

Memorandum



CITY OF DALLAS

DATE February 10, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – February 10, 2022**

New Updates

[City Manager's Corner –Joey Zapata Retirement](#)

This is Joey Zapata's final week at the City of Dallas. Let's take a moment to honor his remarkable service to this great organization. Joey was first hired in May 1994 as an intern in the Mayor and City Council Office. Over the years, Joey has worked with 8 Mayors, 14 City Council terms, and 6 City Managers. Joey has represented the City with great integrity, an enormous servant heart, exceptional boundaries, and boundless resilience. Throughout his time here, he accomplished so much – not the least of which is friend and mentor to many. After 28 years of service to this great city, he has decided to move on to the next chapter of his life. Joey's extraordinary spirit will be missed in the halls at 1500 Marilla. From our heart to yours, Joey, thank you again for your many years of dedicated service to the City of Dallas. We wish you the best of luck in a very well-earned retirement. Should you have questions, don't call Joey!

[Mayor and City Council Strategic Planning Session \(No Council Briefing\)](#)

The annual Mayor and City Council Strategic Planning Session will be held at the Trinity Audubon Center on Wednesday, February 16, 2022. The agenda is intended to allow for robust, big-picture discussions on the governance and direction of the city. The final agenda will post on Friday, February 11, 2022. The regular City Council briefing has been cancelled. Should you have questions, please contact Carrie Rogers, Director of the Mayor and City Council Office.

[Santos Rodriguez Public Art Unveiling Ceremony](#)

Office of Arts and Culture and Park and Recreation will unveil a new Public Art piece commemorating Santos Rodriguez by artist Seth Venable on Saturday, February 12, 2022 at 10 am at the Santos Rodriguez Center at Pike Park, 2807 Harry Hines Blvd. Mayor Eric Johnson and Council Member Jesse Moreno, District 2 will host the event and give remarks. Should you have questions, please contact Jennifer Scripps, Director of the Office of Arts and Culture.

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Dallas Public Library Opens Warming Centers During the Winter Storm

Forty-one Library staff braved icy roads to open 9 library locations on Thursday, and 25 staff opened 6 locations on Friday. The Central Library opened by 8:00 a.m. Thursday through Saturday to serve coffee and snacks to people seeking shelter from the cold. Kwench Juice Bar and World Central Kitchen brought 75 hot meals on Friday and Saturday. Should you have questions, please contact Jo Giudice, Director of Dallas Public Library.

Youth Commission Update

This past month, The City of Dallas Youth Commission (YC) presented their projects based on their FY22 Strategic Plan to students across the City. Their initiatives this year include a new YC App for students, the Dallas Youth Magazine, and their Teens for Dallas grant initiative. The YC also plans to host multiple events and workshops across their districts around the subjects of voter registration, education, college and career readiness and the environment. You can listen to and view their presentations [here](#). Should you have questions, please contact Deputy City Manager Kimberly Bizzor Tolbert.



Redistricting Update

The Redistricting Commission met on Monday, February 7 at 3:30 p.m. via videoconference and at Dallas City Hall – Council Chambers – 6EN. They received an update on map submissions and heard two map presentations from residents who met the required map submittal criteria. The Commission accepted the two map submissions for further consideration. The Commission is moving their regular meeting on Monday, February 14 to Tuesday, February 15 at 6:30 p.m. at Dallas City Hall – Council Chambers – 6EN.

The Commission will host their final hybrid town hall on Thursday, February 10 at Dallas City Hall – Council Chambers – 6EN at 6:30 p.m. This meeting will be offered in person and virtual via [Webex](#). This is the last opportunity for residents to join a

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town hall virtually. A Spanish and an American Sign Language (ASL) interpreter will also be available.

The final town hall will be held this Saturday, February 12 at 3:30 p.m. at Timberglen Recreation Center, 3810 Timberglen Rd, Dallas, TX 75287. It was originally planned for last Saturday, February 5 but was postponed due to the weather. This town hall is available for in person participation only.

Individuals who wish to speak during a Redistricting Town Hall should register at bit.ly/2021RDCTH by 10 a.m. the day of the meeting. All speakers who signed up before the deadline will have three minutes to speak about anything related to the redistricting process. The public may also address the commission virtually or in person during their regular meetings. For a complete list of meetings, and additional information, go to www.DallasRedistricting.com or call 214-671-6197. Should you have questions, please contact Brett Wilkinson, Director of the Office of Government Affairs.

[OHS Temporary Inclement Weather Shelter Update](#)

OHS activated the opening of temporary inclement weather shelters (TWIS) on Thursday, February 3 through Tuesday, February 8, 2022. Those experiencing homelessness were directed to Fair Park to the Automobile and Tower buildings. More information of these efforts to shelter the homeless population during inclement weather will be provided in a memorandum to the City Council on Friday, February 11. Should you have questions, please reach out to Christine Crossley, Director of the Office of Homeless Solutions.

[OHS Street Outreach Update](#)

The Dallas R.E.A.L. Time Rapid Rehousing Initiative (DRTRR) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Metro Dallas Homeless Alliance (MDHA), is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS).

Please see the schedule for homeless encampment cleaning the weeks of February 7 – 18. Please note that these will be for debris removal and outreach only. Due to the high transmission rate of the new COVID variant, Omicron, the openings of Inclement Weather Shelters, and the newly secured Covid quarantine site, all encampment cleaning requests are being resolved as time allows. We appreciate everyone's patience.

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OHS continues to urge people who see an encampment to report via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The DRTRR Dashboard through MDHA, was presented to the Citizens Homelessness Commission and the Dallas Area Partnership Board in November of 2021 and is now live. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. Should you have questions, please contact Christine Crossley, Director of the Office of Homeless Solutions.

Encampment Resolution (Cleaning) Schedule February 7-18

LOCATION	
02/7-02/11	02/14-02/18
6200 Skillman	6200 Skillman
Skillman & Theater Way	Skillman & Theater Way
Skillman & NW Hwy	Skillman & NW Hwy

The Public Can Now Search City Audits and Reports

The Office of the City Auditor partnered with the Office of Data Analytics and Business Intelligence to create an interactive dashboard that allows the public to search city audits and reports by fiscal year, audit or report type, department, and strategic priority. The dashboard includes access to videos of audit findings (on YouTube) and audit document links on the Office of City Auditor's website.

The interactive [City Auditor Dashboard](#) is accessible to anyone and can be found on the [Office of the City Auditor website](#) by clicking in the "Reports and Resources" menu option there.

Should you have questions, please contact Dr. Brita Andercheck, Director of the Office of Data Analytics and Business Intelligence.

Department of Aviation Opens Full-Time USO Center for Service Members

Following the recent 81st birthday of the United Service Organizations, the Department of Aviation is excited to announce the official opening of its new USO space. Active duty, Reserve and Guard U.S. Armed Forces members and their families can now enjoy the center and all its amenities while traveling through Dallas Love Field (DAL). The USO-DAL center is open seven days a week on limited hours through February and from 6:30 a.m.- 6:30 p.m., beginning March 1. The center is staffed by USO volunteers and staff and will provide a comfortable environment for the thousands of service members and their families journeying through DAL every year. Should you have questions, please contact Mark Duebner, Director of Aviation.

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Code Compliance Services Strategic Illegal Dumping Program

The Code Compliance Services Department has recently procured six (6) solar powered, “No Dumping” mobile trailers in an effort to mitigate illegal dumping in chronic locations. The trailers are designed to bring public awareness and let the community know the Dallas Marshal’s Office and Code Compliance is proactively monitoring the area. The trailers are equipped with motion sensors, flashing lights, and can easily be deployed. Should you have questions, please contact Andrew Espinoza, Interim Director of Code Compliance Services

Park Department’s Teen Access Program Earns DFW Directors Inclusion Award

DFW Directors Association presented its Inclusion Award to the Park and Recreation Department for its Teen Rec Access Pass program. With help from several generous partners, the program gave Dallas teens complimentary admission in July to some of the city’s signature attractions. More than 7,000 teens and three family members participated, resulting in more than 14,000 free admissions to Dallas Arboretum, Dallas Holocaust and Human Rights Museum, Dallas Museum of Art, Dallas Zoo, Trinity River Audubon Center, Shakespeare Dallas, Bahama Beach Waterpark, Dallas Library, and Southern Skates Roller Rink. DFW Directors Association is a professional organization for metroplex park and recreation department directors. Should you have questions, contact Crystal Ross, Deputy Director of Dallas Park and Recreation Department.



New Procurement Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City’s [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ22-AVI-2020	Dallas Love Field Crossfield Taxiways, by Aviation
CIZ22-PKR-2027	Coombs Creek Trail Improvements, by Parks and Recreation
BY22-00018388	Aluminum Sign Blanks
BV22-00018493	Electrical Supplies
BVZ22-00018556	Employee Uniforms and Safety Shoes
BY22-00018607	Garden Box Kits

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We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have questions, please contact Chhunny Chhean, Director of Procurement Services.

Look Ahead

[City Council Briefings](#)

February 16, 2022

- Mayor and City Council Strategic Planning Session

[Media Inquiries](#)

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from February 1st – 6th. A more detailed account of the department's responses to those inquiries, as well as others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis.

- Northwest Dallas Fire Station Extended Closure Causes Concerns
- Drop in Temperatures Causes Spike in DFR Responses
- Space Heater Destroys Garages of Neighboring Homes in South Dallas
- DFR Using Extra Units to Get Homeless to Fair Park Warming Shelter
- Northeast Dallas House Fire Claims the Life of Man
- Two Escape Northeast Dallas House Fire

[Media Inquiries](#)

In order to manage the influx of media and interview requests about the City's efforts during the winter storm, the COM department hosted daily press conferences with City officials. Represented media outlets at the press conferences included: WFAA, CBS11, The Dallas Morning News, Al Dia, the New York Times, KXAS, FOX 4, Fox News, NBC, Spectrum 1, KERA, KRLD, Univision, Estrella, Telemundo and BisNow.

The COM department also collaborated with Welcoming Communities and Immigrant Affairs in order to provide live Spanish oral interpretation for Spanish broadcast on the City's cable channel and for Spanish language media.

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Should you have any questions or concerns, please contact Genesis Gavino, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Interim Assistant City Manager
Carl Simpson, Interim Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

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SUBJECT **Inclement Weather Shelters**

The Office of Homeless Solutions activated the opening of temporary inclement weather shelters (TWIS) February 2 – 8, 2022 in the City of Dallas based on the National Oceanic and Atmospheric forecast, in accordance with Chapter 45 of the City Code. The City was thrilled to open a central sheltering space at the Automobile Building in Fair Park with support from Fair Park First/Spectra and later to open the Tower Building to accommodate even more guests seeking shelter.

This cold weather event saw a massive partnership effort including City Councilmembers, OHS, OEM, DPD, DFR, Public Works, City Security, Parks, Metro Dallas Homeless Alliance (MDHA), Downtown Dallas Inc (DDI), OurCalling, Stewpot, Austin Street, Salvation Army, Union Gospel Mission, Oak Lawn UMC, The Bridge, Endeavors, and many others come together to shelter a total of 1090 people over 6 days.

All guests were tested for COVID-19 with 11 positive guests sent to a secondary quarantine location. After testing, intakes were done through a volunteer core managed by MDHA, ensuring guest data was captured for our larger homeless provider system and that unsheltered residents who had not previously interacted with that system were identified for future resource needs. This also included a push on Monday, February 7, 2022 to enter all interested guests into the Coordinated Access System, which feeds into the Dallas R.E.A.L. Time Rapid Rehousing (DRTRR) Initiative and resulted in several on-the-spot shelter program placements. After the intake process, guests were shown to their sleeping quarters and any animals brought in had a designated crate and food. OurCalling led the operations of the shelter, staffing the facility and acting as the on-site point of contact in partnership with the OHS leads, on-site staff, and Endeavors staff with OHS troubleshooting all City needs or issues.

Coordination for all guest meals with volunteer vendors made it possible to provide three meals per day to all guests and City Councilmembers generously donated their time and efforts to ensure that all on site staff had everything from doughnuts in the morning to a warm lunch and dinner every night. Many guests left the shelter Sunday and Monday as the weather warmed up, with the remaining guests leaving Tuesday morning. All were provided with a bus pass and bag of hygiene products and snacks, over half of which were also provided by City Councilmembers. The Dallas Connector offered free transport to several facilities and wheelchair access transport was offered for those needing it. The facilities were closed and returned to Fair Park First/Spectra Tuesday, February 10, 2022.

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A more in depth briefing of this shelter period will be included in the briefing requested by Mayor Johnson which has been scheduled for the March 2, 2022 City Council Briefing agenda.

Prior to this, for 2022 YTD, OHS has implemented inclement weather shelter operations on January 1-2,6,15, 19-22, 2022.

The total number of shelter stays for this cumulative time period were as follows:

- Oak Lawn UMC: **515**
- OurCalling: **1289**
- Union Gospel Mission: **80**
- City Overflow Shelter:
 - **193** Covid negative
 - **189** Covid positive

If you have any questions, please reach out to me or Christine Crossley, Director of the Office of Homeless Solutions. Thank you for your support.



Kimberly Bizzor Tolbert
Deputy City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
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SUBJECT **City Council Listening Sessions in Advance of FY 2022-23 Budget Development**

On October 27, 2021, the City Council approved the 2022 City Calendar by resolution #21-1539. Prior to adopting this year's calendar, members of the City Council requested that Budget Town Hall Meetings be added beginning on Monday, March 28 and ending on Thursday, March 31. We added these meetings to provide City Council members with another opportunity to listen to residents prior to beginning work on the FY 2022-23 budget. Should you decide to host meetings for your district, this memo provides information we hope will be helpful as you and MCC staff plan.

Due to the on-going health risks associated with large gatherings in confined space, we encourage you to consider virtual meetings. Virtual meetings have proven to be well attended over the last two years and Microsoft Teams or WebEx are both viable options. Another option for virtual meetings is the vendor supported Telephone Town Hall Meetings (TTHM). The cost for a TTHM is approximately \$8,000 to \$10,000 and will be charged to the City Council Member's office account. For virtual meetings, a representative from the City Manager's Office will be available to provide brief introductory remarks, and staff representatives from various departments will be available to answer resident questions.

If you choose to hold in-person meetings, a representative from the City Manager's Office will attend to provide brief introductory remarks, and we will provide a pre-recorded video of a traditional PowerPoint slide presentation. The City Manager representative will be available to assist with questions; however, departmental staff will not be available.

Please provide your meeting dates, times, and virtual or in-person information to Carrie Rogers no later than Tuesday, February 22. Communications, Outreach, and Marketing staff will provide materials for you to use in your communication by March 4.

If you have any questions, please let me know.


M. Elizabeth Reich
Chief Financial Officer

c: T. C. Broadnax, City Manager
Chris Caso, City Attorney
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SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of January 31, 2022 – February 4, 2022 by the Tactical and Special Operations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant John Page, at (214) 316-3848 and/or by email at john.page@dallascityhall.com should you need further information.

A handwritten signature in black ink that reads "Jon Fortune".

Jon Fortune
Deputy City Manager

c: T.C. Broadnax, City Manager
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Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D3	PLAYERS SPORTS BAR & BILLIARDS	4444 W. ILLINOIS AVE #210	AC	1/31/2022	NEW	STEPHEN BERNAL LUCAS
D2	5AM THEATER	1707 S BOTHAM JEAN	DH/LH	2/1/2022	NEW	SHEDRICK ANDRE SETTLES
D6	BUCKS WILD	11327 REEDER RD.	DH/LH	2/1/2022	NEW	CURTISE B. WISE
D7	TIGER ROOM (Tiger Cabaret)	9125 E. RL THORNTON FRWY	DH/LH	2/1/2022	NEW	IOANNIS MANETTAS

License Definitions

- DH - Class "A" Dance Hall - Dancing Permitted Three Days or more a Week*
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*