

Memorandum



CITY OF DALLAS

DATE June 17, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **June 22, 2022, Council Agenda Item #13 22-1326 (Code Compliance)
Amendments to: Chapter 17-10.2. Mobile Food Establishments Fee Adjustment**

The following agenda item is scheduled for City Council consideration on June 22, 2022, and authorizes Code Compliance Services, Consumer Health Division to temporarily rollback permitting fees to the 2020 fee schedule.

Agenda Items #13 22-1326

An ordinance amending Chapter 17, "Food Establishments," of the Dallas City Code, by amending Section 17-10.2; **(1)** revising the permit application fees for mobile food units; **(2)** revising annual inspection fees for Class II, Class III, and Class IV mobile food units; **(3)** providing a penalty not to exceed \$500; **(4)** providing a saving clause; **(5)** providing a severability clause; **(6)** and providing an effective date - Financing: Estimated revenue foregone \$86,277

BACKGROUND

To better support small business operators following the COVID19 pandemic, City of Dallas Code Compliance is seeking approval to reduce certain fees associated with the mobile food industry. Informed by the City of Dallas 2021 Fee Study on Mobile Food Units (MFU), Code Compliance is revising fees to mirror the 2020 fee schedule rates through the end of FY 2022. This action requires no fee refunds.

The temporary fee roll back represents a reduction in revenue of \$86,277 based on the service volumes reported in the City of Dallas 2021 Fee Study. The fee roll back would impact the application fee and inspection fee related to Class II, III and IV mobile food units and the plan review fee for Class III and IV mobile food units.

Below is the breakdown of this action showing the name of the fees, the current fees, the proposed fees, the current budget revenue, the revenue to be collected until September 2022 and the revenue foregone.

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Amendments to: Chapter 17-10.2. Mobile Food Establishments Fee
Adjustment**

Fee Description	Old Fee	Current Fee (full Cost)	Projected Revenue Budget (June - Sept)	Revenue to be Collected	Revenue Forgone
7468-Food Permit Application Fee (food prep/hot truck)	121	197	135,390	82,588	52,802
7492- Mobile Food Unit Permit Fee (General Service)	240	408	25,107	14,813	10,294
7492-Mobile Food Unit Permit Fee (Vehicle Inspection)	185	330	52,683	29,503	23,181
Total			213,181	126,904	86,277

Please let me know if you have any questions.



Carl Simpson
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Directors and Assistant Directors