to improved market conditions and anticipated interest rate hikes.

FY 2021-22 Financial Forecast Report

GENERAL FUND EXPENDITURES

	Expenditure Category	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
	Non-uniform Pay	\$260,333,866	\$258,565,939	\$232,327,130	\$236,437,990	(\$22,134,795)
	Non-uniform Overtime	6,826,827	6,826,827	14,907,994	16,787,412	9,960,585
	Non-uniform Pension	35,609,192	37,712,500	33,925,111	34,399,777	(3,284,818)
	Uniform Pay	496,243,907	497,132,747	475,715,010	479,571,302	(17,561,445)
	Uniform Overtime	35,775,121	50,775,121	78,738,591	79,533,602	28,758,481
	Uniform Pension	171,394,327	171,394,327	168,148,837	172,132,378	738,051
	Health Benefits	73,731,868	73,765,142	69,084,116	72,076,412	(1,688,730)
	Workers Comp	10,115,891	10,115,891	7,940,932	10,115,891	0
	Other Personnel Services	12,262,614	12,286,173	11,317,182	11,931,169	(352,063)
1	Total Personnel Services	\$1,102,293,613	\$1,118,574,666	\$1,092,104,904	\$1,112,985,933	(\$5,564,733)
2	Supplies	75,425,847	77,930,683	86,503,669	90,665,060	12,734,377
3	Contractual Services	433,322,701	463,687,418	437,891,761	459,920,285	(3,784,239)
4	Capital Outlay	11,677,806	17,398,954	17,205,482	16,107,514	(1,298,334)
5	Reimbursements	(87,701,067)	(87,701,067)	(68,331,906)	(104,261,024)	(16,559,957)
	Total Expenditures	\$1,535,018,900	\$1,589,890,654	\$1,565,373,910	\$1,575,417,768	(\$14,472,885)

VARIANCE NOTES

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

1 Personnel Services. Personnel services are forecast to be \$5,565,000 under budget primarily due to salary savings associated with vacant uniform and non-uniform positions across General Fund departments, which are partially offset by uniform overtime expenses in Dallas Police Department (\$17,938,000) and Dallas Fire-Rescue (\$10,820,000) and non-uniform overtime expenses. Uniform overtime expenses for DPD and DFR will be partially reimbursed by the Coronavirus Relief Fund and American Rescue Plan Act (ARPA).

2 Supplies. Supplies are forecast to be \$12,734,000 over budget primarily due to radios and other expenses related to the Real-Time Crime Center; protective equipment for Dallas Police Department; various supplies for ambulance operations, in-house repairs, and preventive maintenance of Dallas Fire-Rescue fleet; supplies for Park & Recreation facilities improvements; and usage of Transportation signal systems supplies.

3 Contractual Services. Contractual services are forecast to be \$3,784,000 under budget primarily due to usage in salary and benefit stabilization (S&B), Office of Integrated Public Safety Solutions programs such as Behavioral Health Response and Violence Interrupters, and delays in CECAP implementation. The savings are partially offset by increased costs for outsourced fleet repairs, preventive maintenance, and groundskeeping of facilities maintained by DFR; temporary staffing costs across several General Fund departments; and a deposit for the November 8, 2022 joint election, to be reimbursed by Convention and Event Services.

VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

4 Capital Outlay. Capital outlay is forecast to be \$1,298,000 under budget primarily due to savings associated with Park & Recreation equipment, partially offset by increased costs for renovations at Code Compliance facilities.

5 Reimbursements. Reimbursements are forecast to be \$16,560,000 better than budget primarily due to additional reimbursements from the Coronavirus Relief Fund and American Rescue Plan Act (ARPA) for eligible Dallas Fire-Rescue and Dallas Police Department salary expenses and a deposit from Convention and Event Services to cover the November 8, 2022 joint election.

FY 2021-22 Financial Forecast Report

GENERAL FUND EXPENDITURES

#	Expenditure by Department	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
1	Arts and Culture	\$21,337,590	\$21,127,336	\$22,432,948	\$20,697,212	(\$430,124)
2	Budget and Management Services	4,512,904	4,388,156	4,152,318	4,307,258	(80,898)
3	Building Services	24,356,319	26,538,775	25,754,045	26,507,562	(31,213)
4	City Attorney	17,814,203	18,665,088	18,078,623	18,613,922	(51,166)
5	City Auditor	3,048,254	2,989,115	2,724,169	2,955,838	(33,277)
6	City Controller	7,764,698	7,804,952	7,819,907	7,774,898	(30,054)
7	Independent Audit	745,429	752,000	752,000	752,000	0
8	City Manager	2,933,212	3,237,300	3,120,724	3,213,458	(23,842)
9	City Secretary	3,050,306	3,068,256	2,828,608	2,946,032	(122,224)
10	Elections	104,713	283,013	1,842,448	135,890	(147,123)
11	Civil Service	3,021,703	2,737,119	2,365,987	2,435,557	(301,562)
12	Code Compliance	35,032,924	35,314,022	33,713,549	34,660,735	(653,287)
13	Court and Detention Services	24,077,721	24,080,239	23,280,717	23,983,338	(96,900)
14	Jail Contract	9,450,527	8,989,658	8,989,658	8,989,658	0
15	Dallas Animal Services	16,068,520	16,173,829	15,600,308	15,834,385	(339,444)
16	Dallas Fire-Rescue	335,699,096	351,663,887	351,741,370	347,743,279	(3,920,608)
17	Dallas Police Department	565,934,568	569,379,714	563,046,440	569,377,308	(2,406)
18	Data Analytics and Business Intelligence	3,988,372	3,258,538	3,151,099	3,157,722	(100,816)
19	Economic Development	3,252,177	3,541,806	3,875,965	3,540,819	(987)
20	Housing and Neighborhood Revitalization	3,825,426	3,715,087	2,821,395	3,540,180	(174,907)
21	Human Resources	7,199,251	7,312,253	6,868,083	6,901,021	(411,232)
22	Judiciary	3,675,924	4,220,484	3,824,780	3,984,049	(236,435)
23	Library	32,917,306	32,692,563	31,199,122	31,733,717	(958,846)
	Management Services					
24	311 Customer Service Center	5,079,860	5,030,513	4,881,733	4,501,152	(529,361)
25	Communications, Outreach, and Marketing	2,330,867	2,344,584	1,875,140	2,050,822	(293,762)
26	Community Care	9,204,147	9,120,978	8,816,475	8,727,637	(393,341)
27	Community Police Oversight	630,129	548,951	412,758	450,289	(98,662)
28	Emergency Management	1,130,290	1,135,003	1,044,682	1,084,645	(50,358)
29	Environmental Quality and Sustainability	4,255,762	4,249,929	4,183,574	3,049,135	(1,200,794)
30	Equity and Inclusion	2,644,998	2,716,879	2,422,537	2,574,961	(141,918)
31	Government Affairs	914,383	969,693	898,660	937,817	(31,876)
32	Historic Preservation	755,602	726,575	657,695	694,673	(31,902)
33	Homeless Solutions	11,913,143	11,987,770	11,379,724	11,624,879	(362,891)
34	Integrated Public Safety Solutions	4,969,809	4,527,006	3,079,042	3,460,223	(1,066,783)
35	Small Business Center	2,454,801	2,209,055	1,305,713	1,721,461	(487,594)
36	Mayor and City Council	5,351,007	5,432,068	5,354,759	5,432,068	0
37	Non-Departmental	115,542,145	138,518,281	131,419,886	137,068,961	(1,449,320)
38	Park and Recreation	99,627,169	102,368,491	102,317,961	102,368,491	0
39	Planning and Urban Design	4,209,553	6,605,112	5,462,401	6,476,957	(128,155)
40	Procurement Services	3,082,909	2,813,102	2,684,462	2,754,282	(58,820)
41	Public Works	76,357,799	81,871,019	81,645,584	81,871,019	0
42	Transportation	45,249,577	45,298,648	46,063,053	45,298,648	0
	Total Departments	\$1,525,515,093	\$1,580,406,847	\$1,555,890,103	\$1,565,933,961	(\$14,472,885)
43	Financial Reserves	0	0	0	0	0
44	Liability/Claims Fund Transfer	4,483,807	9,483,807	9,483,807	9,483,807	0
45	Salary and Benefit Stabilization	5,020,000	0	0	0	0
	Total Expenditures	\$1,535,018,900	\$1,589,890,654	\$1,565,373,910	\$1,575,417,768	(\$14,472,885)

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

1 Arts and Culture. City Council increased OAC's budget by \$40,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased OAC's budget by \$250,000 on September 28 by ordinance #32301 due to salary savings.

2 Budget and Management Services. City Council increased BMS's budget by \$28,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased BMS's budget by \$153,000 on September 28 by ordinance #32301 due to salary savings.

3 Building Services. City Council decreased BSD's budget by \$18,000 on May 11 by ordinance #32193 to reallocate existing resources between various City departments, partially offset by an increase for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council increased BSD's budget by \$2,200,000 on September 28 by ordinance #32301 for emergency building maintenance and an increased cost in materials due to inflation.

4 City Attorney. City Council increased CAO's budget by \$197,558 on December 8 by resolution #21-2023 and by \$553,000 on May 11 by ordinance #32193 for the establishment of the Inspector General Division, one-time Employee Retirement Fund (ERF) pension costs, and the Compensation Study Phase II implementation. CAO's budget was increased by \$100,000 on September 28 for retirement pay-outs via a transfer from S&B.

5 City Auditor. City Council increased AUD's budget by \$16,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased AUD's budget by \$75,000 on September 28 by ordinance #32301 due to salary savings.

6 City Controller. City Council increased CCO's budget by \$40,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation, partially offset by a decrease to reallocate existing resources between various City departments.

7 Independent Audit. City Council increased Independent Audit's budget by \$7,000 on September 28 by ordinance #32301 for an increase in the contract cost.

8 City Manager. City Council increased CMO's budget by \$54,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. CMO's budget was increased by \$250,000 on September 28 for retirement pay-outs via a transfer from S&B.

9 City Secretary. City Council increased SEC's budget by \$18,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

10 Elections. City Council increased Election's budget by \$178,000 on May 11 by ordinance #32193 due to a higher-than-anticipated contract expense with the Dallas County Elections Department for the June 5, 2021 Joint Runoff Election and advertising (\$382,000), partially offset by a refund from the May 1, 2021 Joint Election (\$203,000) due to final costs being less than the City's deposit.

VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

11 Civil Service. City Council increased CVS's budget by \$15,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased CVS's budget by \$300,000 on September 28 by ordinance #32301 due to salary savings. CVS is projected to be under budget by \$302,000 primarily due to salary savings associated with vacant positions and savings in various contractual services such as staff training and civil service testing.

12 Code Compliance. City Council increased CCS's budget by \$281,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

13 Court and Detention Services. City Council decreased CTS' budget by \$72,000 on May 11 by ordinance #32193 to reallocate existing resources between various City departments, partially offset by an increase for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council increased CTS' budget by \$75,000 on September 28 by ordinance #32301 for school crossing guard services.

14 Jail Contract. City Council decreased the Jail Contract's budget by \$461,000 on September 28 by ordinance #32301 due to savings as a result of the new contract with Dallas County.

15 Dallas Animal Services. City Council increased DAS's budget by \$33,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

16 Dallas Fire-Rescue. City Council increased DFR's budget by \$965,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and the increase in fuel prices. City Council increased DFR's budget by \$15,000,000 on September 28 by ordinance #32301 for uniform overtime expenses.

17 Dallas Police Department. City Council increased DPD's budget by \$945,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and the increase in fuel prices, partially offset by a decrease to reallocate existing resources between various City departments. City Council increased DPD's budget by \$2,500,000 on September 28 by ordinance #32301 for uniform overtime expenses.

18 Data Analytics and Business Intelligence. City Council increased DBI's budget by \$70,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. City Council decreased DBI's budget by \$800,000 on September 28 by ordinance #32301 due to salary savings.

19 Economic Development. City Council increased ECO's budget by \$290,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments.

20 Housing and Neighborhood Revitalization. City Council decreased HOU's budget by \$10,000 on May 11 by ordinance #32193 to reallocate existing resources between various City departments, partially offset by an increase for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased HOU's budget by \$100,000 on September 28 by ordinance #32301 due to salary savings.

VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

21 Human Resources. City Council increased HR's budget by \$188,000 on May 11 by resolution ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and temporary staffing costs related to Workday implementation. City Council decreased HR's budget by \$75,000 on September 28 by ordinance #32301 due to salary savings. HR is projected to be \$411,000 under budget primarily due to salary savings associated with vacant positions.

22 Judiciary. City Council increased CTJ's budget by \$175,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council increased CTJ's budget by \$275,000 on September 28 by ordinance #32301 for translation services. CTJ's budget was also increased by \$95,000 on September 28 for temporary help expenses via a transfer from S&B. CTJ is projected to be \$236,000 under budget primarily due to salary savings associated with vacant positions.

23 Library. City Council increased LIB's budget by \$238,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased LIB's budget by \$463,000 on September 28 by ordinance #32301 due to salary savings. LIB is projected to be \$959,000 under budget primarily due to salary savings associated with vacant positions.

24 311 Customer Service Center. City Council increased 311's budget by \$51,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased 311's budget by \$100,000 on September 28 by ordinance #32301 due to salary savings. 311 is projected to be \$529,000 under budget primarily due to salary savings associated with vacant positions.

25 Communications, Outreach, and Marketing. City Council increased COM's budget by \$86,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. City Council decreased COM's budget by \$72,000 on September 28 by ordinance #32301 due to salary savings. COM is projected to be \$294,000 under budget primarily due to salary savings associated with vacant positions.

26 Community Care. City Council increased OCC's budget by \$39,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased OCC's budget by \$122,000 on September 28 by ordinance #32301 due to salary savings.

27 Community Police Oversight. City Council increased OCPO's budget by \$3,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased OCPO's budget by \$84,000 on September 28 by ordinance #32301 due to salary savings. OCPO is projected to be \$99,000 under budget primarily due to salary savings associated with three vacant positions.

28 Emergency Management. City Council increased OEM's budget by \$5,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

29 Environmental Quality and Sustainability. City Council increased OEQS's budget by \$64,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased OEQS's budget by \$70,000 on September 28 by ordinance #32301 due to salary savings. OEQS is projected to be \$1,201,000 under budget primarily due to salary savings associated with vacant positions and delays in CECAP program implementation.

30 Equity and Inclusion. City Council increased OEI's budget by \$254,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. City Council decreased OEI's budget by \$182,000 on September 28 by ordinance #32301 due to salary savings.

31 Government Affairs. City Council increased OGA's budget by \$5,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. OGA's budget was increased by \$50,000 on September 28 for retirement pay-outs via a transfer from S&B.

32 Historic Preservation. City Council increased OHP's budget by \$5,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased OHP's budget by \$34,000 on September 28 by ordinance #32301 due to salary savings.

33 Homeless Solutions. City Council increased OHS's budget by \$75,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments.

34 Integrated Public Safety Solutions. City Council increased IPSS' budget by \$14,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased IPSS' budget by \$457,000 on September 28 by ordinance #32301 due to salary savings. IPSS is projected to be \$1,067,000 under budget primarily due to savings associated with the Violence Intervention and Mental Health Access (Metrocare) contracts. The Mental Health Access contract was approved in June 2022, and the program was launched in the last quarter of the fiscal year. The Violence Intervention Program will be redesigned in future years to better serve residents.

35 Small Business Center. City Council increased SBC's budget by \$54,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. City Council decreased SBC's budget by \$300,000 on September 28 by ordinance #32301 due to salary savings. SBC is projected to be \$488,000 under budget primarily due to salary savings associated with three vacant positions and savings realized in the Career Pathways contract which was partially grant funded.

36 Mayor and City Council. City Council increased MCC's budget by \$81,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments.

VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

37 Non-Departmental. City Council increased Non-D's budget by \$7,276,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, HRIS module implementation (\$1,939,000), and expenses associated with a new data center (\$5,200,000). City Council increased Non-D's budget by \$15,700,000 on September 28 by ordinance #32301 to transfer \$20,000,000 to a new Equity Fund for implementation of Racial Equity Plan Big Audacious Goals and \$200,000 to a new Disaster Response Fund for immediate response to disasters. Non-D is projected to be \$1,449,000 under budget primarily due to savings associated with delayed Master Lease drawdowns and the elimination of a transfer to the Information Technology Equipment Fund.

38 Park and Recreation. City Council increased PKR's budget by \$1,441,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, the increase in fuel prices, and partial design costs (\$600,000) for future capital improvements at Fair Park. City Council increased PKR's budget by \$1,300,000 on September 28 by ordinance #32301 for unbudgeted emergency lighting repairs and increased preventive security measures at recreation centers.

39 Planning and Urban Design. City Council increased PUD's budget by \$2,543,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and zoning updates. City Council decreased PUD's budget by \$147,000 on September 28 by ordinance #32301 due to salary savings.

40 Procurement Services. City Council increased POM's budget by \$20,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. City Council decreased POM's budget by \$290,000 on September 28 by ordinance #32301 due to salary savings.

41 Public Works. City Council increased PBW's budget by \$5,513,000 on May 11 by ordinance #32193 for street resurfacing projects including preventive maintenance, Smart Cities pilot projects, and in-house asphalt treatments, one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation, partially offset by a decrease to reallocate existing resources between various City departments.

42 Transportation. City Council increased TRN's budget by \$49,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation, partially offset by a decrease to reallocate existing resources between various City departments.

44 Liability/Claims Fund Transfer. The transfer from the General Fund to the Liability Fund was increased by \$5,000,000 on May 11 by ordinance #32193 for environmental remediation efforts and other liability considerations.

45 Salary and Benefit Stabilization. The FY 2021-22 Ordinance authorizes the City Manager to transfer appropriations from S&B to any department as allowed by City Charter Chapter XI (Sec. 3), of which, \$2,369,000 was transferred to General Fund departments for adjustments including truck driver pay increases (\$569,000), pay increases and temporary help expenses in Judiciary (\$248,000), other adjustments as a result of the Compensation Study (\$1,153,000), and for retirement pay-outs in CAO, CMO, and OGA (\$400,000). City Council reallocated the remaining \$2,651,000 S&B budget on September 28 by ordinance #32301 due to savings.

FY 2021-22 Financial Forecast Report

ENTERPRISE FUNDS

Department	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
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1 AVIATION

Beginning Fund Balance	\$15,319,809	\$15,319,809		\$48,029,990	\$32,710,181
Total Revenues	142,389,852	151,389,852	179,036,249	179,036,249	36,646,397
Total Expenditures	142,389,852	151,389,852	135,621,950	148,956,062	(2,433,790)
Ending Fund Balance	\$15,319,809	\$15,319,809		\$78,110,177	\$71,790,368

2 CONVENTION AND EVENT SERVICES

Beginning Fund Balance	\$39,553,867	\$39,553,867		\$43,463,337	\$3,909,470
Total Revenues	100,819,948	110,831,405	105,673,993	115,615,416	4,784,011
Total Expenditures	100,819,948	110,831,405	80,148,065	90,386,449	(20,444,956)
Ending Fund Balance	\$39,553,867	\$39,553,867		\$68,692,304	\$29,138,437

3 DEVELOPMENT SERVICES

Beginning Fund Balance	\$48,987,040	\$48,987,040		\$49,020,764	\$33,724
Total Revenues	33,476,527	33,468,516	41,268,040	42,645,809	9,177,293
Total Expenditures	38,383,670	53,383,670	48,711,603	52,532,878	(850,792)
Ending Fund Balance	\$44,079,897	\$29,071,886		\$39,133,695	\$10,061,809

4 MUNICIPAL RADIO

Beginning Fund Balance	\$355,950	\$355,950		\$909,189	\$553,239
Total Revenues	1,861,000	1,861,000	1,450,951	1,450,951	(410,049)
Total Expenditures	1,815,740	1,815,740	1,622,350	1,621,724	(194,016)
Ending Fund Balance	\$401,210	\$401,210		\$738,416	\$337,206

5 SANITATION SERVICES

Beginning Fund Balance	\$16,465,593	\$16,465,593		\$18,206,255	\$1,740,662
Total Revenues	137,982,207	137,982,207	144,009,911	143,237,794	5,255,587
Total Expenditures	139,536,992	141,699,380	119,986,893	140,906,753	(792,627)
Ending Fund Balance	\$14,910,808	\$12,748,420		\$20,537,296	\$7,788,876

6 STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES

Beginning Fund Balance	\$10,386,150	\$10,386,150		\$18,863,503	\$8,477,353
Total Revenues	69,314,586	69,314,586	73,665,783	69,314,586	0
Total Expenditures	69,314,586	71,814,586	67,513,863	71,814,586	0
Ending Fund Balance	\$10,386,150	\$7,886,150		\$16,363,503	\$8,477,353

7 WATER UTILITIES

Beginning Fund Balance	\$108,890,415	\$108,890,415		\$136,997,769	\$28,107,354
Total Revenues	713,732,650	713,732,650	775,157,102	775,117,518	61,384,868
Total Expenditures	722,432,650	755,468,335	690,209,942	752,360,057	(3,108,278)
Ending Fund Balance	\$100,190,415	\$67,154,730		\$159,755,230	\$92,600,500

FY 2021-22 Financial Forecast Report

INTERNAL SERVICE FUNDS

Department	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
8 BOND AND CONSTRUCTION MANAGEMENT					
Beginning Fund Balance	(\$1,173,960)	(\$1,173,960)		(\$2,279,033)	(\$1,105,073)
Total Revenues	23,065,518	23,065,518	12,555,900	22,466,874	(598,644)
Total Expenditures	23,065,518	23,065,518	19,194,251	19,935,861	(3,129,657)
Ending Fund Balance	(\$1,173,960)	(\$1,173,960)		\$251,980	\$1,425,940
9 EQUIPMENT AND FLEET MANAGEMENT					
Beginning Fund Balance	\$10,625,614	\$10,625,614		\$12,577,658	\$1,952,044
Total Revenues	55,306,860	64,993,138	49,484,857	64,415,753	(577,385)
Total Expenditures	56,541,723	66,228,001	62,035,999	66,228,001	0
Ending Fund Balance	\$9,390,751	\$9,390,751		\$10,765,410	\$1,374,659
10 EXPRESS BUSINESS CENTER					
Beginning Fund Balance	\$4,666,187	\$4,666,187		\$5,029,721	\$363,534
Total Revenues	2,593,790	2,593,790	2,914,966	3,160,596	566,806
Total Expenditures	2,323,978	2,323,978	2,262,054	2,288,146	(35,832)
Ending Fund Balance	\$4,935,999	\$4,935,999		\$5,902,171	\$966,172
11 INFORMATION TECHNOLOGY					
Beginning Fund Balance	\$7,697,728	\$7,697,728		\$9,307,658	\$1,609,930
Total Revenues	99,176,891	99,176,891	99,083,451	100,879,362	1,702,471
Total Expenditures	99,176,891	99,176,891	91,054,322	91,327,604	(7,849,287)
Ending Fund Balance	\$7,697,728	\$7,697,728		\$18,859,416	\$11,161,688
12 RADIO SERVICES					
Beginning Fund Balance	\$517,133	\$517,133		\$1,429,013	\$911,880
Total Revenues	13,248,650	13,248,650	12,819,236	12,816,658	(431,992)
Total Expenditures	13,248,650	13,629,450	12,271,878	11,716,702	(1,912,748)
Ending Fund Balance	\$517,133	\$136,333		\$2,528,970	\$2,392,637

FY 2021-22 Financial Forecast Report

OTHER FUNDS

Department	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
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13 9-1-1 SYSTEM OPERATIONS

Beginning Fund Balance	\$4,180,269	\$4,180,269		\$6,626,869	\$2,446,600
Total Revenues	12,017,444	12,017,444	12,472,417	13,030,152	1,012,708
Total Expenditures	14,341,472	15,292,904	12,053,997	14,462,930	(829,974)
Ending Fund Balance	\$1,856,241	\$904,809		\$5,194,091	\$4,289,282

14 DEBT SERVICE

Beginning Fund Balance	\$66,867,697	\$66,867,697		\$69,564,897	\$2,697,200
Total Revenues	345,529,962	345,529,962	339,573,541	353,680,434	8,150,472
Total Expenditures	348,776,403	348,776,403	329,547,290	334,127,540	(14,648,863)
Ending Fund Balance	\$63,621,256	\$63,621,256		\$89,117,791	\$25,496,535

15 EMPLOYEE BENEFITS

City Contributions	99,503,000	99,503,000	68,372,803	99,417,693	(\$85,307)
Employee Contributions	40,959,071	40,959,071	38,267,448	44,568,798	3,609,727
Retiree	27,867,000	27,867,000	10,712,124	26,857,732	(1,009,268)
Other	0	0	166,655	166,655	166,655
Total Revenues	168,329,071	168,329,071	117,519,030	171,010,878	2,681,807
Total Expenditures	176,549,294	176,549,294	98,764,385	178,389,962	1,840,668

Note: FY 2021-22 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

16 RISK MANAGEMENT

Worker's Compensation	14,085,135	14,085,135	560,753	14,085,135	\$0
Third Party Liability	11,688,742	11,096,779	4,814,720	16,688,742	5,000,000
Purchased Insurance	11,096,779	11,096,779	1,639	11,096,779	0
Interest and Other	0	0	121,238	121,238	121,238
Total Revenues	36,870,656	36,870,656	5,498,350	41,991,894	5,121,238
Total Expenditures	52,064,548	52,064,548	27,774,934	44,331,771	(7,732,777)

Note: FY 2021-22 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (worker's compensation/liability/property insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of September 30, 2022, the beginning fund balance for the adopted and amended budgets and YE forecast represents the FY 2020-21 audited unassigned ending fund balance and includes FY 2020-21 YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Aviation. City Council increased AVI's budget by \$9,000,000 on September 28 by ordinance #32301 for increased DPD/DFR reimbursements (\$2,000,000) and a capital construction transfer (\$7,000,000). AVI revenues are projected to be \$36,646,000 over budget primarily due to higher-than expected revenue from garage parking, concessions, and terminal rentals.

2 Convention and Event Services. City Council increased CCT's budget by \$10,011,000 on September 28 by ordinance #32301 for increased Hotel Occupancy Tax (HOT) and Alcohol & Beverage Tax (ABT) collections. CCT revenues are projected to be \$4,784,000 over budget due to a projected increase in Hotel Occupancy Tax (HOT) and Alcohol & Beverage Tax (ABT) collections, which have recovered to that of pre-pandemic levels. Expenses are projected to be \$20,445,000 under budget primarily due to a reduced capital transfer and savings from the 2021 bond refunding.

3 Development Services. City Council increased DEV's budget by \$14,165,000 on August 10 by resolution #22-1139 for the purchase of a property for the Stemmons Project and by \$835,000 on September 28 by ordinance #32301 for additional Stemmons Project expenses and salary expenses as a result of staff added mid-year. DEV revenues are projected to be \$9,177,000 over budget due to higher permit activity. DEV expenses are projected to be \$851,000 under budget primarily due to salary savings associated with vacant positions.

4 Municipal Radio. WRR revenues are projected to be \$410,000 under budget primarily due to declines in arts-related advertising revenues. WRR anticipates using fund balance to offset lost revenue. On June 9, City Council approved the transfer of operation of WRR to KERA. WRR expenses are projected to be \$194,000 under budget primarily due to salary savings associated with one vacancy and lower-than-expected music licensing fees.

5 Sanitation Services. City Council increased SAN's budget by \$2,162,000 on May 11 by ordinance #32193 due to the increase in fuel prices. SAN revenues are projected to be \$5,256,000 over budget due to stronger than anticipated residential collection revenues. Expenses are projected to be \$793,000 under budget due to salary savings from vacant positions.

6 Storm Drainage Management - Dallas Water Utilities. City Council increased SDM's budget by \$2,500,000 on May 11 by ordinance #32193 to support capital construction and equipment purchases. The budget increase is supported by use of the Fund Balance.

7 Water Utilites. City Council increased DWU's budget by \$33,036,000 on May 11 by ordinance #32193 to support capital construction and equipment purchases. DWU revenues are projected to be over budget by \$61,385,000 due to higher than expected consumption attributed to dry weather. DWU expenses are projected to be \$3,108,000 under budget due to the close out of old bond funds and the balances transferred to the debt service sinking fund and salary savings due to vacancies partially offset by an increased cost in fuel.

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of September 30, 2022, the beginning fund balance for the adopted and amended budgets and YE forecast represents the FY 2020-21 audited unassigned ending fund balance and includes FY 2020-21 YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

8 Bond and Construction Management. BCM revenues are projected to be \$599,000 under budget due to charges to capital projects encumbered in the prior fiscal year. BCM expenses are projected to be \$3,130,000 under budget primarily due to salary savings associated with vacant positions. BCM charges each capital project budget for project implementation costs. Savings in actual implementation expenses result in fewer charges to the capital project.

9 Equipment and Fleet Management. City Council increased EFM's budget by \$7,743,000 on May 11 by ordinance #32193 and by \$1,943,000 on September 28 by ordinance #32301 for increased fuel cost and department chargebacks. The FY 2021-22 budget was based on an anticipated blended fuel rate of \$2.00 per gallon. In September 2022, the actual average blended rate was \$3.36 per gallon. EFM revenues are estimated to be \$578,000 under budget primarily due to a decline in equipment auction proceeds.

10 Express Business Center. Express Business Center revenues are \$567,000 over budget due to an increase in auto pound sales. Expenses are projected to be \$45,000 under budget due to vacancy savings.

11 Information Technology. Information Technology expenses are projected to be \$7,849,000 under budget primarily due to salary savings associated with vacant positions and savings in professional services due to contract delays originally scheduled to be completed in FY 2021-22 but moved to FY 2022-23.

12 Radio Services. City Council increased Radio Services' budget by \$381,000 on May 11 by ordinance #32193 for consulting and engineering support for the P25 Radio System Project. Revenues are projected to be \$432,000 under budget primarily due to decreased in collections Miscellaneous for Services. Radio expenses are projected to be \$1,913,000 under budget primarily due to lower master lease expenses.

13 9-1-1 System Operations. City Council increased 911's budget by \$467,000 on May 11 by ordinance #31293 for costs associated with the transition of 911 call centers from an analog network to a digital network (ESINet). 911 revenues are projected to be \$1,013,000 over budget due to increased collections for wireless and wireline fees.

14 Debt Service. Debt Service revenues are projected to be \$8,150,000 over budget primarily due to an increase in property tax penalties and interest and unbudgeted transfers to debt service from Sanitation Services and Storm Drainage Management. Debt Service expenses are projected to be \$14,649,000 under budget due to interest savings realized in the November 2021 bond sale, as well as a lower than budgeted cash payment to pay off Commercial Paper.

15 Employee Benefits. Expenses are projected to be \$1,841,000 over budget primarily due to higher participation in the voluntary products like dental and FSA spending accounts in which enrollees incur the full cost. Revenues are projected to be \$2,682,000 over budget primarily due to higher employee contributions related to the aforementioned higher participation in voluntary products which are partially offset by a steady decline in medical enrollment by retirees.

16 Risk Management. The transfer from the General Fund to the Liability Fund was increased by \$5,000,000 for environmental remediation efforts and other liability considerations. Risk Management expenses are projected to be \$7,733,000 under budget primarily due to a delay in anticipated claims expenses and lower-than-expected payout in FY 2021-22 resulting in some claims to be moved over to FY 2022-23.

FY 2021-22 Financial Forecast Report

GENERAL OBLIGATION BONDS**2017 Bond Program**

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
A	Street and Transportation	\$533,981,000	\$419,861,470	\$215,924,793	\$88,648,955	\$115,287,722
B	Park and Recreation Facilities	261,807,000	234,143,026	166,066,108	13,274,783	54,802,135
C	Fair Park	50,000,000	42,889,098	30,077,289	2,588,791	10,223,017
D	Flood Protection and Storm Drainage	48,750,000	34,543,268	11,556,859	12,643,283	10,343,127
E	Library Facilities	15,589,000	15,589,000	14,863,077	220,237	505,686
F	Cultural and Performing Arts Facilities	14,235,000	14,102,088	12,238,216	979,606	884,266
G	Public Safety Facilities	32,081,000	29,897,353	25,683,916	493,307	3,720,130
H	City Facilities	18,157,000	15,423,904	2,281,013	482,435	12,660,456
I	Economic Development	55,400,000	46,367,495	19,212,506	10,401,410	16,753,580
J	Homeless Assistance Facilities	20,000,000	17,981,370	14,992,711	503,290	2,485,369
Total		\$1,050,000,000	\$870,798,072	\$512,896,488	\$130,236,095	\$227,665,489

2012 Bond Program

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
1	Street and Transportation Improvements	\$260,625,000	\$266,938,887	\$256,062,811	\$5,953,829	\$4,922,248
2	Flood Protection and Storm Drainage Facilities	326,375,000	326,375,000	239,981,555	58,420,640	27,972,805
3	Economic Development	55,000,000	55,000,000	37,827,528	4,559,412	12,613,059
Total		\$642,000,000	\$648,313,887	\$533,871,894	\$68,933,881	\$45,508,112

2006 Bond Program

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
1	Street and Transportation Improvements	\$390,420,000	\$406,490,554	\$393,068,474	\$8,986,914	\$4,435,166
2	Flood Protection and Storm Drainage Facilities	334,315,000	342,757,166	288,453,713	15,606,139	38,697,314
3	Park and Recreation Facilities	343,230,000	353,343,060	347,086,914	1,858,399	4,397,747
4	Library Facilities	46,200,000	48,318,600	47,669,994	11,042	637,563
5	Cultural Arts Facilities	60,855,000	63,821,447	63,151,488	398	669,561
6	City Hall, City Service and Maintenance Facilities	34,750,000	36,216,478	31,885,065	677,397	3,654,016
7	Land Acquisition Under Land Bank Program	1,500,000	1,500,000	1,474,169	0	25,831
8	Economic Development	41,495,000	45,060,053	42,388,945	939,500	1,731,608
9	Farmers Market Improvements	6,635,000	6,933,754	6,584,013	12	349,728
10	Land Acquisition in the Cadillac Heights Area	22,550,000	22,727,451	11,487,420	237,544	11,002,487
11	Court Facilities	7,945,000	8,146,606	7,869,762	120	276,724
12	Public Safety Facilities and Warning Systems	63,625,000	66,072,938	65,323,005	6,299	743,634
Total		\$1,353,520,000	\$1,401,388,107	\$1,306,442,963	\$28,323,764	\$66,621,379

Note: The tables above reflect expenditures and encumbrances recorded in the City's financial system of record. They do not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

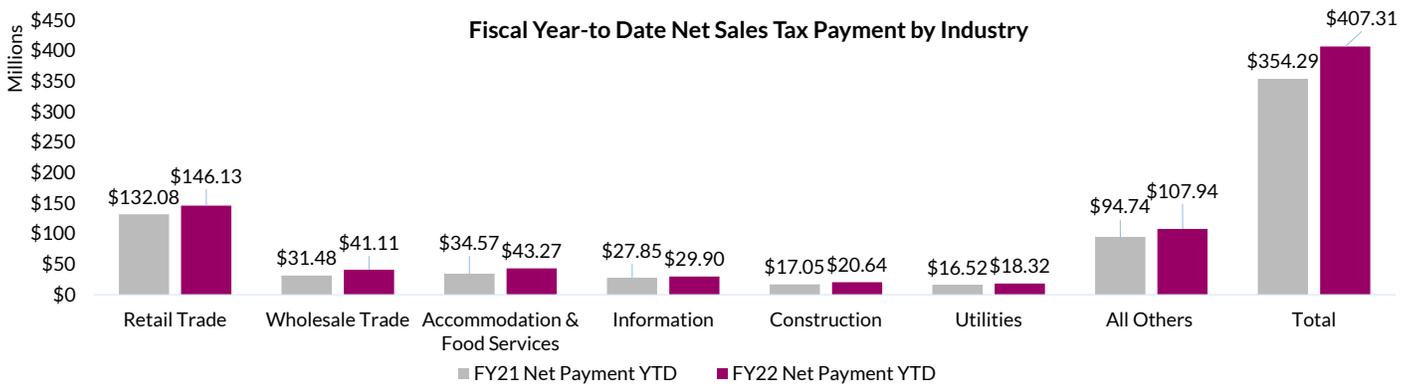
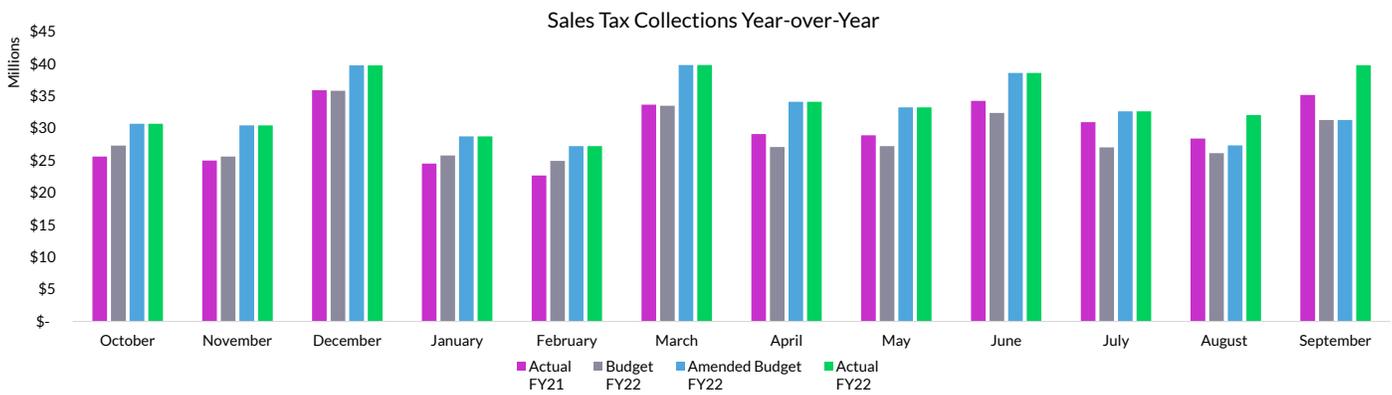
FY 2021-22 Financial Forecast Report

ECONOMIC INDICATORS

Sales Tax

The current sales tax rate is 8.25 percent: 6.25 percent goes to the state, one percent to the City, and one percent to DART. In FY 2020-21, the City received \$354,287,642 in sales tax revenue. In FY 2021-22, the City budgeted \$344,283,066, which was increased to \$394,108,522 by the end of the year ordinance #32301 approved by the City Council on September 28. As of September 30, 2022, total sales tax collections for FY2021-22 were \$407,309,124, which surpasses the amended budget by \$13,200,602.

The charts in this section provide more information about sales tax collections.



Note: Net sales tax payments by industry do not include the City's self-reported sales tax numbers.

FY 2021-22 Financial Forecast Report

ECONOMIC INDICATORS

Year-over-Year Change in Sales Tax Collections		
Industry	September FY22 over September FY21	FYTD22 over FYTD21
Retail Trade	10%	11%
Wholesale Trade	76%	31%
Accommodation and Food Services	10%	25%
Information	-11%	7%
Construction	5%	21%
Utilities	14%	11%
All Others	12%	14%
Total Collections	13%	15%

Retail Trade. Includes establishments engaged in selling (retailing) merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. The retailing process is the final step in the distribution of merchandise, so retailers are organized to sell merchandise in small quantities to the general public.

Wholesale Trade. Includes establishments engaged in wholesaling merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. Wholesalers are organized to sell or arrange the purchase or sale of (a) goods for resale to other wholesalers or retailers, (b) capital or durable nonconsumer goods, and (c) raw and intermediate materials and supplies used in production.

Accommodation and Food Services. Includes establishments providing customers with lodging and/or preparing meals, snacks, and beverages for immediate consumption.

Information. Includes establishments engaged in (a) producing and distributing information and cultural products, (b) providing the means to transmit or distribute these products as well as data or communications, and (c) processing data.

Construction. Includes establishments primarily engaged in the construction of buildings or engineering projects (e.g. highways and utility systems). Establishments primarily engaged in the preparation of sites for new construction or in subdividing land for sale as building sites are also included in this sector.

Utilities. Includes establishments providing electric power, natural gas, steam supply, water supply, and sewage removal.

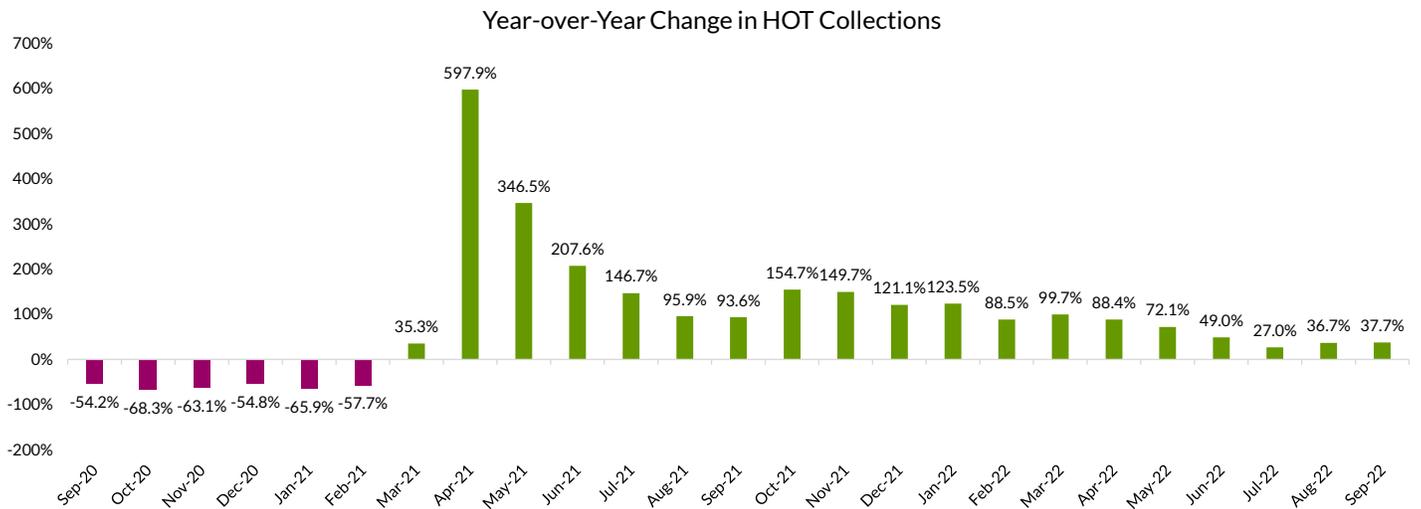
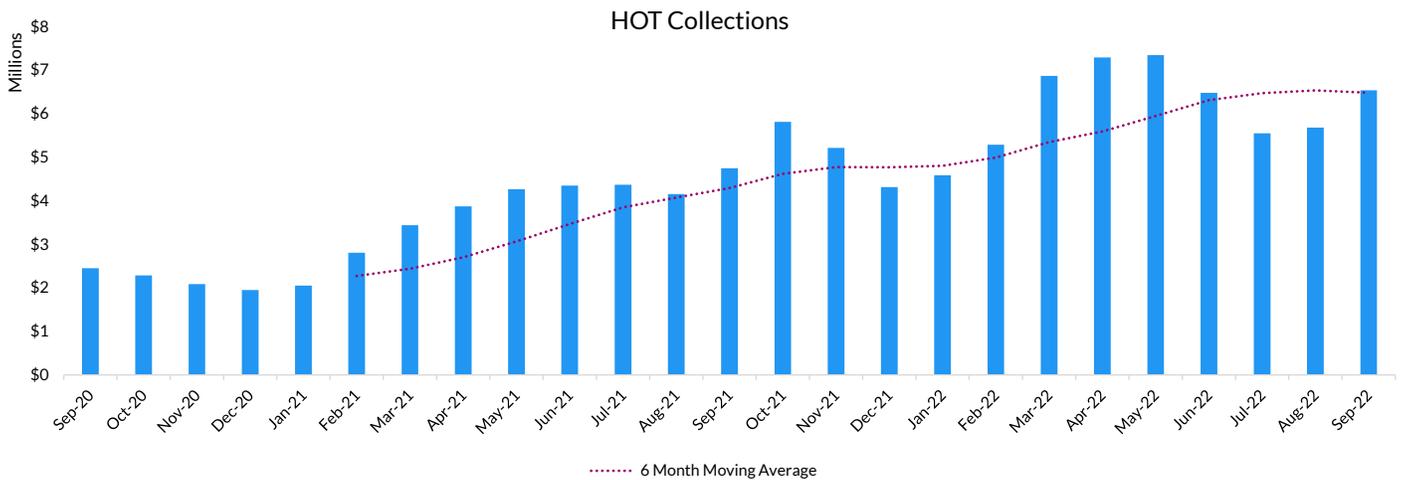
All Others. Includes but is not limited to manufacturing, professional and business services, financial activities, education and health services, and natural resources and mining.

FY 2021-22 Financial Forecast Report

ECONOMIC INDICATORS

Hotel Occupancy Tax

The City collects hotel occupancy taxes (HOT) on hotel, motel, bed and breakfast, and short-term rentals in the city limits. The HOT rate in Dallas is 13 percent of the cost of the room (not including food served or personal services not related to cleaning and readying the space for the guest)—six percent goes to the state, and seven percent goes to the City. HOT is the largest single revenue source for the Kay Bailey Hutchison Convention Center, and data is typically updated every two months.



FY 2021-22 Financial Forecast Report

ECONOMIC INDICATORS

Convention Center Event Bookings

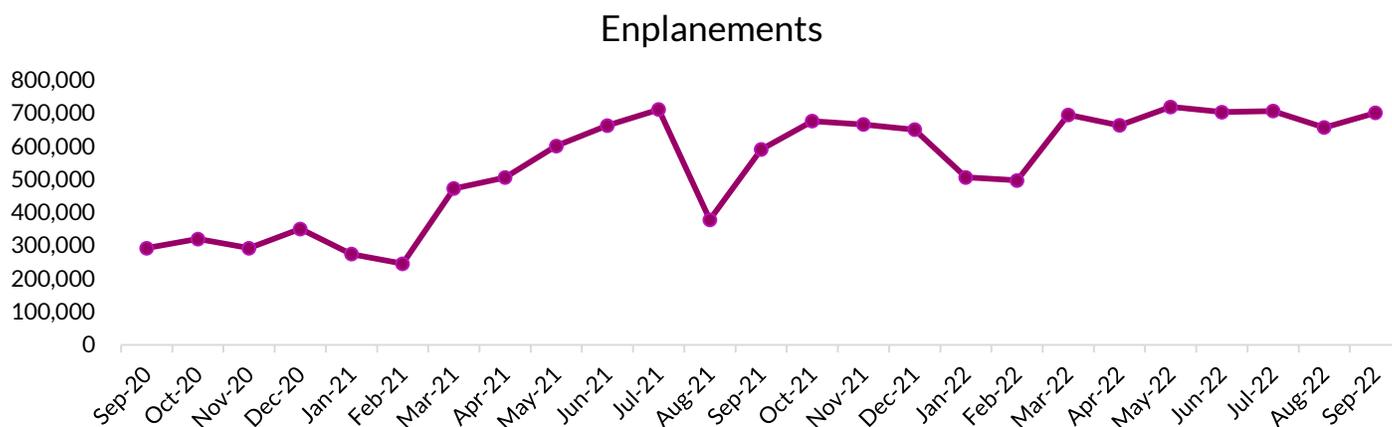
The table below lists the number of actual, planned, and forecast events at the KBHCCD for the last three fiscal years. Please note if no event takes place, it results in an equal reduction in revenue and expenses.

	FY20 Actual	FY21 Actual	FY22 Planned	FY22 Actual*
October	6	3	9	6
November	11	1	5	5
December	5	2	11	9
January	13	1	6	4
February	12	0	10	10
March	1	2	4	13
April	1	1	5	8
May	0	6	3	6
June	0	7	9	11
July	0	7	3	4
August	0	4	3	8
September	0	5	5	10
Total	49	39	73	94

* Due to shifts in cancellations and rescheduling, FY 2021-22 actuals for prior months may be updated.

Love Field Enplanements

An enplanement is when a revenue-generating passenger boards an aircraft. Enplanements are the most important air traffic metric because enplaned passengers directly or indirectly generate 80 percent of Aviation revenues. Typically, Aviation generates only 20 percent of total operating revenues from non-passenger-related activities.

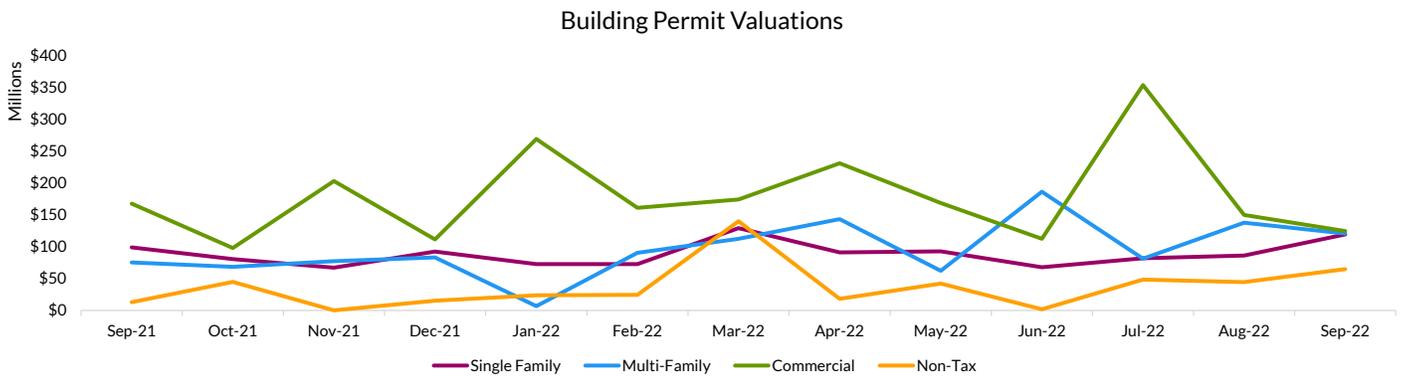
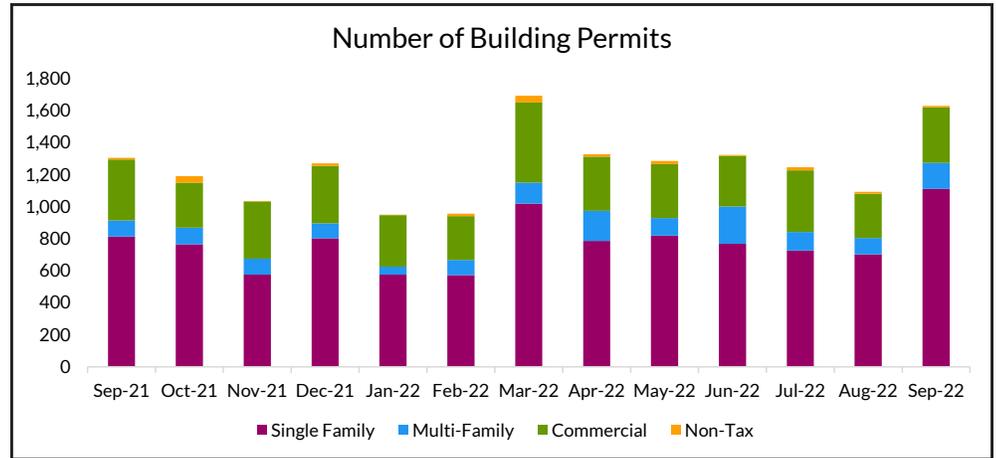


FY 2021-22 Financial Forecast Report

ECONOMIC INDICATORS

Building Permits

Building permits (required for all construction in Dallas) can provide insight into upcoming activity in the housing market and other areas of the economy. Permits are a key indicator of the confidence developers have in the economy; likewise, a decline can indicate developers do not anticipate economic growth in the near future. In some cities, this measure may be a leading indicator of property tax value growth, but in Dallas, the property tax forecast model includes other variables like wage/job growth, housing supply, gross domestic product, population, vacancy rates, and others.



DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our eight strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2020-21 data is not available, N/A is listed.

Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecasted performance as of September 30, 2022.

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is within five percent of the YTD target, it is "near target" (yellow). Otherwise, the measure is designated "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each red measure.

Year-to-Date

 **21**
On Target

 **4**
Near Target

 **10**
Not on Target

#	Measure	FY 2020-21 Actual	FY 2021-22 Target	FY 2021-22 Actual
Economic Development				
1	Percentage of inspections performed next day, as requested (Development Services)	N/A	98.0%	98.5%
2*	Average number of days to complete permit application prescreen (Development Services)	N/A	5	5.7
3	Percentage of City spend with vendors located in Dallas (Small Business Center)	N/A	40.0%	36.7%
4	Percentage of certified M/WBE spend with vendors located in Dallas (Small Business Center)	81.7%	65.0%	84.6%
Environment & Sustainability				
5	Percentage of annual Comprehensive Environmental and Climate Action Plan (CECAP) milestones completed (242 of 263 milestones) (Office of Environmental Quality & Sustainability)	92.7%	92.0%	94.3%
6	Percentage of on-time bulk & brush collections (Sanitation Services)	N/A	99.9%	99.9%
7	Residential recycling diversion rate (Sanitation Services)	18.3%	19.0%	18.6%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

FY 2021-22 Dallas 365

#	Measure	FY 2020-21 Actual	FY 2021-22 Target	FY 2021-22 Actual
Government Performance & Financial Management				
8	Percentage of invoices paid within 30 days (City Controller's Office)	85.5%	90.0%	88.1%
9	Percentage of vehicles receiving preventive maintenance on schedule (Equipment & Fleet Management)	88.3%	85.0%	96.2%
10	Percentage of 311 calls answered within 90 seconds (311 Customer Service Center)	28.1%	75.0%	42.4%
11	Percentage decrease in preventable city vehicle and equipment incidents (Office of Risk Management)	N/A	-3.3%	2.0%
Housing & Homeless Solutions				
12	Percentage of development funding contributed by private sources (Housing & Neighborhood Revitalization)	78.0%	60.0%	85.6%
13	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Office of Homeless Solutions)	90.8%	85.0%	94.0%
14	Percentage of beds utilized under the Pay-to-Stay program (Office of Homeless Solutions)	N/A	80.0%	98.6%
Public Safety				
15	Percentage of EMS responses within nine minutes or less (Dallas Fire-Rescue)	89.7%	90.0%	85.1%
16	Percentage of first company responses to structure fires within five minutes and 20 seconds of dispatch (NFPA Standard 1710) (Dallas Fire-Rescue)	83.9%	90.0%	87.5%
17*	Crimes against persons (per 100,000 residents) (Dallas Police Department)	2,085.6	2,000.0	2,302.0
18	Percentage of responses to Priority 1 calls within eight minutes or less (Dallas Police Department)	54.4%	60.0%	47.6%
19	Percentage of 911 calls answered within 10 seconds (Dallas Police Department)	65.9%	90.0%	96.4%
20	Complaint resolution rate (Office of Community Police Oversight)	86.8%	70.0%	82.2%
21	Percentage of crisis intervention calls handled by the RIGHT Care team (Office of Integrated Public Safety Solutions)	43.4%	80.0%	52.6%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

FY 2021-22 Dallas 365

#	Measure	FY 2020-21 Actual	FY 2021-22 Target	FY 2021-22 Actual
Quality of Life, Arts, & Culture				
22	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	74.6%	65.0%	83.6%
23	Percentage increase in dogs and cats fostered (Dallas Animal Services)	N/A	5.0%	33.4%
24	Percentage of technology devices checked out monthly (Hotspots and Chromebooks) (Library)	58.4%	75.0%	77.3%
25	Satisfaction rate with library programs (Library)	N/A	93.0%	99.0%
26	Percentage of cultural services funding to ALAANA (African, Latinx, Asian, Arab, Native American) artists and organizations (Office of Arts & Culture)	31.2%	30.0%	30.2%
27	Average number of recreation programming hours per week (youth, seniors, and athletic leagues) (Park & Recreation)	N/A	1,604	2,192
28	Participation rate at late-night Teen Recreation (TRec) sites (Park & Recreation)	11.9%	80.0%	68.0%
Transportation & Infrastructure				
29	Percentage of bond appropriations awarded (ITD) (Bond & Construction Management)	88.7%	90.0%	85.6%
30	Planned lane miles improved (837 of 11,770 miles) (Public Works)	90.8%	100.0%	81.6%
31	Percentage of potholes repaired within 3 days (Public Works)	100.0%	98.0%	99.0%
32	Percentage of signal malfunction responses within 120 minutes (Transportation)	94.3%	91.0%	91.4%
33	Percentage of faded long line pavement marking miles improved (612 of 1,223 miles) (Transportation)	N/A	50.0%	83.4%
Workforce, Education, & Equity				
34	Percentage increase in the number minutes of original multicultural and multilingual content (on public, educational, and government) compared to FY 2020-21 (Communications, Outreach, & Marketing)	57.0%	25%	40.2%
35	Number of WIC clients receiving nutrition services (Office of Community Care)	N/A	62,000	66,127

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

FY 2021-22 Dallas 365

VARIANCE NOTES

2 The average number of days to complete application prescreens increased due to lack of staffing (facilitators) on the Project Dox team.

3 July 2022 included a large amount of non-local spending which can be attributed to construction projects occurring during the summer months with Dallas Water Utilities, Public Works, and Aviation. Non-local spend vendors do include locally certified M/WBE subcontractors on City contracts.

10 DWU's campaign to establish payment plans for customers that are over 60 days past due and the increase in residential disconnects for non-payment is impacting performance. 311 continues to focus on filling vacancies and training staff to improve performance. In addition, 311 has implemented the courtesy callback software feature as of September 30.

11 An unusually high number of incidents during the first quarter impacted performance, increasing by 2 percent for the fiscal year. As a result, ORM safety personnel visited multiple workplace sites and met with department staff to discuss action plans to increase safety awareness. Action plans included toolbox talks and safe driving awareness.

15 DFR continues to experience increased response times. While call volume decreases from the traditional summer spike, it remains very high. In addition, while DFR's EMS transport rate has historically been 40-45 percent, that figure is now over 60 percent. Increases in call volume and transport rates result in a decrease in the number of available units and an increase in unit hour utilization, which causes increases in response times.

17 Overall violent crime is down 4.16 percent for September 2022 compared to the same period in 2021. With the focus on interrupting and disrupting violent people and places, the department strives to continue to see a reduction in crimes against persons. The department is targeting hot spots such as apartment complexes to decrease crime. DPD is implementing the Place Network Investigations (PNI) plan as part of the Violent Crime Plan. With the Domestic Violence Task Force in place, aggravated assault family violence is down 4.23 percent.

18 In FY 2021-22, DPD hired 200 sworn officers and continues to proactively recruit. In September, 33 recruits started their academy training, and 19 graduated in August to begin their field training. DPD is committed to its Violent Crime Plan.

21 RIGHT Care Unit is operational during 2nd and 3rd watch (7:00 AM-11:00 PM). During operational hours, RIGHT Care unit responded to 61.7 percent of all behavioral calls and worked to meet the target by adding two Rover teams to assist with call answering during higher call volumes.

28 The participation rate at late-night teen recreation sites continues to be impacted by the COVID-19 evolution of the Delta and Omicron variants, staff shortages, and hiring challenges. As a result, PKR has completed the interview process and identified two potential candidates for the Manager position vacancy. In September, PKR suspended teen programming due to staffing changes. In addition, division-wide performance measures are being developed to incorporate staff performance plans for a more holistic approach to providing teen programming.

30 Supply chain issues, fires at cement plants, and ongoing staffing issues impacted the lane miles improved.

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 35 activities included in the FY 2021-22 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. For the September report, the responsible department has provided a current status for the initiative and indicated whether the initiative is “complete” (blue circle) or “incomplete” (red x). There are a few measures with clear progress, but external factors delayed the progress. These measures have been noted as substantially complete in the status narrative and moved to “complete”. Additionally, there are several measures shown as “incomplete” that require additional time because of the scope and term of the project. These measures will be moved to Multi-Year Initiatives and continue to be tracked in FY 2022-23.



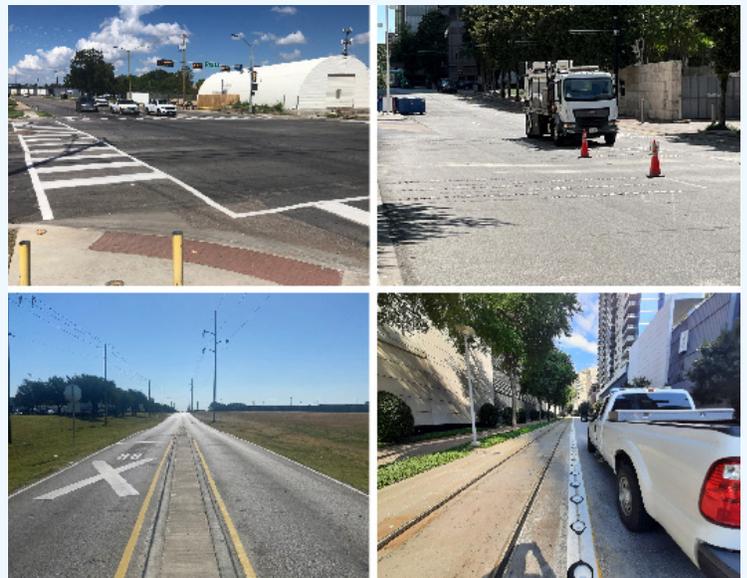
In the Spotlight

Enhancing Dallas' Transportation Experience

Roadway pavement markings are essential in minimizing accidents, maintaining safety, and optimizing the driving experience. Specifically, long-line pavement markings impact speed and parking regulations, pedestrian crossings, lane boundaries, turning points, and much more.

The Transportation department performs annual inspections to determine the roadway visibility level of service. They rate the levels of services as A, B, or C, with C defined as severely fading or lacking visibility. With over 1,600 linear miles of roadway, 76 percent (1,223 linear miles) of the City Roadway System was at a level C. Transportation planned to improve 612 of the 1,223 long-line pavement marking miles in FY 2021-22. They exceeded their goal by improving 83.4 percent, or 1,020 linear miles, through determination and goal-oriented thinking.

The Transportation department continues to inspect markings, plan for improvements, and enhance Dallas' transportation experience.



FY 2021-22 Budget Initiative Tracker

ECONOMIC DEVELOPMENT**1 Economic Development Entity**

INITIATIVE Launch the economic development entity called for in the Economic Development Policy with \$7 million over 3 years to pay formation costs and hire staff to begin the entity's business and real estate development work, after which it will be self sustaining. In FY 2021-22, ECO will spend \$2 million to launch operations, hire a new Economic Development Corporation Director, develop a 3-year work plan, and develop an operational budget for Year 2 and Year 3. (ECO)

STATUS City Council approved creation of the Economic Development Corporation (EDC) on January 12, 2022 and the certificate of formation was filed with the State of Texas in February. The City Council approved the initial Board of Directors to the EDC on August 24, 2022.

2 Small Business Center

INITIATIVE Establish a Small Business Center focused on business diversity, including the Minority/Women-owned Business Enterprises program, workforce development and reentry services, and entrepreneurship to support local businesses. (ECO)

STATUS The Small Business Center (SBC) was established effective October 1, 2021, and a director was hired in November 2021. The SBC convenes and leverages existing external efforts to address challenges affecting workforce readiness, capacity building of minority, women, and veteran-owned businesses, business startups and retention strategies, and re-entry services for formerly incarcerated residents.

ENVIRONMENT & SUSTAINABILITY**3 Sanitation Collection**

INITIATIVE Keep Dallas a safe, clean, and beautiful place to live by improving trash, recycling, and brush and bulky trash service delivery, including increasing employee pay to attract enough staff to meet our requirements and creating an outreach/compliance division to strengthen customer experience. (SAN)

STATUS SAN residential collection services continues to show improvements from FY 2020-21. The number of missed garbage and recycling service calls from October 2021 through September 2022 have decreased for the current fiscal year overall, however there was approximately a 29 percent increase in September 2022 compared to September 2021. The on-time brush and bulky waste service has remained consistently at the 99.9 percent target since the beginning of FY 2021-22.

The pay increase for truck drivers, heavy equipment operators, and crew leaders was implemented in July 2021. Through September 2022, the Department's filled truck driver positions increased by 5 percent compared to this same month last fiscal year. SAN is now approximately 13 percent short from the target of 240 truck drivers. Sanitation continues to hold weekly interviews and extend same-day job offers for qualified candidates.

The Outreach Team Manager was hired in February 2022, the Enforcement Manager was hired in July 2022, and hiring for the Outreach Specialist positions is underway at this time.

4 Air Quality Monitors

INITIATIVE Install \$1 million worth of additional Air Quality Monitors around the city to collect data on air quality and inform policy decisions affecting residents' health and quality of life. (OEQS)

STATUS The first batch of air quality monitors were installed at the TCEQ Hinton station in October. As of November, all eight monitors are transmitting data. Calibration efforts continue.

FY 2021-22 Budget Initiative Tracker

ENVIRONMENT & SUSTAINABILITY**5 Solar Energy Initiative**

INITIATIVE Invest \$1.5 million in FY 2021-22 and \$500,000 in FY 2022-23 for a solar energy initiative, to install solar panels, energy efficient lighting, and retrofit controls at City facilities. (BSD)

STATUS Approximately \$1.5 million in energy efficiency and solar panel installation projects are in development. City Council approved the project contracts on April 13, 2022. Construction of solar PV projects at Dallas West Branch Library, Pleasant Oaks Recreation Center, and Fretz Park Recreation Center will start in October to November 2022. Construction of high-efficiency lighting & lighting controls projects at Juanita Craft Recreation Center, Hampton Illinois Branch Library, and City Hall Parking Garage will also start in October to November 2022. All six projects are estimated to be completed by December 2022.

7 Branch Out Dallas

INITIATIVE Relaunch Branch Out Dallas to provide 2,500 native trees to residents to plant in yards across Dallas helping to reduce heat island effect and stormwater runoff to our drainage system. (SDM)

STATUS The City held the FY 2021-22 Branch Out Dallas event on November 6, 2021 and distributed 2,500 trees across the City for residential properties. The FY 2022-23 activities are currently being planned and will be provided in spring 2023.

6 Comprehensive Food & Urban Agriculture Plan

INITIATIVE Prioritize Dallas communities' access to healthy, local food by contributing \$200,000 to implement a Comprehensive Food & Urban Agriculture Plan in collaboration with external stakeholders. (OEQS)

STATUS OEQS staff are continuing efforts under the contract for the Comprehensive Food & Urban Agriculture Plan, including internal and external engagement with over 35 different farms (both community and commercial scale) and other Dallas food stakeholders. The final draft has been completed and is currently on the street for public review and comments. The plan will be presented to the ENVS Committee on December 5 and to City Council in February 2023. OEQS staff are also working with the City's internal Food Equity Working group, the Office of Community Care, and the Office of Procurement Services to pilot a project to provide 200 small growing units for food desert homes. Once implemented, the units will be deployed on a rolling basis.

8 Water Distribution System

INITIATIVE Enhance monitoring for lead and copper in the water distribution system and develop a plan to educate and support customers in regulatory-driven programs for lead and copper monitoring within schools, childcare centers, and public spaces. In FY 2021-22, DWU will hire two FTEs and spend approximately \$75,000 to develop an outreach plan and procedures to sample both schools and day care operations; develop a data management and reporting procedure to comply with the new regulations; and, begin initial sampling in the second quarter of 2022 with a goal of 50 sites sampled by September 30, 2022. (DWU)

STATUS The Water Quality Group has determined the total number of schools and daycare centers that will be impacted by the new Lead and Copper Rule Revision: 389 Public and Charter Schools, 73 Private Schools and 412 Childcare and Daycare Centers. DWU has reclassified two existing positions who are developing a Lead Service Line inventory, contacting schools and day care centers to develop a facilities database and distribute education material, and developing the plan to conduct sampling and lead testing. The program is expected to continue into FY 2023-24.

FY 2021-22 Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

9 Equipment and Fleet

INITIATIVE Achieve a state of good repair in five years for all City fleet vehicles, including sanitation trucks, fire apparatus, police cruisers, and heavy vehicles used by Public Works and Dallas Water Utilities by investing \$75 million for the purchase of replacement and additional fleet and equipment. (EFM, SDM, DWU, and SAN)

STATUS: The FY 2021-22 fleet acquisition is currently underway for 13 departments, including 640 vehicles on order with a replacement cost of approximately \$75.8 million.

10 Data Analytics

INITIATIVE Harness the power of data to increase transparency and accountability by adding six new positions to the Office of Data Analytics & Business Intelligence, investing in the City's Data Inventory, and embracing data-driven decision making across our organization. (DBI)

STATUS As of September, one Data Coordinator, one GIS intern, and two Data Science Analysts have been hired. The department continues to grow the data team and is currently in the recruitment process for one Sr. Data Science Analyst, and one Sr. GIS Analyst.

11 Total Compensation Study

INITIATIVE Invest in our City employees and improve recruiting and retention of high-caliber and diverse employees by continuing to implement the Total Compensation Study and ensuring competitive pay. (HR)

STATUS Phase one of the compensation study was completed in 2021. Phase two was completed in April and was focused on moving positions that were not able to be moved to market in phase one and addressing internal pay compression. Phase three, beginning in FY 2022-23, will continue to address internal pay compression.

HOUSING & HOMELESSNESS SOLUTIONS

12 Addressing Homelessness

INITIATIVE Contribute \$25 million to leverage an additional \$47 million in public and private investment for an overall \$72 million program that employs housing navigation services, landlord incentives, rental subsidies, move-in kits, and case management to reduce and prevent homelessness, in partnership with Dallas County, the Dallas Housing Authority, the Metro Dallas Homeless Alliance, and other cities in Dallas County. The program will be implemented from FY 2021-22 through FY 2023-24. It is anticipated approximately 1,000 individuals will be housed in the first year and a total of 2,762 individuals housed by the end of September 2023. The third year of the program will be focused solely on providing rental assistance and case management to those individuals housed in FY 2021-22 and FY 2022-23. (OHS)

STATUS From October 2021 to September 2022, the Dallas Real Time Rapid Rehousing Initiative housed 1,260 individuals, exceeding the goal for FY 2021-22. Of this, 54 percent are households consisting of adults with children and 46 percent are adults only. OHS is partnering with Metro Dallas Homeless Alliance (MDHA) to launch the encampment decommissioning effort to offer individuals in established encampments housing solutions.

13 Affordable Housing Units

INITIATIVE Incentivize developers to build affordable housing by subsidizing \$10 million worth of water and sewer infrastructure required for up to 250 new affordable single family and 1,000 multifamily units over the life of the program (based on the mix of projects and the amount of funding requested). The program will be implemented from FY 2021-22 to FY 2023-24 with new units projected in years 2 and 3 due to construction timelines. (HOU)

STATUS Housing is implementing this new funding along with other measures through the existing Notice of Funding Availability. On January 12, City Council approved the first project utilizing these funds, providing \$1.8 million to be used for water infrastructure related to the development of 125 for-sale single family homes. On August 24, City Council approved the second project, authorizing \$4.1 million in ARPA funds to Cypress Creek at Montfort, a 168-unit mixed-income multifamily development in District 11. Both developments are still undergoing predevelopment processes and have not yet begun construction. The program will continue into FY 2022-23.

FY 2021-22 Budget Initiative Tracker

HOUSING & HOMELESSNESS SOLUTIONS**14 Preservation of Affordable Housing**

INITIATIVE Devote \$11.3 million for the preservation of affordable housing and investment in water and sewer infrastructure in qualified census tracts. In FY 2021-22, HOU will spend \$2 million for neighborhood infrastructure and \$2 million to preserve 20 housing units. (HOU)

STATUS In December, City Council approved the program design to use ARPA funding for home repairs and infrastructure improvements within specific qualified neighborhoods in Dallas. Staff are currently engaged in the hiring process, as well as communications and outreach planning. The application opened in May, and HOU has received 67 applications year to date. 48 of the applications have already had their homes inspected and five have begun construction. Home rehab activities are anticipated to continue through FY 2023-24 and HOU is on track to complete its expenditures by the end of the ARPA funding period.

PUBLIC SAFETY**15 Police Response Times**

INITIATIVE Improve response times to high priority calls by hiring 250 police officers to end FY 2021-22 at 3,155 police officers, and by continuing to implement the recommendations of the KPMG efficiency study. (DPD)

STATUS DPD readjusted staffing at all patrol divisions for optimized efficiency in order to help better answer the call volume at each division. DPD hired 200 sworn officers in FY 2021-22 and ended the fiscal year with 3,084 officers.

17 RIGHT Care

INITIATIVE Mitigate behavioral health crises and avoid unnecessary arrests and hospitalizations by adding \$2 million to double the number of RIGHT Care teams from five to ten. (IPSS)

STATUS The RIGHT Care team performance continues to excel as it becomes more established. Nine teams (one for each of the seven police patrol divisions and two dedicated roving teams) are currently operating from 7am-11pm, seven days a week. Two additional Citywide overnight roving teams are expected to launch in early FY 2022-23. IPSS anticipates a continual increase in the number of calls handled by the RIGHT Care Team.

16 911 Response

INITIATIVE Answer 90 percent of 911 calls within 10 seconds by adding 911 call takers and dispatchers and increasing pay to improve talent acquisition and retention. (DPD)

STATUS The September service level was 98.26 percent, with an average answer time of 4 seconds. Pay increases were implemented in August 2021 and year to date, DPD has hired 34 new call takers and 14 dispatchers. The 911 Call Center is currently staffed at 83 percent, with 110 call takers and 7 trainees.

18 Street Racing Remediation

INITIATIVE Address city wide speeding and unsafe drivers with \$500,000 for traffic calming in neighborhoods and \$200,000 for a street racing remediation pilot project. (TRN)

STATUS In September, street racing remediation measures such as raised pavement markers and ceramic buttons were installed on Cesar Chavez Blvd (from Marilla St to Commerce St). Traffic calming installations and modifications, such as speed cushions, were completed at 5 locations. Road diet installation has been completed for Jefferson Boulevard to reduce the current configuration of six lanes to four lanes. Pavement markings and signage have been installed.

FY 2021-22 Budget Initiative Tracker

PUBLIC SAFETY**19 Non-Emergency Enforcement**

INITIATIVE Alleviate Police Department call volume by transferring non-emergency calls such as handicapped/fire lane parking enforcement and street blockage clearance from DPD to the Department of Transportation. (DPD and TRN)

STATUS Parking violations services have been fully transferred from DPD to TRN and most of the Parking team will relocate to the new 7800 Stemmons Freeway facility in FY 2022-23. "Train the Trainer" courses began in early November, and will eventually be incorporated into the Parking Enforcement training program. Road blockages services will be partially transferred to TRN starting January 2023. Full transfer is expected by March 2023.

21 Tornado Warning Sirens

INITIATIVE Improve tornado warning siren coverage by purchasing and installing ten additional sirens for a total of 178 sirens citywide. (OEM)

STATUS All ten sites have been identified and approved by Oncor, but several sites may need to be relocated due to conflicts with existing privately owned underground utilities. Installation is anticipated by December 2022. OEM staff has coordinated with ITS to ensure P25-compliant radios and associated hardware are on hand for installation. This project is considered substantially complete and moved to complete status.

23 City Facility Security Assessment

INITIATIVE In FY 2021-22, initiate \$3.5 million (of \$6.4 million allocated) of high-priority improvements identified through the City Facility Security Assessment including perimeter access control, security camera systems, radio systems, officer shelter space, vehicles access control, panic notification, lighting, weapons screening, security operating center upgrades, security staffing, and intrusion detection. (CTS)

STATUS Security enhancement projects are underway at various parks, recreation centers, City Hall Oak Cliff Municipal Center, Municipal Courts, Libraries and DAS. These enhancements include interior and exterior lighting, fencing, and surveillance systems. Year-to-date obligations for FY 2021-22 totaled over \$3.4 million.

20 Single-Role Paramedic Program

INITIATIVE Develop and pilot a new Single-Role Paramedic Program to introduce a new career path within Dallas Fire-Rescue to better meet workload demands and calls for medical service. (DFR)

STATUS Phase One of the Single Role Paramedic program introduced a new career path within Dallas Fire-Rescue. Phase two (pilot program) began in February 2022, consisting of two DFR rescues staffed with existing personnel. Phase Two will be utilized to evaluate the feasibility, extent, and direction of Phase Three, which will be implemented in FY 2022-23.

22 Emergency Preparedness

INITIATIVE Prepare for emergency situations that may require sheltering through the purchase and installation of eight generators in City facilities and the purchase of six mobile "power packs" that can be used to provide warming or cooling for up to a 5,000 square foot facility. (BSD and OEM)

STATUS City Council approved the purchase of the eight generators in September 2021. Generators have been installed at four locations (Jaycee-Zaragoza, Timberglen, Beckley Saner, and Kleberg-Rylie Recreation Centers) and are awaiting final DFR inspections. Construction is underway at the Audelia Road Branch Library and will begin at the three remaining locations in November (Marcus Park and Pleasant Oaks Recreation Centers and Mountain Creek Library). The entire project is expected to be completed by the end of December 2022.

With the use of additional funding sourced from the Homeland Security Grant Program, OEM has been able to procure two additional power packs, for a total of eight. All eight power packs have been received. Five are fully operational and the last three are waiting on final deliveries for connecting parts. OEM is currently developing Standard Operating Procedures (SOPs) for deploying the power pack units.

FY 2021-22 Budget Initiative Tracker

QUALITY OF LIFE, ARTS, & CULTURE**24 Trail Program**

INITIATIVE Clean 1,365 unimproved alleys spanning 129 miles and launch a pilot trail program transforming 33 alleys into safe, well-lit trails. (Revised)(PBW)

STATUS Through September, PBW has completed cleanup of 1,363 unimproved alleys. Two alleys were not cleaned, as once field inspected it was determined that no cleanup was needed.

The pilot trail program added two additional alleys for a total of 35 alleys. 14 of the total 35 alleys to be converted to trails have been approved to move forward, and eight alleys located in historic preservation areas were approved by the Landmark Commission. 13 alleys were disqualified due to property owner rejection of improvements or other factors. Construction on the 14 alleys is 75 percent complete, with all construction expected to be completed by December 2022.

26 White Rock Lake

INITIATIVE Initiate a Comprehensive Master Plan for White Rock Lake and procure a consultant to provide preliminary engineering to determine a phased approach for the dredging of White Rock Lake. (PKR and DWU)

STATUS The consultant contracts for the Master Plan and preliminary engineering for White Rock Lake Dredging will be brought forward for City Council consideration in December 2022. This project is considered substantially complete and moved to complete status.

25 Library Master Plan

INITIATIVE Utilize federal ARPA funds to leverage private funds and initiate a new Library master plan. (LIB)

STATUS A new RFP was posted and closed on June 28, 2022. Procurement evaluations of proposals are nearing completion, and the contract is scheduled for City Council consideration in December 2022. Upon contract execution, the Friends of the Dallas Public Library are prepared to issue payment.

27 Wi-Fi at Park Facilities

INITIATIVE Install Wi-Fi at 63 park facilities. (PKR)

STATUS This project uses \$3.0 million of ARPA funding that has been allocated for Park & Rec's enhancements. The funds have been encumbered; however, due to supply chain and contractor issues a full timeline is unavailable. The anticipated date for equipment delivery is the first quarter of FY 2022-23. A scaled down approach will complete 14 high priority sites by December 2022 using refurbished equipment. The project will continue into FY 2022-23.

FY 2021-22 Budget Initiative Tracker

TRANSPORTATION & INFRASTRUCTURE**28 Sidewalk Master Plan**

INITIATIVE Improve pedestrian mobility by reconstructing and repairing half of the Sidewalk Master Plan's \$30 million priority projects within the next two years. In FY 2021-22, PBW will spend \$9.7 million in bond funds (certificate of obligation and general obligation bonds), and \$0.3 million from the General Fund to complete 28 sidewalk projects, which equates to approximately 20.4 miles of sidewalk improvements. (PBW)

STATUS PBW is on track to complete all 28 sidewalk improvement projects by December 2022. Construction on 19 of the 28 projects has been completed and eight projects are under construction. Several projects have been impacted by a cement shortage.

30 Crosswalks

INITIATIVE In FY 2021-22, spend \$2.5 million (of \$5.0 million allocated) to restripe 540 lane miles and paint 504 crosswalks. (TRN)

STATUS Through September, 1,020.41 lane miles have been restriped which exceeds the fiscal year-end goal of 540 lane miles. 1,380 crosswalks have been refreshed as of September 2022.

32 Bike Lanes

INITIATIVE Extend and improve our bike lane network throughout the City with an annual investment of \$2 million to design and/or implement approximately 18 lane miles of bicycle facilities per year. (TRN)

STATUS As of September, 2.6 lane miles have been completed, 0.3 bike lane miles are in engineering study, 2.0 bike lane miles are in design, and 6.4 bike lane miles under construction. A total of \$1.1 million was invested in FY 2021-22. The program will continue into FY 2022-23 with additional goals for FY 2022-23.

29 Traffic Signals

INITIATIVE Devote \$14 million over three years to leverage over \$50 million in matching federal funds to replace 100 traffic signals as part of our Vision Zero strategy. In FY 2021-22 spend \$2 million to design 50 traffic signals to leverage federal and county funds. (Revised)(TRN)

STATUS TRN is currently waiting to receive the match fund agreement from TxDOT in addition to the ones received from Dallas County and NCTCOG for the design of 44 signals in total. Design is expected to begin this fiscal year and the project to replace traffic lights will be a multi-year effort. The program will continue into FY 2022-23 with additional goals for FY 2022-23.

31 School Zone Flashing Beacons

INITIATIVE Replace 1,000 outdated school zone flashing beacons with state-of-the-art technology to protect students as they walk to school. This initiative will be implemented in three phases. In FY 2021-22 spend \$2.0 million to procure service contract for the replacement of the school zone flashing beacon system. Phase 1 will be purchasing the system, and the vendor chosen will be responsible for the installation of all in field equipment in phases 2 and 3. (TRN)

STATUS As of September, 300 school zone flashing beacons have been installed. The project to replace the outdated school zone flashing beacons is a multi-year effort and is expected to complete in FY 2023-24.

FY 2021-22 Budget Initiative Tracker

WORKFORCE, EDUCATION, & EQUITY**33 Language Access**

INITIATIVE Hire four additional Spanish speaking agents in 311, add a City language access coordinator, and ensure bilingual employees receiving language pay serve the public effectively. (311, EQU, and COM)

STATUS Four Spanish-speaking customer service agents were hired in January 2022 and completed training in February 2022. The Language Access Coordinator position has closed, first round interviews with HR have been scheduled, and second round interviews will include a full panel with representatives from DPD, OCC, COM, and PUD. The Language Skill Assignment Pay audit was published on February 25, 2022. COM and EQU will work in conjunction with HR to review the policy, research peer city policies, and implement recommendations.

34 Accessibility

INITIATIVE Implement software system to track identified American Disabilities Act (ADA) compliance issues and barrier removal costs. (EQU)

STATUS EQU, ITS, and the proposed ADA software vendor have confirmed the ADA tracking program is compatible with the City's systems and meets security requirements. Testing of a comparative ADA tracking program was completed. City of Dallas department stakeholders were given a demonstration of another comparable ADA program for City of Dallas department. Currently, ITS is conducting a documentation process with stakeholder interviews and their ADA department recording processes. The final report is anticipated in November before the project is moved to the procurement phase. The program will continue into FY 2022-23.

35 Water/Wastewater Service

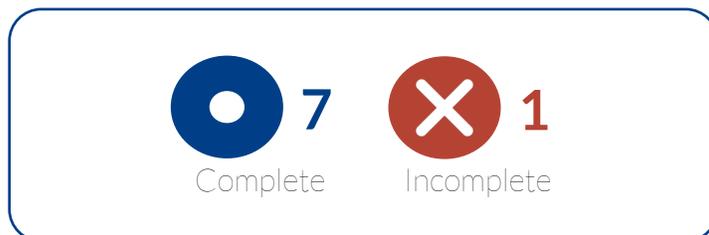
INITIATIVE Accelerate the extension of water and sewer services to all 47 occupied and unserved areas of the City. In FY 2021-22, DWU will award approximately \$9.5 million for the design of 211,219 feet and construction of 9,960 feet of new pipelines in the Mesquite Heights, Killough Blvd & Wasco Lane, and Gooch Street areas. (DWU)

STATUS Engineering work for the remaining occupied and unserved areas began in February 2022 and includes the design of approximately 211,219 feet of new pipelines to the remaining unserved areas. Upon completion of design, these projects will be packaged and awarded for construction beginning in FY 2022-23. Construction in the University Hills area is expected to start in October 2022. In addition, approximately 11,146 feet of new pipelines to four unserved locations that were designed in-house are planned to be awarded for construction in November 2022. The program will continue into FY 2022-23.

Budget Initiative Tracker

MULTI-YEAR INITIATIVES

While most initiatives can be completed in a single fiscal year, several FY 2018-19, FY 2019-20, and FY 2020-21 initiatives required additional time because of the scope and term of the project, as well as delays due to COVID-19. We will continue to report the status of these seven initiatives below, using the initiative numbers from the prior reports for reference.

**FY 2018-19****7 P-25 Radio System**

INITIATIVE Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (ITS)

STATUS As of December 2022, the City's P25 Public Safety Radio is live and operational. The City's Public Service users (non-public safety departments - DWU and PBW) have migrated to the new system and are operating on it. For Public Safety users (DPD, DFR, and OEM) final system testing is being conducted, after which the approximately 7,500 users will be migrated onto the new system. We anticipate all users for both the Public Service and Public Safety layers will be fully migrated to the new system by the end of February 2023. While there are remaining clean-up tasks to be completed (e.g. decommissioning of the old system), this project is considered substantially complete and moved to complete status.

23 Historic Resource Survey

INITIATIVE Devoting \$100,000 to conduct a historic resource survey with private partners. (OHP)

STATUS OHP staff and external consultant presented the final report to the Landmark Commission on May 2, 2022 and to the City Plan Commission on June 2, 2022. The final presentation to City Council has been delayed. The project will continue into FY 2022-23.

FY 2019-20**29 Juanita J. Craft Civil Rights House**

INITIATIVE Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (OAC)

STATUS The Mayor proclaimed February 9, 2022 as Juanita Craft Day and City Council accepted \$176,481 in private donations for the Craft House from the Junior League of Dallas and other community stakeholders with the total private donations to this project at \$403,000. Construction and rehabilitation of the Juanita J. Craft Civil Rights House is approximately 50 percent complete. The estimated construction completion date was extended to November 2022 due to additional work on the foundation, piers, and walls of the house, with an expected opening date in February 2023 after installation of exhibits. This project is considered substantially complete and moved to complete status.

39 Ethics Training

INITIATIVE Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (EQU)

STATUS The Biennial Ethics training program was completed in December 2021. On December 8, City Council voted to approve amendments to the Code of Ethics creating the new Inspector General role, Chief Integrity Officer role, and an Integrity Champions program. The Values Ambassador program is cancelled and will be replaced in 2022 with the new Inspector General's Office. EQU acquired new Ethics eLearning content and continues to deliver live Ethics training to all new employees through New Employee Orientation and Fire Academy programs.

Budget Initiative Tracker

MULTI-YEAR INITIATIVES**FY 2020-21****4 Brush and Bulky Trash Collection**

INITIATIVE Streamline brush/bulky trash collection to reduce emissions, improve air quality, and realize collection efficiencies as outlined in the CECAP. (SAN)

STATUS SAN continues to work with the GIS vendor Route Smart Technologies to optimize and streamline collection routes. From July 2022 to September 2022 (Q4) the average dropped from 14.43 down to 10.86, a decrease of 3.57 from the previous quarter. This is a 5.65 percent improvement from January to March 2022 (Q2). SAN will continue to monitor miles per tons of bulk and brush to ensure it continues to reduce emissions, improve air quality, and realize collection efficiencies as outlined in the CECAP.

5 Language Equity

INITIATIVE Assist residents in their primary languages, which include Spanish, Vietnamese, Arabic, French, Burmese, Hindi, Korean, Swahili, and Mandarin, by recruiting four additional Spanish-speaking customer service agents (CSAs) and maintaining LanguageLine translation services. (311)

STATUS 311 recruitment efforts have allowed management to hire four additional bilingual CSAs during the second quarter of FY 2021-22. Their training will be completed in March 2022. Additionally, 311 has maintained its utilization of LanguageLine, a translation service provider, which allows 311 to bridge language and cultural barriers on-demand, 24/7/365 days a year.

11 Police Mediation

INITIATIVE Strengthen accountability through the Office of Community Police Oversight by adding a mediation coordinator and intake specialist. (OPO)

STATUS Both positions have been filled and the new hires have been onboarded.

25 Facility Accessibility

INITIATIVE Increase accessibility for residents with disabilities by updating City facilities in compliance with the Americans with Disabilities Act (ADA). (EQU)

STATUS ADA compliance assessment was conducted on 26 city buildings during FY 2021-22. ADA compliance improvements are ongoing in 5th floor restrooms (City Council Chambers); the project is 80 percent complete. Renovations to the 4th and 6th floor City Hall restrooms are completed. ITS Website training has been completed and EQU and ITS have selected training modules for Accessibility Training for the CoD (Department) web content uploaders. The three-part training is anticipated by the end of the fiscal year.

PROCESS IMPROVEMENT



The Process Improvement Team seeks to build a culture of continuous improvement throughout the City of Dallas, partnering with departments to leverage data and research-based best practices for transformative operational success today while laying the foundation for future innovation.

In its first operational year, the Process Improvement Team has focused on building awareness among departments, creating an organization-wide framework for process improvement, and establishing a cross-functional knowledge base for greater inter-departmental coordination and collaboration. The following table summarizes current Process Improvement projects for FY 2021-22. Additional projects will be added to the list throughout the course of the fiscal year.



#	Measure	Status	Timeline	Key Performance Indicators		
				Measure (Target)	Baseline	Current
1	Building Inspection Call Center Increase customer satisfaction at the Building Inspection Call Center (DEV)		May – Oct 2021	Call handle rate (90%)	64%	84%
				Status Update: Complete. Call center has been combined with the PDox Prescreen team allowing peaks volumes to be handled by additional personnel.		
2	Low Sterrett Prisoner Intake Streamline the central prisoner intake process at Low Sterrett to maximize staff capacity (DPD)		Dec 2022 - June 2023	Time taken for officers to write reports	TBD	TBD
				Status Update: Delayed. This project is transitioning to DPD only. The City's work will concentrate on report writing to reduce the amount of time it takes officers to write both reports needed when a person is arrested. The first observation will take place the week of 12/5/2022. The prisoner intake process that includes Dallas County, City of Dallas, and Parkland will be facilitated by Toyota Consulting Services. This portion of the project is pending final approval from County leadership.		
3	Water/Wastewater Permit Process Reduce cycle time of Water/Wastewater Permit Application Process to decrease overall building permit lead time (DEV/DWU)		Nov 2021 – Mar 2022	Permit Application Cycle Time (1 day)	45 days	1 days
				Status Update: Complete. and tracking The initial review of water permits occurs on the 1st day.		
4	SFD Building Permit Process Decrease building permits issuance lead time for single-family residential developments (DEV)		Feb 2022 – TBD	Permit Application Internal Processing Time (12 days)	29 days	TBD
				Status Update: Delayed. The rolling action items list has been added to ITS priority list and are being implemented on an ongoing basis. Completion date TBD, depending on resource availability.		

PROCESS IMPROVEMENT

#	Measure	Status	Timeline	Key Performance Indicators		
				Measure (Target)	Baseline	Current
5	DPD Workload Optimization Assess current operational demands to identify process improvement opportunities for workload management (DPD)		Jan - Dec 2022	TBD	TBD	TBD
			Status Update: On Track. Data assessment complete, insights from assessment have determined opportunities for improvement. Site visit to observe time-entry process and to develop standard operating procedures to take place.			
6	DFR Workload Optimization Assess current operational demands to identify process improvement opportunities for workload management (DFR)		Jan - Dec 2022	TBD	TBD	TBD
			Status Update: On Track. Several different strategies have been developed and are being vetted by the DFR team. Following the vetting process, leadership will present the most viable strategies for consideration.			
7	New Employee Hiring Document the current process and make the documented steps detailed enough for everyone involved to understand and follow. (HR/CVS)		Mar - Aug 2022	Percentage of hiring managers introduced to standardized tools (100%)	0%	100%
			Status Update: Complete. New hiring and department leaders' tools were developed and presented to department directors and hiring managers. These tools include updated instructions to guide hiring managers through the process, Microsoft Planner Tasks, and a Tableau dashboard for leadership to track recruitment progress and timeliness. Data is continuously monitored through performance tracking tools to ensure results are sustained.			
8	New Employee Onboarding Document the current process and make the documented steps detailed enough for everyone involved to understand and follow. Establish Customer Survey for hiring managers and new hires (HR)		Aug - Dec 2022	Percentage of hiring managers providing survey feedback to HR (50%)	0%	0%
			Status Update: On Track. The current process has been documented and is being measured. Based on the data the team is collecting, there are bottlenecks during the drug screening and physicals phase of the process. Next steps will require a review of our third-party provider's contract to identify opportunities to eliminate the bottlenecks. The team has developed customer surveys that will be sent to hiring managers and new hires starting in Q1 2023 to identify areas of concern/delays.			
9	Contract Review and Execution Decrease contract review and execution lead time in order to minimize costs to the City and improve quality of procurement services from vendors. (OPS)		Aug - Dec 2022	Number of contract development days	TBD	TBD
			Status Update: On Track. Team has been formed, and weekly meetings are being conducted. The process map is developed, opportunities for improvement have been identified, and solutions are currently documented in an action plan. An executive update is scheduled for 10/17.			

PROCESS IMPROVEMENT

#	Measure	Status	Timeline	Key Performance Indicators		
				Measure (Target)	Baseline	Current
10	<p><u>Risk Review & Certificate of Insurances</u> Decrease the number of days and rework to process Risk Reviews and Certificates of Insurance (ORM)</p>		Aug 2022 - Dec 2022	Days and time to process Risk Reviews and Certificates of Insurance, Reduce amount of backlog	1.45 days, 29:26 min. 2 days, 21:37 min.	1.45 days, 29:26 min. 2 days, 21:37 min.
<p>Status Update: On Track. Baseline data: (1) Risk Reviews at 1.45 days and 29:26 minutes; and (2) COL's at 2 days and 21:37 minutes. The team currently built new business processes for the top 4 items identified in the Cost and Impact board. This is being evaluated by staff to determine feasibility and implementation.</p>						



Memorandum



CITY OF DALLAS

DATE December 8, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Technology Accountability Report – November 2022**

Please find attached the Technology Accountability Report (TAR) based on information through November 30, 2022. The TAR is a progress report reflecting the performance and operational status of the City in purchasing, implementing, operating, and securing technology to achieve the City's priorities and service objectives.

If you have any questions, please contact William (Bill) Zielinski, Chief Information Officer and Director of Information & Technology Services.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

Technology Accountability Report (TAR)



City of Dallas

As of November 30, 2022

Prepared by Information & Technology Services

**1500 Marilla Street, 4DS
Dallas, TX 75201**

214-671-9868

Executive Summary

Of note for the November 2022 report is recognition the City of Dallas received from the Center for Digital Government, part of GovTech magazine. The Center for Digital Government is a national research and advisory institute focused on identifying and sharing exemplary information technology policies and best practices in State and Local government.

In November 10, 2022, the Center for Digital Government announced the winners of its annual Digital Cities Awards. The top 10 ranking cities were honored at an awards ceremony during the National League of Cities “City Summit” on November 17, 2022, in Kansas City, Missouri. Each year the Center for Digital Government conducts a survey of cities and recognizes select cities for their work in strengthening cybersecurity, enhancing transparency, building digital equity, and planning for the future of work. For 2022 the City of Dallas placed 10th among cities in the 500,000 or more-population category. The City was recognized for its work in developing data governance programs and improving its use of data to support decision-making, the implementation of a Cyber Fusion Center, and the implementation of Artificial Intelligence (AI) based applications.

The November 2022 Technology Accountability Report (TAR) features several changes and additions:

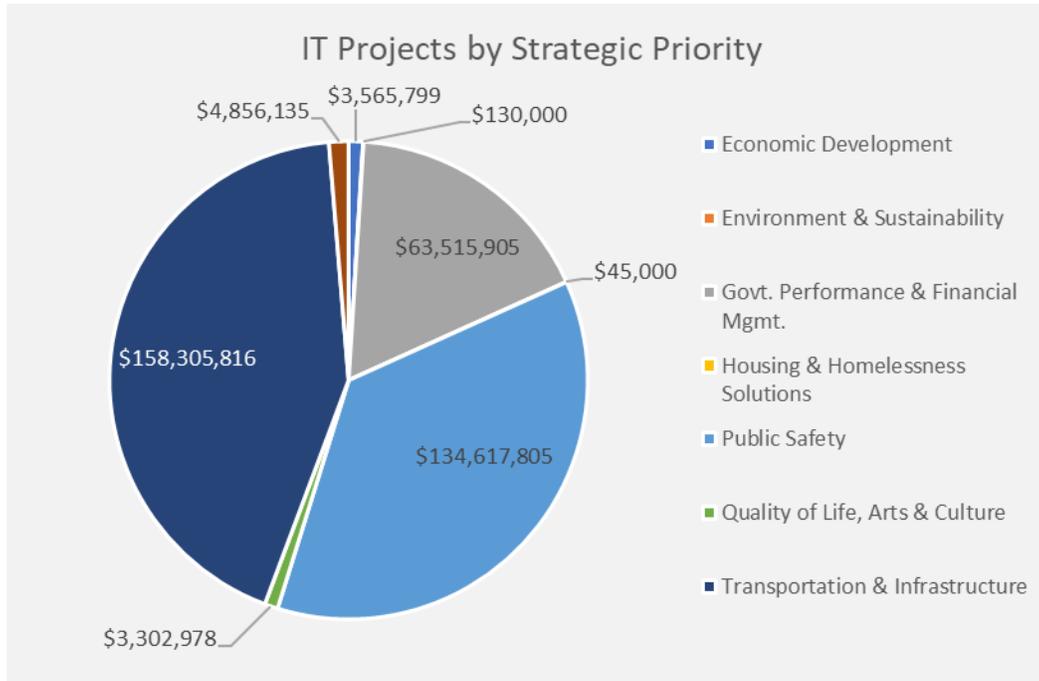
- Refined project status definitions in Section 1: IT Programs & Projects.
- Additional detailed information on service requests and major outages in Section 2: IT Operations.
- Additional detailed information on contract and procurement activities requiring City Council action in Section 3: IT Budget Execution.

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Section 1: IT Programs & Projects

A. Project Pipeline

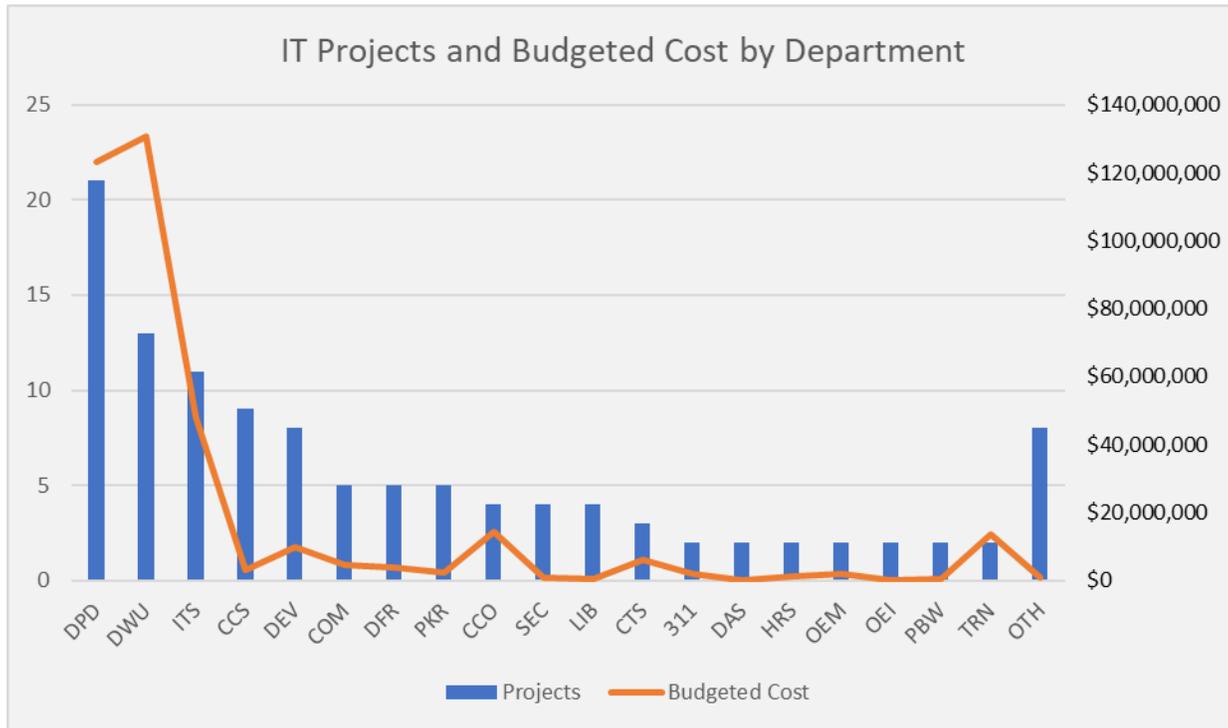
1. IT Projects by Strategic Priority



NOTES:

1. As of 11/30/2022, ITS has 114 approved IT projects in the pipeline.
2. The total budgeted costs for the 114 projects are \$368,193,073, an increase of \$45,000,000 from the last report.
3. The Project pipeline includes at least one IT project aligned to every one of the identified 8 strategic priorities.
4. The highest number of active IT projects are aligned to the Transportation and Infrastructure strategic priority with a total of 37 projects at a total budgeted cost of \$158 million, followed by Public Safety with 31 projects at a total budgeted cost of \$134.6 million, Government Performance & Financial Management with 13 projects at a total budgeted cost of \$63.5 million, and Economic Development with 13 projects at a total budgeted cost of \$3.6 million.

2. IT Projects and Budgeted Cost by City Department



NOTES:

- 27 City Departments are represented across the 114 approved IT projects in the pipeline.
- Dallas Police Department has 21 active projects at a total budgeted cost of \$123 million, followed by Dallas Water Utilities with 13 active projects at a total budgeted cost of \$130.8 million, Information & Technology Services with 11 active projects at a total budgeted cost of \$48.3 million, Code Compliance with 9 active projects at a total budgeted cost of \$3.2 million, and Development Services with 8 active projects at a total budgeted cost of \$9.9 million.
- 8 Departments have 1 active project each, making up the Other (OTH) group in figure 2 above.

A. Major Project Status

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
1	Enterprise Contact Center (ECC) Solution	The Enterprise Contact Center (ECC) application within the City of Dallas is a secure, reliable, and scalable call platform to meet the high call volumes and growth to meet the needs of city residents. The ECC includes Natural Language Processing (NLP), Knowledge Base, Workforce Management, Interactive Voice Response (IVR), Courtesy Call Back, and other core call center capabilities to support multiple departments across the city.	GPFM	311	12/2022	In Process
2	Core Financial System Upgrade	The CGI Advantage 3 system is utilized by all departments within the City for processing and recording of all budgets, procurement and financial accounting transactions and interfaces with many enterprise business applications. This major upgrade will move the City's core financial system to a cloud-based solution providing advanced capabilities and incorporating modern technologies such as robotic process automation (RPA) and machine learning (ML) to improve the quality and speed of financial transactions.	GPFM	CCO	12/2023	In Process
3	Code Compliance Management System (CCMS) Phase 2	CCMS Phase 2 provides Code Compliance Services (CCS) with an application to support all operational, mobility, integration with 311 CRM/SAN/CTS, and other supporting departments, in managing service requests from city residents.	Quality of Life	CCS	12/2022	Delayed
4	Consumer Health Payment Portal for Code Compliance	A new payment portal which allows residents using payment cards to utilize a telephonic payment portal to make payments based upon the invoice number and other account information in lieu of going into a physical location to make payments.	Quality of Life	CCS	2/2023	Delayed
5	Code Compliance: Asset Management System (Inventory Management System)	Code Compliance is seeking an asset management system to log, monitor, and control different assets to include ballistic vests, uniform items (pants, belts, reflective vests, shirts, jackets), and other equipment deployed to their officers and staff in performance of their duties. This effort gathers requirements to conduct market research and identify potential solutions to meet the business need.	Quality of Life	CCS	12/2022	Delayed
6	Portable Illegal Dumping Camera Tower and Camera Installation	Fixed cameras installed in targeted zones and utilized by Code Compliance and the City Marshals Illegal Dumping program. Camera tower will be used to provide surveillance at chronic illegal dumping sites for the purposes of recording violators in the process to aid in potential prosecutions.	Quality of Life	CCS	12/2022	In Process

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
7	Envision Connect Replacement Project	This project will upgrade the current Restaurant Inspection System - Envision Connect. Envision Connect is at the end of life for support. The City is working with the vendor to upgrade their newest application for restaurant inspections.	Quality of Life	CCS	2/2023	In Process
8	Vacant Property Registration Salesforce Platform	The Code Compliance Department is developing a registration platform and process for identifying and tracking vacant properties. This City-wide process will be managed by Code and will need to allow citizens to access an online platform to register and pay for vacant property maintenance activities.	Quality of Life	CCS	1/2023	In Process
9	Automated Nuisance Abatement Work Order Salesforce System	This system will streamline Nuisance Abatement work order creation, work order processing, and work order completion to accurately generate invoices for lien processing and to enhance operational efficiency. Implements a process within the current 311/Salesforce system to control activities.	Quality of Life	CCS	7/2023	In Process
10	Consumer Protection online Salesforce Application/permitting system	This system will allow the Code Compliance Department (CCS) to implement an online permit process for seven applications (wood vendor, motor vehicle repairs, Credit access, electronic repairs, home repair, scrap tire). Allows business owners to access, complete, submit, and track their business permit applications online.	Quality of Life	CCS	7/2023	In Process
11	Remote Video Streaming	COM is currently exploring acquiring equipment that would allow live video and audio to be streamed from offsite locations to the COM control room. This is a frequently requested service by various departments and Council offices and aligns with COM's mission.	Quality of Life	COM	11/2022	Delayed
12	Closed Captioning System for City Council Meetings	Closed Captioning on the live webstream/cable channel of City Council meetings will help meet ADA compliance and our Equity and Inclusion goals.	Quality of Life	COM	6/2023	In Process
13	RFCS for Court Case Management System	The current Court Case Management System (Tyler Technologies) contract will expire June 2024. CTS wishes to conduct market research and conduct a competitive procurement to ensure the best solution is selected to upgrade and improve court case management.	Public Safety	CTS	12/2023	In Process
14	DAS Inventory Management Tool	Dallas Animal Services manages a large inventory of drugs, supplies and business equipment needed to perform their business functions. Currently inventory management is done through a legacy system database (animal software) or on spreadsheets, but are inadequate to provide appropriate controls and functionality.	Quality of Life	DAS	5/2022	Delayed

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
15	Expand OnBase Content Management to the entire DEV Department	The OnBase content management system was originally implemented only for the Building Inspection division within the Development Services Department (DEV). Purpose of this project is to implement the content management system to all divisions within DEV.	Economic Development	DEV	5/2022	In Process
16	Development Services Training Simulator	The building permitting and inspection process involves a number of different components operating independently on separate software platforms. The purpose of this project is to develop a training simulator that allows for cross-collaboration across city divisions to improve quality and efficiency of processes.	Economic Development	DEV	3/2023	In Process
17	Development Services Customer Queue Management Automation	Customers currently walking into the permit center need to be able to "sign in" and set appointments remotely. DEV needs to be able to offer this service to their customers to better track the data associated with their customers' experiences; volume, wait times, types of service...etc. This project will identify, procure, and implement a customer queue management solution for Development Services.	Economic Development	DEV	7/2023	In Process
18	Land Management System POSSE replacement project	The city's current permitting system has reached end of life, cannot interact with the new geospatial technology standards, and is difficult to change to support new business requirements, and workflows. This project will deploy a new system to replace the existing system and to add efficiencies in the permitting process.	Infrastructure	DEV	12/2022	Delayed
19	Relocate Development Services to New Facility	In September 2022, the City of Dallas purchased a new facility at 7800 N. Stemmons Freeway which will serve as the offices and storefront for the Development Services Department (DEV). This project will provide all new IT infrastructure including cabling, network, workstations, printers, radio equipment, etc. in line with the facility opening.	Infrastructure	DEV	01/2023	In Process
20	Telestaff Workforce Management for Public Safety	Implementation of a web-based hosting, Software as a Service (SaaS) solution Workforce TeleStaff System for automation of scheduling and staffing for City of Dallas Public Safety 24-hour employees.	Public Safety	DFD	9/2022	Delayed

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
21	Station Alerting System	Dallas Fire Rescue dispatches resources from 58 fire stations strategically deployed throughout the City. To avoid response delays, DFR relies on a station Alerting System that integrates with the City's Computer Aided Dispatch (CAD) system to advise firefighter/paramedics of assistance calls. The current station alerting system is end of life, difficult to maintain, and lacks the full range of functionality more modern solutions provide. This project will conduct market research into, procure, and implement a new, modern station alerting system for Dallas Fire Rescue.	Public Safety	DFD	9/2023	In Process
22	Smart Device/Technology Behavioral Health App for DFR members	This project will provide a Peer Support Contact App for Dallas Fire-Rescue (DFR) personnel. At Dallas Fire-Rescue (DFR), the City is promoting whole-person wellness. This new application will supplement existing mental health support services available to the City's DFR members.	Public Safety	DFD	2/2023	In Process
23	IT Infrastructures For New Fire Stations 19, 21, 36, 41, 46, 58 & 59	Eight new Fire Stations are being constructed: #46, #36, #59, #41 Temporary, #41 Primary, #19, #21 and #58. All new IT infrastructures including cabling, network, workstations, printers, radio equipment, etc. will be activated in line with facility openings.	Public Safety	DFD	2/2023	Ongoing
24	Unmanned Aerial Systems (Drones)	The City of Dallas currently has Unmanned Aerial Systems (UAS) units that are deployed during critical emergency response incidents. UAS provide real-time video that offers crucial information to incident command and executive staff. This information allows for improved incident management.	Public Safety	DFD	9/2023	In Process
25	Mobile Surveillance Platform Vehicles (Formerly known as Bait Car)	The Dallas Police Department ("DPD") currently operates a fleet of 25 Mobile Surveillance Platform vehicles. These vehicles are deployed throughout the City and serve as "bait cars". These vehicles are outfitted with covert cameras, microphones, GPS, and other capabilities.	Public Safety	DPD	12/2022	Ongoing
26	Flock Safety-New fixed ALPR Cameras	The City of Dallas currently has fixed Automated License Plate Readers (ALPR) cameras throughout the city of Dallas. The contract for the current vendor has ended and this project will procure a new vendor and expand the number of cameras in use throughout the city.	Public Safety	DPD	1/2023	In Process

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
27	P25 Compliant Radio Project	The city's current public safety radio network is 40 years old and not compliant with new standards (P25) for these networks. This project installs all-new infrastructure for a fully P25 compliant radio communications system that will be used by multiple departments within the City and County of Dallas. This system is intended and designed to host external governmental agencies throughout the region.	Public Safety	DPD	01/2023	In Process
28	County CAD Collaboration	Upgrade and expand the city's Computer-aided Dispatch (CAD), extending it to the County to improve collaborate on emergency 911 call center responses. This project is also required to fully implement the upgrade of the 911 call center's telecommunications infrastructure.	Public Safety	DPD	1/2023	In Process
29	DPD WEB-RMS Case Management System	This project will migrate DPD's current law enforcement Records Management System (RMS) case management system from the current onsite solution to an upgraded Web-based system. The upgraded RMS will give the department needed functionality that is not available to the department currently in the on-premise solution. Current limitations require process workarounds creating potential errors and inefficiencies which will be resolved with the upgrade.	Public Safety	DPD	2/2023	In Process
30	Axon Air (Drones)	The City of Dallas currently has Unmanned Aerial Systems that are deployed during critical incidents. The UAS provide real time video remotely captured that provide critical information to officers and commanders to make the best decisions possible.	Public Safety	DPD	2/2023	In Process
31	911 Telecommunications Network Upgrade -- ESInet	This project will upgrade the City's current 911 telecommunications network to a Next-Generation 911 built on a modern broadband infrastructure. The new infrastructure allows the transmission of photos, videos, and other broadband data between a 911 Caller, 911 Center, and Responder in the field to offer a higher level of service and support to public safety personnel.	Public Safety	DPD	2/2023	In Process
32	Real Time Crime Center (RTCC) Video Integration (Previously Starlight)	Builds upon prior initiative to provide an analytics-driven video monitoring platform, capable of alerting the Dallas Police Department's Real Time Crime Center (RTCC) of criminal behavior indicators and activity occurring at local businesses.	Public Safety	DPD	2/2023	In Process
33	Ricoh-Fortis Document Management System Replacement	The DPD Fortis document management system is at end of life and no longer supported. This project will replace and upgrade the DPD document management system.	Public Safety	DPD	3/2023	In Process

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
34	COBWEBS Social Media Investigation Software	This project will implement social media investigative software for the Police Department (DPD). This software will provide an efficient tool for investigating social media post from potential suspects to aid in investigations.	Public Safety	DPD	4/2023	In Process
35	Non-City Business Live Surveillance (Fusus)	The Fusus product suite will provide a video and data collaboration platform to expedite intelligence gathering and efficiency of response to situations as they unfold throughout the community. Further, providing a tool for identifying the location of cameras in proximity that may provide valuable information to aid in the response and/or subsequent investigation.	Public Safety	DPD	9/2023	In Process
36	Early Warning System	This project provides the Dallas Police Department a data-driven, decision-making support application that helps Police leadership systematically identify officers who are showing signs that they are at risk to citizens or of executing law enforcement objectively. The platform utilizes data from a multitude of sources to assess and score risk and provide information to DPD leadership for potential interventions.	Public Safety	DPD	10/2023	Delayed
37	DPD - Auto Pound Online Payment System	This project provides a public portal to allow for citizens to pay fines and fees online to the auto pound in order to recover their vehicle. The information from the payment system allows for better management of the DPD Auto Pound.	Public Safety	DPD	12/2023	In Process
38	In Car Video - Body Worn Camera - Interview Room Installation	Implement a holistic solution that integrates all the three components: (1) in-car video, (2) interview rooms, and (3) body-worn cameras into a single hosted solution. The solution needs to be a consolidated and cohesive system rather than disparate components.	Public Safety	DPD	12/2024	Ongoing
39	Use of Force - Police Strategies LLC	This project will provide a data analytics platform which produces analytic dashboards which provides comparative analyses by extracting data from incident reports & officer narratives, analyzes the data using established algorithms, and produces written summary reports used by DPD leadership in focusing resources.	Public Safety	DPD	7/2023	In Process
40	Enterprise Capital Project Management System (ECPMS) Phase 2	Phase 2 Implementation of the Enterprise Capital Project Management System (ECPMS), IBM Tririga, to support the DWU Capital Projects division. Also, includes the delivery of reporting enhancements and efficiencies to the Phase 1 implementation.	Infrastructure	DWU	12/2022	In Process

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
41	DWU Billing CIS and Customer Portal Replacement	DWU's current Customer Information System (CIS) will no longer be supported as of 2025. This project will perform market research, procure, and implement a new CIS and Customer Portal that needs minimal customization (95% out of the box functionality) for billing Water, Wastewater, Sanitation, and Stormwater utilities.	Infrastructure	DWU	7/2023	In Process
42	Enterprise Work Order and Asset Management (EWAMS) Phase 2	Implementation of an Enterprise Work Order and Asset Management System (EWAMS), that can be utilized as the standard for the City of Dallas. The Phase 2 effort of this Enterprise platform implementation will manage Work Orders and Maintenance.	Infrastructure	DWU	9/2023	In Process
43	Enterprise Work Order and Asset Management (EWAMS) Phase 3	This professional service contract allows for continuous consultant services for the expansion of the Enterprise Work Order and Asset Management System (EWAMS). Phase 3 will oversee the implementation of Dallas Water Utilities (DWU) Meter Services division.	Infrastructure	DWU	5/2028	In Process
44	Payment Vendor (SAP Users - DWU)	This project is to migrate DWU and other user departments of online (Biller Direct) and IVR payments to a new payment platform which provides real-time information for payments and reconciliation.	Infrastructure	DWU	12/2023	In Process
45	HUD Income Limits Eligibility Survey - HOU Website	Updates and enhancements to the Housing & Neighborhood Revitalization Department's (HOU) website to help reduce uncertainty or confusion amongst City of Dallas residents when determining their income eligibility for the various programs based on the Housing and Urban Development (HUD) Income Limits.	Economic Development	HOU	2/2023	In Process
46	Unsupported Software Remediation	Identify Servers running unsupported Software, DBs running unsupported versions of software, and Applications that will require modifications to bring up to supported software levels. Develop a plan to upgrade, in a sequenced fashion.	Infrastructure	ITS	6/2023	Ongoing

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
47	Network Unified Communications (UC) Upgrade	The City's current collaboration suite is at end of life and requires an update to maintain functionality and reduce risk. This project will upgrade the Unified Communications Management (UCM) to the latest version available.	Infrastructure	ITS	12/2022	In Process
48	Apptio IT Financial Transparency SaaS	This project is for a cloud-based solution for the Department of Information and Technology Services (ITS) to gain detailed insight into information technology (IT) expenses, cloud infrastructure / software usage and other IT related costs.	GPFM	ITS	12/2022	In Process
49	DocuSign Use Case Review	Reassess business needs for an e-Notary and X.509 compliant digital signature solution for the City Secretary's Office (SEC), City Attorney's Office (ATT) and the Real Estate Division of Public Works (PBW).	GPFM	ITS	12/2022	In Process
50	ServiceNow Phase 2	ServiceNow Phase 2 comprises 4 major tasks or subprojects - "IT Software and Hardware Asset Management", "ServiceNow Stabilization and Workflow Improvement", "ServiceNow FedRamp Cloud Migration", and "ServiceNow Version Upgrade to San Diego Q1 2022".	Infrastructure	ITS	1/2023	In Process
51	IT Project and Portfolio Management Tool	This project will implement a new Project and Portfolio Platform (PPM) tool suite to provide a centralized and automated project management portfolio, assist with project intake, and improve the tracking and management of IT projects.	GPFM	ITS	3/2023	In Process
52	Visualization Engineering Services	Purchase of Visualization Engineering services will provide an authoritative visualization of our Current State and Future States - an effort critical to information data center improvements. The outputs of this engagement will be crucial to the success o	Infrastructure	ITS	4/2023	In Process
53	Data Center Improvement Program	This program provides a comprehensive review, assessment, and cleanup of the City Hall Data Center and all other locations which hold primary and ancillary equipment used for IT operations in the City.	Infrastructure	ITS	4/2024	Ongoing
54	Digital Equity Infrastructure	This project seeks to meet the City's vision of ensuring that all Dallas households will have high-speed, reliable internet and access to devices in their homes by seeking commercial telecommunication service providers to develop and implement digital equity infrastructure which addresses established gaps in targeted communities.	Infrastructure	ITS	12/2023	In Process

As of 11/30/22

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
55	Infrastructure Upgrade of Dallas LIB system (formerly called E-Rate)	This project will refresh existing, and add new components, to LIB Network Infrastructure. The upgraded infrastructure will dramatically improve the delivery of digital services to LIB patrons.	Quality of Life	LIB	9/2023	In Process
56	Library Website update	The library's website needs to be updated to meet the current and future needs of the library including being able to support additional online content and online programs and education.	Quality of Life	LIB	3/2023	In Process
57	Neighborly Expansion - Fair Housing	The purpose of the software is to complete the Fair Housing assessment of housing projects. This ensures we affirmatively further fair housing in the City as required by the Fair Housing Act and HUD.	Quality of Life	OEI	3/2023	In Process
58	ADA Software Tracking System	This request acquires a software system to track identified ADA Compliance issues, track barrier removal costs, and to provide public interface to show City's progress toward removing barriers. Public reporting of barrier removal is a federal requirement.	Quality of Life	OEI	3/2023	In Process
59	Stormwater Compliance Information Management System	OEQ staff currently manage mission-critical and legally sensitive environmental management consent decree (EMCD) /permit-required tasks through a 20-year-old "homemade" information system built on MS Access 2002 and InfoPath. This project will procure and implement a new, modern system which provides timely information through dashboards and reports.	Infrastructure	OEQ	3/2023	In Process
60	Implement Workday Prism	The Workday Prism Project will aggregate historical data from the City's prior payroll system and make it available with new payroll data in Workday.	GPFM	PER	5/2022	Delayed
61	IT Infrastructure for Parks and Recreation Sites Phase 2	This project includes the acquisition and installation of IT infrastructure and services for new PKR facilities. New IT Infrastructures include local and metro network, internet, PCs, printers, security systems, point of sale systems, telephones, etc.	Quality of Life	PKR	12/2022	Ongoing
62	IT Infrastructure for Bachman Aquatic Center	Park and Recreation Department is building a new Aquatic Center at 2750 Bachman Drive which requires full IT infrastructure implementation.	Quality of Life	PKR	6/2023	On Hold
63	PKR Recreational Management System	Dallas Park and Recreation Department is looking for a recreation management system to manage recreation activities and programs of its 43 recreation centers, 107 pavilions, 19 aquatic facilities and over 200 athletic fields.	Quality of Life	PKR	12/2023	In Process

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status
65	SEC Records Inventory Management Solution	Replace the current obsolete unsupported FoxPro database with a state-of-the-art software application (preferably SaaS) that provides full functionality for operating a records center. Replacing this application will improve the management of the 70,000+	GPFM	SEC	11/2022	In Process
66	Boards and Commissions Management Solution	The business objective for this project is to assist and upgrade the City Council's Boards and Commission appointment process in 3 key areas: New Boards and Commission Application Portal, Upgraded Boards and Commission Tracking/Reporting Solution and a Ne	GPFM	SEC	12/2022	In Process
67	Build an Ethics Financial Reporting Solution	The purpose of this system is to promote and support ethical financial compliance.	GPFM	SEC	2/2023	In Process
68	Advanced Traffic Management System (ATMS)	The objective of this project is to transition from the City of Dallas 25+ year old analog traffic management system to a new Advanced Traffic Management System (ATMS). The transition includes a new GUI (Graphical User Interface) and Central Traffic Management system.	Infrastructure	TRN	10/2022	In Process

*** Legend for Project Status	
Cancelled:	The project has not been completed, and a decision made to discontinue work on it.
Completed:	Work on the project has finished, all deliverables/tasks have been completed, and acceptance received from customer.
Delayed:	The project is still active, but we have passed the initial estimated completion date.
In Process:	The project has been initiated and work underway by the project team.
On Hold:	The project has not finished, and work on the project has been suspended pending resolution of issue preventing ongoing work.
Ongoing:	The project consists of multiple phases or is an operational project. Some portions have been completed, but the project has not fully reached all deliverables.

NOTES

1 Enterprise Contact Center (ECC) Solution. Project is still in process, but completion will extend beyond December 2022. Anticipate completion of remaining items by April 2023. Remaining tasks for project include integration of Single Sign-On functionality and for final delivery of functionality for the platform's Lab (test portion).

2 Core Financial System Upgrade. The contract requirements and project timeline have been finalized and the contract action is proposed for January 25, 2023, Council agenda.

3 Code Compliance Management System (CCMS) Phase 2. Project delayed due to issues related to Payment Card Industry (PCI) compliance issues. ITS is working with Code Compliance and the system vendor to complete compliance and fully implement the new system. New implementation date of January 2023.

4 Consumer Health Payment Portal for Code Compliance. Project delayed due to issues related to Payment Card Industry (PCI) compliance issues. ITS is working with Code Compliance and the system vendor to complete compliance and fully implement the new system. New implementation date of January 2023.

6 Portable Illegal Dumping Camera Tower and Camera Installation. Project work has been completed and this project is expected to complete closure in Dec 2022.

7 Envision Connect Replacement Project. Project delayed due to issues related to Payment Card Industry (PCI) compliance issues. ITS is working with Code Compliance and the system vendor to complete compliance and fully implement the new system. New implementation date of February 2023.

8 Vacant Property Registration Salesforce Platform. Project delayed due to issues related to Payment Card Industry (PCI) compliance issues. ITS is working with Code Compliance and the system vendor to complete compliance and fully implement the new system. New implementation date of January 2023.

14 DAS Inventory Management Tool. Multiple departments have requested an asset/inventory management tool to assist with performing their job functions. ITS is consolidating requirements across departments to perform market research to determine whether an option for a city-wide can be met.

17 Development Services Customer Queue Management Automation. The Business Requirements Document (BRD) has been completed, reviewed, and approved by all parties. Market research is underway to identify potential solutions.

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18 Land Management System POSSE replacement project. ITS is working with Development Services to complete Statement of Work (SOW) to support discussions with proposed vendor. Office of Procurement Services, Development Services, Information & Technology Services continued meetings with proposed vendor in November to complete the statement of work (SOW) for the implementation contract.

19 Relocate Development Services to New Facility. ITS has conducted multiple building surveys of new site and is working with vendors on the ordering of new equipment and installation of circuits. Primary network circuit installed by vendor in November 2022.

21 Station Alerting System. ITS and DFR team has completed market research and finalized the Business Requirements Document (BRD) in preparation for the release of a Request for Proposals (RFP) for a new system. ITS will work with Procurement Services and City Attorney's Office to release the RFP, date TBD.

24 Unmanned Aerial Systems (Drones). The delivery order (DO) for the air drones has been placed and the equipment has been received from the vendor. In the next phase the drones can be configured and deployed.

25 Mobile Surveillance Platform Vehicles (Formerly known as Bait Car). DPD has recently identified/received grant funds. Contract must now be put into place.

26 Flock Safety – New Fixed ALPR Cameras. Working with vendor to resolve potential security risk posed to the City's network. A solution which remediates the risk has been identified and the program is progressing toward implementation.

27 P25 Compliant Radio Project. As of November 2022, the new P25 Public Safety Radio system is live, fully operational, and performing as designed. Public Service Departments (Non Public Safety) have been fully migrated to and are operating on the new system. Migration for the Public Safety Departments has begun with final system testing (burn-in) underway and test users migrated to and using the new system. Final migration of all City of Dallas Departments expected for completion by February 2023.

29 DPD WEB-RMS Case Management System. Vendor is updating SOW for items to be provided in the upgrade. Anticipate project work to commence in Feb 2023.

32 Real-Time Crime Center (RTCC) Video Integration. City Council approved contract action during November 9th Council meeting for the vendor to provide the platform which integrates camera feeds from non-City businesses into the RTCC.

33 Ricoh-Fortis Document Management System Replacement. City Council approved contract action during November 9th Council meeting for the vendor to replace the current system.

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35 Non-City Business Live Surveillance (FUSUS). City Council approved contract action during November 9th Council meeting for the vendor to provide the platform which integrates camera feeds from non-City businesses into the RTCC.

39 Use of Force – Police Strategies, LLC. Vendor services have been procured and ITS and DPD have worked to provide the vendor with data needed to create the initial set of dashboards and provide them to the City in January 2023.

48 Aptio IT Financial Transparency Software. Vendor services have been procured and vendor is loading data into test environment.

52 Visualization Engineering Services. City Council approved contract action during November 9th Council meeting for the vendor to provide services.

62 IT Infrastructure for Bachman Aquatic Center. This project has been placed on hold due to construction delays. Projected resumption of project in Spring/Summer 2023, with expected completion date of June 2023.

64 Electronic Document Management - EDMS. The EDMS project is part of a group of projects relying on the Hyland software system, which are going to be developed serially. We are currently re-working the schedule and should have a more accurate end date shortly.

68 Advanced Traffic Management System (ATMS). The vendor has substantially completed the required work for this project per the scope of the contract. There are a number of remaining functions for which ITS and TRN are working with the vendor to establish a go-forward plan to include in subsequent releases or phases of the project.

B. Changes to Major Project Status List

1. Projects Implemented since last report

- a. No projects went Live during the month of November.
- b. The Public Works portion of the P-25 Project went fully live on Nov 5, 2022.

2. Projects Removed

- a. No projects were removed in the month of November.

3. New Projects added to the project Pipeline

- a. None during the month of November. The November IT Governance Meeting was postponed/combined with the upcoming December meeting.

Section 2: IT Operations

A. Outage Report

1. Monthly Help Desk Report

	Jun	Jul	Aug	Sept	Oct	Nov
Total Calls	7502	7546	8006	7252	7616	7151
Answered	7136	7138	7763	7017	6921	6132
Abandoned	366	408	243	235	695	1019
Abandoned (<10sec)	166	172	115	93	273	N/A
Abandoned %(<10sec)	2.3	2.4	1.5	1.3	3.9	6

Metric	Current Month	Trend
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Average Speed to Answer – Voice

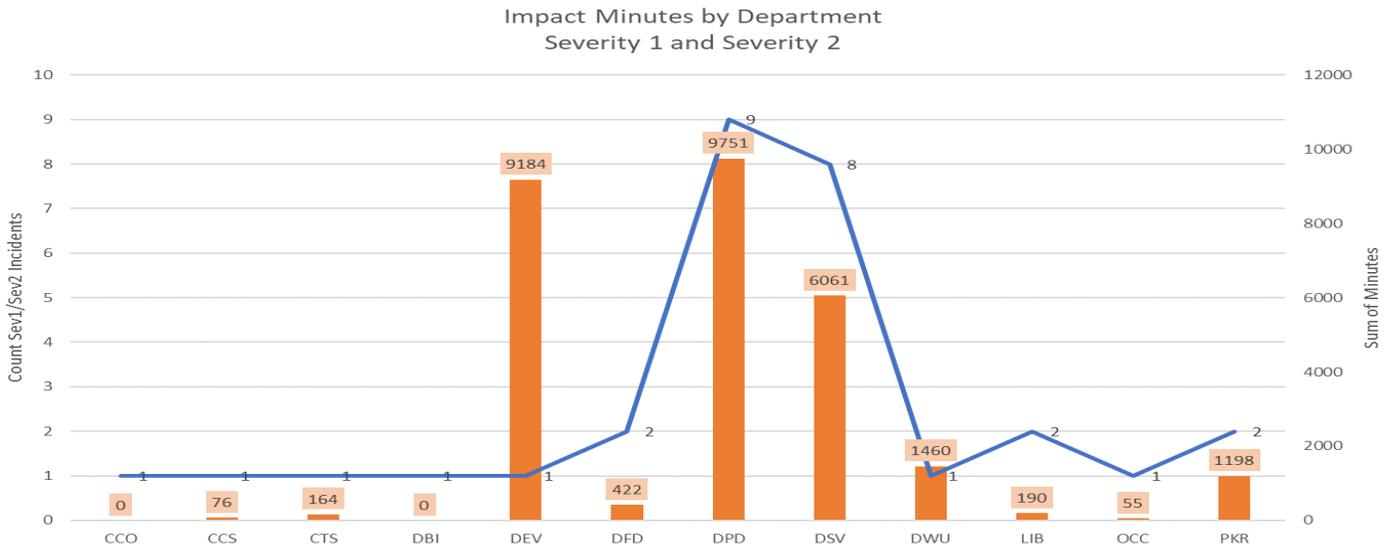
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Password Related Incidents	15%	
First Contact Resolution - Incident	#VALUE!	
Average Duration – Service Desk	13.7Hours	
Average Duration – Field Services	2.47 Days	

NOTES:

1. In November 2022, the IT Helpdesk received 7151 calls for support. This is a decrease from the prior month.
2. First Contact Resolution calculation was not available at the time of the report generation, it is anticipated that the Help Desk had continued the trend of 70+% on a month over month basis
3. Field Services significantly improved average service duration from 3.5 days in October to 2.4 days in November

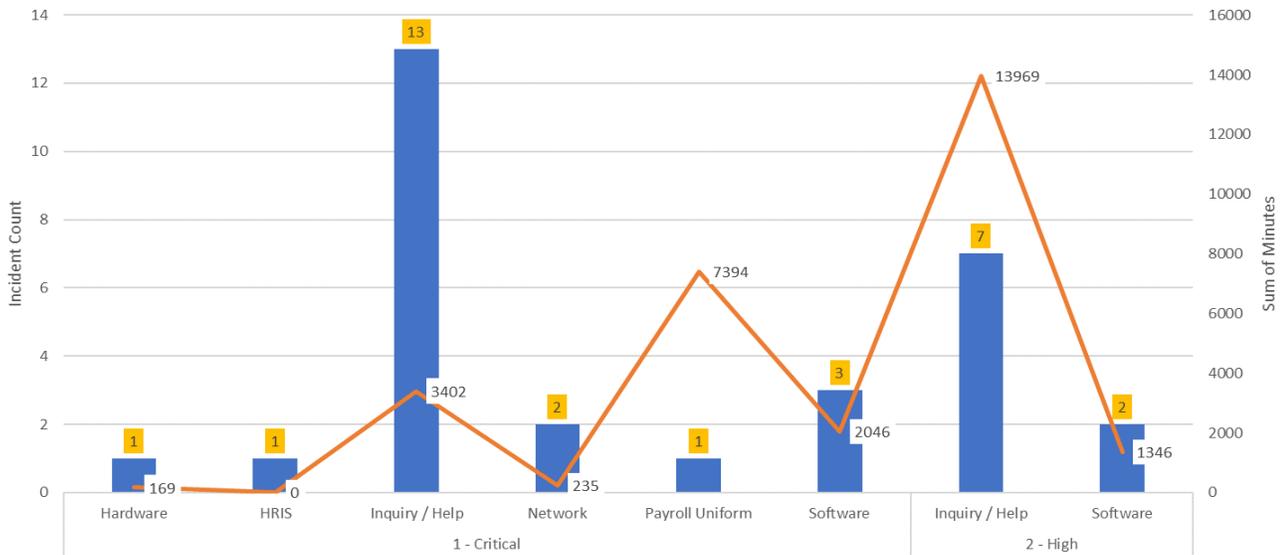
2. Monthly Incident Report (Break/Fix “My Computer doesn’t work”)



NOTES:

1. Severity 1 and Severity 2 incidents are the most severe and most likely result in degraded services or outages that impact the ability of City departments to fulfill their missions.
2. This chart tracks the number of reported incidents by department, along with the total number minutes the incident(s) potentially impacted them.
3. These data are extracted from ServiceNow based upon input by city IT technicians. Our analysis reveals that there are incidents which are resolved but have not been timely or appropriately closed out within the ServiceNow platform, resulting in artificially inflated resolution timeframes. ITS is working with IT service delivery managers to improve documented processes to ensure timely updates to ServiceNow to accurately reflect the actions for the incident and to provide a more representative experience.

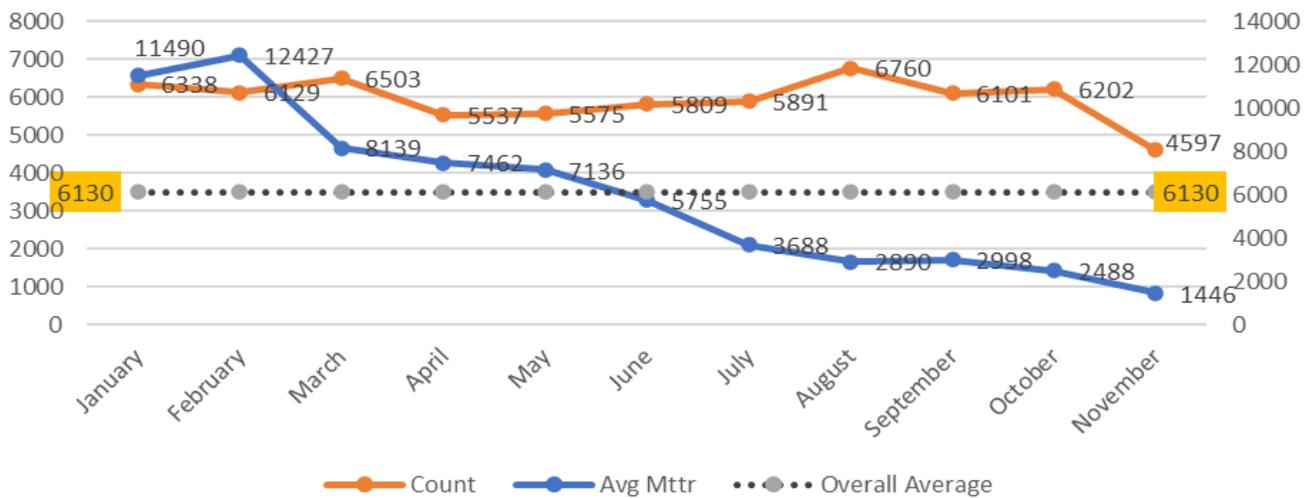
Severity 1 and 2 by Issue Category
Impact in total minutes



NOTES:

1. This chart provides the distribution of incidents and impact minutes over specific services.

Monthly MTTR



NOTES

1. This chart provides the trendline for the average mean time to repair (MTTR), an industry standard for tracking the timeliness of resolution on reported incidents.
2. In November 2022 all areas improved overall resolution times providing a noticeable decline in the average MTTR for the month. This is, in part, due to improved documentation in the reporting system.

3. Monthly Major Outage Report

Priority	Description	Department	Primary	Assignment Group	Hours
1 - Critical	the Network, Computers and Ip Phones at Thurgood Marshall Recreation Cente,5150 Mark Trail Way Dallas, TX 75201, Are down.	PKR	Inquiry / Help	ITS Network Connectivity	17.5
1 - Critical	Location 8701 greenville Issue IDS : IDS page down service temporarily unavailable Computer name Trouble shooting restarted computer,	DFD	Software	ITS DFR Applications	5.0
1 - Critical	Troubleshooting/Resolution: User states his OnBase application is saying not responding. User states it started yesterday, and it's still just buffering and will not allow him to use the application. User states that his whole office is experiencing the issue	DSV	Software	ITS Server Team	27.4

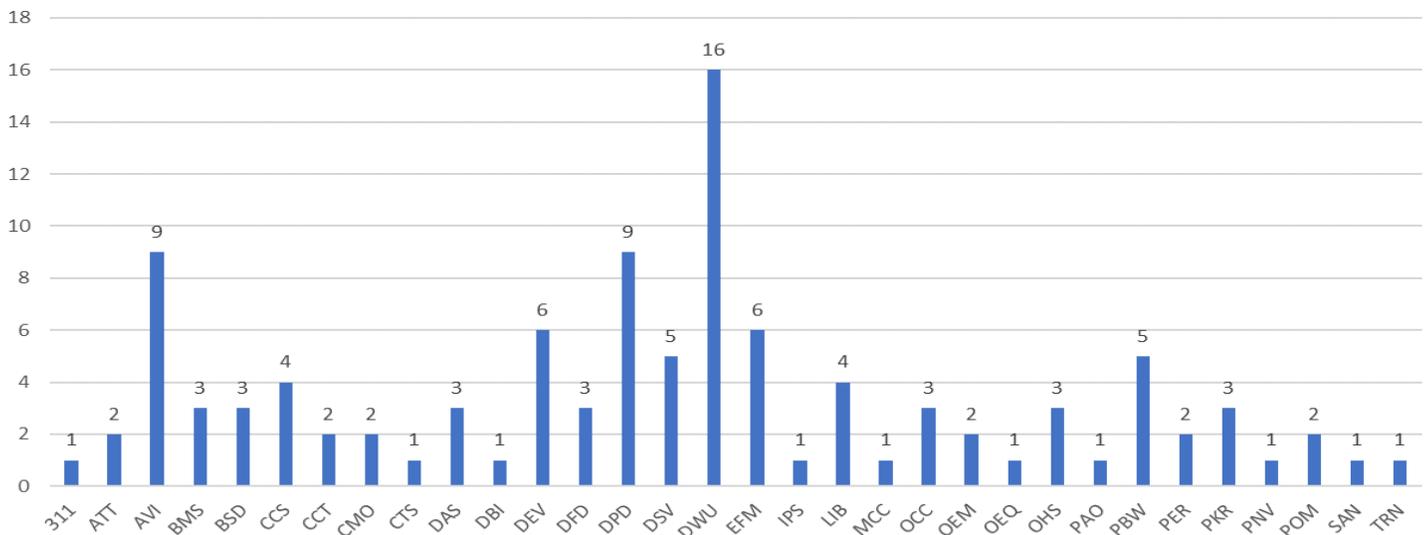
NOTES

- Major outages are identified as Severity1 that have significant impact to City services or Department’s ability to perform critical functions and last over 4 hours in duration. As we mature the process this definition will be better scoped around impact and less around duration.

B. Service Requests (including new employee onboarding)

1. New Hire Report

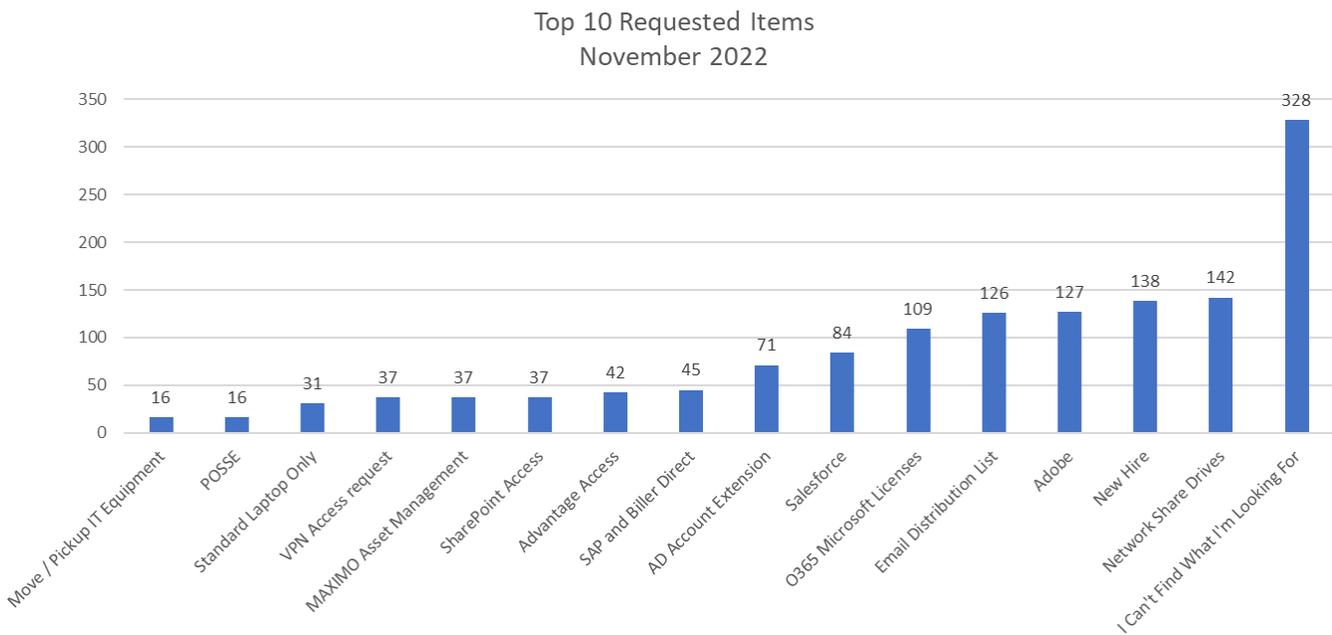
New Hire by Department
November Toal New Hires 107



Notes

1. In the month of November, a total of 107 new employees were onboarded.
2. DWU, AVI, and DPD being the top 3 hiring departments. DWU has had 2 consecutive months in the top 3.
3. Blank indicates no department match was available for the requested onboarding at the time the report was generated.

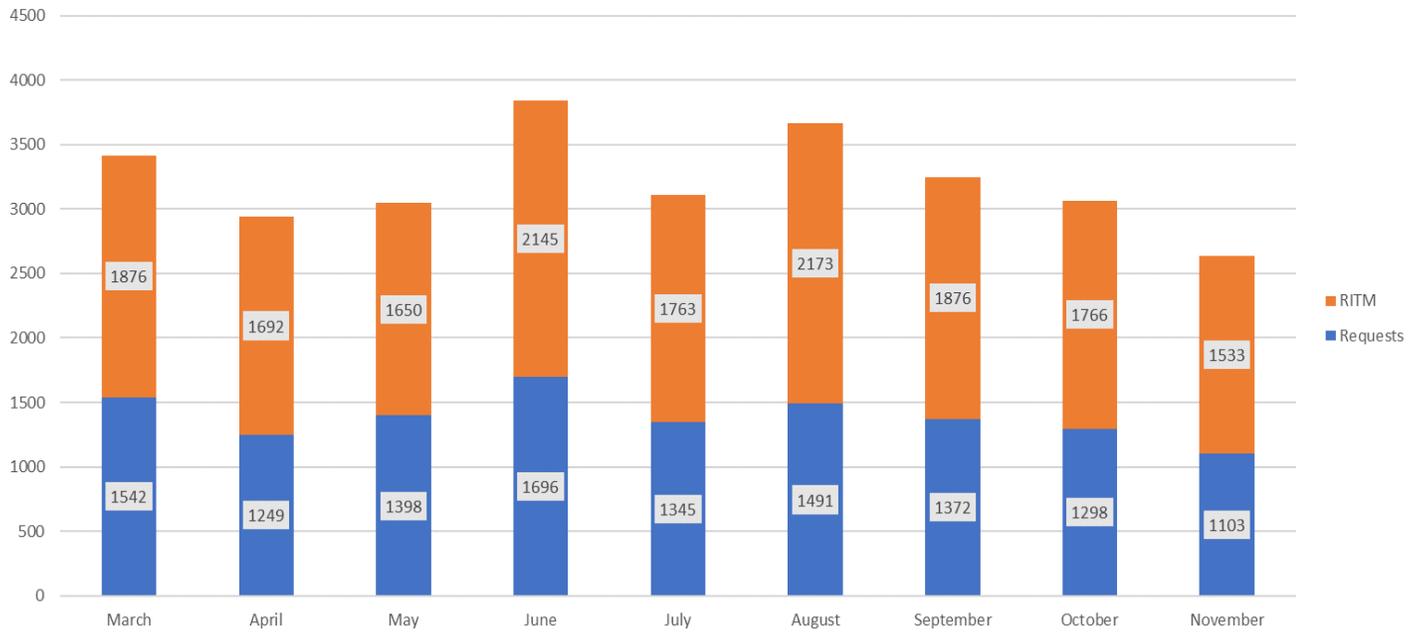
2. Service Request Report (An ask for service – “I need Software Installed”)



Note

1. November Service Request actions totaled 1533. This report depicts the top 15 Request by type that were selected.
2. “I Can’t Find What I’m Looking For” is a category used when a service catalog item does not exist for what the user is asking.
3. ITS analyzes the “I Can’t Find What I’m Looking For” to determine those recurring services that can be built into a specific and focused catalog item providing for more efficient and timely delivery.

Request Actions by Month



Note

1. This chart illustrates that 1103 Request Tickets, generated 1533 Request Actions. Frequently one Request generates multiple actions to be completed by one or more teams to fulfill the ask.

Section 3: IT Budget Execution

A. Contract/Procurement Management

Items Approved on November 9 Council Agenda:

CR 22-1680 -- IT Cadre, LLC – Visualization engineering services

- Professional services agreement via GSA
- Contract amount \$685,972.50
- Provides direct support in documenting legacy systems and applications and associated technology risks
- Provides support across multiple departments

CR 22-1691 -- AT&T Corp. - Bridge contract for continued provisioning of voice and data network managed services and security support services

- 2-year agreement via Texas Department of Information Resources (DIR) cooperative agreement
- Contract amount \$30,194,297.30
- Supports city-wide network

CR 22-1682 -- SHI Government Solutions, Inc. – NeoGov Modules used for HR recruitment and performance management services (contract pending)

- Three-Year contract via Buy Board Cooperative Agreement
- Contract amount \$1,324,163.00
- Provides support directly for HR services and used across city departments

CR 22-1689 -- Paymentus Corporation – Master Agreement for electronic payment processing services

- Five-Year service contract via Inter Local Agreement (ILA) with the City of Odessa, TX
- Contract amount \$15,000,000.00
- Primarily supports DWU, but is available for use by multiple department services

As of 11/30/22

Upcoming Contracts Requiring Council Approval

December 14 Agenda Items:

22-2245 Ricoh USA, Inc. – Migration of DPD documents from legacy, unsupported Fortis vendor to DocuWare document management system.

- Five-year agreement via Texas Department of Information Resources (DIR) cooperative agreement
- Contract amount \$217,632.50
- Directly supports DPD document management

22-2686 Motorola Solutions, Inc. – Purchasing agreement for handheld radios and subscription services

- 3-year agreement via Texas Department of Information Resources (DIR) cooperative agreement
- Contract amount \$30,294,793.06
- Supports public safety
- Compatible and operable with P25 Radio Communication System

Council Agenda Date TBD:

22-2248 ePlus Technology – Web Application Firewall (WAF) and Distributed Disruption of Service (DDoS) (contract pending)

- 2-year agreement via TIPS co-op
- Contract amount \$514,784.43
- Supports the City Website Redesign Project

22-2434 TriTech – Supplemental Agreement No. 16 for continued maintenance and support for the computer aided dispatch system and disaster recovery synchronization (contract pending)

- 2-year agreement via The Interlocal Purchasing System (TIPS) cooperative agreement
- Contract amount \$514,784.43
- Directly supports the Public Safety mission by support of the City's computer-aided dispatch (CAD) system

Shelby Communications, LLC – Bridge contract for network cabling (contract pending)

- 2-year agreement via Texas Department of Information Resources (DIR) cooperative agreement
- Contract amount \$7,213,690.00
- Use of network cabling services has increased dramatically over the last several years, necessitating a bridge contract as the city prepares a longer-term RFCSP

Dell Marketing, L.P - agreement for the purchase of licenses and installation/configuration and professional services of Planview Project and Portfolio Management Professional software.

- 3-year agreement via Texas Department of Information Resources (DIR) cooperative agreement
- Contract amount \$ 287,852.85
- Provides support for IT project and portfolio management

HLP, Inc. – Chameleon Data Management System for DAS

- Three-Year Sole Source contract
- Contract amount \$190,560.00
- Directly supports DAS through upgrade and ongoing support of their core operational system

Teqsys, Inc. - Continuous use of the VERITAS eDiscovery Platform

- Five-year agreement (three years + two one-year renewal options) via Texas Department of Information Resources
- Contract amount is \$794,683.46
- Provides capabilities for ITS and City Attorney's Office to capture, collect and preserve information from the City's information systems.

B. Budget Performance & Execution

Fund 0191-9-1-1 System Operations as of 10/31/22

Expenditure Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	643,798	643,798	25,408	643,798	-
Overtime Pay	-	-	-	-	-
Pension	91,413	91,413	3,575	91,413	-
Health Benefits	63,870	63,870	2,361	63,870	-
Worker's Compensation	1,658	1,658	-	1,658	-
Other Personnel Services	4,873	4,873	-	4,873	-
Total Personnel Services	805,612	805,612	31,344	805,612	-
Supplies	201,465	201,465	-	201,465	-
Contractual Services	13,205,665	13,205,665	2,864,934	13,205,665	-
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	14,212,742	14,212,742	2,896,278	14,212,742	-

Fund 0197 - Communication Services (Radio Network) as of 10/31/22

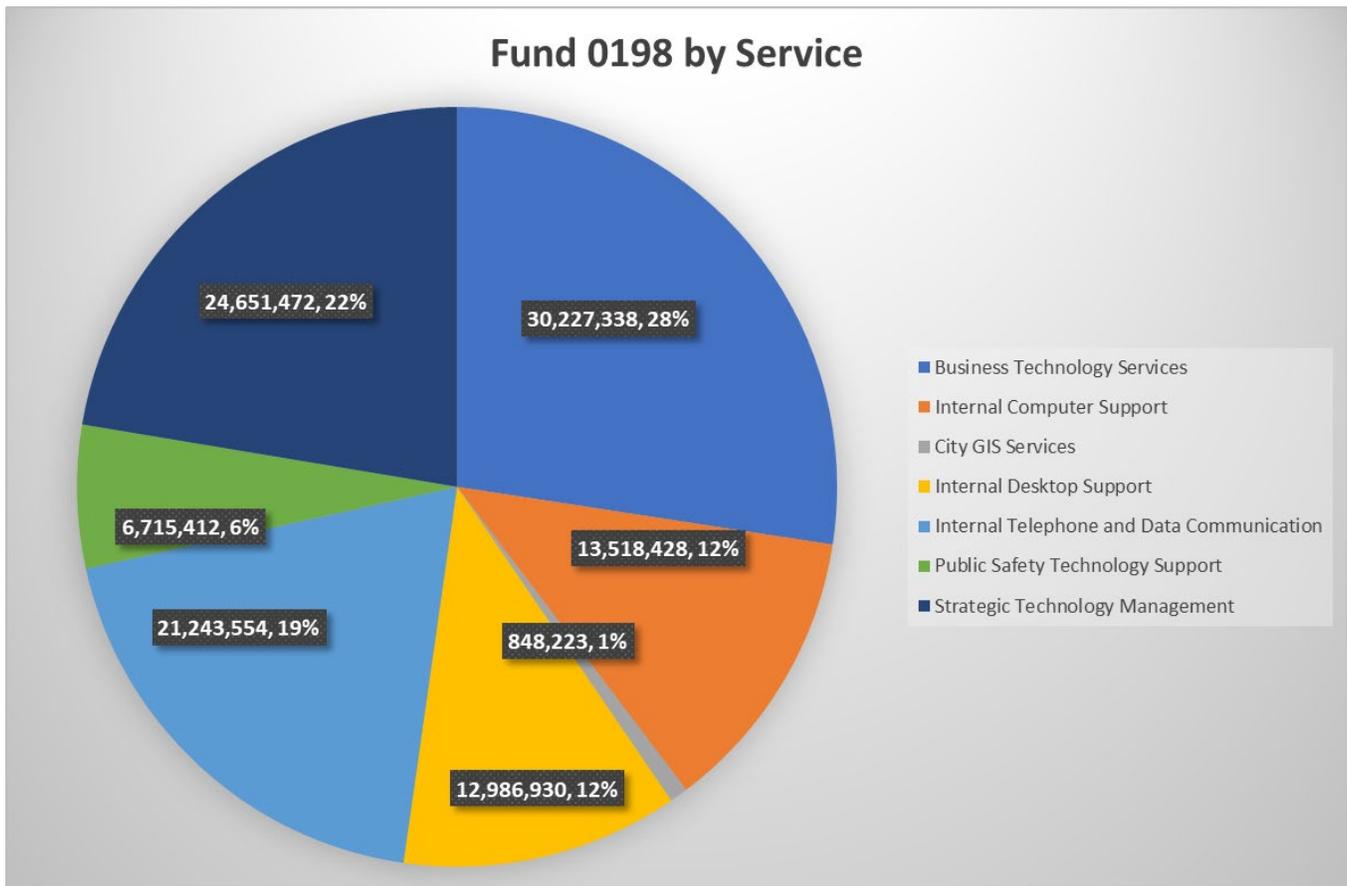
Expenditure Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	1,995,477	1,995,477	75,963	1,995,477	-
Overtime Pay	51,320	51,320	13,626	51,320	-
Pension	282,080	282,080	12,600	282,080	-
Health Benefits	263,086	263,086	8,618	263,086	-
Worker's Compensation	7,197	7,197	-	7,197	-
Other Personnel Services	5,156	5,156	-	5,156	-
Total Personnel Services	2,604,316	2,604,316	110,807	2,604,316	-
Supplies	1,156,482	1,156,482	1,821	1,156,482	-
Contractual Services	13,106,759	13,106,759	630,831	13,106,759	-
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	16,867,557	16,867,557	743,459	16,867,557	-

As of 11/30/22

Budget Performance & Execution (continued)

Fund 0198 – Data Services as of 10/31/22

Expenditure Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	20,152,694	20,152,694	715,666	20,152,694	-
Overtime Pay	41,612	41,612	469	41,612	-
Pension	2,858,569	2,858,569	100,926	2,858,569	-
Health Benefits	1,908,328	1,908,328	57,564	1,908,328	-
Worker's Compensation	49,182	49,182	-	49,182	-
Other Personnel Services	737,996	737,996	8,355	737,996	-
Total Personnel Services	25,748,381	25,748,381	882,979	25,748,381	-
Supplies	759,552	759,552	23,915	759,552	-
Contractual Services	83,683,424	83,683,424	21,290,240	83,683,424	-
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	110,191,357	110,191,357	22,197,135	110,191,357	-



B. ITS Staffing & Hiring Report

1. ITS Funded Staffing Levels

IT Fund	FY 20	FY 21	FY 22	FY 23	FY 24 Plan
Fund 0191 - 9-1-1 Technology Support	7.0	7.0	7.0	7.0	7.0
Fund 0197 - Radio Communications	28.2	28.5	30.1	29.5	29.5
Fund 0198 - Data Services	204.0	190.1	204.0	219.0	219.0
Total	239.2	225.6	241.1	255.5	255.5

2. Vacancies and Hiring Activities

- As of November 30, 2022, ITS had 61 vacancies out of the available 255.5 positions.
- As of November 30, 2022, of the 61 vacancies the disposition was:
 - 8 positions are actively posted
 - 14 had been previously posted and are undergoing review
 - 6 are at the interview stage
 - 12 are undergoing reclassification to re-align within the ITS department
 - 21 are awaiting posting

Section 4: Cybersecurity Programs

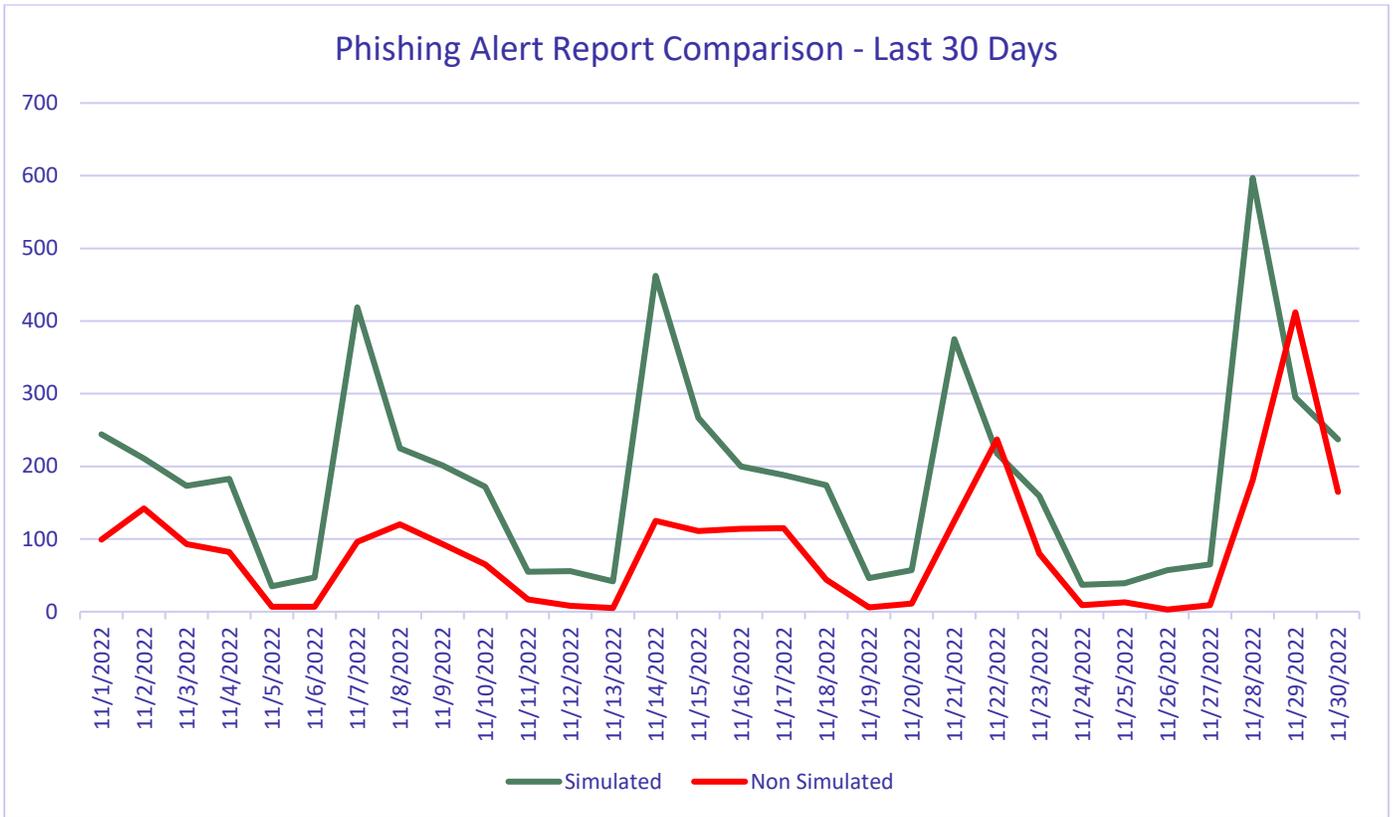
A. Awareness Training

Security Awareness training is measured on an annual basis. Over the past 12 months ITS has witnessed a steady decline in risk scoring for Employee’s annual training. Beginning with each new fiscal year the City will undergo a new set of security awareness courses to meet not only the best practices, but State of Texas House Bill 3834 requirements for all government employees. The information below illustrates the enrollment and completion efforts of employee training over the course of the year. FY 2021-22 the City completed 99% of 18 training campaigns covering HIPAA, PCI, and Cybersecurity.

- Note employees with less than 25% of job function on technology are not required to complete cybersecurity training.

In addition, ITS continuously applies best practices to the employees around phishing and their ability to recognize and appropriately handle phishing incidents. Campaigns designed given real world scenarios, typically taken from recent events are sent out to the employee population to test their ability to distinguish and act. This provides feedback to the employees as well has increased the actual amount of true phishing reported. As well, a “Report phishing” button added to user’s Outlook has increased both the numbers of test phish and actual phishing emails.





B. Situational Awareness

Annually ITS assess the overall Security posture of the organization based upon the NIST Cybersecurity Framework (CSF). Each category within the NIST CSF is evaluated for the current level of maturity and expectant maturity level. This process uses current and projected technologies and documented standards and procedures to complete the process. ITS utilizes both internal and external resources to conduct assessments. The results of the assessments are used by ITS to develop security strategy for cybersecurity and privacy. The below figure outlines the maturity model for the CSF. While the TAR does not provide our scores from our self-assessment, ITS can provide this information to Council members and discuss the assessments in depth as requested.

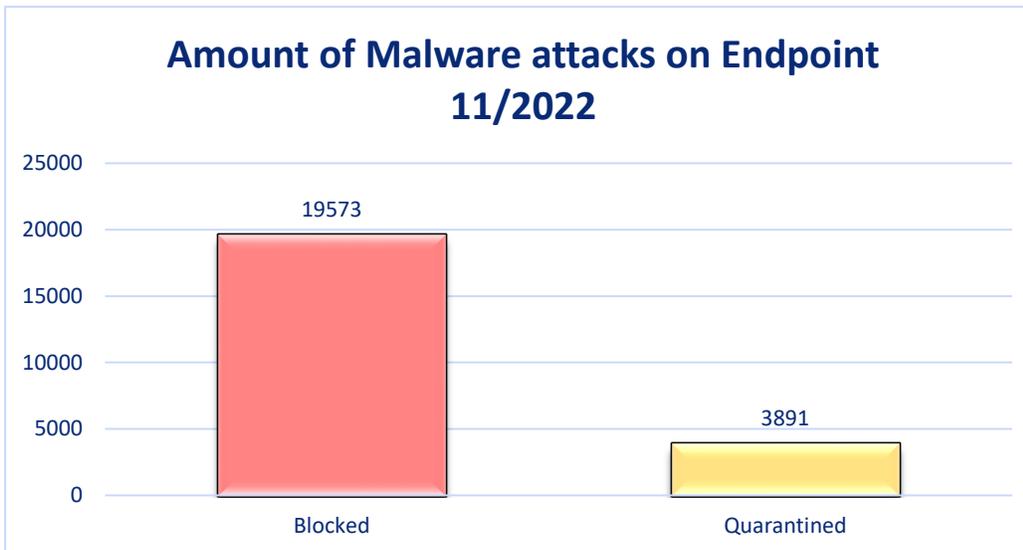
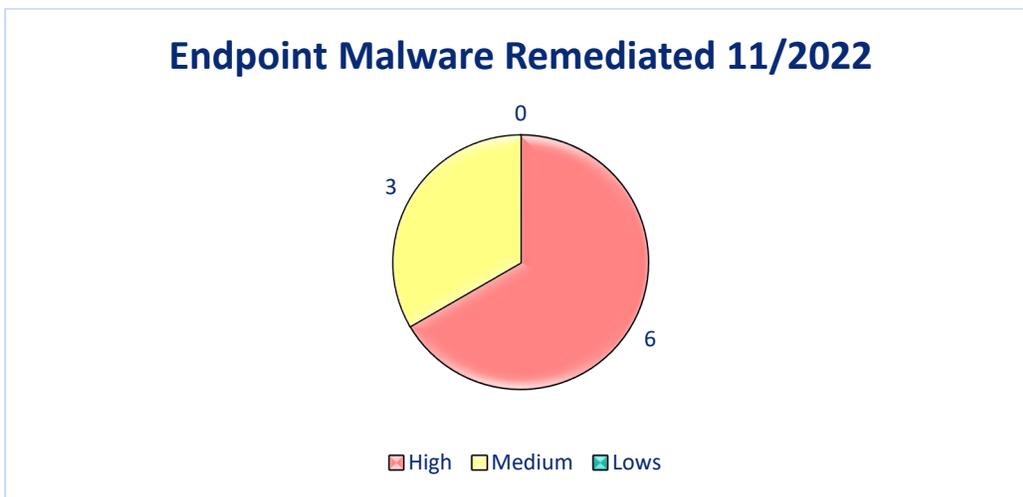
		Capability Maturity Model Levels				
		Level 1 Initial	Level 2 Repeatable	Level 3 Defined	Level 4 Managed	Level 5 Optimized
NIST Cybersecurity Framework Functions	Identify	Little to no cybersecurity risk identification.	Process for cybersecurity risk identification exists, but it is immature.	Risks to IT assets are identified and managed in a standard, well defined process.	Risks to the business environment are identified and proactively monitored on a periodic basis.	Cybersecurity risks are continuously monitored and incorporated into business decisions.
	Protect	Asset protection is reactive and ad hoc.	Data protection mechanisms are implemented across the environment.	Data is formally defined and protected in accordance with its classification.	The environment is proactively monitored via protective technologies.	Protection standards are operationalized through automation and advanced technologies.
	Detect	Anomalies or events are not detected or not detected in a timely manner.	Anomaly detection is established through detection tools and monitoring procedures.	A baseline of "normal" activity is established and applied against tools/procedures to better identify malicious activity.	Continuous monitoring program is established to detect threats in real-time.	Detection and monitoring solutions are continuously learning behaviors and adjusting detection capabilities.
	Respond	The process for responding to incidents is reactive or non-existent.	Analysis capabilities are applied consistently to incidents by Incident Response (IR) roles.	An IR Plan defines steps for incident preparation, analysis, containment, eradication, and post-incident.	Response times and impacts of incidents are monitored and minimized.	The capabilities of all IT personnel, procedures, technologies are regularly tested and updated.
	Recover	The process for recovering from incidents is reactive or non-existent.	Resiliency and recovery capabilities are applied consistently to incidents impacting business operations.	A Continuity & Disaster Recovery Plan defines steps to continue critical functions and recover to normal operations.	Recovery times and impacts of incidents are monitored and minimized.	The capabilities of all IT personnel, procedures, technologies are regularly tested and updated.

Figure 3: Assessing Cybersecurity Maturity

C. Data Protection & Privacy

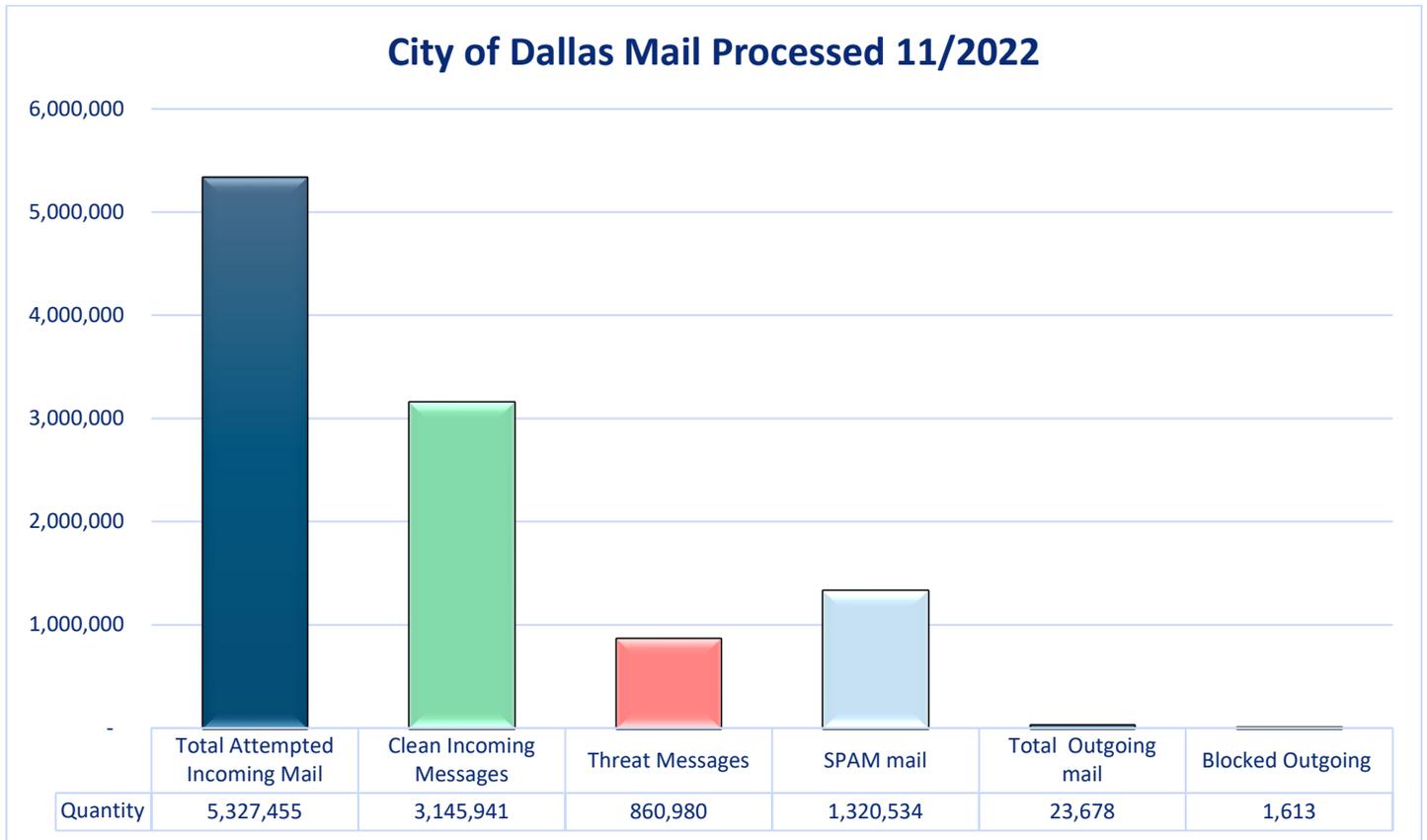
1. Endpoint Protection

Endpoint protection is a component of the organization’s ability to handle daily malware. Devices connecting to the internet are subject to attacks. Attacks are mitigated through technologies monitoring systems in real-time reacting and responding attacks. Technologies like Firewall and Endpoint Detection/Response are in place to respond to those attacks. Below is the status for endpoint attack metrics.



2. Email Screening

The City of Dallas receives and send millions of emails a month. Phishing is an attack vector that utilized by bad actors in the form of social engineering, as a means to gain internal access to the network. This can then be used to place malware, ransomware, and other malicious software to affect City services. Below provides a picture of mail messages processed and remediated prior to user reception.



Section 5: IT Infrastructure

A. Network and Telecommunications (November 2022 Activities)

- Completed the installation of the primary network circuit at the new 7800 Stemmons building.
- The Red Cloud deployment in collaboration with Public Works is 90% completed.
- The Library E-Rate project deployment of the new core network switch was completed in November.
- During November began the broader circuit conversion for numerous City of Dallas locations to allow future growth by implementing a scalable network technology.
- Building zone testing of the P25 Radio System has continued. This process includes City facilities as well as downtown high-rise office towers, convention center and public venues like American Airlines Arena. The 30 days burn-in testing began at the end of November with a limited group of Public Safety teams before the full Public Safety migration is completed.

B. Compute & Storage (November 2022 Activities)

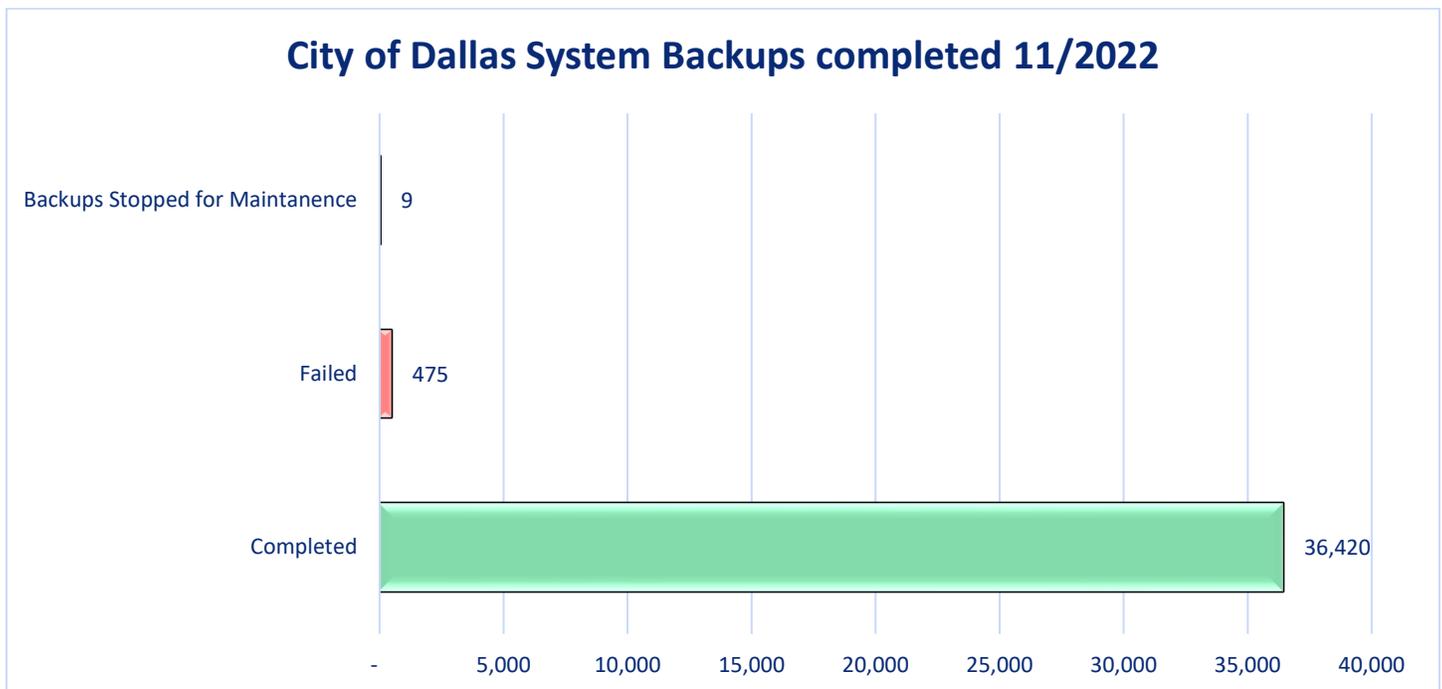
- Completed the expansion of the virtual server host environment with the addition of two new hosts to provide additional capacity and redundancy.
- Working with DPD completed the installation of 8 Briefcam servers at two City locations to support the Public Safety camera infrastructure.
- Completed upgrades to the Microsoft System Center Configuration Manager (SCCM) to improve the City's ability to deploy software upgrades across the enterprise and maintain currency on software packages.
- In November initiated the upgrade of end-user devices to the latest base operating system (OS) image to address security vulnerabilities. 2038 devices of inventory remaining to upgrade, down from 3500 in October.
- Working with Microsoft, completed an Active Directory (AD) health assessment and will make changes based upon recommendations.
- Completed a series of emergency patches to the Windows servers to remediate a memory leak that was impacting system performance.

C. Data Center Improvements (November 2022 Activities)

- Completed the decommissioning of additional hardware on the City’s Data Center floor resulting in palettes of decommissioned hardware transferred to the City Store for disposition.
- Facility storage areas containing used equipment have been cleaned and equipment sent to City Store for disposition.

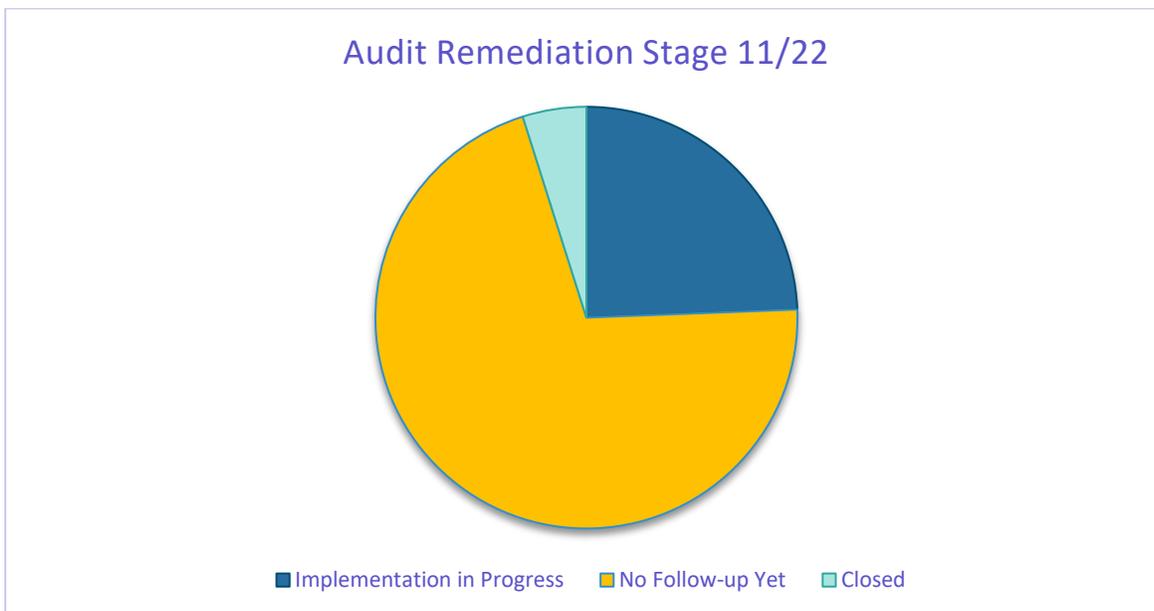
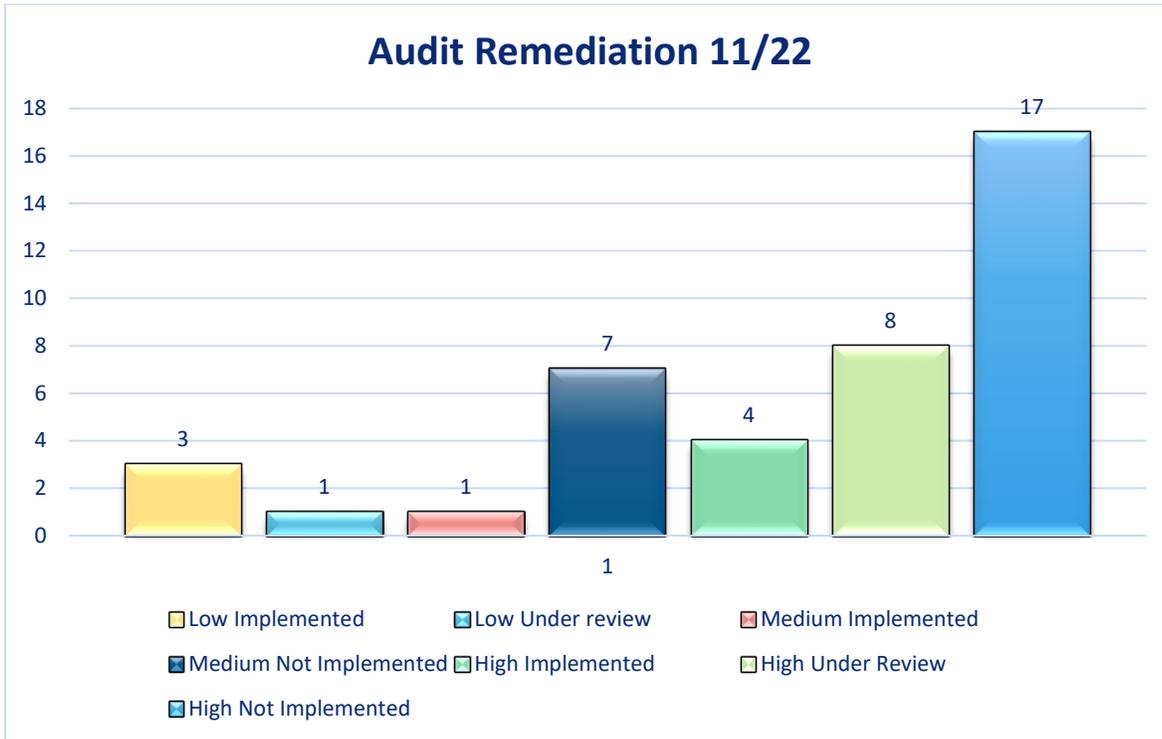
D. Disaster Recovery and Business Continuity

A critical component of Disaster Recovery and Business Continuity practices is backing up critical data, testing data backups, and conducting exercises to ensure that data backups can be successfully utilized to restore business services. ITS tracks and regularly tests the backup processes, devices, and resulting storage to ensure our ability to utilize the backups in response to potential events. The following chart provides information on our backup processes.



A. Audit

Currently the ITS department is working through several audits that impact technology services. Below representative of the Audit remediation efforts and stages.



Memorandum



CITY OF DALLAS

DATE December 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **December 14, 2022 City Council FINAL Agenda – Additions/Revisions/Deletions Memorandum**

On December 2, 2022, a DRAFT City Council Agenda for December 14, 2022, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

Additions:

34. 22-2782 Authorize the **(1)** acceptance of a grant from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency passed through the Texas Office of the Governor-Homeland Security Grants Division for the FY 2022 Homeland Security Grant Program, which includes the Urban Area Security Initiative (Federal/State Award ID No. EMW-2022-SS-00021/Grant Nos. 4354602, 3698805, 3418206, 3929604, 2980708, 2980308, 3176407, 4575501, and 4576701, CFDA No. 97.067) to provide funding for activities related to enhancing preparedness and building capacity to prepare for, prevent and respond to terrorist attacks in the amount of \$6,547,275.00 for the period January 1, 2023 through February 28, 2025; **(2)** establishment of appropriations in an amount not to exceed \$6,547,275.00 in the 2022 Homeland Security - Urban Area Security Initiative 23-25 Fund; **(3)** receipt and deposit of grant funds in an amount not to exceed \$6,547,275.00 in the 2022 Homeland Security - Urban Area Security Initiative 23-25 Fund; and **(4)** execution of the grant agreement and all terms, conditions, and documents required by the grant agreement - Not to exceed \$6,547,275.00 - Financing: U.S. Department of Homeland Security Grant Funds
75. 22-2825 Authorize a resolution **(1)** making certain findings and determinations regarding the Convention Center Expansion Venue Project and the Fair Park Facilities Venue Project ("Venue Projects"); **(2)** creating and establishing among its various funds and accounts the Venue Projects Fund required by Texas Local Government Code Section 334.042; **(3)** directing the Chief Financial Officer to create all necessary accounts within the Venue Projects Fund; and **(4)** providing for the use of monies in the fund – Financing: This action has no cost consideration to the City (see Fiscal Information)

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76. 22-2824 An ordinance amending Chapter 44, "Taxation," of the Dallas City Code, by amending Sections 44-48, 44-49, 44-50, and 44-52 to **(1)** provide for the imposition of an additional two percent hotel occupancy tax pursuant to Chapter 334 of the Texas Local Government Code and limiting its use to financing the Convention Center Expansion and Fair Park Facilities Venue Projects; **(2)** provide collection, reporting, payment, and recordkeeping requirements and procedures; **(3)** make certain non-substantive changes; and **(4)** provide an effective date - Estimated Revenue: Venue Project Fund \$1,500,000,000.00 over 30 years

Revisions:

5. 22-2692 Authorize Supplemental Agreement No. 2 to the professional services contract with Fanning Harper Martinson Brandt & Kutchin, P.C. to provide additional legal counsel, advice and representation for former Dallas Building Official David Session, in connection with David Session v. Board of Adjustment for the City of Dallas, et al., now styled as Andres "Andrew" Espinoza, in his Official Capacity as the Building Official of the City of Dallas, Texas v. Board of Adjustment for the City of Dallas and TCHDallas2, LLC, Cause No. DC-22-03741, and for Andres "Andrew" Espinoza, in connection with Andres "Andrew" Espinoza, in his Official Capacity as Director and Chief Building Official of the City of Dallas, Texas v. Board of Adjustment for the City of Dallas and Shuffle 214, LLC, a Texas Limited Liability Company, Cause No. DC-22-05679 - Not to exceed \$200,000.00, from ~~\$73,120.69~~ \$100,000.00 to ~~\$273,120.69~~ \$300,000.00 - Financing: Liability Reserve Fund
This item is being revised to update the Agenda Information Sheet and Resolution. Please contact Chris Caso, City Attorney, City Attorney's Office, at 214-670-1333, for more information.
9. 22-2763 Authorize the preparation of plans for an issuance of Waterworks and Sewer System Revenue Refunding Bonds, Series 2023A and in an amount not to exceed \$200,000,000 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future costs)
This item is being revised to reflect underwriter syndicate selection and revisions to the anticipated issuance costs. Please contact Sheri Kowalski, Director, City Controller's Office, at 214-670-3856, for more information.
11. 22-1549 Authorize the **(1)** acceptance of a grant from the Federal Highway Administration through the North Central Texas Council of Governments for an award through the "Electric Vehicle Charging Station Call for Projects" (Project No. TRN6900, CFDA No. 20.205, Federal Award ID No. 482017453M40E) to purchase electric vehicle charging infrastructure for use by the City's Fleet and the general public in the amount of \$376,334.00 for the period December 14, 2022 through July 31, 2023; **(2)** receipt and deposit of grant funds in an amount not to exceed \$376,334.00 in the Electric Vehicle Charging Station Fund; **(3)** establishment of appropriations in an amount not

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to exceed \$376,334.00 in the Electric Vehicle Charging Station Fund; and **(4)** execution of the grant agreement and all terms, conditions, and documents required by the grant agreement - Not to exceed \$376,334.00 - Financing: North Central Texas Council of Governments Grant Funds

This item is being revised to update the Prior Action section. Please contact Donzell Gipson, Director, Department of Equipment and Fleet Management Services, at 214-671-5131, for more information.

24. 22-2720 Authorize a reimbursement agreement with Union Pacific Railroad Company (UPRR) for preliminary engineering services for the proposed improvements to the Cadiz Street underpass including the UPRR bridge structure within the UPRR's right-of-way - Not to exceed \$450,000.00 - Financing: Convention Center Construction Fund

This item is being revised to update the Prior Action section. Please contact Gus Khankarli, Director, Department of Transportation, at 214-671-8451, for more information.

30. 22-2778 Authorize **(1)** the transfer of \$2,600,000.00 from the City Center TIF District Fund to the Park & Recreation [Department Capital Gifts Donation & Development](#) Fund to fully deliver Harwood Park adjacent to Tax Increment Financing Reinvestment Zone Number Five (City Center TIF District); **(2)** an increase in appropriations in an amount not to exceed \$2,600,000.00 in the Park & Recreation [Department Capital Gifts Donation & Development](#) Fund; and **(3)** the disbursement of funds in an amount not to exceed \$2,600,000.00 from the Park & Recreation [Department Capital Gifts Donation & Development Fund to Parks for Downtown Dallas](#) to deliver Harwood Park, such improvements being necessary and convenient to the implementation of the City Center TIF District Project Plan and Reinvestment Zone Financing Plan, as amended - Not to exceed \$2,600,000.00 - Financing: ~~City Center TIF District~~ [Capital Gifts, Donation & Development](#) Fund (subject to availability and current and annual appropriations from tax increments)

This item is being revised to update the Agenda Information Sheet and Resolution. Please contact Robin Bentley, Director, Office of Economic Development, at 214-671-8958, for more information.

31. 22-2751 Authorize **(1)** the transfer of \$10,400,000.00 from the Cedars TIF District Fund to the Transportation Special Projects Fund to (a) replace three traffic signals on Akard Street ("Akard Street Traffic Signal Project") in the Cedars TIF District and (b) implement City-requested betterments (enhancements) ("I-30 Canyon Redesign Betterments Project") to the Texas Department of Transportation I-30 Canyon Redesign Project located both within and outside of Tax Increment Reinvestment Zone Number Four ("Cedars TIF District"); **(2)** an increase in appropriations in an amount not to exceed \$10,400,000.00 in the Transportation Special Projects Fund; and **(3)** the disbursement of funds in an amount not to exceed \$10,400,000.00 from the Transportation Special Projects Fund to deliver the Akard Street Traffic Signal Project and the I-30 Canyon Redesign Betterments Project, such improvements being necessary and convenient to the implementation of the Cedars TIF District

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Project Plan and Reinvestment Zone Financing Plan, as amended - Not to exceed \$10,400,000.00 - Financing: ~~Cedars TIF District Fund~~ [Transportation Special Projects Fund](#) (subject to current and annual appropriations from tax increments, see Fiscal Information)

This item is being revised to update the financing in the Subject. Please contact Robin Bentley, Director, Office of Economic Development, at 214-671-8958, for more information.

37. 22-2716 Authorize a two-year, with three, three-year renewal options to the short-term use agreement with Fair Park First for the Office of Homeless Solutions to utilize a larger space at Fair Park to provide temporary Inclement Weather Sheltering Services and related operational expenses [during each year in the amount of \\$234,039.92](#) for the period January 1, 2023 through December 31, 2024 - ~~Total n~~Not to exceed ~~\$468,079.84~~ [\\$2,574,439.12](#) - Financing: General Funds (subject to annual appropriations)

This item is being revised per the City Attorney's Office. Please contact Christine Crossley, Director, Office of Homeless Solutions, at 214-671-1291, for more information.

38. 22-2686 Authorize **(1)** a three-year cooperative purchasing agreement for the purchase of handheld radios and subscription services managed by the Department of Information Technology Services for the Police Department with Motorola Solutions, Inc. through the Department of Information Resources cooperative agreement; and **(2)** an increase in appropriations in an amount not to exceed \$30,294,793.06 in the Equipment Acquisition Notes Series 2023 Fund - Estimated amount of \$30,294,793.06 - Financing: Equipment Acquisition Notes Series 2023 Fund

This item is being revised to update the Prior Action. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.

39. 22-2658 Authorize a three-year cooperative purchasing agreement for sexual assault kits and processing services for the Police Department with Bode Cellmark Forensics, Inc. through the General Services Administration cooperative agreement - Estimated amount of \$2,345,887.45 - Financing: General Fund (subject to annual appropriations)

This item is being revised to update the Prior Action. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.

41. 22-2245 Authorize a five-year cooperative purchasing agreement for the acquisition and service maintenance and support of an electronic document management system for the Police Department managed by the Department of Information and Technology Services with RICOH U.S.A, Inc. through the Texas Department of Information Resources cooperative agreement - Not to exceed \$217,632.50 - Financing: Data Services Fund (subject to annual appropriations)

This item is being revised to update the Prior Action. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.

42. 22-2837 Authorize a ten-year cooperative purchasing agreement for the purchase of licenses that provide the use of body worn, in-car, interview room camera systems, electronic control weapons, cloud storage, and associated software and hardware for the Police Department with Axon Enterprise, Inc. through the Sourcewell cooperative agreement - Estimated amount of \$134,756,800.67 - Financing General Fund (\$91,588,477.46), Communication Service Fund (\$40,779,927.08), and Coronavirus State and Local Fiscal Recovery Fund (\$2,388,396.13) (subject to annual appropriations)
This item is being revised to update the Prior Action. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.
52. 22-2866 Authorize a three-year service price agreement for citywide grounds maintenance services - Good Earth Corporation in the estimated amount of \$32,454,407.89 and Incircle Management, Inc. in the estimated amount of ~~\$63,139.50~~ \$70,407.00, most advantageous proposers of seven - Total estimated amount of ~~\$32,517,547.39~~ \$32,524,814.89 - Financing: General Fund (~~\$22,587,460.59~~ \$22,594,728.09), Stormwater Drainage Management Operations Fund (\$6,184,060.00), Dallas Water Utilities Fund (\$3,269,022.80), Sanitation Operation Fund (\$339,060.00), and Equipment and Fleet Management Fund (\$137,944.00)
This item is being revised due to a mathematical error. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.
55. 22-2659 Authorize a five-year service price agreement for the maintenance, repair, and replacement of fuel pumps, dispensing equipment, lines, and tanks for Citywide use - PSI JF Petroleum Group, Inc., lowest responsible bidder of two - Estimated amount of \$4,501,858.00 - Financing: General Fund (\$2,228,926.00), Equipment and Fleet Management Fund (\$2,013,020.00), Aviation Fund (\$97,612.00), Sanitation Services Fund (\$91,640.00), and Dallas Water Utilities Fund (\$70,660.00) (subject to annual appropriations)
This item is being revised to update the Prior Action. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.
58. 22-2698 Authorize an engineering services contract with Freese and Nichols, Inc. to provide preliminary engineering design services for the White Rock Lake Dredging Project located at White Rock Lake - Not to exceed \$952,700.00 - Financing: Operating Carryover Fund
This item is being revised per the City Attorney's Office. Please contact John Jenkins, Director, Park & Recreation Department, at 214-670-4073, for more information.

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66. 22-2551 Authorize a professional services contract with Lim & Associates, Inc. to provide land surveying services for the Dallas Floodway Extension which includes the Great Trinity Forest - Not to exceed \$783,000.00 - Financing: Storm Drainage Management Operations Fund (\$468,000.00) and Storm Drainage Management Capital Construction Fund (\$315,000.00)
This item is being revised to update the Prior Action. Please contact Terry Lowery, Director, Water Utilities Department, at 214-670-3143, for more information.

PH3. 22-2727 A public hearing to receive comments regarding adoption of the new Economic Development Incentive Policy for the period January 1, 2023, through December 31, 2024, and at the close of the public hearing, authorize the following: **(1)** adoption of the City of Dallas Economic Development Policy; **(2)** adoption of the Economic Development Incentive Policy (“Incentive Policy”) for the public purpose of promoting economic and community development and stimulating business and commercial activity in the City of Dallas (the “City”), , effective from January 1, 2023 to December 31, 2024; **(3)** creation of Neighborhood Empowerment Zone No. 21 to align with the state-designated Enterprise Zones within the City of Dallas as indicated on Target Area map (Exhibit C); **(4)** transfer administration of Neighborhood Empowerment Zones Nos. 9 and 10 from the Office of Economic Development to the Small Business Center (“SBC”), including the programmatic elements and related funding, and authorizing the Director of the Small Business Center to take actions necessary to administer those programs effective January 1, 2023; **(5)** creation of the Infrastructure Investment Fund whereby the amount to be transferred from the General Fund to the Infrastructure Investment Fund over a period of ten years will be equal to the amount of increment contributed by the City in the last year of an expired Tax Increment Financing District (“TIF”) district, with an option to extend, by resolution upon recommendation by the OED Director, transfers for an additional five year period, subject to availability and appropriation of such funds from an expired TIF district; and **(6)** allocation of an appropriation of \$100,000.00 per year for two consecutive years corresponding to(FY 2022-23 and FY 2023-24) for a total amount not to exceed \$200,000.00 from the Public/Private Partnership Fund (Fund 0352, Department ECO, Unit P151) to the Public/Private Partnership Fund (Fund 0352, Department ECO, Unit W953) to be earmarked for the Predevelopment Assistance Program and disbursed via resolution or administrative action pursuant to the Incentive Policy - Not to exceed \$200,000.00 - Financing: Public/Private Partnership Fund
This item is being revised to edit the Resolution. Please contact Robin Bentley, Director, Office of Economic Development, at 214-671-8958, for more information.

In Addition, Agenda Item No. 34 File ID 22-2782 is an Addition item placed under Consent that have caused a renumbering for items from 34-74 and Agenda Item Nos. 45 and 58 have been revised to update the M/WBE Overall Participation \$ section.

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Deletion:

73. 22-1360 A resolution amending Paragraph (c), of Subsection 3.3, "Residents and Other Visitors," of Section 3, "Code of Conduct," and Subsections 6.1, "Agenda," and 6.3, "Open Microphone," of Section 6, "Order of Business," of the City Council Rules of Procedure to add a disruptive behavior standard and to limit open microphone speakers to briefing meeting days - Financing: No cost consideration to the City
This item is being deleted to allow more time for feedback. Please contact Yldefonso Rodriguez Sola, Director, Mayor and City Council Office, at 214-422-9222, for more information.

Memorandums:

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memorandums is attached for more information.

3. 22-2505 Authorize **(1)** the establishment of appropriation in an amount not to exceed \$6,810,500 in the 2022 Severe Weather and Flooding Fund; and **(2)** a transfer in an amount not to exceed \$6,810,500 from General Fund Contingency Reserve Fund to the 2022 Severe Weather and Flooding Fund for insured repairs of severe weather and flood damage to city facilities - Not to exceed \$6,810,500 - Financing: 2022 Severe Weather and Flooding Fund (see Fiscal Information)
The Government Performance and Financial Management Committee will be briefed by memorandum regarding this matter on December 13, 2022.
13. 22-2701 Authorize the City Manager to execute a one-year Contract with two one-year renewal options, approved as to form by the City Attorney, with GrantWorks, Inc. and/or its affiliate (Contractor) for the administration, management and implementation, pursuant to the City's Comprehensive Housing Policy (CHP) and the CDBG Regulations (as defined in the Contract), of portions of the Major Home Rehabilitation Program and the Home Reconstruction Program (the Programs) (collectively, the Services), in an amount not to exceed \$3,737,000.00 - Not to Exceed \$3,737,000.00 - Financing: Community Development Block Grant Funds
[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on November 15, 2022.](#)

[City Council was briefed by memorandum regarding this matter on December 2, 2022.](#)
15. 22-2693 Authorize the Dallas Public Facility Corporation to acquire, develop, and own The Legacy at White Rock, a mixed-income, multifamily development to be located at the 2825 North Buckner Boulevard (Project) and enter into a seventy-five-year lease agreement with LDG Development, LLC or its affiliate

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for the development of the Project - Estimated Revenue Foregone: General Fund \$42,331.00 (15 Years of Estimated Taxes)

[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on November 15, 2022.](#)

24. 22-2720 Authorize a reimbursement agreement with Union Pacific Railroad Company (UPRR) for preliminary engineering services for the proposed improvements to the Cadiz Street underpass including the UPRR bridge structure within the UPRR's right-of-way - Not to exceed \$450,000.00 - Financing: Convention Center Construction Fund

[City Council was briefed by memorandum regarding the "Kay Bailey Hutchison Convention Center Dallas Master Plan" on January 22, 2021.](#)

[City Council was briefed by memorandum on progress to-date on the "Kay Bailey Hutchison Convention Center Dallas Master Plan" on August 13, 2021.](#)

[The Transportation and Infrastructure Committee was briefed by memorandum regarding the "Kay Bailey Hutchison Convention Center Dallas \(KBHCCD\) Master Plan" on December 17, 2021.](#)

[City Council was briefed by memorandum regarding the "Kay Bailey Hutchison Convention Center Dallas \(KBHCCD\) Master Plan - Responses to the Transportation and Infrastructure \(TRNI\) Committee" on January 28, 2022.](#)

[City Council was briefed by memorandum regarding the "Kay Bailey Hutchison Convention Center Dallas \(KBHCCD\) Master Plan - Additional Questions" on January 28, 2022.](#)

[City Council was briefed by memorandum regarding the "Kay Bailey Hutchison Convention Center \(KBHCCD\) Master Plan - February 2, 2022 City Council Briefing Follow-Up" on February 4, 2022.](#)

26. 22-2683 Authorize **(1)** a three-year master service agreement with Recovery Resource Council to engage the City of Dallas through its Dallas Fire-Rescue Department to provide medical support services for persons in the Recovery Resource Council "Overdose Response Team" project for the period December 14, 2022 through December 13, 2025; and **(2)** the receipt and deposit of the revenue funds - Estimated Revenue: General Fund \$564,245.61

The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.

31. 22-2751 Authorize **(1)** the transfer of \$10,400,000.00 from the Cedars TIF District Fund to the Transportation Special Projects Fund to (a) replace three traffic signals on Akard Street ("Akard Street Traffic Signal Project") in the Cedars TIF District and (b) implement City-requested betterments (enhancements) ("I-30 Canyon Redesign Betterments Project") to the Texas Department of

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Transportation I-30 Canyon Redesign Project located both within and outside of Tax Increment Reinvestment Zone Number Four (“Cedars TIF District”); **(2)** an increase in appropriations in an amount not to exceed \$10,400,000.00 in the Transportation Special Projects Fund; and **(3)** the disbursement of funds in an amount not to exceed \$10,400,000.00 from the Transportation Special Projects Fund to deliver the Akard Street Traffic Signal Project and the I-30 Canyon Redesign Betterments Project, such improvements being necessary and convenient to the implementation of the Cedars TIF District Project Plan and Reinvestment Zone Financing Plan, as amended - Not to exceed \$10,400,000.00 - Financing: ~~Cedars TIF District Fund~~ [Transportation Special Projects Fund](#) (subject to current and annual appropriations from tax increments, see Fiscal Information)

[The Economic Development Committee was briefed by memorandum regarding this matter on December 5, 2022.](#)

33. 22-2685 Authorize a one-year lease agreement, with two, one-year renewal options, to extend the Term of the Lease with Austin Street Center, for approximately 20,000 square feet of office, storage, training and shelter space located at 2929 Hickory Street, to be used for storage, training, and sheltering operations by the Office of Homeless Solutions and Office of Emergency Management for the period January 1, 2023 through December 31, 2023, and the two one-year renewal options, if applicable - Not to exceed \$2,234,723.04 - Financing: General Fund (subject to annual appropriations) **The Citizen Homelessness Commission was briefed by memorandum regarding this matter on December 8, 2022.**

The Dallas Area Partnership to End and Prevent Homelessness Local Government Corporation was briefed by memorandum regarding this matter on December 8, 2022.

The Housing and Homelessness Solutions Committee will be briefed regarding this matter on December 13, 2022.

35. 22-2619 An ordinance by the City Council of the City of Dallas, Texas, approving Resolution No. 2022-10-263 adopted by the Dallas Fort Worth International Airport Board on October 13, 2022, for the purpose of amending Chapter 2 of the Code of Rules and Regulations of the Dallas Fort Worth International Airport Board - Financing: No cost consideration to the City
[The Transportation & Infrastructure Committee was briefed by memorandum regarding this matter on November 8, 2022.](#)

36. 22-2810 Authorize an easement to the City of Fort Worth to accommodate a concrete pathway for pedestrian and non-motorized vehicles from the south end of the American Airlines Headquarters campus at Trinity Boulevard to the southern boundary of DFW Airport, as set forth in the DFW Airport Board Resolution - Financing: No cost consideration to the City
[The Transportation & Infrastructure Committee was briefed by memorandum regarding this matter on December 6, 2022.](#)

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38. 22-2686 Authorize **(1)** a three-year cooperative purchasing agreement for the purchase of handheld radios and subscription services managed by the Department of Information Technology Services for the Police Department with Motorola Solutions, Inc. through the Department of Information Resources cooperative agreement; and **(2)** an increase in appropriations in an amount not to exceed \$30,294,793.06 in the Equipment Acquisition Notes Series 2023 Fund - Estimated amount of \$30,294,793.06 - Financing: Equipment Acquisition Notes Series 2023 Fund
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.
39. 22-2658 Authorize a three-year cooperative purchasing agreement for sexual assault kits and processing services for the Police Department with Bode Cellmark Forensics, Inc. through the General Services Administration cooperative agreement - Estimated amount of \$2,345,887.45 - Financing: General Fund (subject to annual appropriations)
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.
41. 22-2245 Authorize a five-year cooperative purchasing agreement for the acquisition and service maintenance and support of an electronic document management system for the Police Department managed by the Department of Information and Technology Services with RICOH U.S.A, Inc. through the Texas Department of Information Resources cooperative agreement - Not to exceed \$217,632.50 - Financing: Data Services Fund (subject to annual appropriations)
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.
42. 22-2837 Authorize a ten-year cooperative purchasing agreement for the purchase of licenses that provide the use of body worn, in-car, interview room camera systems, electronic control weapons, cloud storage, and associated software and hardware for the Police Department with Axon Enterprise, Inc. through the Sourcewell cooperative agreement - Estimated amount of \$134,756,800.67 - Financing General Fund (\$91,588,477.46), Communication Service Fund (\$40,779,927.08), and Coronavirus State and Local Fiscal Recovery Fund (\$2,388,396.13) (subject to annual appropriations)
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.
55. 22-2659 Authorize a five-year service price agreement for the maintenance, repair, and replacement of fuel pumps, dispensing equipment, lines, and tanks for Citywide use - PSI JF Petroleum Group, Inc., lowest responsible bidder of two - Estimated amount of \$4,501,858.00 - Financing: General Fund (\$2,228,926.00), Equipment and Fleet Management Fund (\$2,013,020.00),

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Aviation Fund (\$97,612.00), Sanitation Services Fund (\$91,640.00), and Dallas Water Utilities Fund (\$70,660.00) (subject to annual appropriations)
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.

60. 22-2616 Authorize an Interlocal Agreement with the Dallas County Sheriff's Office for reimbursement of program expenses associated with the Dallas County Highway Traffic Program for the period October 1, 2022 through September 30, 2025 - Not to exceed \$3,000,000.00 - Financing: General Fund (subject to appropriations)
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.

64. 22-2615 Authorize the **(1)** application for and acceptance of the Rifle Resistant Body Armor Grant (Grant No. 4238402) from the Office of the Governor, Criminal Justice Division (CJD), in the amount of \$762,049.50 to provide for the purchase of rifle resistant body armor for the Dallas Police Department for the period September 1, 2022 to August 31, 2023; **(2)** establishment of appropriations in an amount not to exceed \$762,049.50 in the CJD-Rifle-Resistant Body Armor Grant Program 2023 Fund; **(3)** receipt and deposit of grant funds in an amount not to exceed \$762,049.50 in the CJD-Rifle-Resistant Body Armor Grant Program 2023 Fund; and **(4)** execution of the grant and all terms, conditions, and documents required by the agreement - Not to exceed \$762,049.50 - Financing: Office of the Governor, Criminal Justice Division State Grant
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.

65. 22-2612 Authorize the **(1)** application for and acceptance of the State of Texas Internet Crimes Against Children Grant (Grant No. 2745109) from the Office of the Governor, Criminal Justice Division in the amount of \$322,510.00 to provide for one-year funding for the salaries and fringe benefits of two detectives and one police research specialist, to fund training, direct operating expenses and use of overtime to address the growing problem of technology-facilitated child abuse and exploitation for the period September 1, 2022 through August 31, 2023; **(2)** establishment of appropriations in an amount not to exceed \$322,510.00 in the State Internet Crimes Against Children Grant FY23 Fund; **(3)** receipt and deposit of grant funds in an amount not to exceed \$322,510.00 in the State Internet Crimes Against Children Grant FY23 Fund; and **(4)** execution of the grant agreement and all terms, conditions, and documents required by the grant agreement with the Office of the Governor, Criminal Justice Division - Not to exceed \$322,510.00 - Financing: Office of the Governor, Criminal Justice Division State Grant Funds
The Public Safety Committee will be briefed by memorandum regarding this matter on December 12, 2022.

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74. 22-2167 Authorize the Dallas Public Facility Corporation to acquire, develop, and own Jefferson University Hills, a mixed-income, multifamily development to be located at the Northwest Corner of University Hills Boulevard and East Camp Wisdom Road (Project) and enter into a seventy-five-year lease agreement with JPI Companies or its affiliate for the development of the Project - Estimated Revenue Forgone: General Funds \$72,768.00 (15 Years of Estimated Taxes) (This item was deferred on September 14, 2022)
[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on August 22, 2022.](#)

Please feel free to reach out to me or Kimberly Bizer Tolbert, Deputy City Manager if you have questions or should you require additional information at this time.



for T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors