

Memorandum



CITY OF DALLAS

DATE February 17, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **February 22, 2023 Building Permitting and Land Management Solution City Council Agenda Item**

The following item is scheduled for consideration by the City Council on the February 22, 2023 Agenda:

- Authorize (1) a five-year service contract for the purchase of licenses, implementation, maintenance and support of a building permitting and land management solution for the Department of Development Services in an amount of \$9,746,786; and (2) an increase in appropriations in an amount not to exceed \$5,700,508 in the Building Inspection Fund; - Accela, Inc. - Not to exceed \$9,746,786 - Financing: Building Inspection Fund (subject to annual appropriations)

Background

Our current land management system is outdated and has been in use for over 15 years. With the current system's inability to interface with our electronic plan review system, plan review and permit issuance has been overly complicated. The new software is a critical component to greater efficiencies in the plan review and permit issuance process.

The acquired software, Accela, will automate current manual functions by streamlining end-to-end processes. Department operations will realize significant efficiencies through the implementation of this system. The outcomes of this project include:

- A robust workflow engine, with capabilities for workflow automation and customization, tools for enforcing data and business rules, a flexible tool set to quickly respond to future ordinance changes and business process changes
- Enhanced and less complex reporting capabilities to provide data for management decision making
- Decreased complexity and maintenance burdens through the use of best practices and industry standards
- Broader range of public access and improved offerings for mobile devices to enable application submission, process/status visibility, and fee payment

DATE February 17, 2023
 SUBJECT **February 22, 2023 Building Permitting and Land Management Solution City Council
 Agenda Item**
 PAGE **2 of 2**

FISCAL INFORMATION

Fund	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Building Inspection Fund	\$5,700,508	\$967,170.00	\$996,185	\$1,026,071	\$1,056,852

Should you have any questions, please contact Vernon Young, Assistant Director of Development Services at vernon.young@dallas.gov. For IT related questions, please contact Bill Zielinski, Chief Information Officer of Information and Technology Services at william.zielinski@dallas.gov. And for procurement related questions, please contact Danielle Thompson, Director of Procurement at danielle.thompson@dallas.gov.



Majed A. Al-Ghafry, P.E.
 Assistant City Manager

- c: T.C. Broadnax, City Manager
- Tammie Palomino, Interim City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Kimberly Bizer Tolbert, Deputy City Manager
- Jon Fortune, Deputy City Manager
- M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Dr. Robert Perez, Assistant City Manager
- Carl Simpson, Assistant City Manager
- Jack Ireland, Chief Financial Officer
- Genesis D. Gavino, Chief of Staff to the City Manager
- Directors and Assistant Directors