

Memorandum



CITY OF DALLAS

DATE October 28, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Development Services Updates**

This memorandum is to provide you with an update on Development Services Department (DSD) activities and progress.

CUSTOMER INITIATIVES

DSD will host its third “Lunch and Learn” training on Friday, October 28, 2022, at the Development Services Training Center located at 400 South Zang Boulevard, Dallas, TX 75208. The training session will cover Water/Wastewater and Paving/Drainage Engineering submittal requirements and approval process.

TECHNOLOGY

Staff is currently planning an internal ProjectDox training session with Avolve to utilize the remaining hours in the training segment of the contract. Additionally, a list of adjustments to the 9.2 version is being compiled and will be submitted mid-November.

Staff, in partnership with Accela, has prepared a revised Statement of Work (SOW) for the replacement of the POSSE land management system. The SOW is currently under review and once finalized, will be prepared to be presented to the City Council for their approval in the near future. Staff continues to work with the chosen vendor to finalize the SOW and is scheduling a follow-up meeting for the end of next week.

HIRING AND RECRUITMENT

DSD hosted its second Hiring Event on Tuesday, October 18, 2022, at the J. Erik Jonsson Library. The event resulted in a total of sixty-four (64) onsite interviews and offers extended to two (2) Engineer Assistants, six (6) Senior Plans Examiners, one Inspector III and one Multidiscipline Plans Examiner. The department will continue to partner with Human Resources to onboard the newly hired employees.

CODE AMENDMENT PROCESS

The Public Comment Period on the proposed Dallas amendments to the 2021 International (Building, Residential, Plumbing, Mechanical, Fuel Gas, and Energy) Codes ended on Tuesday, October 25, 2022. All public comments will be posted on the website for viewing by Saturday, October 29, 2022. The comments will be available to view [here](#). The deadline for rebuttal comments is November 5, 2022. Staff is developing a public

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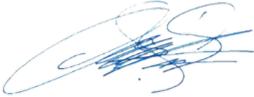
training session for the significant changes to the 2021 I-Codes (IRC, IBC, IMC, IPC, IFGC, IECC & Dallas Amendments) to be held at the start of the new year.

NEW SINGLE-FAMILY RESIDENCES, REMODELS/ADDITIONS PERMITTING

The Residential Plan Review team has received 119 New Single-Family Dwelling (NSFD) applications and has issued 211 permits from October 1, 2022 to date. The Rapid Single-Family VIP Program (RSVP) continues to receive positive feedback and customers are continuing to book appointments. Since the program's inception mid-September 2022, the RSVP team has booked 80 appointments and has issued 46 permits.

The three (3) Third-party vendors contracted to assist with building plan review only, have received a total of 477 projects and have approved 350 since October 1, 2022. Beginning in mid-October the third-party vendors began performing basic zoning reviews in the residential districts to assist with reducing the volume in queue.

Should you have any questions, please contact Andrew Espinoza, Director/Chief Building Official, at (214) 542-1227 or andres.espinoza@dallas.gov.



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Assistant City Manager

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Chris Caso, City Attorney
Mark Swann, City Auditor
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Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors