

# Memorandum



CITY OF DALLAS

DATE February 11, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **City Council Listening Sessions in Advance of FY 2022-23 Budget Development**

On October 27, 2021, the City Council approved the 2022 City Calendar by resolution #21-1539. Prior to adopting this year's calendar, members of the City Council requested that Budget Town Hall Meetings be added beginning on Monday, March 28 and ending on Thursday, March 31. We added these meetings to provide City Council members with another opportunity to listen to residents prior to beginning work on the FY 2022-23 budget. Should you decide to host meetings for your district, this memo provides information we hope will be helpful as you and MCC staff plan.

Due to the on-going health risks associated with large gatherings in confined space, we encourage you to consider virtual meetings. Virtual meetings have proven to be well attended over the last two years and Microsoft Teams or WebEx are both viable options. Another option for virtual meetings is the vendor supported Telephone Town Hall Meetings (TTHM). The cost for a TTHM is approximately \$8,000 to \$10,000 and will be charged to the City Council Member's office account. For virtual meetings, a representative from the City Manager's Office will be available to provide brief introductory remarks, and staff representatives from various departments will be available to answer resident questions.

If you choose to hold in-person meetings, a representative from the City Manager's Office will attend to provide brief introductory remarks, and we will provide a pre-recorded video of a traditional PowerPoint slide presentation. The City Manager representative will be available to assist with questions; however, departmental staff will not be available.

Please provide your meeting dates, times, and virtual or in-person information to Carrie Rogers no later than Tuesday, February 22. Communications, Outreach, and Marketing staff will provide materials for you to use in your communication by March 4.

If you have any questions, please let me know.

  
M. Elizabeth Reich  
Chief Financial Officer

c: T. C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Interim Assistant City Manager  
Carl Simpson, Interim Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors