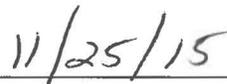


**DECEMBER 2, 2015 CITY COUNCIL BRIEFING AGENDA
CERTIFICATION**

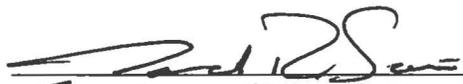
This certification is given pursuant to Chapter XI, Section 9 of the City Charter for the City Council Briefing Agenda dated December 2, 2015. We hereby certify, as to those contracts, agreements, or other obligations on this Agenda authorized by the City Council for which expenditures of money by the City are required, that all of the money required for those contracts, agreements, and other obligations is in the City treasury to the credit of the fund or funds from which the money is to be drawn, as required and permitted by the City Charter, and that the money is not appropriated for any other purpose.



A.C. Gonzalez
City Manager



Date



For: Jeanne Chipperfield
Chief Financial Officer



Date

RECEIVED

2015 NOV 25 AM 9: 30

CITY SECRETARY
DALLAS, TEXAS



COUNCIL BRIEFING AGENDA

December 2, 2015

Date

(For General Information and Rules of Courtesy, Please See Opposite Side.)
(La Información General Y Reglas De Cortesía Que Deben Observarse
Durante Las Asambleas Del Consejo Municipal Aparecen En El Lado Opuesto, Favor De Leerlas.)

General Information

The Dallas City Council regularly meets on Wednesdays beginning at 9:00 a.m. in the Council Chambers, 6th floor, City Hall, 1500 Marilla. Council agenda meetings are broadcast live on WRR-FM radio (101.1 FM) and on Time Warner City Cable Channel 16. Briefing meetings are held the first and third Wednesdays of each month. Council agenda (voting) meetings are held on the second and fourth Wednesdays. Anyone wishing to speak at a meeting should sign up with the City Secretary's Office by calling (214) 670-3738 by 5:00 p.m. of the last regular business day preceding the meeting. Citizens can find out the name of their representative and their voting district by calling the City Secretary's Office.

Sign interpreters are available upon request with a 48-hour advance notice by calling (214) 670-5208 V/TDD. The City of Dallas is committed to compliance with the Americans with Disabilities Act.

The Council agenda is available in alternative formats upon request.

If you have any questions about this agenda or comments or complaints about city services, call 311.

Rules of Courtesy

City Council meetings bring together citizens of many varied interests and ideas. To insure fairness and orderly meetings, the Council has adopted rules of courtesy which apply to all members of the Council, administrative staff, news media, citizens and visitors. These procedures provide:

- That no one shall delay or interrupt the proceedings, or refuse to obey the orders of the presiding officer.
- All persons should refrain from private conversation, eating, drinking and smoking while in the Council Chamber.
- Posters or placards must remain outside the Council Chamber.
- No cellular phones or audible beepers allowed in Council Chamber while City Council is in session.

"Citizens and other visitors attending City Council meetings shall observe the same rules of propriety, decorum and good conduct applicable to members of the City Council. Any person making personal, impertinent, profane or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting shall be removed from the room if the sergeant-at-arms is so directed by the presiding officer, and the person shall be barred from further audience before the City Council during that session of the City Council. If the presiding officer fails to act, any member of the City Council may move to require enforcement of the rules, and the affirmative vote of a majority of the City Council shall require the presiding officer to act." Section 3.3(c) of the City Council Rules of Procedure.

Información General

El Ayuntamiento de la Ciudad de Dallas se reúne regularmente los miércoles en la Cámara del Ayuntamiento en el sexto piso de la Alcaldía, 1500 Marilla, a las 9 de la mañana. Las reuniones informativas se llevan a cabo el primer y tercer miércoles del mes. Estas audiencias se transmiten en vivo por la estación de radio WRR-FM 101.1 y por cablevisión en la estación *Time Warner City Cable* Canal 16. El Ayuntamiento Municipal se reúne el segundo y cuarto miércoles del mes para tratar asuntos presentados de manera oficial en la agenda para su aprobación. Toda persona que desee hablar durante la asamblea del Ayuntamiento, debe inscribirse llamando a la Secretaría Municipal al teléfono (214) 670-3738, antes de las 5:00 pm del último día hábil anterior a la reunión. Para enterarse del nombre de su representante en el Ayuntamiento Municipal y el distrito donde usted puede votar, favor de llamar a la Secretaría Municipal.

Intérpretes para personas con impedimentos auditivos están disponibles si lo solicita con 48 horas de anticipación llamando al (214) 670-5208 (aparato auditivo V/TDD). La Ciudad de Dallas está comprometida a cumplir con el decreto que protege a las personas con impedimentos, *Americans with Disabilities Act*. **La agenda del Ayuntamiento está disponible en formatos alternos si lo solicita.**

Si tiene preguntas sobre esta agenda, o si desea hacer comentarios o presentar quejas con respecto a servicios de la Ciudad, llame al 311.

Reglas de Cortesía

Las asambleas del Ayuntamiento Municipal reúnen a ciudadanos de diversos intereses e ideologías. Para asegurar la imparcialidad y el orden durante las asambleas, el Ayuntamiento ha adoptado ciertas reglas de cortesía que aplican a todos los miembros del Ayuntamiento, al personal administrativo, personal de los medios de comunicación, a los ciudadanos, y a visitantes. Estos reglamentos establecen lo siguiente:

- Ninguna persona retrasará o interrumpirá los procedimientos, o se negará a obedecer las órdenes del oficial que preside la asamblea.
- Todas las personas deben abstenerse de entablar conversaciones, comer, beber y fumar dentro de la cámara del Ayuntamiento.
- Anuncios y pancartas deben permanecer fuera de la cámara del Ayuntamiento.
- No se permite usar teléfonos celulares o enlaces electrónicos (*paggers*) audibles en la cámara del Ayuntamiento durante audiencias del Ayuntamiento Municipal.

"Los ciudadanos y visitantes presentes durante las asambleas del Ayuntamiento Municipal deben obedecer las mismas reglas de comportamiento, decoro y buena conducta que se aplican a los miembros del Ayuntamiento Municipal. Cualquier persona que haga comentarios impertinentes, utilice vocabulario obsceno o difamatorio, o que al dirigirse al Ayuntamiento lo haga en forma escandalosa, o si causa disturbio durante la asamblea del Ayuntamiento Municipal, será expulsada de la cámara si el oficial que esté presidiendo la asamblea así lo ordena. Además, se le prohibirá continuar participando en la audiencia ante el Ayuntamiento Municipal. Si el oficial que preside la asamblea no toma acción, cualquier otro miembro del Ayuntamiento Municipal puede tomar medidas para hacer cumplir las reglas establecidas, y el voto afirmativo de la mayoría del Ayuntamiento Municipal precisará al oficial que esté presidiendo la sesión a tomar acción." Según la sección 3.3(c) de las reglas de procedimientos del Ayuntamiento.

AGENDA
CITY COUNCIL BRIEFING MEETING
WEDNESDAY, DECEMBER 2, 2015
CITY HALL
1500 MARILLA
DALLAS, TEXAS 75201
9:00 A.M.

9:00 am Invocation and Pledge of Allegiance 6ES

 Special Presentations

 Open Microphone Speakers

VOTING AGENDA 6ES

1. Approval of Minutes of the November 10, 2015 City Council Meeting
2. Consideration of appointments to boards and commissions and the evaluation and duties of board and commission members (List of nominees is available in the City Secretary's Office)

ITEMS FOR INDIVIDUAL CONSIDERATION

City Secretary's Office

3. Authorize a resolution appointing a representative to the Dallas Central Appraisal District Board of Directors - Financing: No cost consideration to the City
4. Authorize a resolution reporting the results of balloting for nominees to the Collin Central Appraisal District Board of Directors - Financing: No cost consideration to the City
5. Authorize a resolution reporting the results of balloting for nominees to the Denton Central Appraisal District Board of Directors - Financing: No cost consideration to the City

BRIEFINGS 6ES

- A. Bond Ratings and Pension System Update
 - a. Bond Ratings Overview
 - b. Dallas Police & Fire Pension System Overview
 - c. Employees' Retirement Fund Overview

AGENDA
CITY COUNCIL BRIEFING MEETING
WEDNESDAY, DECEMBER 2, 2015

BRIEFINGS (Continued)

6ES

B. FY 2016-17 Budget Workshop # 1: Preliminary Outlook

Lunch

C. Rest Break Ordinance

D. Dallas Complete Streets Initiative and Design Manual

Open Microphone Speakers

6ES

The above schedule represents an estimate of the order for the indicated briefings and is subject to change at any time. Current agenda information may be obtained by calling (214) 670-3100 during working hours.

Note: An expression of preference or a preliminary vote may be taken by the Council on any of the briefing items.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

KEY FOCUS AREA: E-Gov
AGENDA DATE: December 2, 2015
COUNCIL DISTRICT(S): All
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

Authorize a resolution appointing a representative to the Dallas Central Appraisal District Board of Directors - Financing: No cost consideration to the City

BACKGROUND

The Dallas Central Appraisal District was established in 1979, and representation was determined by its member entities at that time, in accordance with the Texas Property Tax Code.

Since 1979, the City of Dallas has been entitled to appoint one representative to the Dallas Central Appraisal District Board of Directors. No later than December 15, 2015, the City of Dallas needs to make an appointment to the Board of Directors for the 2016-2017 term to begin January 1, 2016 and end December 31, 2017.

The appointment must be sent to the Chief Appraiser of the Dallas Central Appraisal District in the form of a City Council resolution. If no appointment is made by December 15, 2015, the current member remains in holdover status.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 18, 2015, interviews were conducted for all nominees in which certain councilmembers participated.

FISCAL INFORMATION

No cost consideration to the City.

December 2, 2015

WHEREAS, representation on the Dallas Central Appraisal District Board of Directors was established by the agencies within the Dallas Central Appraisal District boundaries in 1979, pursuant to Section 6.03 of the Texas Property Tax Code; and

WHEREAS, the City of Dallas is entitled to appoint one representative to serve on the Dallas Central Appraisal District Board of Directors; and

WHEREAS, the City of Dallas is required to report to the Chief Appraiser of the Dallas Central Appraisal District who the appointee is to the Board of Directors by December 15, 2015; and

WHEREAS, the term of office of this appointee will be for two years beginning January 1, 2016 and ending December 31, 2017; **Now, Therefore,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the following individual be appointed to the Dallas Central Appraisal District Board of Directors to serve beginning January 1, 2016 and ending December 31, 2017:

NAME

SECTION 2. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

AGENDA ITEM # 4

KEY FOCUS AREA: E-Gov
AGENDA DATE: December 2, 2015
COUNCIL DISTRICT(S): All
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

Authorize a resolution reporting the results of balloting for nominees to the Collin Central Appraisal District Board of Directors - Financing: No cost consideration to the City

BACKGROUND

During the 80th Session of the Texas Legislature, Section 6.03 of the Texas Property Tax Code was amended to require that incorporated cities and towns, whose boundaries are within a particular county, be given representation on that county's property appraisal district board of directors.

The effect of the amendment entitles the City of Dallas to vote on representation to the Collin Central Appraisal District Board of Directors. The city council must cast its allotted 80 votes for/among individuals nominated by other Collin Central Appraisal District member cities and report the results of the vote by resolution to the Chief Appraiser no later than December 15, 2015.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

No cost consideration to the City.

December 2, 2015

WHEREAS, Section 6.03 of the Texas Property Tax Code entitles the City of Dallas to vote for individuals nominated to serve on the Collin Central Appraisal District Board of Directors; and

WHEREAS, the City of Dallas is allotted 80 votes to cast for any of the individuals nominated by other Collin Central Appraisal District member cities; and

WHEREAS, Section 6.03 of the Texas Property Tax Code requires the City of Dallas to report to the Chief Appraiser of the Collin Central Appraisal District how its votes are cast no later than December 15, 2015; and

WHEREAS, the term of office for the individuals appointed will be for two years beginning January 1, 2016 and ending December 31, 2017; **Now, Therefore,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City of Dallas casts its 80 votes for candidate(s) to serve on the Collin Central Appraisal District Board of Directors as follows:

Earnest Burke	___	Votes
Ronald Carlisle	___	Votes
Wayne Mayo	___	Votes
Michael A. Pirek	___	Votes
John Politz	___	Votes
Gary Rodenbaugh	___	Votes

SECTION 2. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

AGENDA ITEM # 5

KEY FOCUS AREA: E-Gov
AGENDA DATE: December 2, 2015
COUNCIL DISTRICT(S): All
DEPARTMENT: City Secretary
CMO: Rosa Rios, 670-3738
MAPSCO: N/A

SUBJECT

Authorize a resolution reporting the results of balloting for nominees to the Denton Central Appraisal District Board of Directors - Financing: No cost consideration to the City

BACKGROUND

During the 80th Session of the Texas Legislature, Section 6.03 of the Texas Property Tax Code was amended to require that incorporated cities and towns, whose boundaries are within a particular county, be given representation on that county's property appraisal district board of directors.

The effect of the amendment entitles the City of Dallas to vote on representation to the Denton Central Appraisal District Board of Directors. The city council must cast its allotted 31 votes for/among individuals nominated by other Denton Central Appraisal District member cities and report the results of the vote by resolution to the Chief Appraiser no later than December 15, 2015.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

No cost consideration to the City.

December 2, 2015

WHEREAS, Section 6.03 of the Texas Property Tax Code entitles the City of Dallas to vote for individuals nominated to serve on the Denton Central Appraisal District Board of Directors; and

WHEREAS, the City of Dallas is allotted 31 votes to cast for any of the individuals nominated by other Denton Central Appraisal District member cities; and

WHEREAS, Section 6.03 of the Texas Property Tax Code requires the City of Dallas to report to the Chief Appraiser of the Denton Central Appraisal District how its votes are cast no later than December 15, 2015; and

WHEREAS, the term of office for the individuals appointed will be for two years beginning January 1, 2016 and ending December 31, 2017; **Now, Therefore,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City of Dallas casts its 31 votes for candidates to serve on the Denton Central Appraisal District Board of Directors as follows:

- Scott Brown _____ Votes
- Rod Collver _____ Votes
- Tina Curfman _____ Votes
- Danny Everett _____ Votes
- Kevin Falconer _____ Votes
- Michelle French _____ Votes
- Robert Gallagher _____ Votes
- Matthew Haines _____ Votes
- Mike Hassett _____ Votes
- Brenda Latham _____ Votes
- David Loerwald _____ Votes
- John Mahalik _____ Votes
- Phillip Marquez _____ Votes
- Connie Smith _____ Votes
- Charles Stafford _____ Votes
- David Terre _____ Votes
- Heath Winnett _____ Votes

SECTION 2. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Memorandum



CITY OF DALLAS

DATE November 25, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT Bond Ratings Overview

On Wednesday, December 2, 2015, the City Council will be briefed on a Bond Ratings Overview. The briefing is attached for your review.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "Jeanne Chipperfield".

Jeanne Chipperfield
Chief Financial Officer

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Joey Zapata, Assistant City Manager
Mark McDaniel, Assistant City Manager
Eric D. Campbell, Assistant City Manager
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager

Bond Ratings Overview

Dallas City Council
December 2, 2015



Topics

- Bond ratings overview
- Current ratings for the City's general obligation bonds and moral obligation bonds
- Rating agency criteria
- Consideration given to the City's pension liabilities
- Summary

Bond ratings overview

- Assessments of the **ability and willingness** of debt issuers to make full and timely payments expressed as a **grade**
- Opinions about the **future creditworthiness** of debt obligations in the form of rating agency **outlooks** characterized as positive, stable or negative

Rating agencies

➤ Fitch Ratings

- Founded in 1914; Hearst Corporation, majority owner

➤ Moody's Investors Service

- Founded in 1909; Moody's Corporation, owner

➤ Standard and Poor's Rating Services

- Formed in 1941; McGraw Hill Financial, owner

Rating agency scales

	Fitch Ratings	Moody's Investors Service	Standard & Poor's Ratings Services	
Highest  Lowest	AAA	Aaa	AAA	Highest Quality
	AA+	Aa1	AA+	High Quality
	AA	Aa2	AA	
	AA-	Aa3	AA-	Upper Medium Grade
	A+	A1	A+	
	A	A2	A	
	A-	A3	A-	Medium Grade
	BBB+	Baa1	BBB+	
	BBB	Baa2	BBB	
	BBB-	Baa3	BBB-	
NON-INVESTMENT GRADE				

Current ratings of the ten largest cities

	Population	Fitch	Moody's	S&P
New York	• 8,491,079	AA	Aa2	AA
Los Angeles	• 3,928,864	AA-	Aa2	AA-
Chicago	• 2,722,389	A-	Ba1	A+
Houston	• 2,239,558	AA	Aa2	AA+
Philadelphia	• 1,560,297	A-	A2	A+
Phoenix	• 1,537,058	NR	Aa1	AA+
San Antonio	• 1,436,697	AAA	Aaa	AAA
San Diego	• 1,381,069	AA-	Aa2	AA
Dallas	• 1,281,047	AA+	Aa2	AA
San Jose	• 1,015,785	AA+	Aa1	AA+

Source: U.S. Census Bureau, FitchRatings, Moody's Investors Service, Standard & Poor's

Dallas' current ratings

	Fitch	Moody's	S&P	S&P (DDDA)*	S&P (DCCHDC)*
Previous	• AA+	• Aa1	• AA+	• A+	• A+
Current	• AA+	• Aa2	• AA	• A	• A
Outlook	• Stable	• Stable	• Stable	• Stable	• Stable
				Moody's (DDDA)*	Moody's (DCCHDC)*
				• Aa2	• A1

*The rating agencies consider the bonds issued by the Downtown Dallas Development Authority (DDDA) and the Dallas Convention Center Hotel Development Corporation (DCCHDC) to be moral obligations of the City. The Standard & Poor's General Obligation bond rating for the City is its benchmark rating, and any change made by S&P in the City's GO rating will be quickly followed by a change in the S&P rating of its moral obligations. Moody's will also change its current ratings of the City's moral obligation bonds at some point. The rating changes for DDDA and DCCHDC are not at this time indications of rating agency concerns about the credit of the outstanding bonds. More information about these issuers can be found in the Appendix.

Credit criteria

- Combination of objective and subjective analysis, based on a variety of factors
- Comparing a set of predetermined standards with other similar issuers
- New criteria developed and implemented subsequent to passage of Dodd-Frank Act in 2010
 - Rating agencies required to disclose qualitative and quantitative methodologies and assumptions used in the rating process

Fitch Ratings Factors

(no specific weighting)

Economy

- Diversity, stability, and cyclicalilty
- Evaluation of tax base diversity
- Regional income, poverty rate, education, and wealth
- Tax burden as an indication of competitiveness, and financial flexibility

Finances

- Property, sales, and income taxes
- Flexibility in the use of taxes (legal ability to adjust property tax rate)
- Ability to implement timely spending cuts
- Fund balance, reserve, and liquidity levels

Management

- Institutionalized policies
- Budget practices
- Financial reporting and accounting
- Political, taxpayer, and labor environments

Debt/ Liabilities

- Legal pledge to support debt
- Future capital and debt needs
- Analysis of stability among pensions funded ratio, and sources of funding
- Moral obligations

Note: Fitch issued an exposure draft for the proposed adjustments to its tax-backed rating criteria. It plans to introduce the updated criteria early next year. Less than 10% of ratings are expected to change with an equal number of upgrades and downgrades. There are no specific weightings.

Moody's Investors Service Factors

Economy/Tax Base 30%

- Full Value (market value of taxable property)
- Full Value per Capita
- Median Family Income

Finances 30%

- Fund Balance as % of Operating Revenue
- 5-Year Dollar Change in Fund Balance as % of Revenues
- Cash Balance as % of Revenues
- 5-Year Dollar Change in Cash Balance as % of Revenues

Management 20%

- Institutional Framework
- Operating History: 5-Year Average of Operating Revenues / Operating Expenditures

Debt/Pensions 20%

- Net Direct Debt/Full Value
- Net Direct Debt/Operating Revenue
- 3-Year Average of Moody's Adjusted Net Pension Liability/Full Value
- 3-Year Average of Moody's Adjusted Net Pension Liability/Operating Revenues

Standard and Poor's Factors

Institutional Framework

10%

- Predictability
- Revenue and Expenditure balance
- Transparency and Accountability
- System Support

Economy

30%

- Projected per capita Effective Buying Income
- Total Market Value per capita

Management

20%

- Accuracy of financial reports
- Plan to monitor and manage finances
- Auditor does not issue going concern opinion

Financial Measures

30%

- Liquidity
- Budgetary Performance
- Budgetary Flexibility

Debt/Contingent Liabilities

10%

- Net direct debt as a % of total gov't funds rev
- Total gov't funds debt service as a % of total gov't funds exp
- Pension and OPEB
- Future legal rulings, self-supporting enterprise debt likely to require support, etc.

What could increase our ratings?

- Fitch – “Pension reforms and improvement in the City’s long-term liability burden could lead to positive rating action.”
(FitchRatings, 11-05-15)
- Moody’s – “Material improvement to annual pension funding; reduction in the Moody’s adjusted net pension liability. Significant increase to operation reserves and liquidity.”
(Moody’s Report, 10-28-15)
- S&P – “Should the debt and contingent liability profile improve and the City adopt a credible plan to overcome its very large and growing pension liabilities, we could raise the ratings.”
(Standard & Poor’s, 11-04-15)

What could reduce our ratings?

- Fitch – “Inability to improve the affordability and sustainability of pensions could pressure the current rating.”

(FitchRatings, 11-05-15)

- Moody's – “Reduction in operating reserves to a level inconsistent with the rating category. Protracted trend of significant tax base contraction without off-setting rate adjustments. Materially Increased net pension liabilities relative to operating revenues.”

(Moody's Report, 10-28-15)

- S&P – “Deterioration in the city’s budgetary flexibility, performance, or liquidity could result in a downgrade. Additionally, if the city’s debt service, pension and OPEB carrying charges rise to a level we view as very high or the city does not continue to pursue a plan to address the large pension liabilities, the rating could be lowered.”

(Standard & Poor's, 11-04-15)

The pension factor

- The Governmental Accounting Standards Board issued new guidance for reporting the total net pension liability which the City of Dallas must implement beginning with fiscal year 2015.
 - Is a major factor considered by the rating agencies.
- Fitch: Pension liabilities assessed as a moderate burden on the tax base. Factor not weighted.
- Moody's: Pension liabilities assessed as large and growing. Sub factor weighted at 10%.
- Standard & Poor's: Pension liabilities assessed as large and lacking a plan to sufficiently address. This reduces the Debt and Contingent Liabilities score, which has a 10% weighting.

Other considerations

- Rating agencies expressed concern about rising liabilities from pension funds which could negatively impact an improving reserve position and progress toward addressing infrastructure needs

Keep in mind

- The City identified \$1 billion of available debt service for 2017 bond election
- Nationwide, governments are facing issues with rising infrastructure needs
 - “The nation’s backlog of infrastructure construction and repairs, which was last estimated at \$2.2 trillion, is a primary challenge for state and local governments.” (Gary Donaldson. "Prioritizing Capital Improvement Planning." Government Finance Review 1 Aug. 2015.)
- Pension boards are actively working to resolve issues
- The City’s current credit rating remains in the high quality range
 - The recent General Obligation bond sale attracted orders over three times the amount of bonds available
 - The true interest cost (TIC) was 3.041%, which was less than the 3.34% originally estimated when preparations for the sale began in October

Next steps

- Pension information to follow
- Infrastructure/bond program to be discussed in January

Appendix

Financial Information: Downtown Dallas Development Authority (DDDA)

- Base value of TIF is \$565 million and grew to \$2.6 billion in 10 years
- Fiscal year 2016 projected increment revenue of \$17.2 million
- Fiscal year 2016 debt service \$6.4 million, approximately
- Maintains total bond reserve balance of \$17.9 million
- Fiscal year end 2014 coverage is 2.4 times the requirement (coverage = 3.03, required coverage = 1.25)
- Based on DDDA's strong financial performance to-date, it is unlikely in the near term that the City Council would need to consider a grant to support the DDDA

Financial Information: Dallas Convention Center Hotel Development Corporation (DCCHDC)

- All reserves are fully funded at or above levels originally projected in the HVS study mentioned in the offering document
- Fiscal year end 2014 coverage is 1.79, which is 1.4 times higher than the original estimate of 1.29
- Based on DCCHDC's strong financial performance to-date, it is unlikely in the near term that the City Council would need to consider a grant to support the DCCHDC

Memorandum



CITY OF DALLAS

DATE November 25, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT Dallas Police and Fire Pension System Overview

On Wednesday, December 2, 2015, the City Council will be briefed on the Dallas Police and Fire Pension System Overview. The briefing will be presented by Kelly Gottschalk, Executive Director of the Dallas Police and Fire Pension System. The briefing is attached for your review.

Please let me know if you need additional information.


Jeanne Chipperfield
Chief Financial Officer

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
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Eric D. Campbell, Assistant City Manager
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager



D A L L A S

POLICE & FIRE

PENSION SYSTEM



Dallas City Council Briefing
December 2, 2015

Dallas Police and Fire Pension System
Kelly Gottschalk, Executive Director

Agenda

- Dallas Police and Fire Pension Overview
- Key Financial Data
- Funding Levels
- Actions to Address

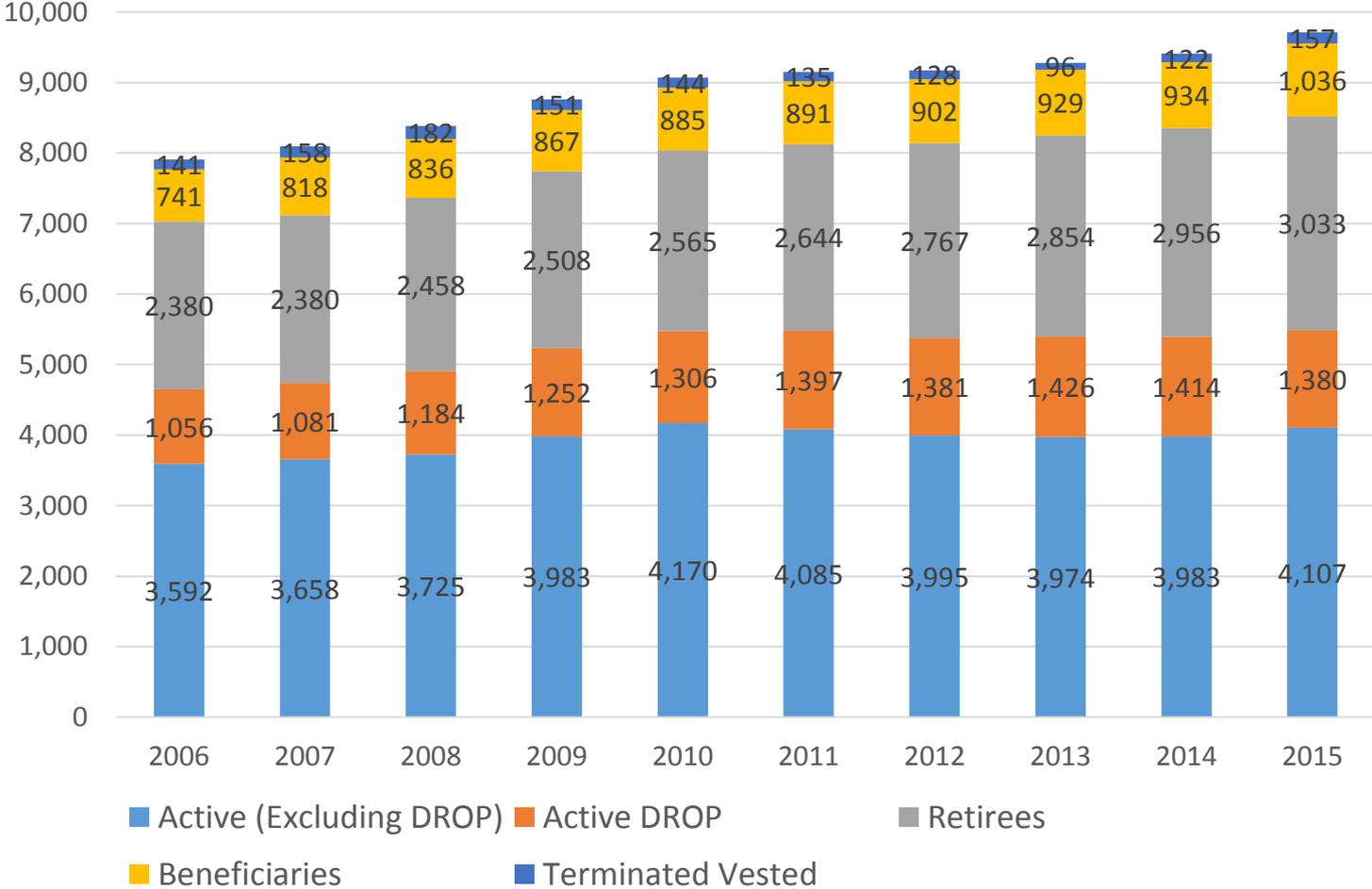
Dallas Police & Fire Pension Overview

Dallas Police and Fire Pension System		
Type	Single employer defined benefit plan provides retirement, disability and death benefits to police officers and firefighters who are employed by the City of Dallas.	
Governance	12-member board. Four City Council Members. Six members elected by active members, three each from the Police Department and the Fire Department. Two members elected by the retirees, one each retired from the Police Department, the other retired from the Fire Department.	
Plan	Combined Plan	Supplemental Plan
Membership	All Police officers and firefighters (benefit is up to highest civil service rank)	Police and Firefighters above the civil service ranks (benefit is supplemented to reflect additional compensation above civil service rank)
History	First Established by Ordinance 1916, Texas Statutes 1933	Established 1973
Amendments	Plan can be amended by a 65% vote of the members (active & active DROP vote) or the legislature	Plan can be amended by City Council
City Contributions	Set by Statute	Set by Actuarial Valuation
Social Security	No	No
DROP Program	Yes	Yes

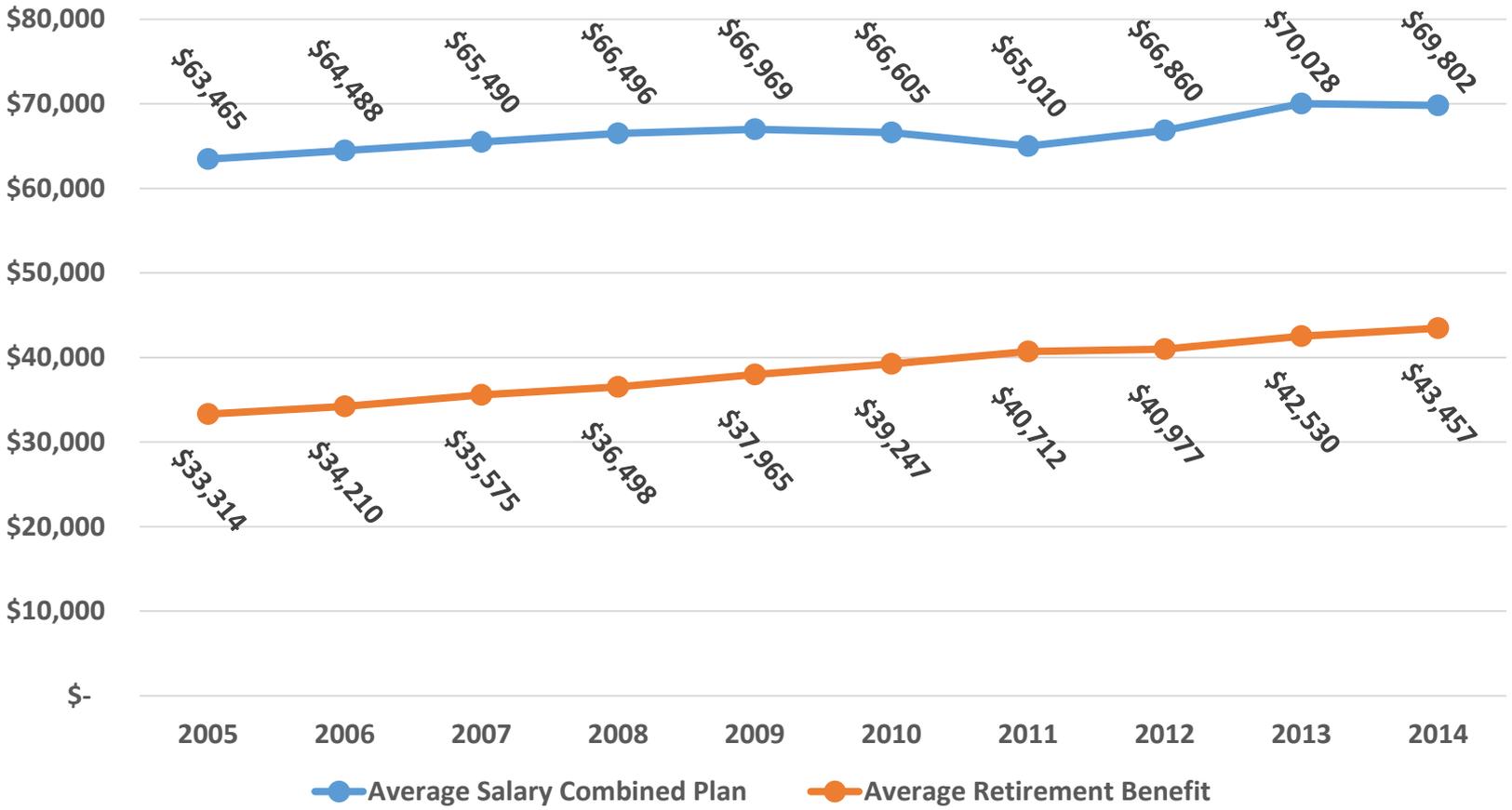
The Supplemental Plan is .06% of the total. 161 total members

Combined Plan Membership

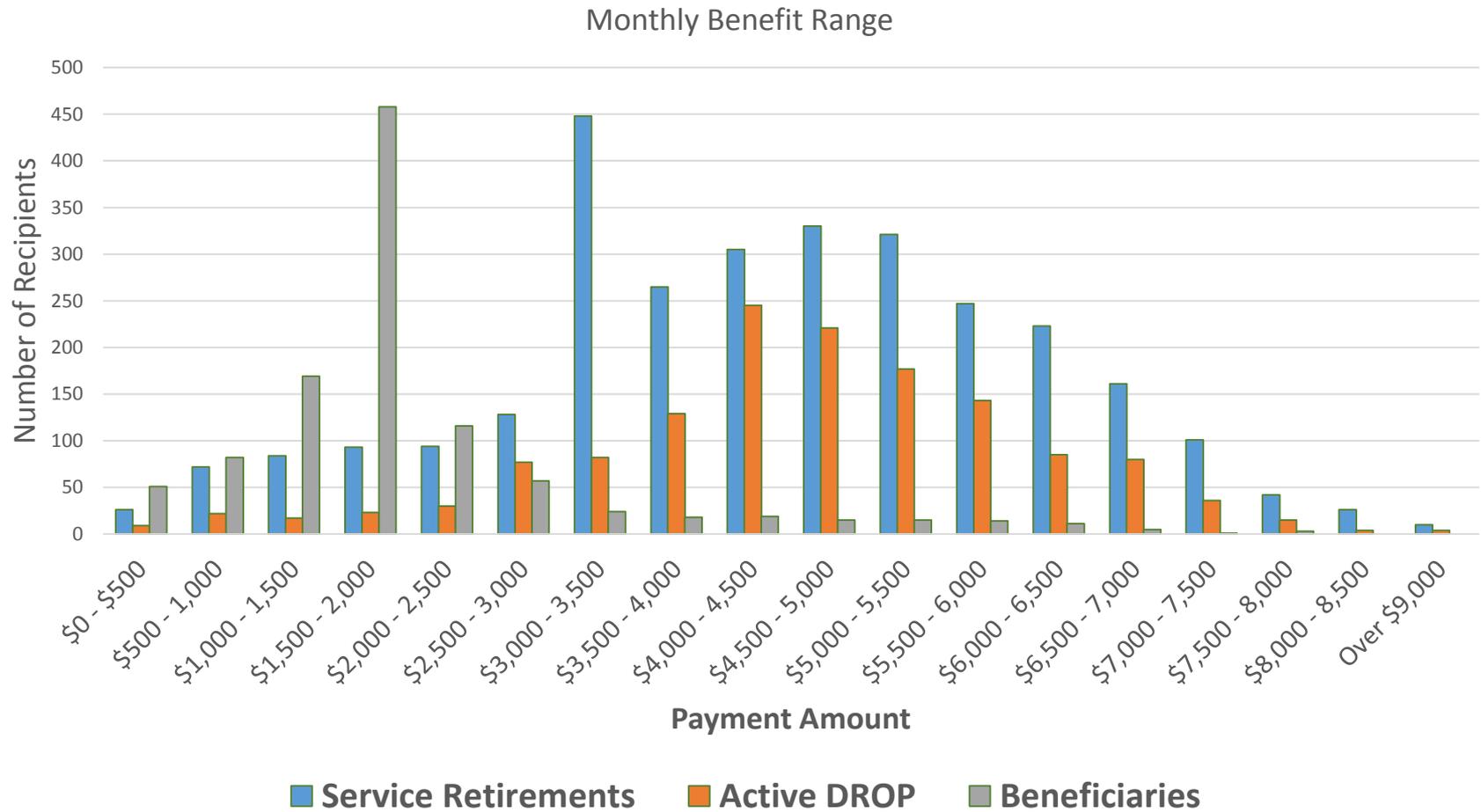
- Total Membership is nearly 10,000.
- In the past decade total membership has increased 23%. Active membership has increased 14%.



Average Salary & Pension Benefit: Combined Plan Only

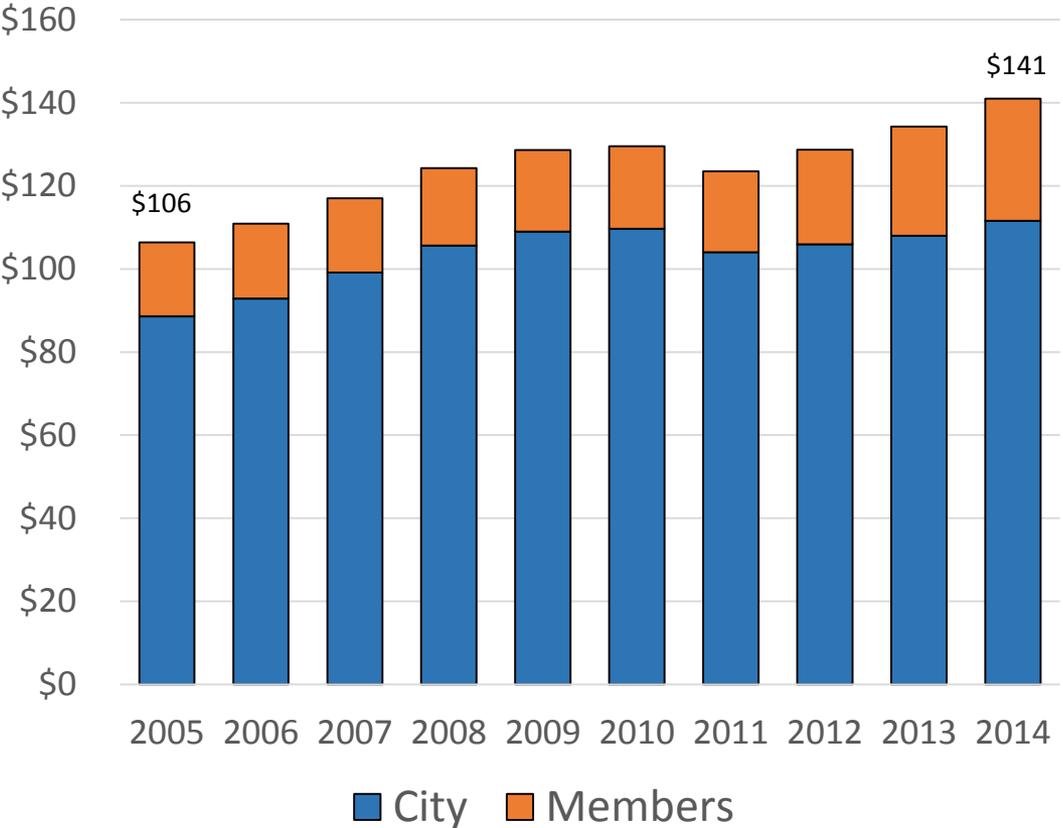


Monthly Pension Benefits



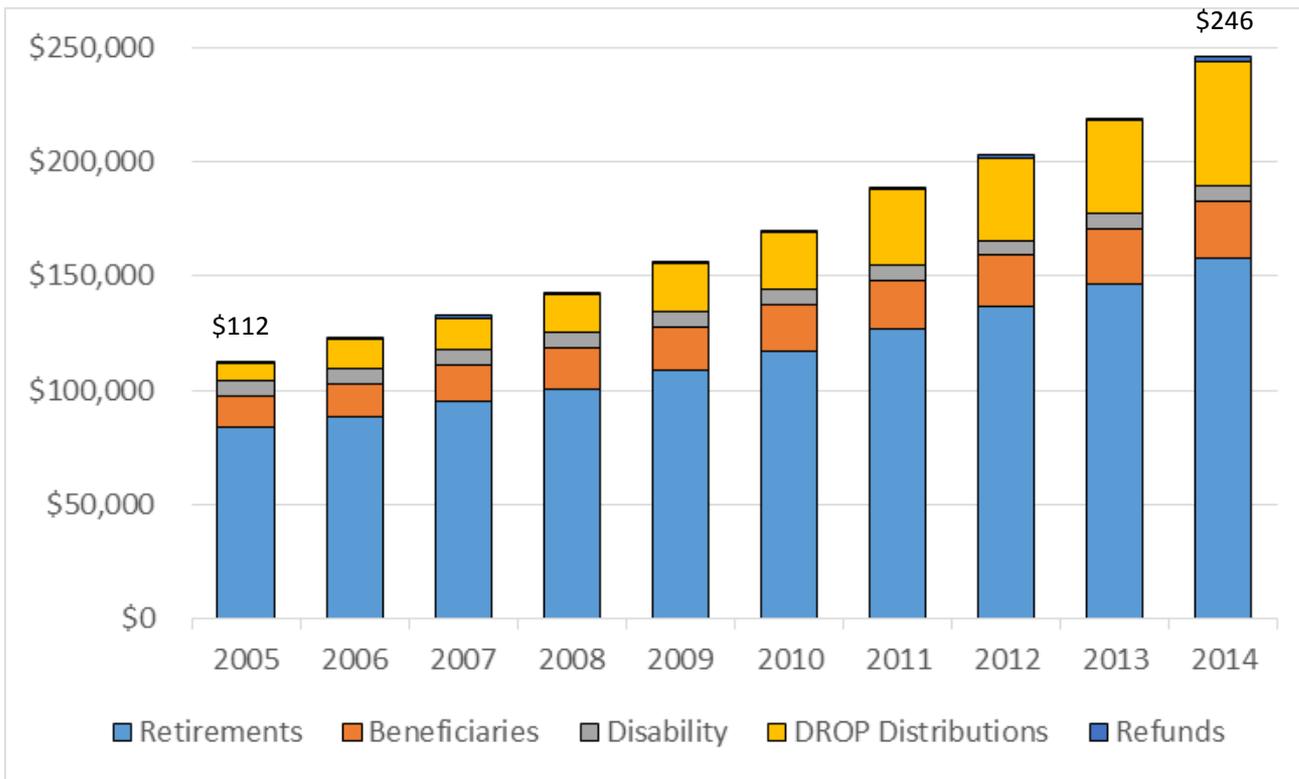
Key Financial Data

Growth of Contributions (in Millions)



- Over the last 10-years Contributions have increased by 33% or \$34.6 million.
- City contributions increased \$23 million or 26%
- Member contributions increased \$11.6 million or 65%

Growth of Distributions (In Millions)

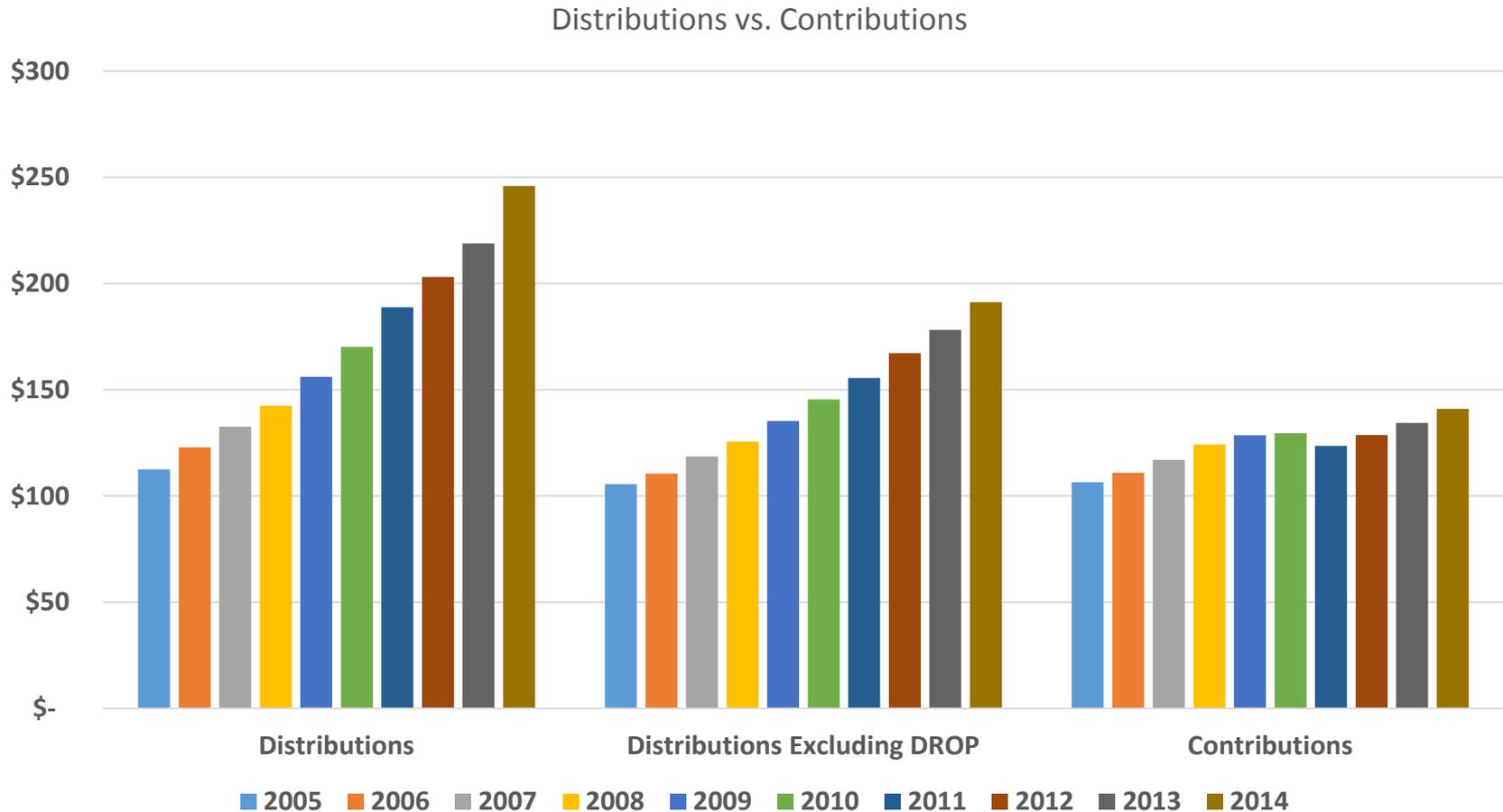


Distributions have increased by 119% over the last 10 years:

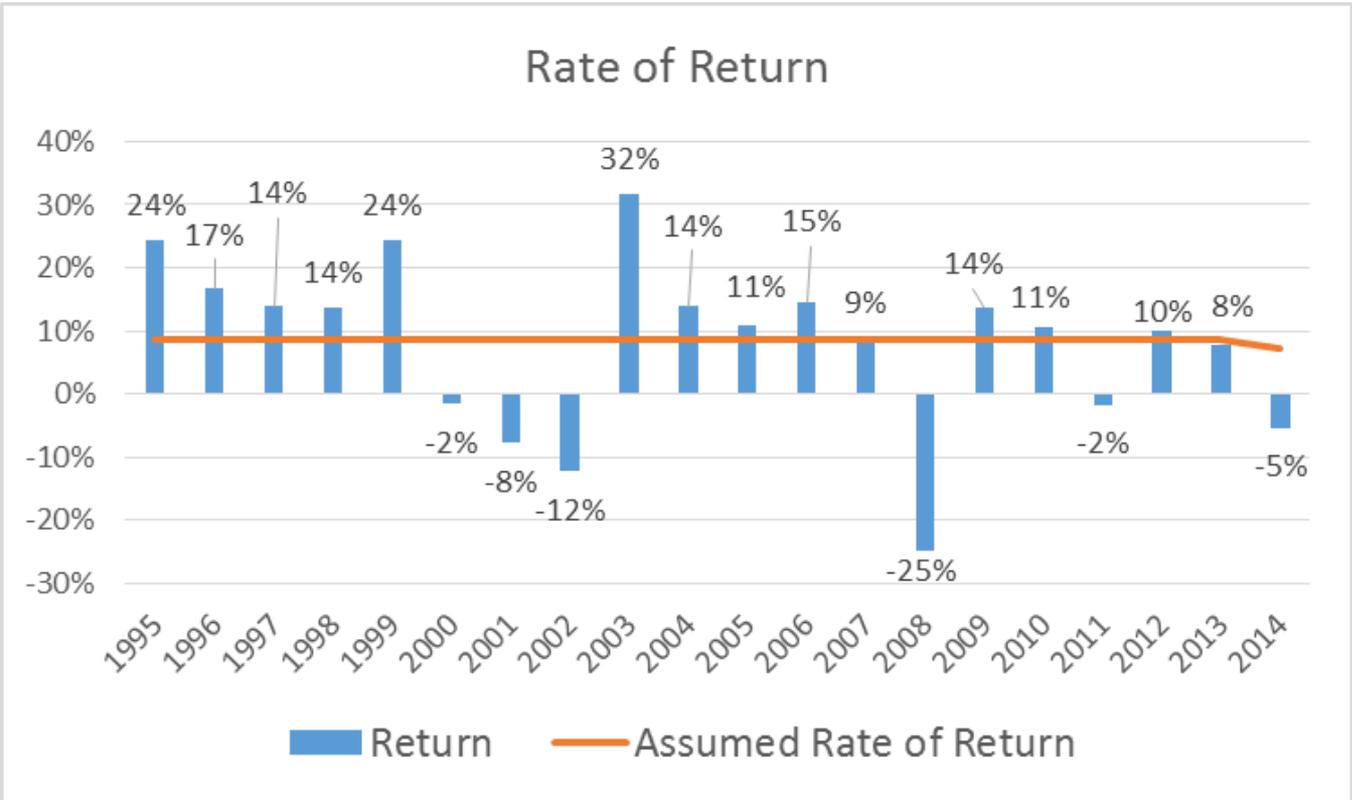
- Retirements: 88%
- Beneficiaries: 86%
- Disabilities: -5%
- DROP: 679%

Distributions vs. Contributions

(In Millions)

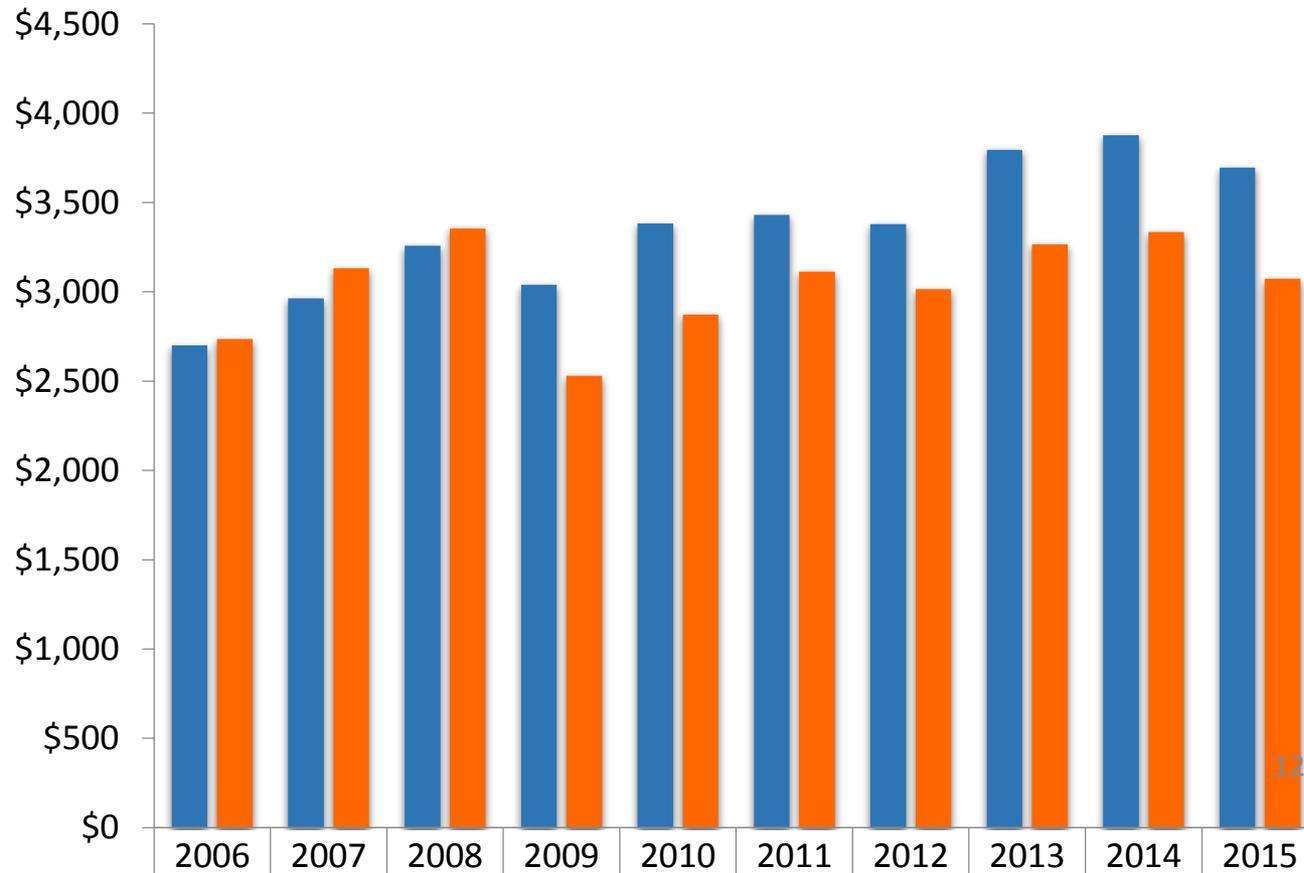


Rate of Return Compared to Actuarial Assumed Rate of Return



Assumed Rate of Return was 8.5% until 2014 when it was lowered to 7.25%

Value of Assets (In Millions)



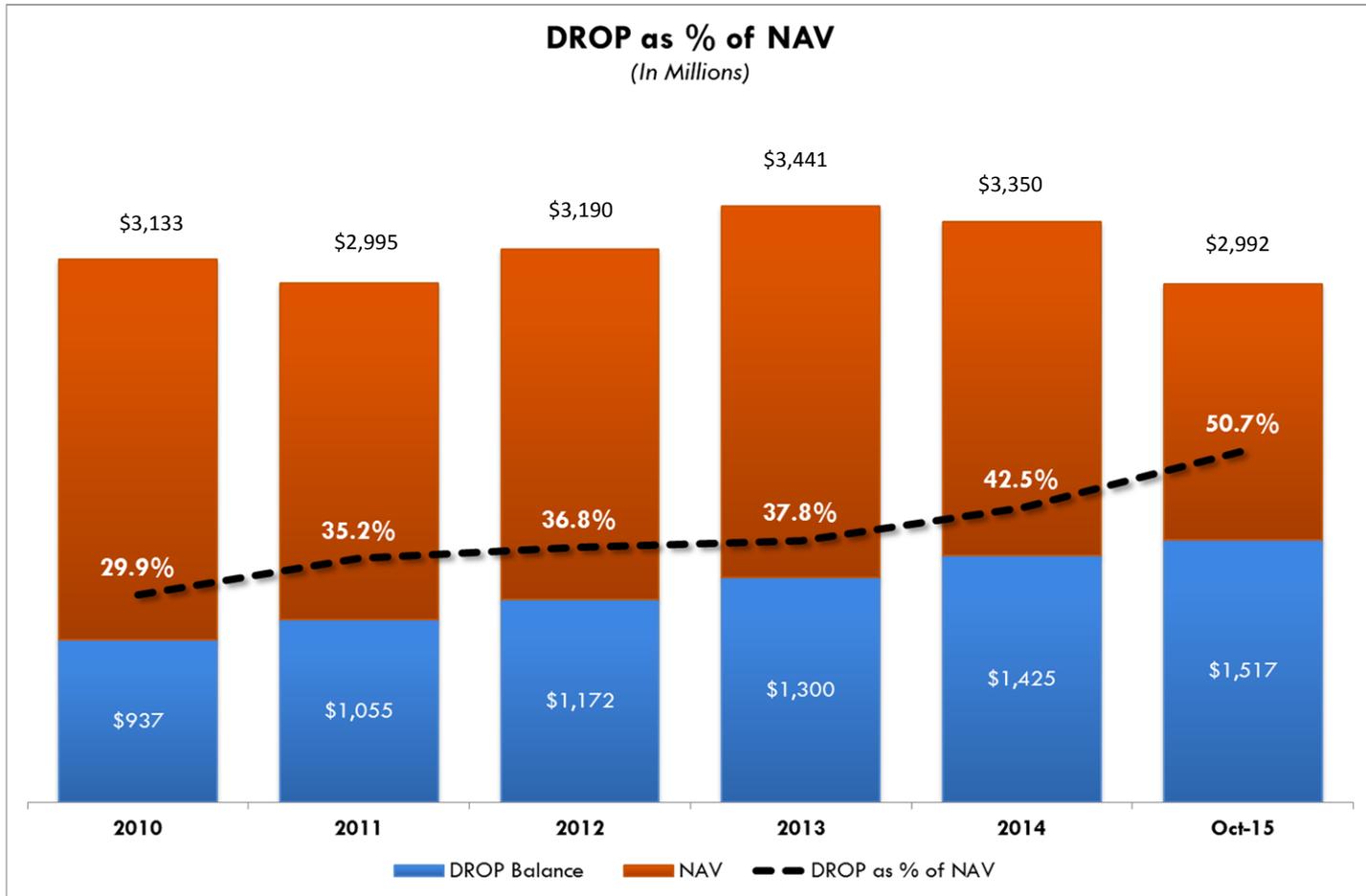
■ Actuarial Value of Assets	\$2,700	2,962	3,259	3,040	3,383	3,431	3,378	3,795	3,877	3,695
■ Market Value of Assets	\$2,736	3,131	3,353	2,529	2,873	3,113	3,015	3,265	3,335	3,074

DROP: Deferred Retirement Option Plan

- DROP was added to the Plan in 1992
- The DROP plan has been amended many times
- There is no limit on the amount of time a member can be in DROP prior to retirement
- The DROP account balance can remain after a member retires
- Retired members can continue to defer payments into DROP until the age 70.5 (IRS doesn't allow deferral after 70.5)
- Interest – changed over time, 2014 Plan amendment
- Active DROP contributions – changed over time
- Retired members can make unlimited weekly withdrawals from their accounts
- DROP was intended to be actuarial neutral
 - The current loss related to DROP is \$486 million
 - Loss primarily results from guaranteed interest rates being paid on the fund that have exceeded the interest earned on the fund.

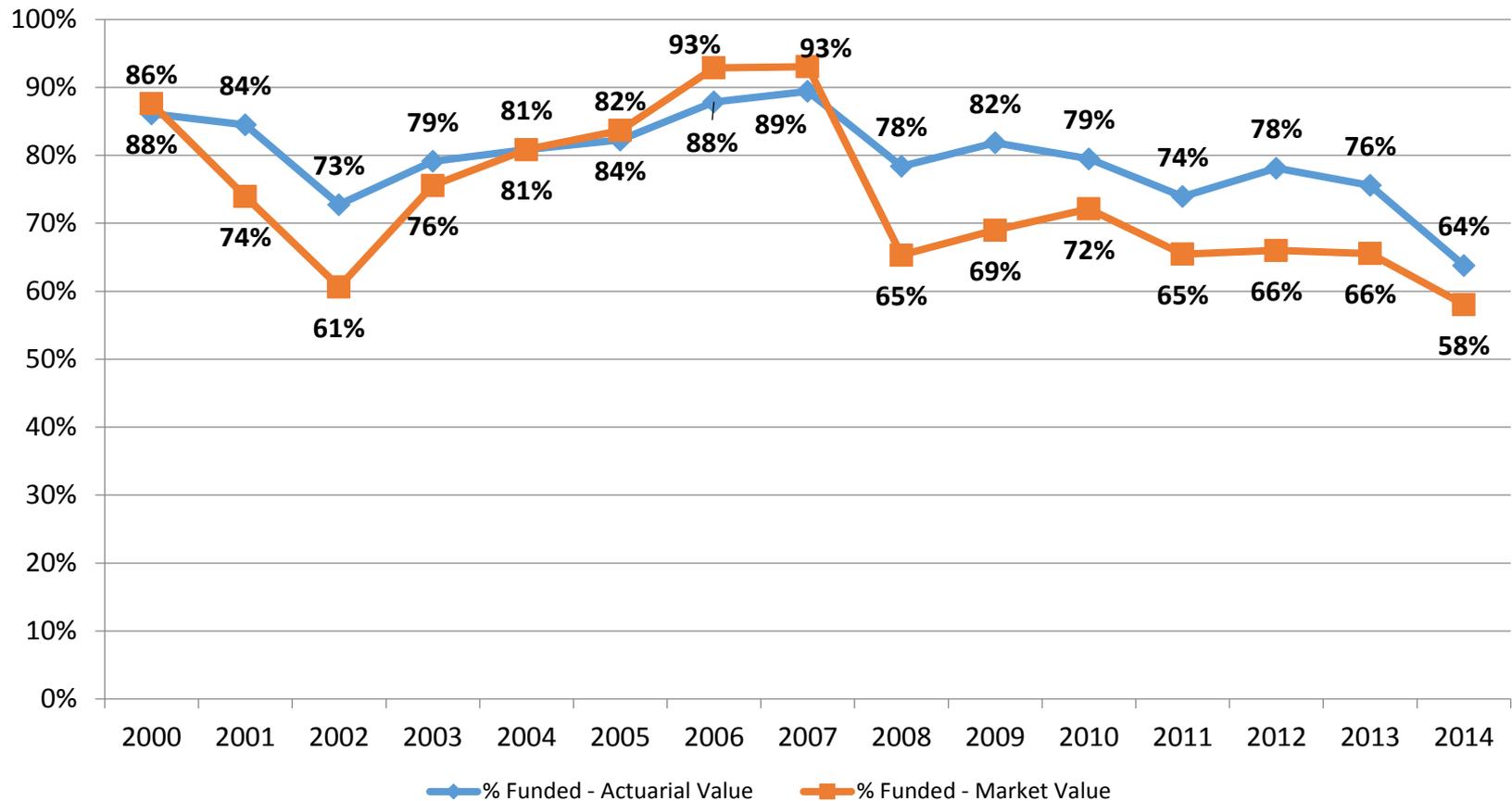
DROP Balance as a % of Total Assets

(In Millions)



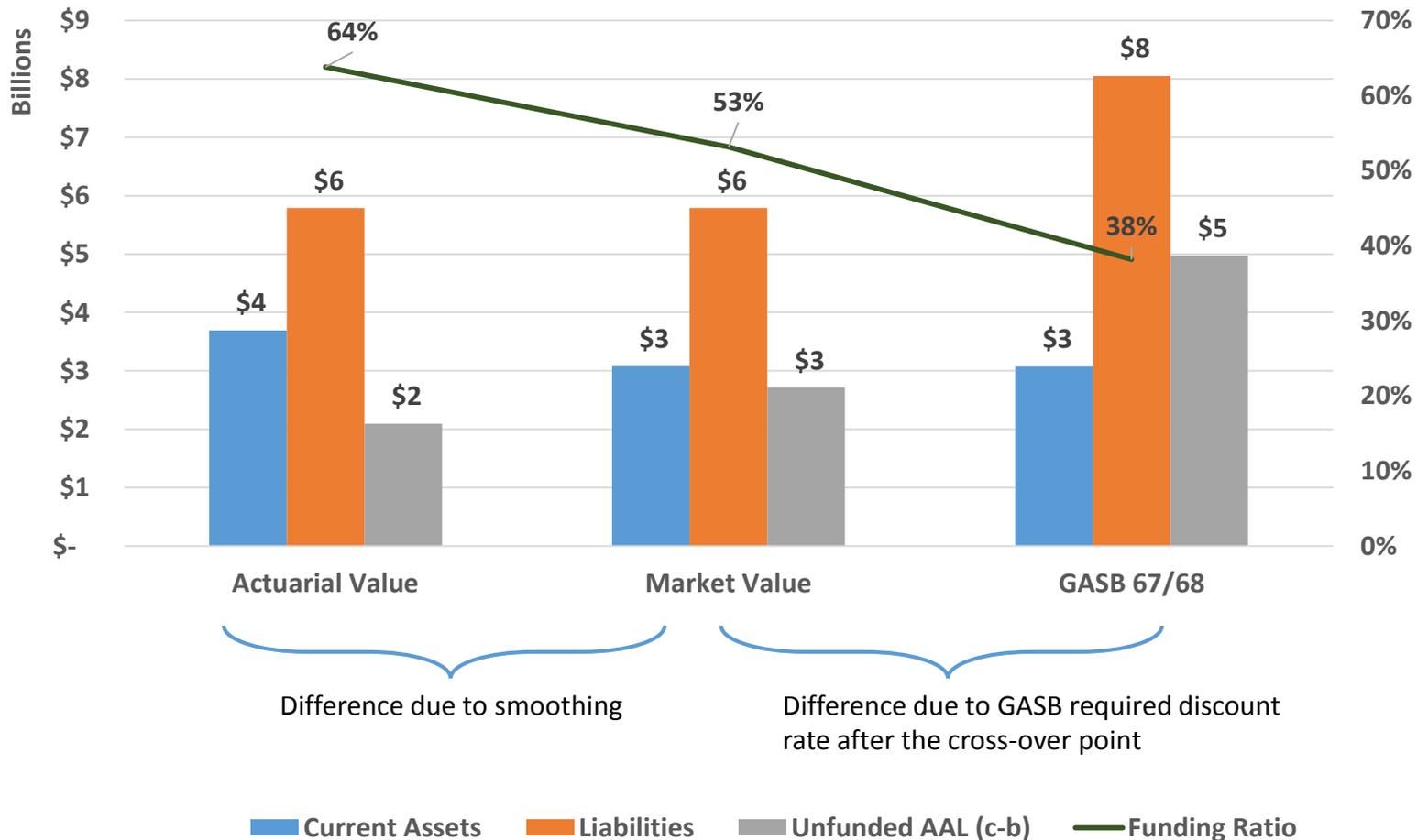
Funding Levels

Funding Ratio: Actuarial & Market



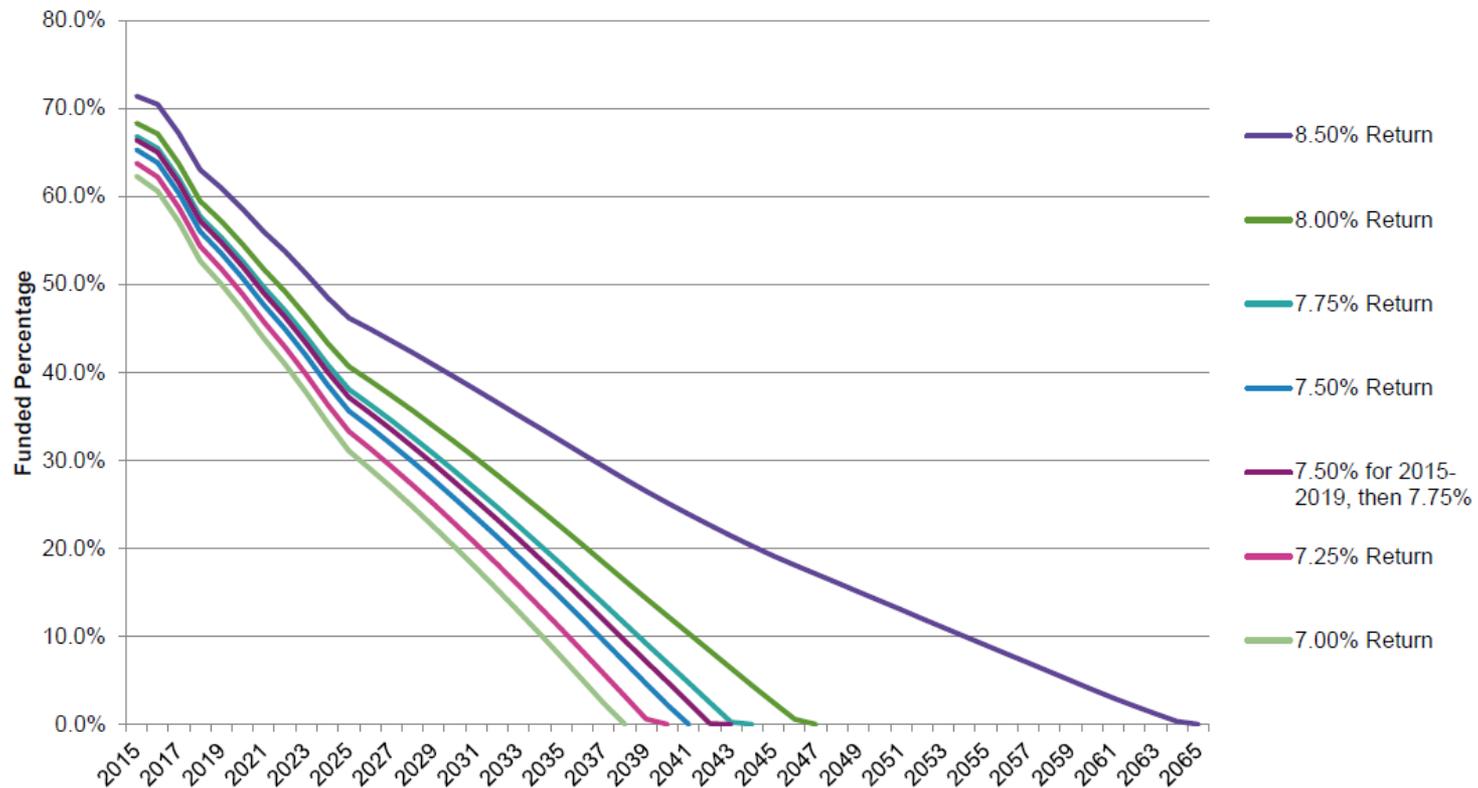
Note: Smoothing period changed from five to ten years in 2012

DPFP: Assets, Liabilities & Funding Level



Actuarial Information (July 2015)

Impact of Revised Asset Assumption Current Plan Provisions



Estimated Market Value of Assets Adjusted for Projected Lower Returns during the Portfolio Transition Period of 2015-2019.

(October 2015 Estimate: -6.5%, 5%, 5%, 5%, 5%)



Actions to Address

Actions Being Taken Now - Investments

- Asset/Liability Study Underway
- Continue to improved investment reporting to the Board
- Will be revising Investment policies and procedures
- Transition Real Estate Asset Managers
- Hired a Chief Investment Officer,
 - working with me there will be checks and balances on investment recommendations prior to the Board
- Asset Allocation Changes
 - move the portfolio to a more typical pension portfolio
 - Investments appropriate for our plan with our liquidity requirements

Investments Goals

- Goals of new asset allocation:
 - Ensure liquidity needs are met
 - Maximize the investment returns within an appropriate risk level established by the Board
- It will take a significant amount of time to transition to portfolio to the desired end-state allocation.

Asset Allocation Timeline

Board discusses risk tolerance, liquidity & investment options. Review asset allocation concepts/considerations. Provide direction for immediate use of available cash.

11-2015

Asset allocation with interim targets and draft investment policy. Present structure studies by asset class.

Q1-2016

On-going evaluation based on the changing dynamics of the funding status and liquidity needs of the Plan.

Q3 2016 - ongoing

Provide Board education about new investment structures that may be recommended and other asset allocation concepts. Provide any additional direction that may be necessary on use of available cash.

12-2015

Adopt long-term asset allocation and finalize investment policy.

Q2-2016

Actions Being Taken Now – Financial

- Hired a new Chief Financial Officer Two Years ago.
- Implemented asset valuation methodology that is inline with accepted practices
- Continuing to revise accounting/internal control policies and procedures
- Improving Financial Reporting to the Board
- Retained a new financial audit firm
- Revised Annual Report, meets the reporting guidelines of GFOA

Additional Actions Being Taken Now

- Actuarial experience study
 - Compares actual experience to the assumptions in the actuarial valuation report to ensure we are working with the best information
 - Rate of Return was reduced in July from 8.5% to 7.25%
- Reviewing and evaluating all professional service providers
- Open and honest communication with the members, the City and the media
- Investigations
- Plan amendment litigation
- Long-term stability committee



D A L L A S
POLICE & FIRE
PENSION SYSTEM



Questions

Kelly Gottschalk, Executive Director

kellyg@dppfp.org

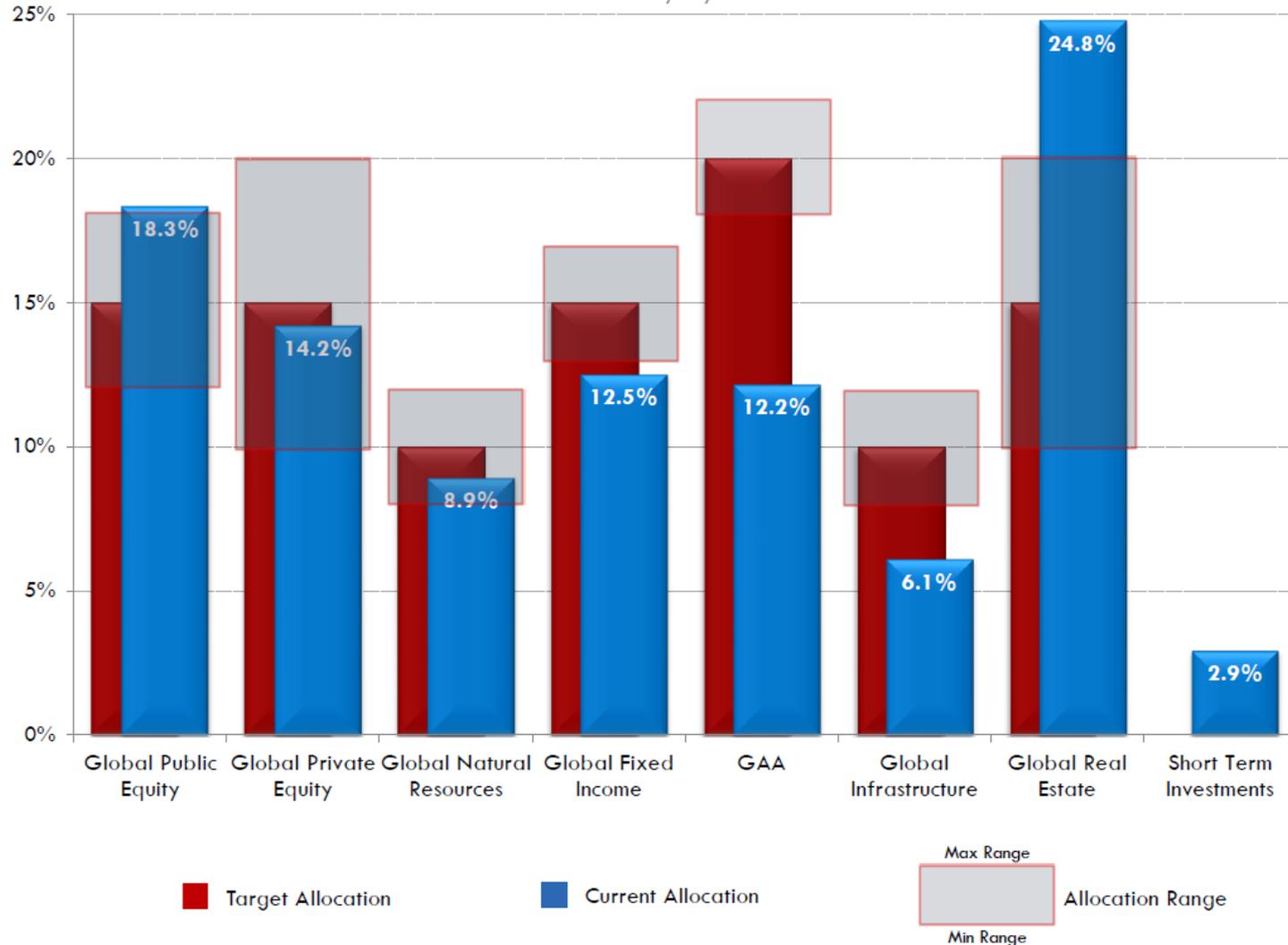
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Appendix

- Additional Information on Asset Allocation
- DROP Members & Account Balance Trend

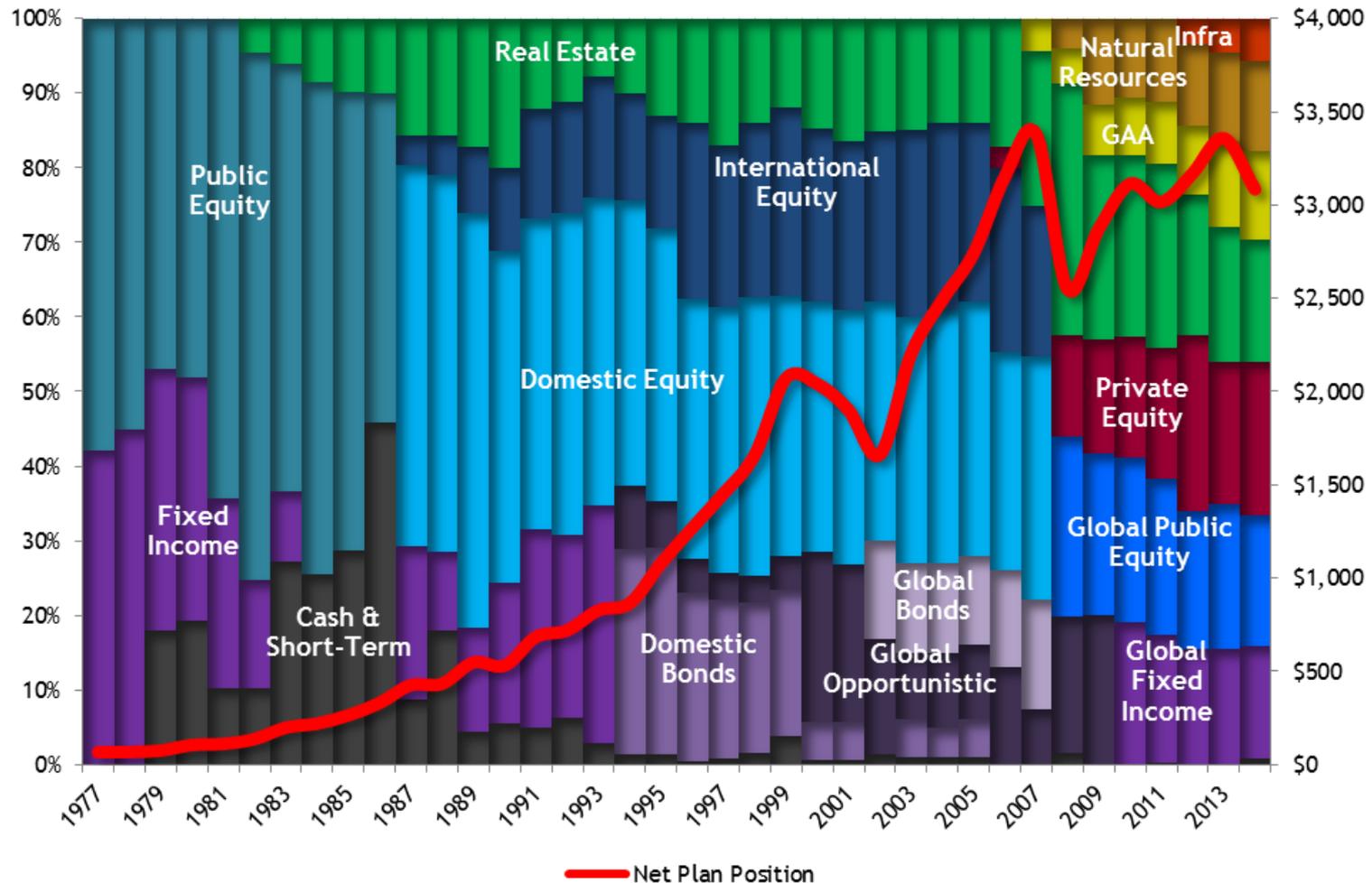
Current vs. Target Asset Allocation

As of 11/9/15



Historical Asset Allocation & Net Plan Position

Asset Allocation Evolution & Historic Net Plan Position



DROP Members & Balances

DROP MEMBER COUNT											
CONSOLIDATED PLANS* (DOLLARS IN MILLIONS)											
		2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
Active											
Beginning of year		1,434	1,446	1,409	1,425	1,333	1,278	1,207	1,104	1,079	995
	Entrants	107	155	190	176	208	168	191	203	139	166
	Withdrawals	-142	-167	-153	-192	-116	-113	-120	-100	-114	-82
End of year		1,399	1,434	1,446	1,409	1,425	1,333	1,278	1,207	1,104	1,079
DROP balance at Jan. 1		\$461	\$441	\$434	\$425	\$406	\$374	\$339	\$295	\$262	\$233
Retirees and Beneficiaries											
Beginning of year		1,912	1,772	1,603	1,449	1,302	1,173	1,060	921	787	668
	New accounts	177	196	203	196	162	152	130	152	149	127
	Closures	-58	-56	-34	-42	-15	-23	-17	-13	-15	-8
End of year		2,031	1,912	1,772	1,603	1,449	1,302	1,173	1,060	921	787
DROP balance at Jan. 1		\$962	\$858	\$738	\$630	\$531	\$444	\$368	\$308	\$250	\$200
Total number of DROP accounts		3,430	3,346	3,218	3,012	2,874	2,635	2,451	2,267	2,025	1,866

Memorandum



CITY OF DALLAS

DATE November 25, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT Employees' Retirement Fund Overview

On Wednesday, December 2, 2015, the City Council will be briefed on the Employees' Retirement Fund Overview. The briefing will be presented by Cheryl Alston, Executive Director of the Employees' Retirement Fund of the City of Dallas. The briefing is attached for your review.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "Jeanne Chipperfield".

Jeanne Chipperfield
Chief Financial Officer

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

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Joey Zapata, Assistant City Manager
Mark McDaniel, Assistant City Manager
Eric D. Campbell, Assistant City Manager
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager



Employees' Retirement Fund
of the City of DALLAS

Employees' Retirement Fund of the City of Dallas Overview

December 2, 2015



Agenda

- Background
- Key Financial Data
- Benefit Overview
- Investment Overview
- Funding History



Background

Authority	Chapter 40-A of the Dallas City Code
History	First Established in 1944
Type Plan	Single employer defined benefit plan that provides retirement, disability and death benefits for the civilian employees of the City of Dallas.
Governance	Seven member board consisting of three persons appointed by the City Council, and three employees elected by the membership, and the City Auditor, ex officio
Design	City of Dallas does not participate in Social Security. City of Dallas does not provide disability insurance. Dallas ERF does not have a Deferred Retirement Option Program (“DROP”).



Governance - Dallas ERF Board Composition

- The Board of the Employees' Retirement Fund City of Dallas is composed of seven members consisting of:
 - (A) three persons appointed by the City Council who may be City Council members - Honorable Lee Kleinman, Dr. John Peavy III
 - (B) three employees from different departments of the City who are elected by members of the retirement fund and who are members of the retirement fund - Carla Brewer (Chair), John Jenkins (Vice-Chair) and Tina Richardson
 - (C) the City Auditor (ex-officio) – Craig Kinton
- Most appointees are from the private sector with significant investment experience



Appropriate Checks and Balances are in Place

- Appropriate checks and balances are in place:
 - Grant Thornton conducts annual financial audit. Dallas ERF has the same auditor as the City of Dallas.
 - Gabriel Roeder Smith & Company conducts annual actuarial valuation and an experience study every five years.
 - Actuarial Peer Review conducted every three years by third party actuary mandated per Chapter 40A
 - City of Dallas conducted a five-year peer review on assets and liabilities in 2015.



Chapter 40A Amendment Process

- Chapter 40A requires all interested parties to approve any changes –Dallas ERF Board, Dallas City Council and the voters of the City of Dallas.
 - Except as provided in Subsection 35(b) of this section, this chapter may not be amended except by a proposal initiated by either the board or the city council that results in an ordinance approved by the board, adopted by the city council, and approved by a majority of the voters voting at a general or special election.
 - (b) A provision of this chapter, other than this section, that is determined by the board to require amendment in order to comply with federal law may be amended by ordinance of the city council, without voter approval, upon recommendation of the board.

- Texas Constitution Article XVI, Section 66(d)
 - May not reduce or otherwise impair service, disability retirement benefits or death benefits of a retirement system accrued (**earned**) by a person.
 - The political subdivision or subdivisions and the retirement system that finance benefits under the retirement system are jointly responsible for ensuring that benefits under this section are not reduced or otherwise impaired.



Recent Board Actions

Employees' Retirement Fund

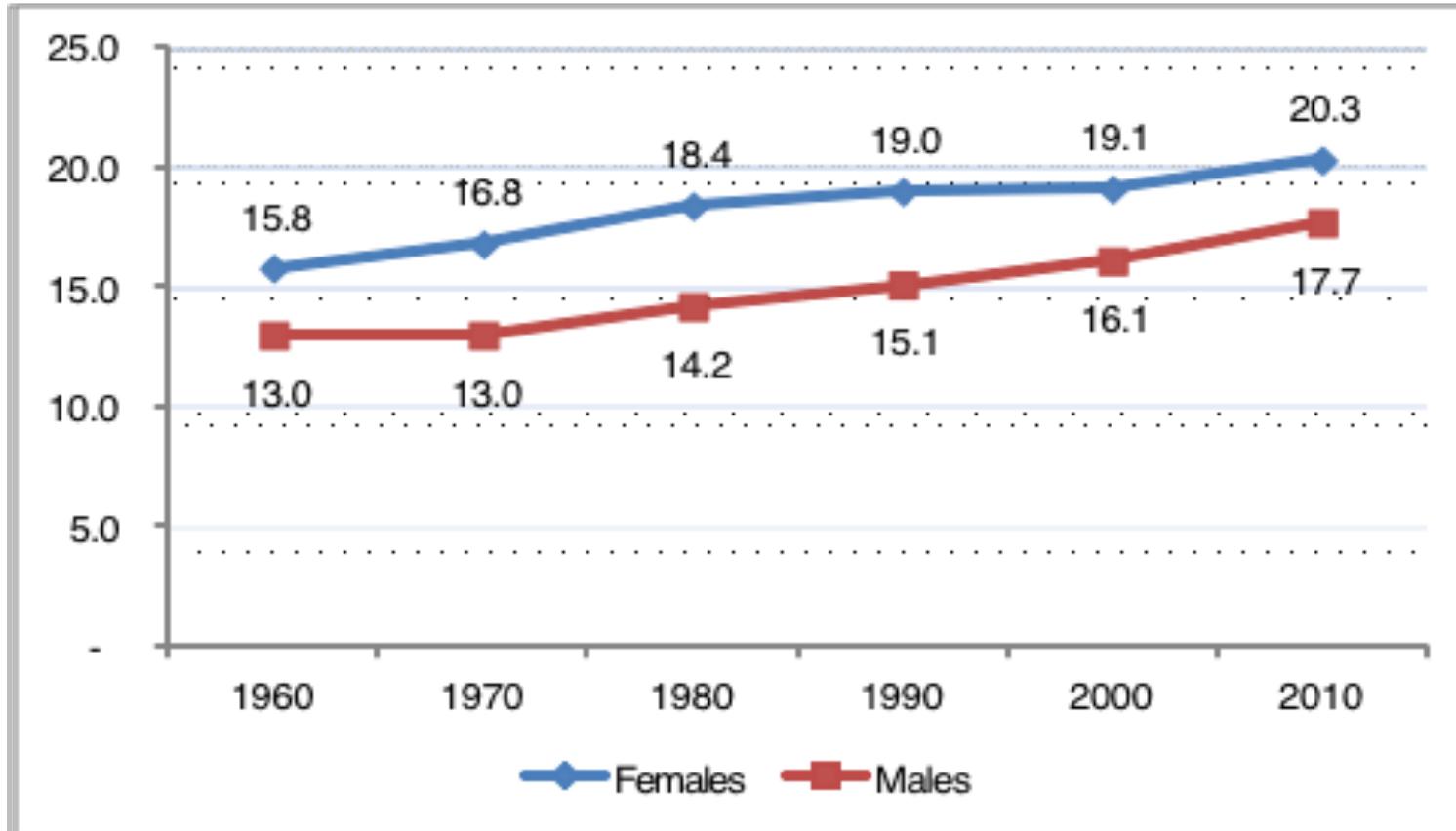
of the City of DALLAS

- In 2014, Board requested five year experience study conducted one year early
- Experience study answers these questions for each assumption
 - ▶ What was the Plan's actual experience?
 - ▶ How does that compare with current assumptions?
 - ▶ Is a change warranted?
- Types of Assumptions
 - **Economic assumptions** - Price inflation (CPI), Investment return, Payroll growth rate (for plans as a whole), Investment Rate (also used as the discount rate)
 - **Demographic assumptions** - Mortality, Disability Retirement, Other terminations
 - **Actuarial Methods** - Funding Method, Asset Smoothing Method



Life Expectancy for the General US Population - from Age 65

Employees' Retirement Fund
of the City of DALLAS



Since 2010, life expectancies continue to increase. The latest published rates (2012) are 20.5 years for females and 17.9 years for males, both from age 65.

Source: National Vital Statistics Reports



More Conservative Assumptions Better Positions The Fund for the Future

- 2015 Valuation reflects Board's adoption of the new assumptions
 - Decrease in discount rate to 8.00%. Discount rate change increased liabilities by \$106 million
 - Adoption of generational mortality improvement. Demographic assumption changes (including mortality) increased liabilities by \$187 million
- Conservative assumptions increased liabilities by \$293 million



Adoption of More Conservative Assumptions better positions the Dallas ERF for the Future

Item	12/31/2013 Valuation	12/31/2014 Preliminary Results	Proposed Demographic Assumptions	(3), and Lower Real Return*
Scenario	(1)	(2)	(3)	(4)
Real Return	5.25%	5.25%	5.25%	5.00%
Inflation	3.00%	3.00%	3.00%	3.00%
Investment Return	8.25%	8.25%	8.25%	8.00%
Normal Cost rate	17.57%	17.64%	19.33%	20.29%
Accrued Liability	\$3,611	\$3,711	\$3,898	\$4,004
AVA	\$3,074	\$3,241	\$3,241	\$3,241
Unfunded Liability	\$537	\$470	\$657	\$763
Funded Ratio	85.1%	87.3%	83.1%	80.9%



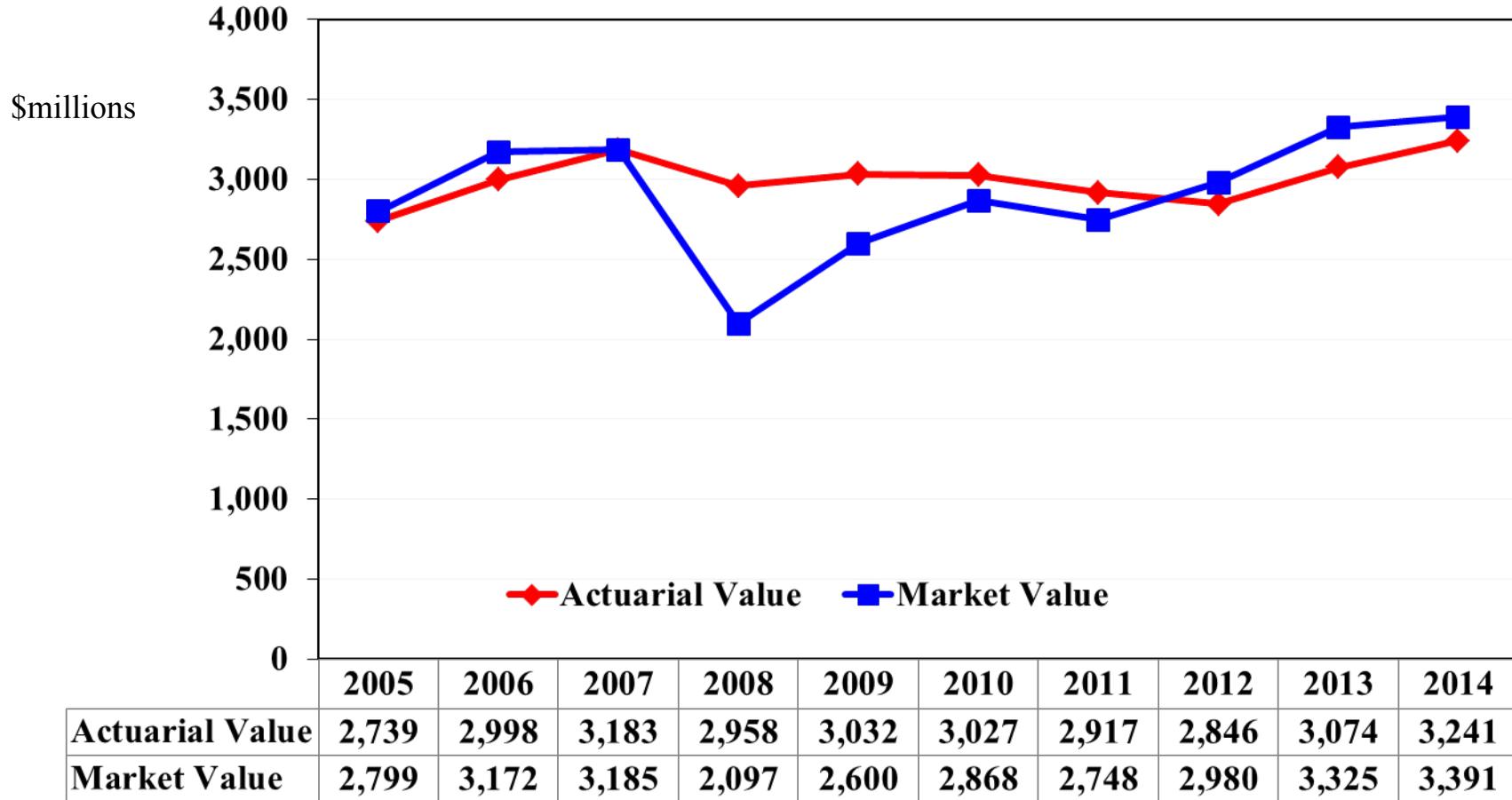
- *Funded Ratio is the ratio of pension assets to liabilities.*
 - *Impact of generational mortality table adopted lowered the Funded Ratio 4%.*
 - *Reduction of real return of 5.25% to 5.0% lowered the Funded Ratio 2%.*
 - *Overall, changes made the Fund more conservative.*



KEY FINANCIAL DATA

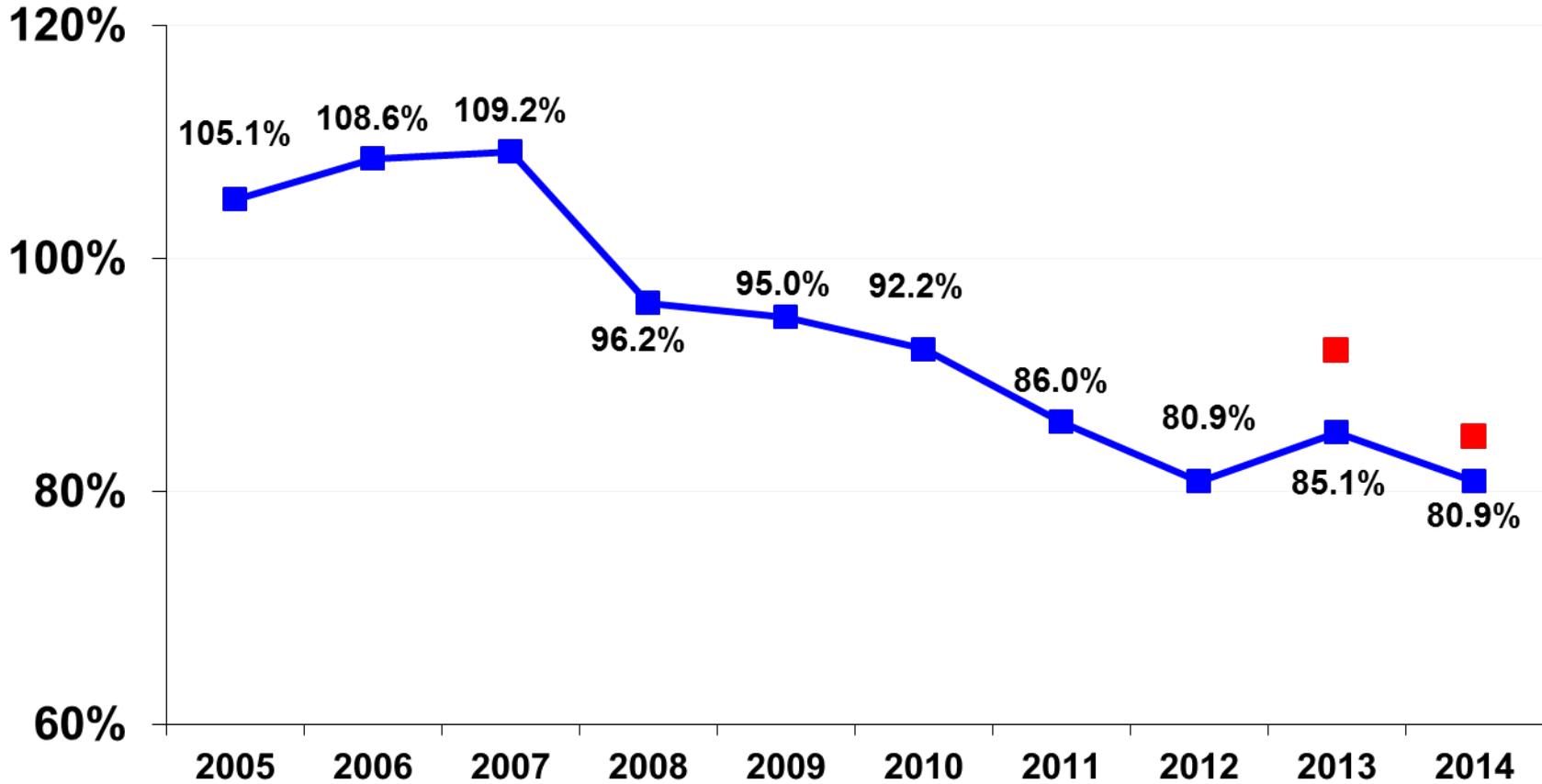


Historical Asset Values





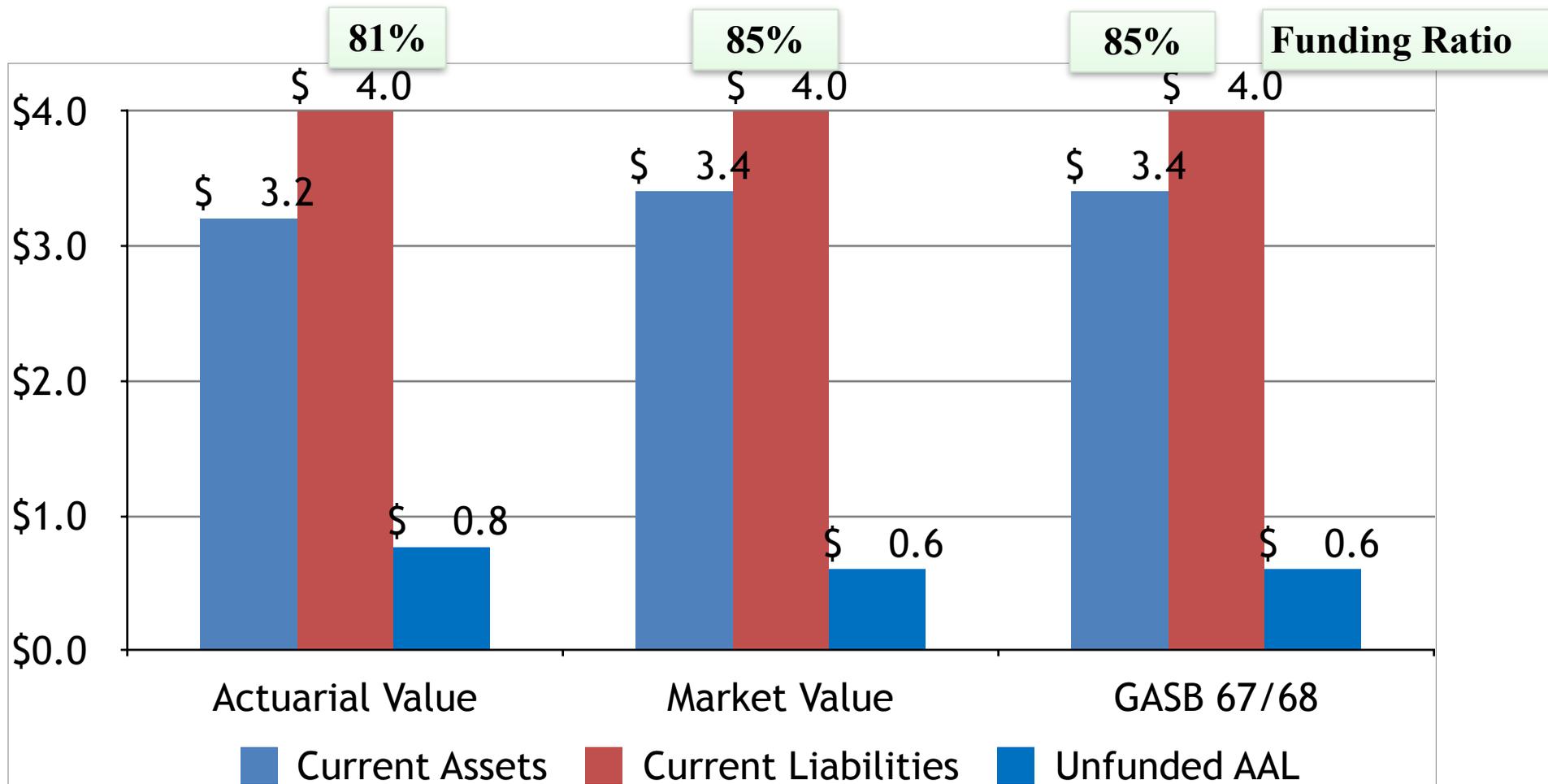
Historical Funded Ratios



■ Funded ratio using market value of assets as of December 31, 2013 is 92.1 %.
■ Funded ratio using market value of assets as of December 31, 2014 is 84.7%.



ERF Assets, Liabilities and Funding Level

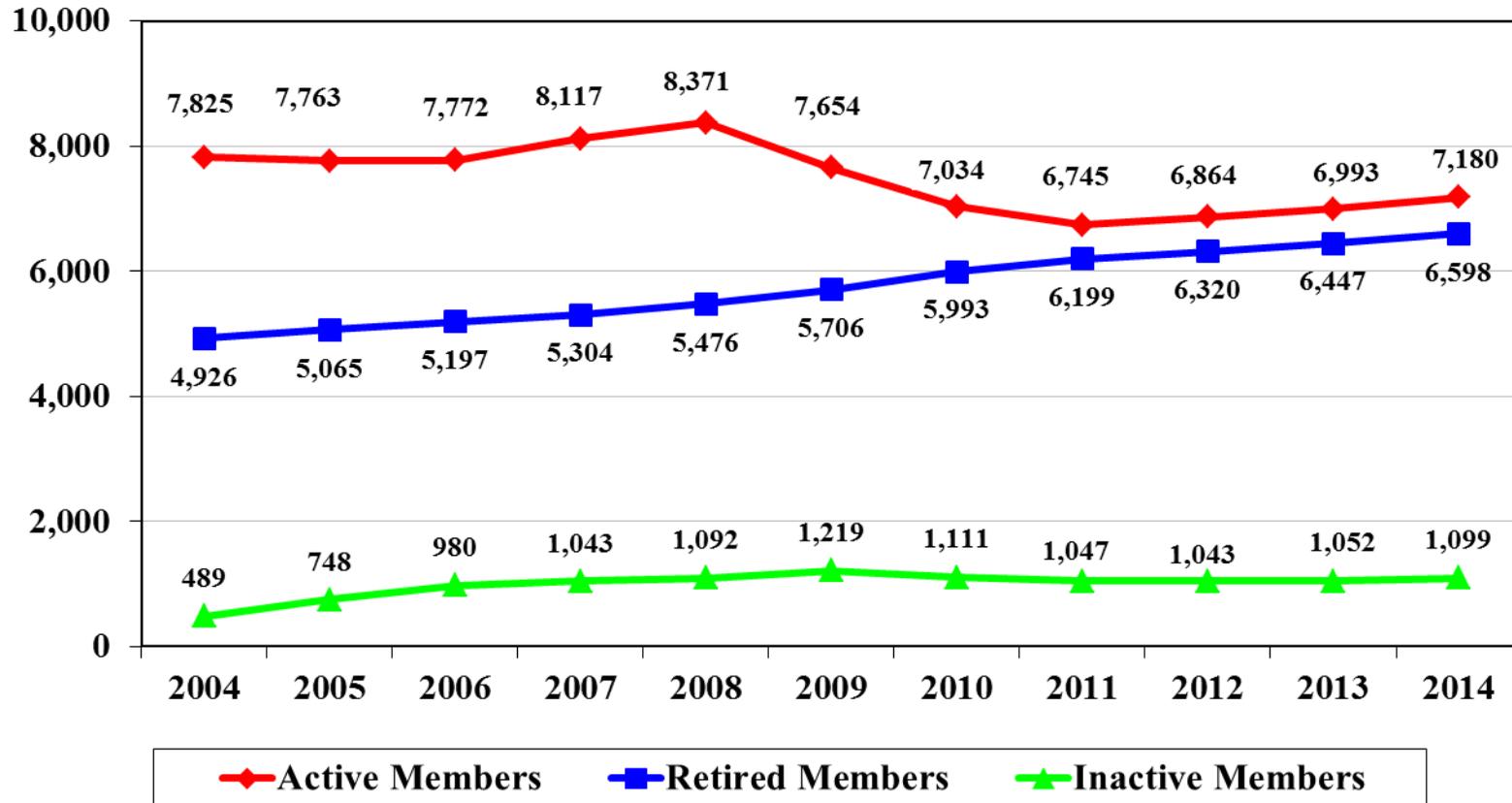




BENEFIT OVERVIEW



The Fund has given a benefit promise to over 14,000 families in the DFW area



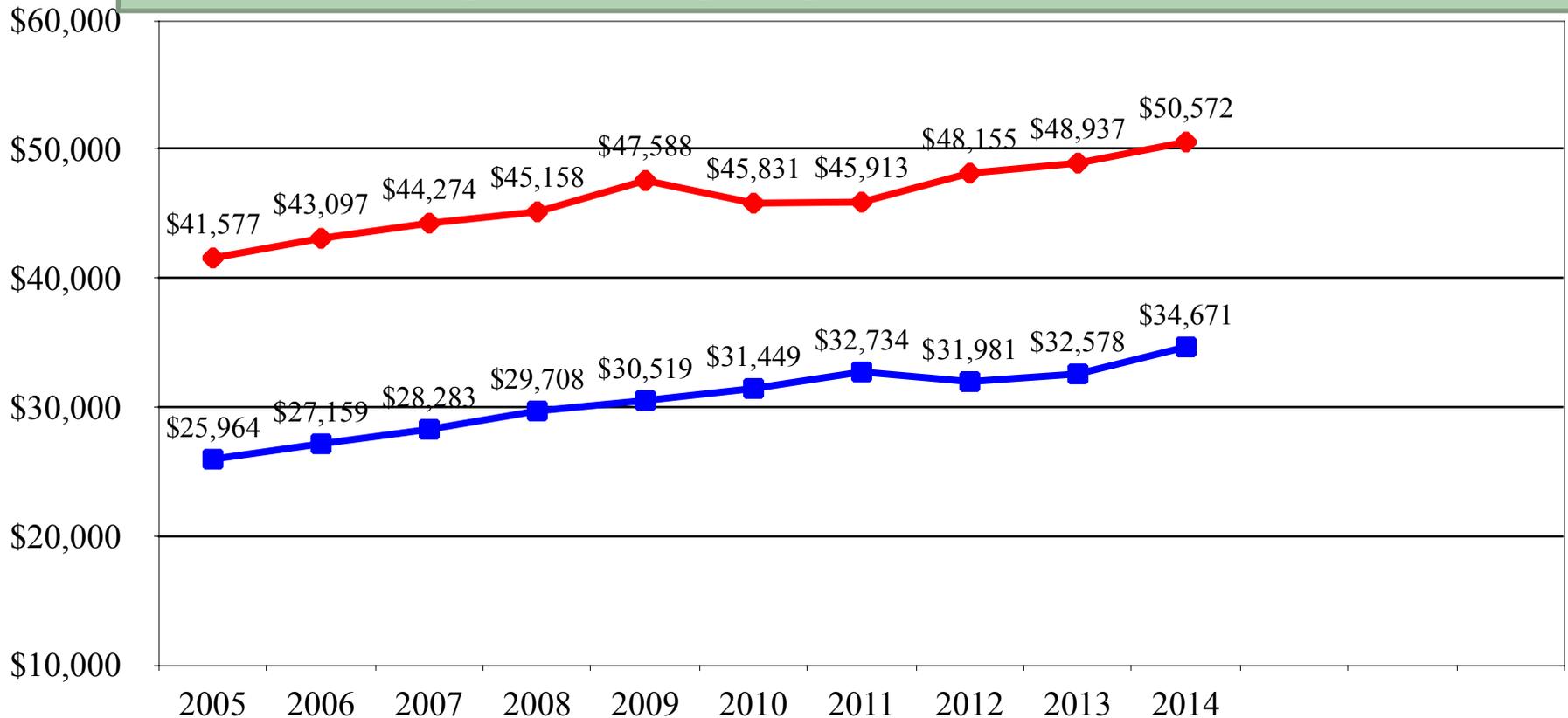
Note: active membership increased 2.7% over last year

Note: The number of active employees - 15% lower than the high point in 2008 and 9% lower than 2004. Result is lower contributions into the Plan due to lower payroll and increased contribution rates.



Average Salary and Average Benefit

- ERF benefits are conservative and have not changed in over 20 years
- City of Dallas Employees do not participate in Social Security



◆ Average Annual Salary

■ Average Annual Benefit



INVESTMENT OVERVIEW



Periodic Table of Returns

Employees' Retirement Fund

of the City of DALLAS

Over 90% of a portfolio's return is attributable to the asset allocation decision.

2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Emrg Mrkts 34.5%	REITs 36.0%	Emrg Mrkts 39.8%	Core Bond 5.2%	Emrg Mrkts 79.0%	MLPs 35.9%	MLPs 13.9%	Emrg Mrkts 18.6%	U.S. Equity 33.1%	REITs 31.8%
Commodities 21.4%	Emrg Mrkts 32.6%	Commodities 16.2%	T-Bills 2.0%	MLPs 76.4%	REITs 28.6%	U.S. TIPS 13.6%	Developed 17.9%	MLPs 27.6%	U.S. Equity 12.7%
Developed 14.0%	Developed 26.9%	MLPs 12.7%	U.S. TIPS -2.3%	High Yield 58.2%	Emrg Mrkts 19.2%	REITs 9.2%	REITs 17.6%	Developed 23.3%	Core Bond 6.0%
REITs 13.8%	MLPs 26.1%	U.S. TIPS 11.6%	High Yield -26.2%	Developed 32.5%	U.S. Equity 17.2%	Core Bond 7.8%	U.S. Equity 16.1%	High Yield 7.4%	MLPs 4.8%
U.S. Equity 6.4%	U.S. Equity 15.8%	Developed 11.6%	Commodities -35.6%	REITs 28.6%	Commodities 16.8%	High Yield 5.0%	High Yield 15.8%	REITs 1.9%	U.S. TIPS 3.6%
MLPs 6.3%	High Yield 11.9%	Core Bond 7.0%	MLPs -36.9%	U.S. Equity 28.3%	High Yield 15.1%	U.S. Equity 1.0%	U.S. TIPS 7.0%	T-Bills 0.1%	High Yield 2.5%
T-Bills 3.1%	T-Bills 4.8%	U.S. Equity 5.6%	U.S. Equity -37.2%	Commodities 18.9%	Developed 8.2%	T-Bills 0.1%	MLPs 4.8%	Core Bond -2.0%	T-Bills 0.0%
U.S. TIPS 2.8%	Core Bond 4.3%	T-Bills 5.0%	REITs -39.2%	U.S. TIPS 11.4%	Core Bond 6.5%	Developed -11.7%	Core Bond 4.2%	Emrg Mrkts -2.3%	Emrg Mrkts -1.8%
High Yield 2.7%	Commodities 2.1%	High Yield 1.9%	Developed -43.1%	Core Bond 5.9%	U.S. TIPS 6.3%	Commodities -13.3%	T-Bills 0.1%	U.S. TIPS -8.6%	Developed -4.5%
Core Bond 2.4%	U.S. TIPS 0.4%	REITs -17.5%	Emrg Mrkts -53.2%	T-Bills 0.2%	T-Bills 0.1%	Emrg Mrkts -18.2%	Commodities -1.0%	Commodities -9.5%	Commodities -17.0%

Source: Wilshire Associates

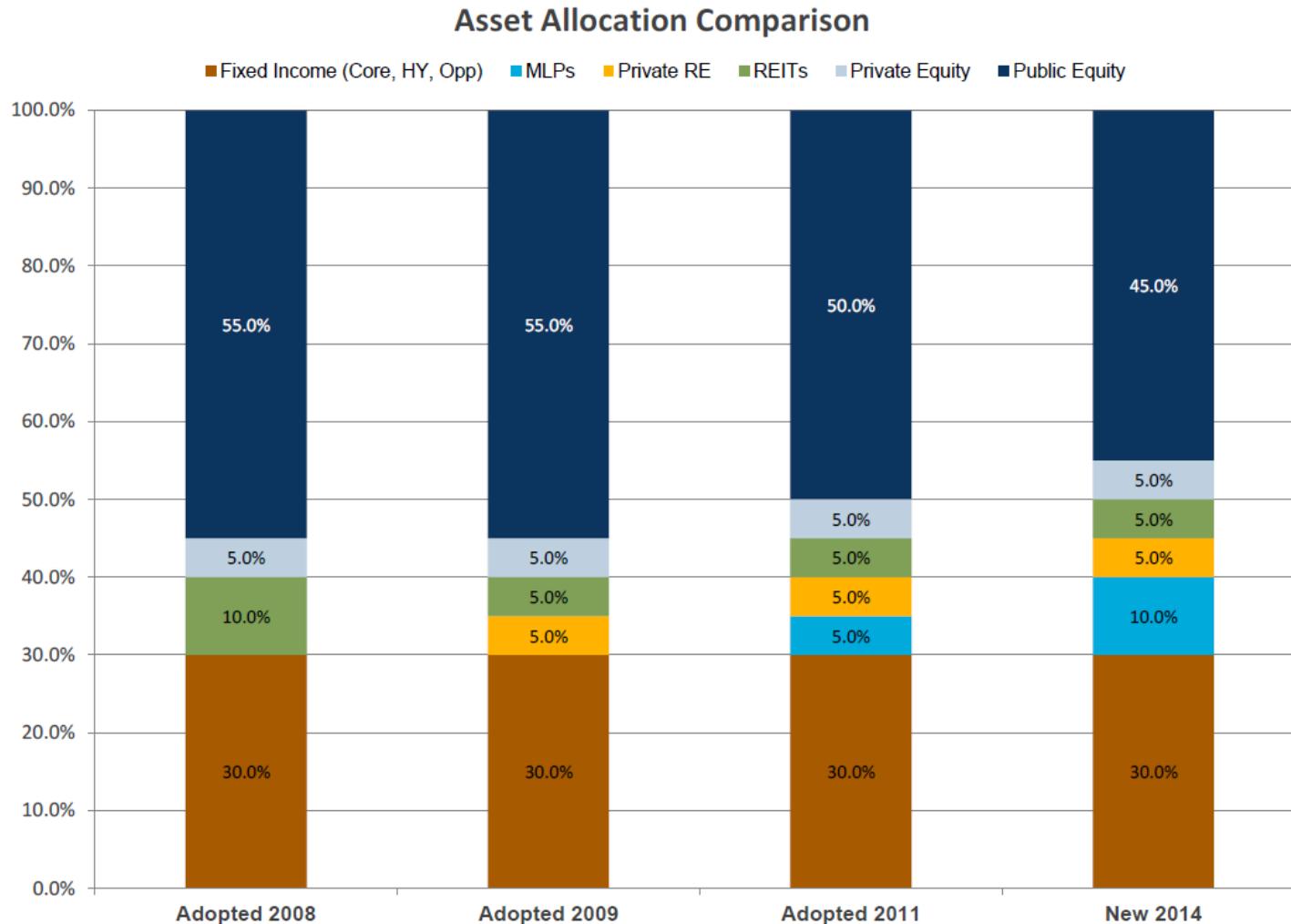


Investment Philosophy and Strategic Objectives

- Board reviews asset allocation annually.
- Asset Allocation focuses on return, risk and liquidity.
- New policy portfolio increases the overall diversification of the Fund and reduces the reliance on public equities to drive future returns
- 90% of the portfolio is publicly traded and liquid. Private equity target allocation is 5% and Private Real Estate is 5%.
- Fund began investing in private real estate in August 2010. Fund invested in Core Real Estate funds which are high quality properties in major metropolitan areas that are substantially leased (90% or better), low leverage (25% or less) and generate good stable income.
- Five Year Real Estate Return as of 12/31/2014 (includes REITS) = 16.1% net of fees.



Asset Allocation Comparison



Source: Wilshire Associates

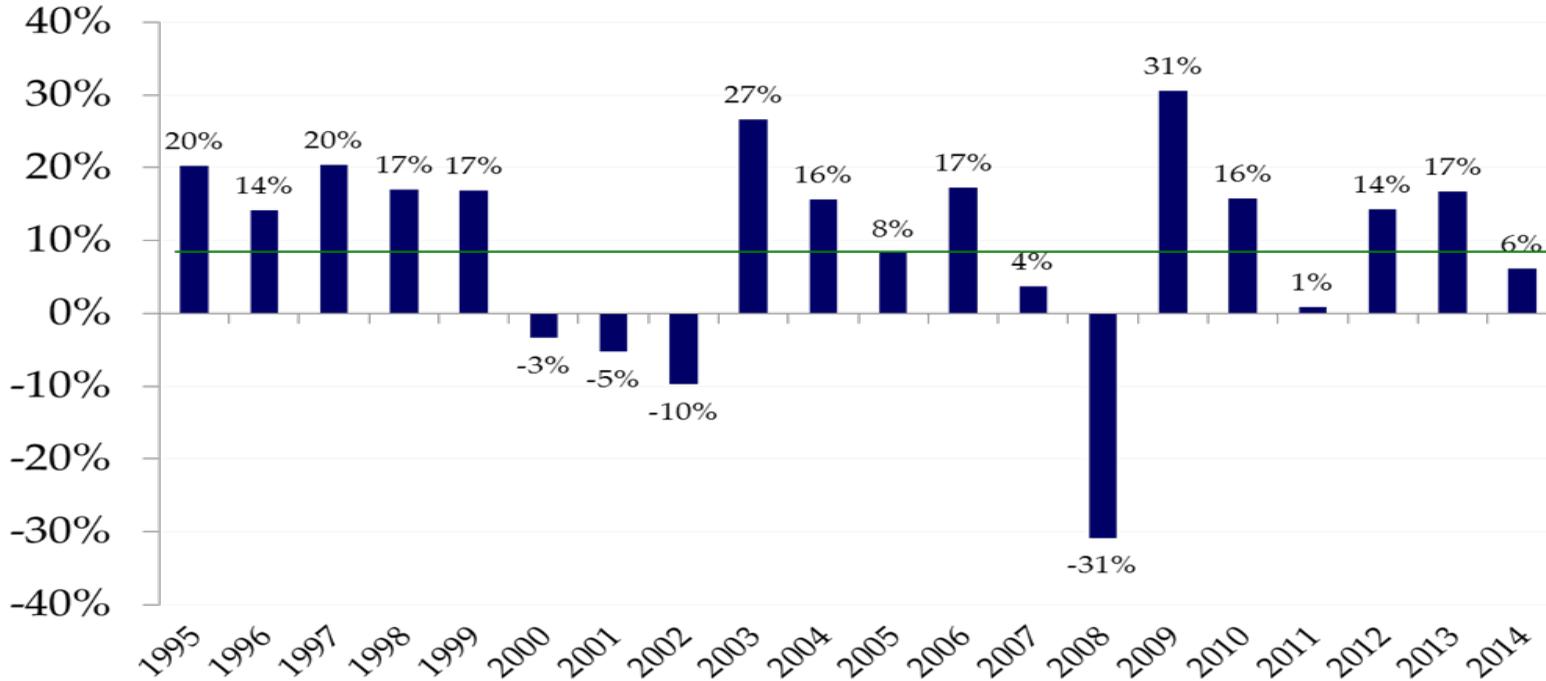


Dallas ERF Investment Results

Employees' Retirement Fund

of the City of DALLAS

- Dallas ERF has a conservative investment program



Actuarial Rate
8%

10-year average arithmetic average return as of 12-31-2014: 8.29%

20-year average arithmetic average return as of 12-31-2014: 9.78%



FUNDING HISTORY



Funding History

Employees' Retirement Fund
of the City of DALLAS

- City Council Appointed Study Committee researched all retirement options in 2004.
Conclusions
 - Current contribution rates will not support future benefit payments – contributions need to be increased
 - Pension Obligation Bonds (“POB”) should be issued to lessen the cost
 - Future City and employee contribution adjustments should be automatic
- **November 2004** – Citizen vote on Plan amendments passed (71%)
- **January 2005** – Issued \$533 M of pension obligation bonds (“POB”) (based on 2003 supplemental valuation actuarial report). All-in Cost 5.41%
- **October 2005** – Contributions for employees and City are adjusted as prescribed in the revised ERF Plan document. POB Debt Service is included in the contribution rate calculation for the City and the employees. Employees pay 37% of the required contribution rate.
- **May 2007** – City reconvened Study Committee to review plan results. ERFSC stated plan is on course and did not recommend any changes.



Dallas ERF Has Provided Benefits For 71 Years

Employees' Retirement Fund
of the City of DALLAS

1944



Approximately 2,500 employees worked for the City of Dallas. Pensions ranged from \$4 to \$224 a month.

Average Prices in 1944



21¢ a gallon



Home \$8,600



62¢ a gallon



9¢ a Loaf



1944



2014

2014



Currently about 7,000 employees work for the City of Dallas. Pensions average about \$2,900 a month.

Average Prices in 2014



\$3.80 a gallon



Home \$218,200



\$4.28 a gallon



\$1.98 a Loaf

* Average prices based on statistics from United States Department of Labor, Bureau of Labor Statistics and www.thecostofliving.com.



Conclusion

- ERF has a governance structure with seven trustees representing members, the City, and the private sector with finance or investment experience.
- ERF has a conservative investment program
 - 20-year return is 9.78% (arithmetic)
 - The City of Dallas employees choose a life of community service essential to the City rather than private sector careers that often provide better overall compensation (higher salary, bonuses, etc.)
 - Average ERF annual retiree benefit - \$34,671
 - City of Dallas employees do not participate in Social Security
- Employees pay 37% of the required contribution rate.



Conclusion

- The Board continues to proactively review benefit policy and investment policy to focus on the overall health of the Fund.
- The Board is researching a tier for only new employees that will focus on longevity and potentially reduce future projected actuarial accrued liabilities over 30 years.
- The Employees' Retirement Fund City of Dallas is working well for the City, its employees, and the taxpayers
 - Funded Ratio (Actuarial Value) – 81%
 - Funded Ratio (Market Value) – 85%

Memorandum



CITY OF DALLAS

DATE November 25, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT FY 2016-17 Budget Workshop #1: Preliminary Outlook

On Wednesday, December 2, 2015, the City Council will be briefed on the FY 2016-17 - Budget Workshop #1: Preliminary Outlook. The briefing is attached for your review.

Please let me know if you need additional information.


Jeanne Chipperfield
Chief Financial Officer

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

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Elsa Cantu, Assistant to the City Manager



FY 2016-17 Budget Workshop #1: Preliminary Outlook

City Council Briefing
December 2, 2015

Outline of Briefing

- Recap FY15 and FY16 budgets
- Preliminary outlook for FY17
- Council policy direction and priorities for FY17
- Citizen involvement
- FY17 budget schedule
- Questions and comments



Recap FY15 and FY16 Budgets

Budget allocations changed from FY15 to FY16

Expenditures	FY15 Amended	FY16 Adopted	% Change
General Fund	\$1,094,368,751	\$1,144,800,000	4.61% *
General Obligation Debt Service	229,908,362	255,325,736	11.06% *
Aviation	90,944,784	93,875,967	3.22%
Convention and Event Services	82,045,050	82,938,892	1.09%
Municipal Radio	2,061,761	2,054,549	-0.35%
Sanitation Services	75,994,350	86,480,147	13.80%
Storm Drainage Management	53,598,761	51,416,846	-4.07%
Sustainable Development & Construction	26,838,534	30,696,618	14.38%
Water Utilities	614,521,177	645,128,387	4.98%
Total Operating Budget	\$2,270,281,530	\$2,392,717,142	5.39%
General Purpose Capital Budget	204,950,503	462,968,883	125.9% *
Enterprise Fund Capital Budget	349,584,178	241,786,923	-30.80%
Total Budget	\$2,824,816,211	\$3,097,472,948	9.65%

* Note: FY15 General Fund restated to exclude Sanitation Services. FY16 Debt Service expense includes use of \$25m cash to retire Commercial Paper. FY16 General Purpose Capital Budget includes Mill Creek drainage project.

Close out information for FY15

- Strategic plan and performance measure recap of FY15 will be provided in January 2016
- Comprehensive Annual Financial Report (CAFR) and end of year financial report to recap FY15 will be provided in May 2016
- Following slides provide examples of accomplishments for each Key Focus Area (KFA) for FY15

Examples of accomplishments from FY15

▪ Public Safety KFA

- 11th consecutive year with crime reduction; totaling 52% reduction in overall crime (on track for 2015 to be 12th consecutive year)
- Improved to 5th safest major US city from previous 6th position
- Mobile Community Healthcare Program realized 91% reduction of 911 calls from initial 97 patients enrolled in MCHP
- Municipal Courts collection per citation increased by another 11% (total of 197% increase since FY07)
- Responded to and contained Ebola crisis

Examples of accomplishments from FY15

▪ Economic Vibrancy KFA

- Issued building permits valued at \$4.3B (30% increase from FY14)
- Completed Wright Amendment repeal with 60% increase in traffic; and began construction of new 5,000 space parking garage at Love Field
- 16 citywide events held at convention center drawing over 1 million visitors and creating economic impact of nearly \$700m
- Public support (grants, tax abatements) leveraged \$100m+ of private investment (approximately \$10 private to \$1 public) and over 3 million square feet of new industrial/warehouse and manufacturing space in southern Dallas
- Completed Long Range Water Supply Plan and City Council adopted water management strategies to meet Dallas' future water supply needs
 - Identified/prioritized water supply capital projects needed to meet future water demands through 2070
- Repaired about 38,000 potholes, an increase of about 25% from prior years
- Completed 40 street resurfacing projects for total of over 50 lane miles

Examples of accomplishments from FY15

- Clean Healthy Environment KFA
 - Water Conservation Program continues progress; decreased per capita consumption by 27%; estimated 250 BG saved since 2001
 - Achieved peak live-release rate of 52.2% for all animal intakes (over 28,000 intakes)
 - Added 56 new surveillance cameras to enforce against illegal dumping
 - Illegal dump team responded to 243% increase in service requests
 - Mowed/cleaned 33,000 properties, removed/disposed of 20,000 illegally dumped tires, demolished 200 dilapidated properties
 - Completed 42 energy efficiency-related construction projects

Examples of accomplishments from FY15

- Culture, Arts, Recreation, and Education KFA
 - Opened 13 library locations 7-days-a-week; hired/trained over 150 new employees (achieved new peak number of hours)
 - Recreation centers and youth programs had 1.3 million visitors/participants and zoo welcomed 1 million visitors (new peak year for both)
 - Completed Texas Horse Park
 - Restored public art maintenance program, hired collection/conservation manager, assessed over 35% of public art collection, and conserved high profile pieces such as Henry Moore's "The Dallas Piece", Octavio Medellin windows, and original Pegasus

Examples of accomplishments from FY15

- E-Government KFA

- Over-hauled DallasCityHall.com
- Transitioned last 16 applications from mainframe to modern platforms and retired decades old computing system
- Improved procurement efficiency by increasing percent of goods/services purchased on master agreement to 96%

Council priorities provided direction for FY16 budget development

- Priorities identified during Council Planning Retreat in January 2015
 - 1) Invest in technology to improve service and efficiencies
 - 2) Focus on top 3 priorities identified in citizen survey:
 - A) Maintenance of infrastructure
 - B) Code enforcement
 - C) Police service
 - 3) Phase increases in percent of budget allocated to Culture, Arts, Recreation, and Education (CARE) KFA
 - 4) Scrutinize services for efficiencies and cost reductions

FY16 budget is aligned to Council priorities

Council Priority	FY16 Budget Highlight
#1 – Information technology	Over \$94m technology funded in FY16 (\$68.2m for ongoing operations and \$26.2m for new technology).
#2A – Citizen priority: infrastructure	\$16.8m added for street/alley improvements which will increase number of street lane miles by 17% and alley lane miles by 33%. Accelerated \$7.3m of bond funds to accomplish zero degradation during FY16.
#2B – Citizen priority: code enforcement	15 new positions added in Animal Services to respond to loose dog complaints. DAS total budget increased by nearly \$2.0m over FY14. Added 3 inspectors dedicated to multi-family inspections. 1 code inspector and 1 prosecutor added in neighborhood code and community prosecution.
#2C – Citizen priority: police service	Funding allows for hiring 200 officers for attrition and adding 30 public service officers (civilians). Continued Meet and Confer agreement that increased uniform employee pay. \$1m set aside for security at police facilities.

FY16 budget is aligned to Council priorities

Council Priority	FY16 Budget Highlight
#3A – CARE KFA: cultural arts	DCVB contract amendment will allow for \$1.4m of Hotel Occupancy Tax to be used for cultural programming contracts.
#3B – CARE KFA: recreation	Senior Program Division restored within Park and Recreation for dedicated programming across city for senior citizens.
#3C – CARE KFA: education	FY16 fulfilled 2 nd of 2 year funding agreement and results in library hours being at historic peak for hours of service. Materials funding maintained at new peak level.
#4 – Efficiencies and cost reductions	Approximately \$15.7m of reductions from optimizing staffing levels, adjustments in salary budgets to recognize vacancies/delayed hiring, reductions due to improved fuel prices, adjustments to contracts, and reductions from line-item reviews.



Preliminary Outlook for FY17

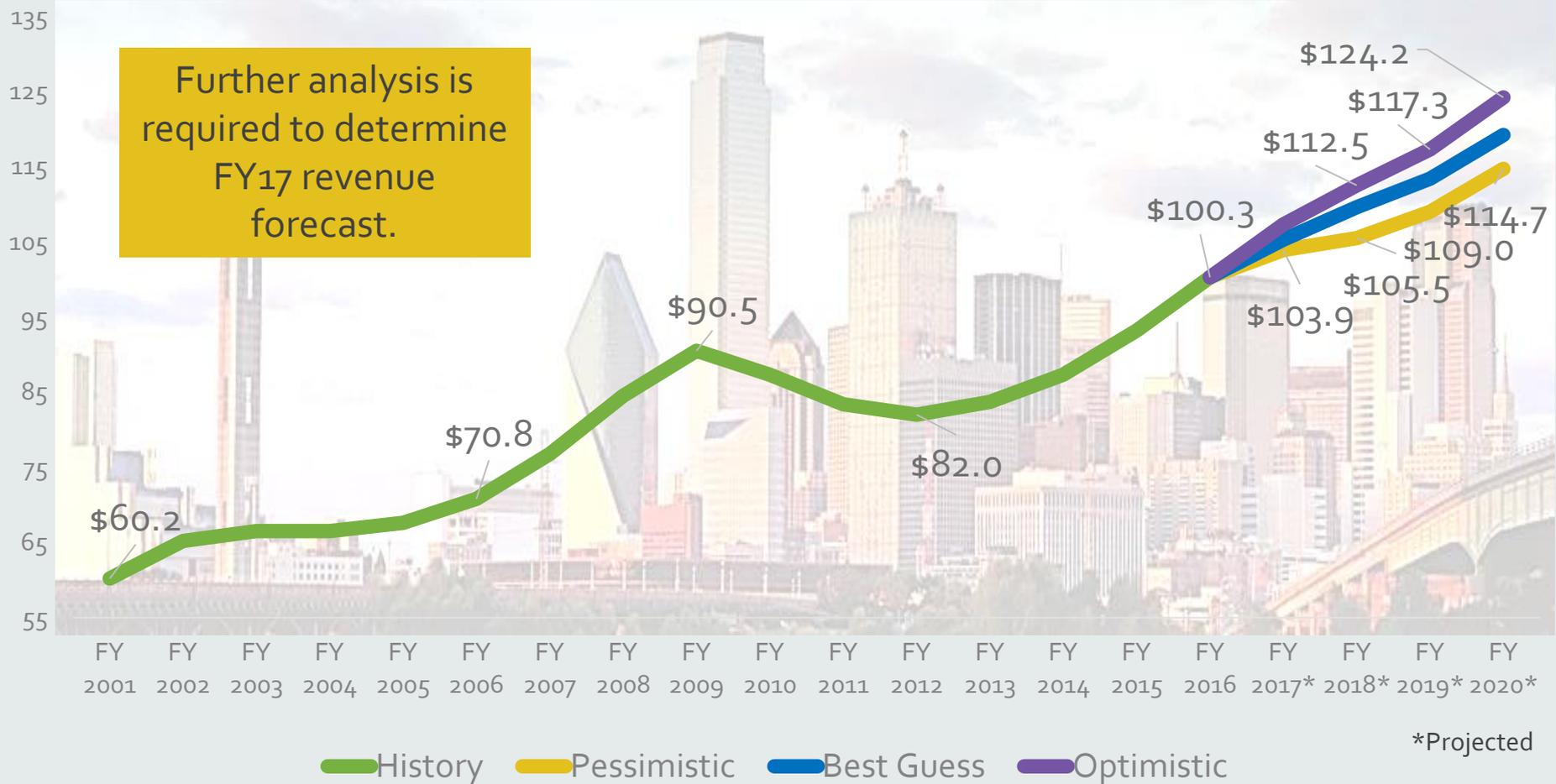
Economic outlook is good for foreseeable future

- Since 2006, DFW annual Real Gross Domestic Product (Real GDP) percentage growth has outpaced US Real GDP growth
 - Real GDP grew 8.5% for DFW in 2014 as compared to 2.4% for US
- Through 3rd quarter 2015, DFW ranks 8th in nation in total office space inventory and 5th in office space inventory under construction
- City and area industry diversity remains strong
- Dallas has consistently outperformed nation's unemployment rate for 96 consecutive months
 - October 2015 non-seasonally adjusted unemployment rate is 4.1% in Dallas compared to 4.5% in Texas and 4.8% in US

Economic outlook is good for foreseeable future

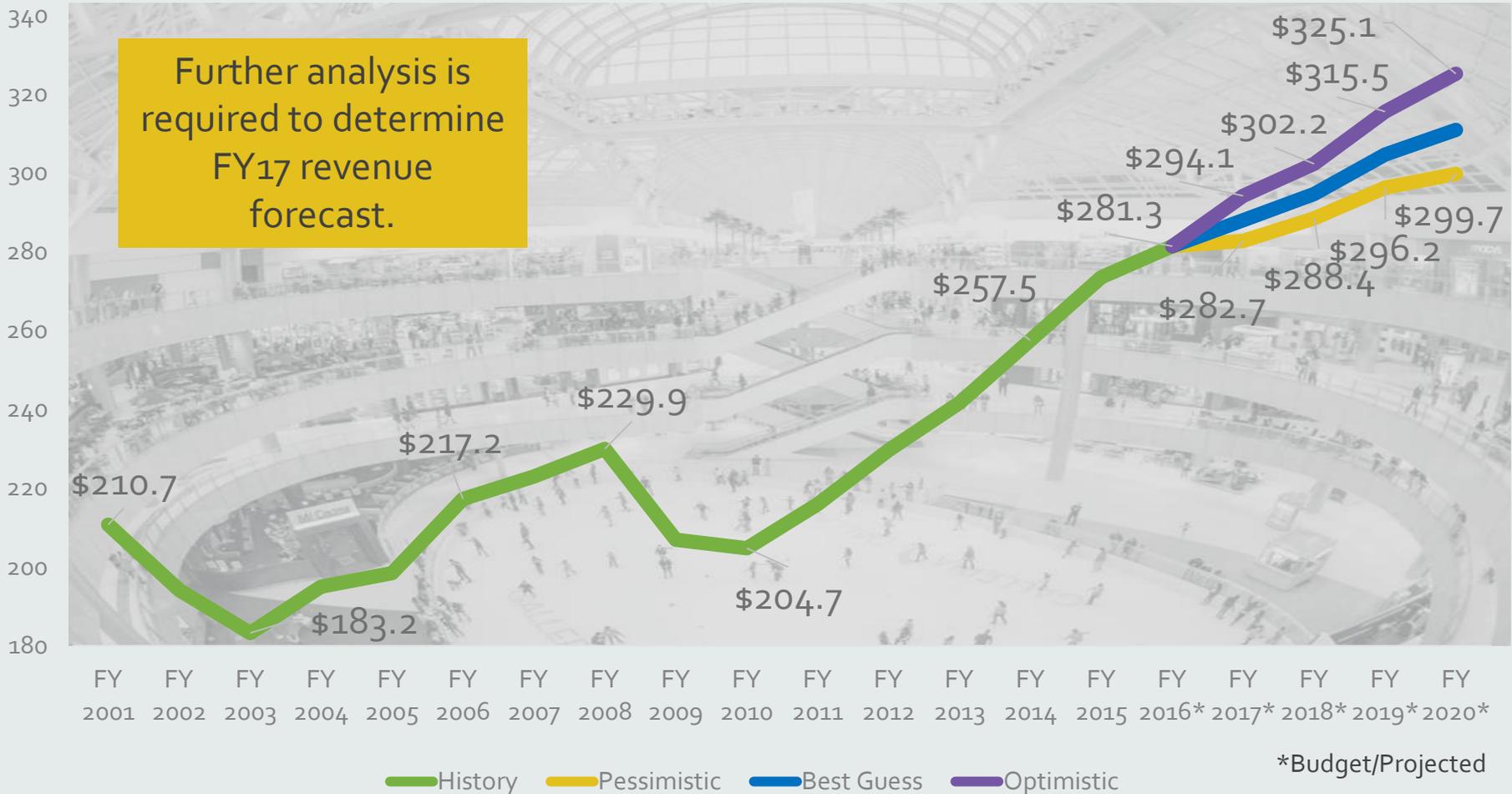
- Property tax base values have grown 22.35% since tax year 2011, with tax year 2015 being new peak year
 - 2.06% in 2012
 - 4.27% in 2013
 - 6.75% in 2014
 - 7.71% in 2015
- Sales tax has grown 33.62% since FY10, with FY15 being new peak year
 - Sales tax has had positive growth in current collections for 66 out of 67 months

Property tax base values are forecast to continue to grow (\$ in Billions)



Note: Forecasts are preliminary and will change through budget development process and as additional information is available.

Sales tax revenues are forecast to continue to grow (\$ in Millions)



Expenses already committed to for FY17

Uniform compensation – full-year funding for FY16 step pay increase as part of current Meet and Confer agreement (\$7.6m)

Civilian employee pay adjustments – full-year funding for FY16 average 3% merit on 12/2/15 (\$1.1m)

Master lease cost increases – required to pay debt for equipment and technology enhancements added in FY16 budget (\$3.2m)

Tax Increment Financing cost increase as property values within TIF districts increase (\$5.5m)

O&M cost required in FY17 for capital projects being completed and placed in-service (includes year-2 O&M for Oak Cliff Streetcar) (\$2.6m)

Expenses currently assumed for FY17

Require Future Council Direction

Street and alley improvements – assume continued commitment to plan briefed to Council in April 2014 (\$28.3m)

Uniform compensation – assume step pay increases will continue in FY17 even though current Meet & Confer Agreement will expire (\$15.2m full-year cost)

Civilian employee pay adjustments – assume continued commitment to civilian employees for average 3% merit in FY17 (\$6.5m full-year cost)

Uniform and civilian employee/retiree health benefit cost increases; assumed at 5% increase (\$4.0m)

Expenses currently assumed for FY17

Require Future Council Direction

Master lease cost increases – assume continued replacement/addition of technology and equipment using master lease program (cost TBD)

Liability cost increases anticipated due to increased litigation (cost TBD)

Efficiencies and cost reductions – continued efforts to identify improvements through Center for Performance Excellence lean/six sigma, sunset review, and other line-item analysis (expense reduction TBD)

Efficiency and cost reduction efforts will continue for FY17 budget

- Center for Performance Excellence continues to train employees in Lean/Six Sigma processes and deploy process improvement throughout organization
 - Over 200 employees trained and 53 projects underway
- 2nd year of Sunset Review is underway with work continuing within 7 departments reviewed in FY15 and within 7 additional departments being reviewed in FY16
- Implementation of budget development software is underway and expected to improve salary analysis and line-item review for FY17 budget

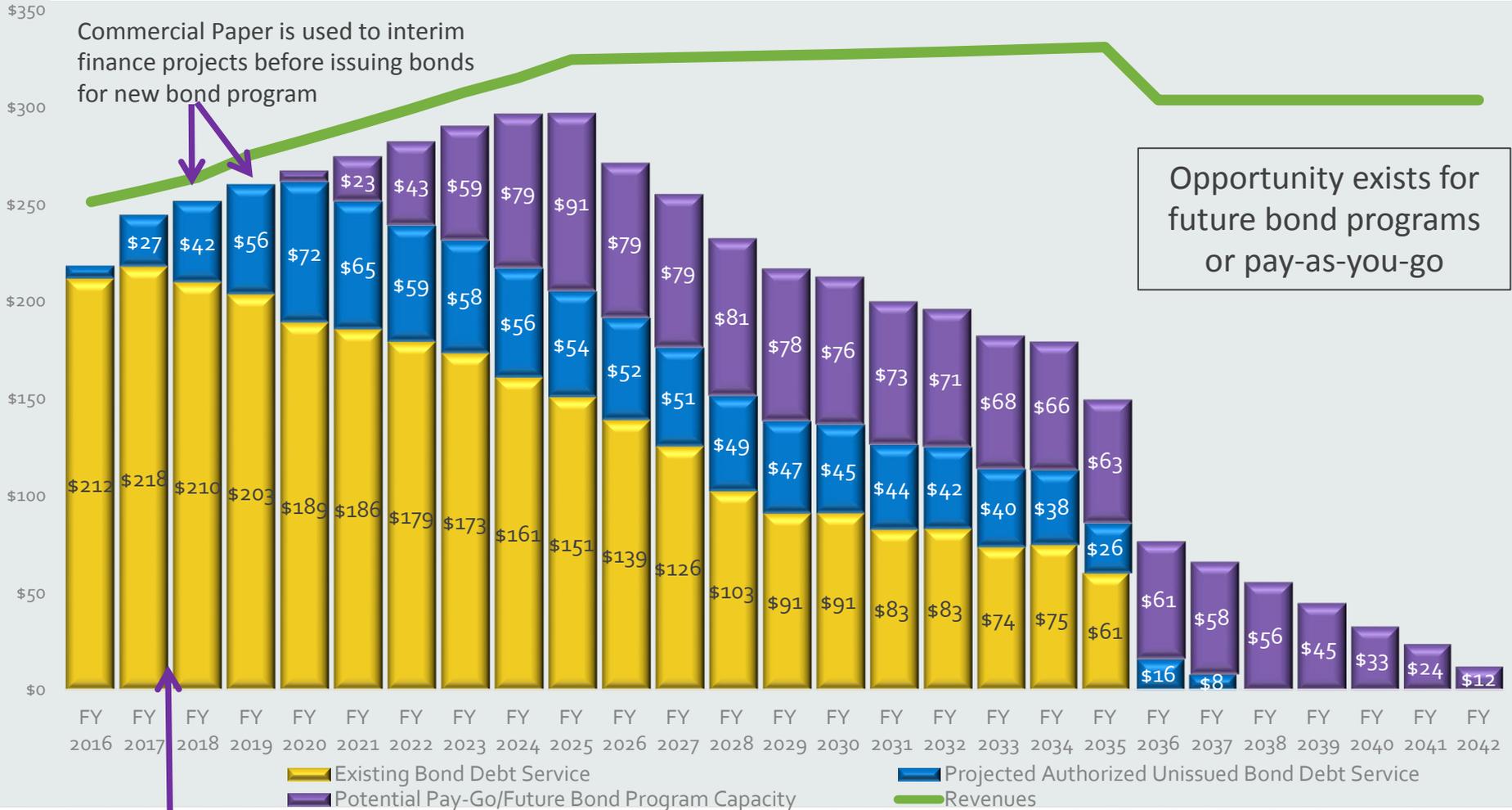
Preliminary Outlook for General Fund

	FY 2015-16 Adopted Budget	FY 2016-17 Forecast	FY 2017-18 Forecast	FY 2018-19 Forecast	FY 2019-20 Forecast
General Fund Revenue	\$1,144.8m	\$1,176.9m	\$1,193.5m	\$1,223.1m	\$1,259.9m
General Fund Expense	\$1,144.8m	\$1,226.0m	\$1,259.4m	\$1,308.2m	\$1,354.2m
Variance/Gap	\$0	(\$49.1m)	(\$65.9m)	(\$85.1m)	(\$94.3m)

Preliminary Outlook for Debt Service Fund

- General obligation (GO) debt is primary means of paying for long-term capital improvements such as streets, flood protection, parks, facilities, etc.
- In January 2016, briefing will be provided to begin to discuss schedule for future bond program
- Following slide provides chart that shows outstanding debt and previous financial capacity calculated
 - Updates will be provided for January 2016 briefing

Preliminary Outlook for Debt Service Fund (\$ in millions)



Potential future bond election in Nov 2017 (FY18) and begin projects using Commercial Paper.



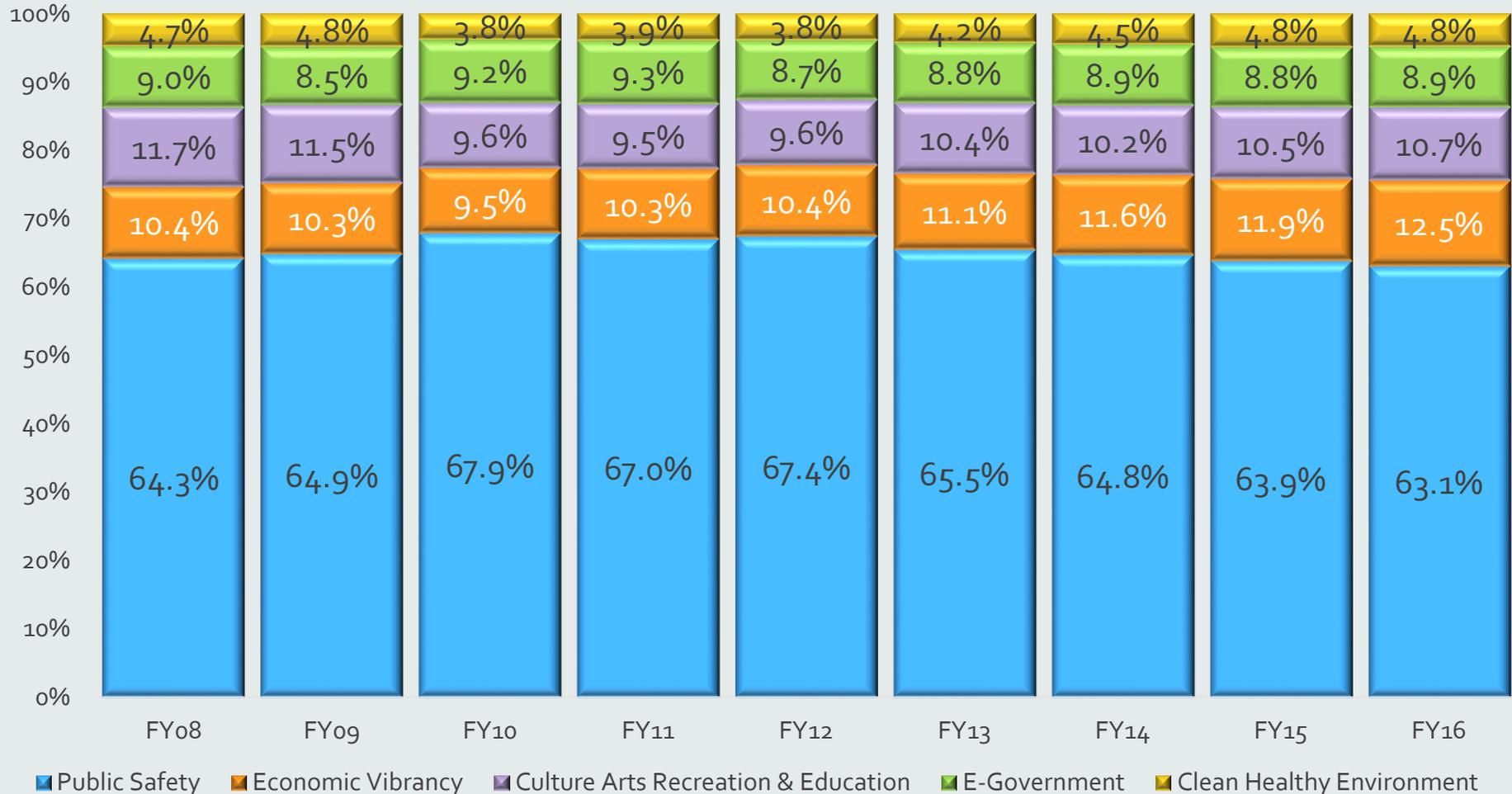
Council Policy Direction and Priorities for FY₁₇

Council has established overall expectations

- Current KFA goals

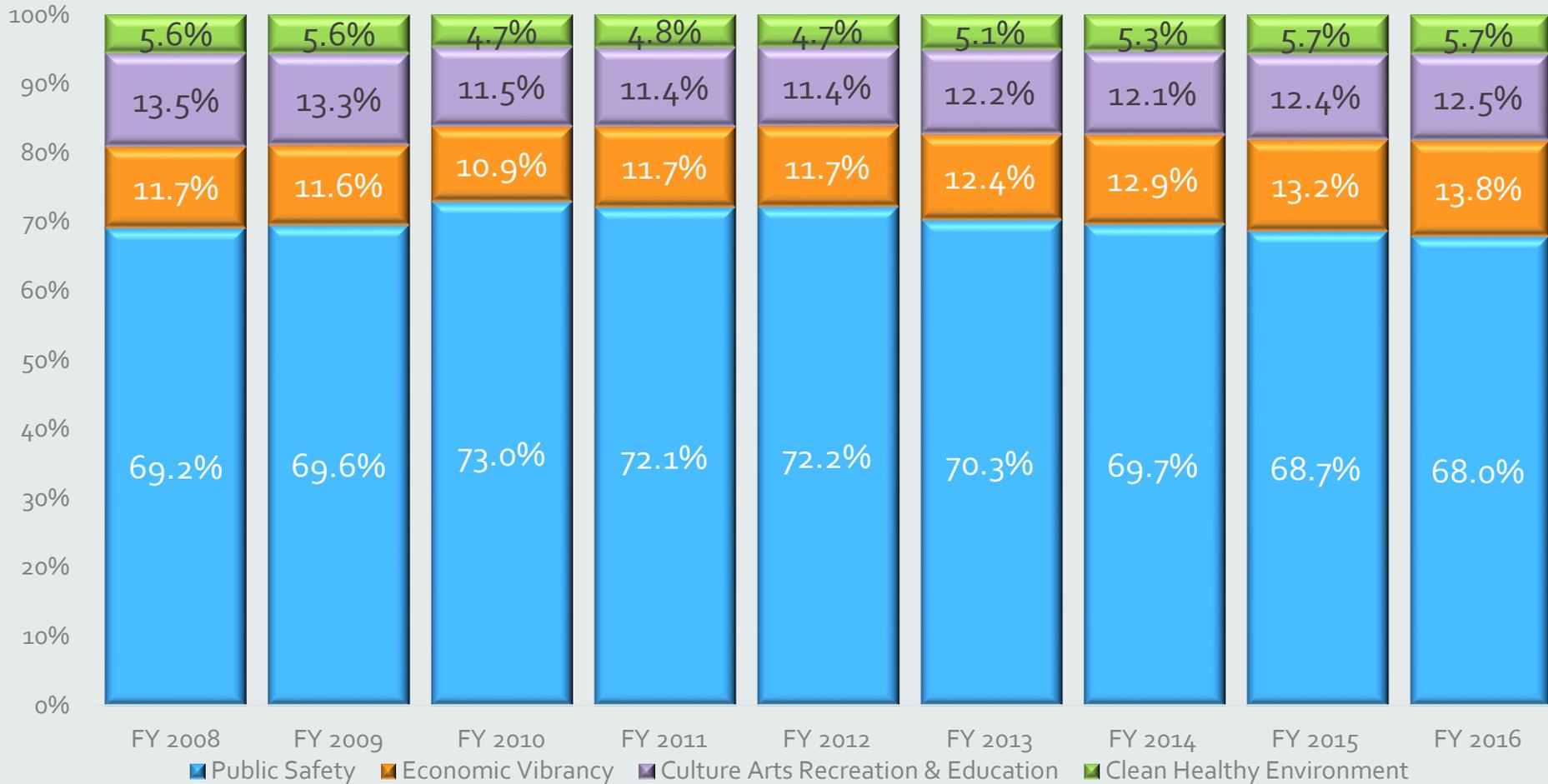
- 1) Public Safety – enhance public safety to ensure people feel safe and secure where they live, work, and play
- 2) Economic Vibrancy – grow a sustainable economy by job creation, private investment in the region, a broadened tax base, sustainable neighborhoods, and livability and quality of the built environment
- 3) Clean Healthy Environment – Create a sustainable community with a clean, healthy environment
- 4) Culture, Arts, Recreation, and Education – support lifelong opportunities for Dallas residents and visitors in cultural, artistic, recreational, and educational programs that contribute to Dallas' prosperity, health and well-being
- 5) E-Government – provide excellent government services to meet the needs of the City

General Fund resources allocated to achieve 5 goals



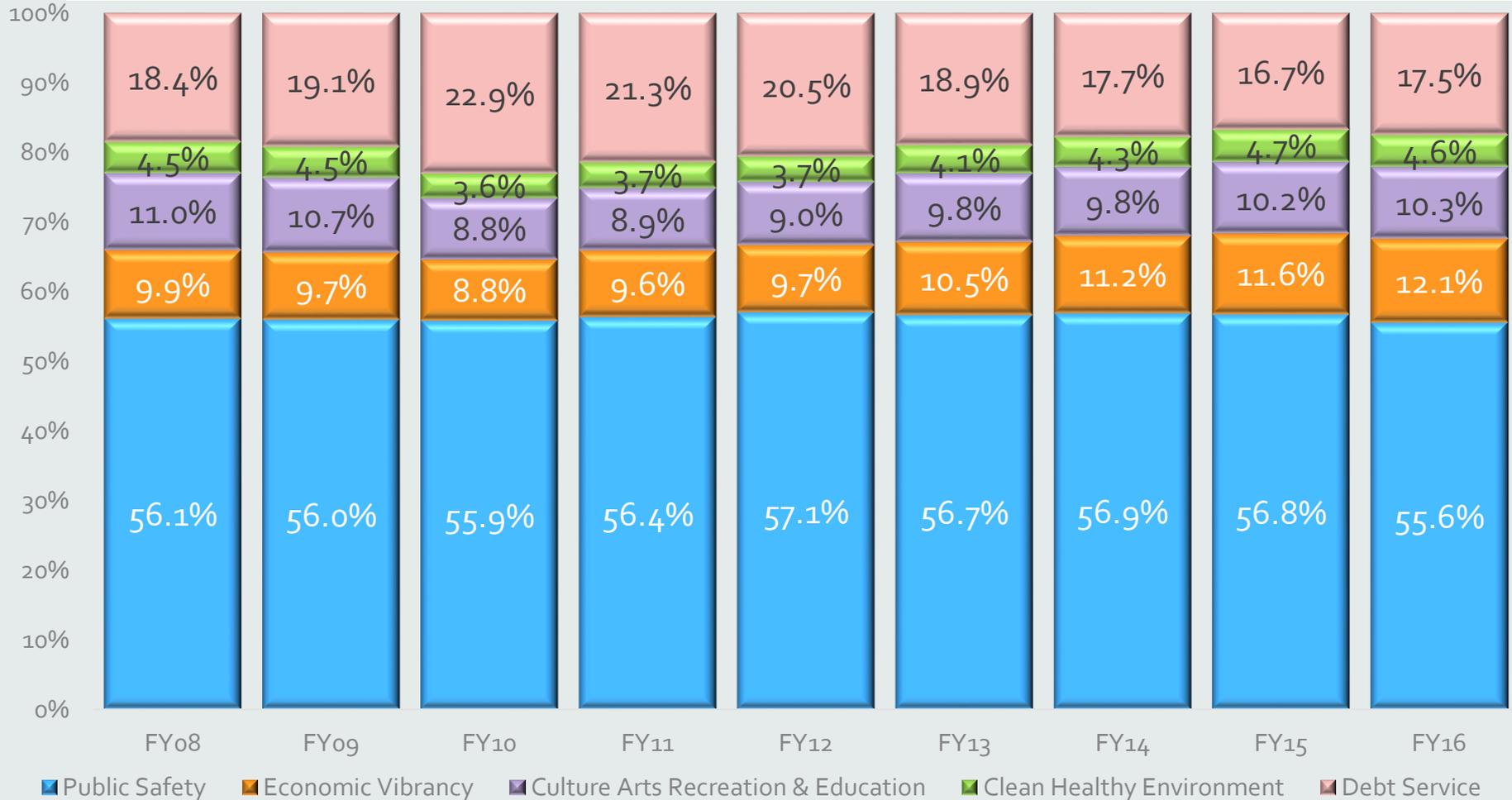
Note: Prior years have been restated to exclude Sanitation Services budget.

E-Gov KFA supports and can be distributed to other 4 KFAs



*E-Gov KFA retroactively distributed for all years based on allocations; Sanitation excluded.

Property tax supports both General Fund KFAs and Debt Service



*E-Gov KFA retroactively distributed for all years based on allocations; Sanitation excluded

Council priorities provide direction for determining budget allocations

- FY16 budget was developed to focus on Council priorities (identified during January 2015 retreat)
 - 1) Invest in technology to improve service and efficiencies
 - 2) Focus on top 3 priorities identified in citizen survey:
 - A) Maintenance of infrastructure
 - B) Code enforcement
 - C) Police service
 - 3) Phase increases in percent of budget allocated to Culture, Arts, Recreation, and Education (CARE) KFA
 - 4) Scrutinize services for efficiencies and cost reductions
- At February 2016 Council Planning Retreat, Council will again be asked to identify high level priorities/goals for FY17 budget

Council direction also needed regarding other challenges/issues

- Other challenges/issues include:
 - Infrastructure improvements: streets, flood protection, parks, facilities, etc.
 - Pension
 - Neighborhood Plus implementation
 - Fair Park public-private partnership
 - Police and Fire compensation (possible Meet and Confer agreement)
 - Service enhancements
 - Homelessness

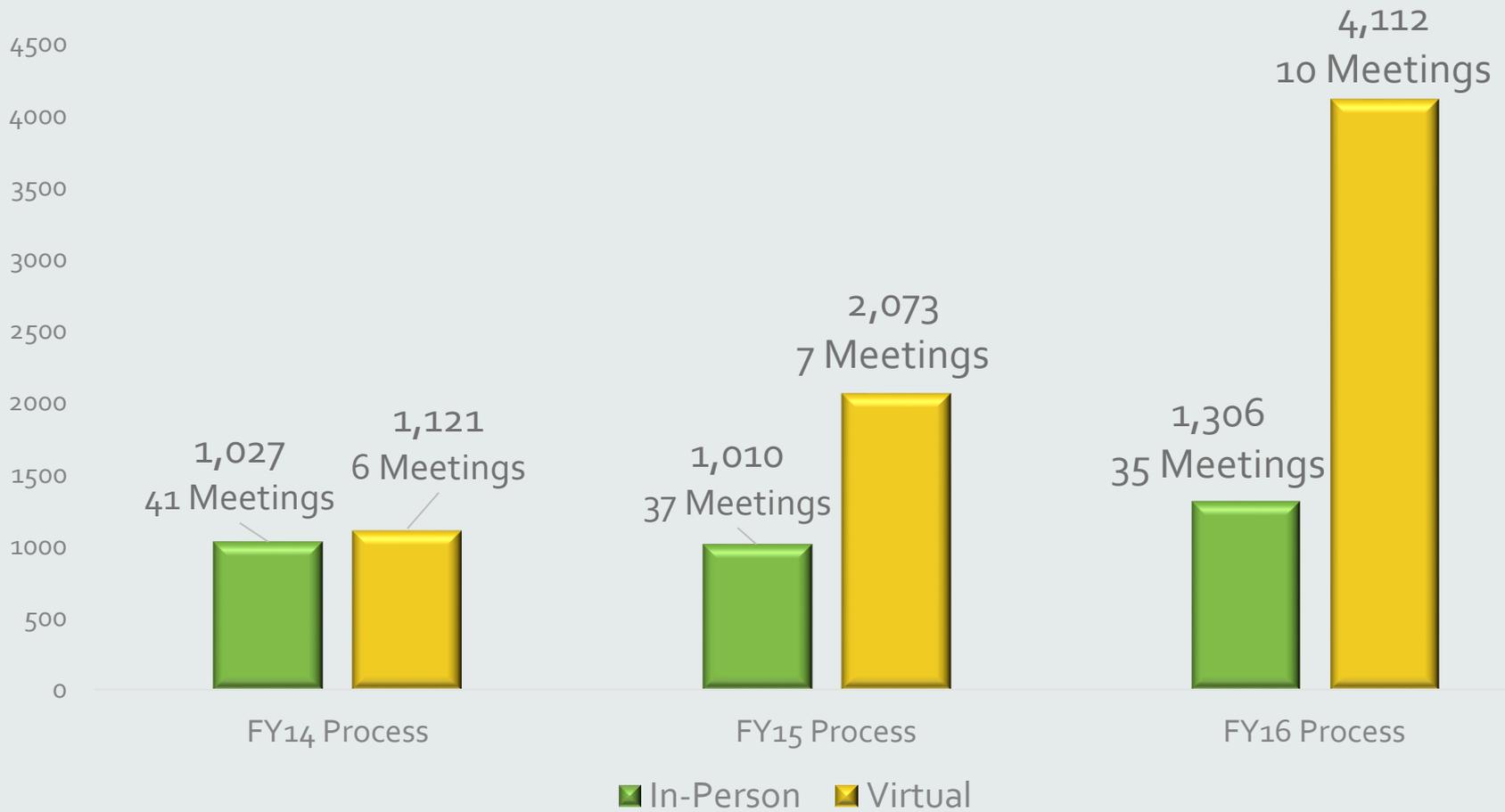


Citizen Involvement

Nearly 8,500 citizens participated in FY16 budget development process

- Community survey – 1,523 citizens (at least 100 per council district)
 - Statistically significant results (95% confidence level) presented to Council 11/5/14 by ETC Institute
- Public hearings at Dallas City Hall – 18 citizens
 - Three public hearings on 3/25/15, 5/27/15, and 8/26/15
 - Two tax rate public hearings on 9/2/15 and 9/16/15
- On-line citizen survey – 1,509 citizens
 - TalkDallas.com online survey during June
 - Focus on obtaining Board and Commission member participation
 - 45% participant increase over prior year survey
- Town hall meetings – 5,418 citizens
 - 35 traditional town hall meetings during August – 1,306 (average 37)
 - 10 virtual town hall meetings during August – 4,112 (average 411)

Virtual town hall meetings have significantly better participation than traditional meetings



Surveys from virtual meetings are consistent with 2014 community survey

- Citizen responses during virtual town hall meetings mirror that of 2014 community survey and included:
 - Street maintenance (39%) and public safety (32%) are 2 most important issues facing neighborhoods
 - Crime (43%) and street/traffic condition (38%) are reported as 2 most concerning issues
- TV News (54%) and newspaper (32%) are primary means that citizens get information about City

More citizen involvement planned for FY17 budget development process

- In addition to efforts used to engage citizens for FY16 budget development, following is planned for FY17 budget development
 - Private vendor in process of conducting Business Survey now with results expected to be presented to Council in Spring
 - Procurement process is underway to select vendor to conduct Community Survey again in 2016, with results expected in June
 - Engage Youth Commission in budget prioritization exercise



FY17 Budget Schedule

Dec 2 (Today)	Budget Workshop #1: preliminary outlook
Feb 2-3	Council-Staff Planning Session (Budget Workshop #2)
March 2	Budget Workshop #3: initial gap
March 23	Budget Public Hearing
May 4	Budget Workshop #4: general fund update (On-line link provided to all funding requests although not fully vetted at this point in process – amounts will still change)
May 25	Budget Public Hearing
June 15	Budget Workshop #5: outlook for all funds
July 25	Appraisal Districts certify 2016 tax roll
Aug 5	Deliver City Manager's recommended budget to Council Members
Aug 9	Budget Workshop #6: City Manager's recommended budget
Aug 9-Sept 1	Budget Town Hall Meetings
Aug 17	Budget Workshop #7: Topics TBD
Aug 24	Budget Public Hearing
Aug 30	Budget Workshop #8 (optional): Topics TBD
Sept 7	Budget Workshop #9: Council amendments
Sept 7	Adopt budget on First Reading
Sept 13	Budget Workshop #10: Amendments (if necessary)
Sept 21	Adopt budget on Second Reading and adopt tax rate
Oct 1	Begin FY17



Questions and Comments

Memorandum



DATE November 25, 2015

TO Honorable Mayor and Members of the City Council

SUBJECT **Rest Break Ordinance**

On Wednesday, December 2, 2015, you will be briefed on Rest Break Ordinance. A copy of the briefing is attached for your review.

Please contact me if you have any questions or need additional information.

A handwritten signature in blue ink that reads 'Joey Zapata'.

Joey Zapata
Assistant City Manager

Attachment

- c:
- A.C. Gonzalez, City Manager
 - Warren M.S. Ernst, City Attorney
 - Craig D. Kinton, City Auditor
 - Rosa A. Rios, City Secretary
 - Daniel F. Solis, Administrative Judge
 - Ryan S. Evans, First Assistant City Manager
 - Eric D. Campbell, Assistant City Manager
 - Jill A. Jordan, P.E., Assistant City Manager
 - Mark McDaniel, Assistant City Manager
 - Jeanne Chipperfield, Chief Financial Officer
 - Sana Syed, Public Information Officer
 - Elsa Cantu, Assistant to the City Manager – Mayor & Council

REST BREAK ORDINANCE

Dallas City Council

December 2, 2015



Purpose

- Provide a timeline and features of prior, alternative proposals considered by City Council to ensure rest breaks for construction workers
- Review provisions for a proposed ordinance and the approach to enforcement
- Receive City Council input and direction

Timeline

June 23, 2014
Quality of Life &
Environment

Workers Defense Project (WDP)
briefing proposes ordinance
similar to City of Austin (pg. 14-15)

Sep. 3, 2014
City Council
Briefing
Meeting

City Council briefing on WDP
ordinance

Nov. 12, 2014
City Council
Agenda
Meeting

City Council directed staff to brief
Economic Development and Quality
of Life Committees

Timeline

Dec. 1, 2014
Economic
Development

Update on staff discussions with stakeholders; consensus not yet achieved, discussions continue

Jan. 26, 2015
Quality of Life
& Environment

QOL Committee recommends ordinance (pg. 16-18) for City Council consideration and approval

Feb. 2, 2015
Economic
Development

Economic Development Committee recommends ordinance (pg. 19-20) for City Council consideration and approval

Timeline

Mar. 4, 2015
City Council
Briefing
Meeting

City Council authorizes postponement of committee ordinances and Mayor designates Councilwoman Greyson to lead a Task Force effort to compromise

Mar. 24, 2015
Rest Break
Task Force

Task Force initiates meetings to craft an alternative, compromise solution

Jun. 11, 2015
Rest Break
Task Force

Alternative resolution (pg. 21-22) is not posted for City Council agenda due to lack of full support by the Task Force

Prior alternative proposals

- On June 23, 2014, the Workers Defense Project briefed the QOL Committee and recommended that Dallas adopt a rest break ordinance similar to that of the City of Austin
 - 10 minutes of rest break for every 4 hours worked on a site
 - Signage explaining the ordinance requirements in English and Spanish on all worksites
 - Austin Code Compliance enforces the ordinance on private property and city departments enforce it on City contracts
 - Fines of \$100 to \$500 for every day a violation occurs

Prior alternative proposals

- On January 26, 2015, the Quality of Life and Environment Committee recommended that City Council adopt an ordinance that:
 - Includes provisions similar to the requirements of the City of Austin rest break ordinance (see prior page)
 - Requires signage with instructions on how to confidentially report non-compliance and the statement that workers need water, rest, and shade to prevent heat related illnesses
 - Becomes effective on March 30, 2015

Prior alternative proposals

- On February 2, 2015, the Economic Development Committee recommended an ordinance for City Council approval that would:
 - Require signage and access to educational pamphlets on construction sites that are printed in both English and Spanish
 - Provide detailed information on construction workers' rights under 26 C.F.R. Part 1926 and how to make a complaint to the Occupational Safety and Health Administration (OSHA)

Prior alternative proposals

- Rest Break Task Force (See appendix, pg. 23), discussed challenges and attempted to craft an alternative resolution (see pg.19-20)
 - Key points of discussion included:
 - Lack of data specific to construction sites, heat-related injuries
 - Ability to successfully enforce the ordinance
 - How to target bad actors without burden to good ones
 - Role of OSHA
 - Alternative Resolution
 - Focused on City awarded construction contracts
 - Directed City Manager to implement new policies and training requirements to promote heat-related injury prevention planning in new construction contracts awarded by the City, as well as to enhance the collection of data specific to heat-related injuries sustained on permitted construction sites
 - Alternative resolution lacked full support by the Task Force and was not scheduled for consideration by City Council in June 2015

Proposed Ordinance & Approach

- More recently, after the new City Council term began, Mayor Rawlings requested that Council Member Mark Clayton take up the matter and propose a way forward on this issue
- Following discussions with industry and labor stakeholders, as well as staff, Council Member Clayton proposed the ordinance and approach on pages 11-13 for City Council discussion and consideration

Proposed Ordinance & Approach

- Adopt a rest break ordinance that:
 - Requires a 10 minute rest break for every 4 hours of work performed on permitted construction sites
 - Requires signs to be posted on all worksites in English and Spanish that explain the ordinance requirements and how to report violations
 - Authorizes fines of \$100 to \$500 for every day a violation occurs
 - Effective date of January 1, 2016

Proposed Ordinance & Approach

- Staff approach to enforcement
 - Compliance with sign requirements would be verified by Building Inspection during routine permit inspections
 - Reported violations (311 service requests) would be inspected by Code Compliance inspectors within 24 hours
 - Complainant must provide name and phone number (which would be kept confidential)
 - When a complaint is received via 311, Code Compliance will investigate and, if the complaint has merit, issue a notice of violation to the person responsible
 - A citation may be issued to the person responsible if they do not voluntarily resolve the violation within the prescribed deadline
 - If the citation is contested, Municipal Prosecution will represent the City
 - Individuals with personal knowledge of the violation will need to testify for successful prosecution

Proposed Ordinance & Approach

- Staff approach to enforcement
 - Initially, one code inspector would be assigned to proactively
 - Visit construction work sites
 - Engage stakeholders
 - Conduct outreach and provide information
 - Enforce the ordinance as needed
 - Future budget enhancement requests may be submitted as warranted if more resources are required to maintain timely enforcement

Next Steps

- If City Council agrees, a draft ordinance will be scheduled for consideration on the December 9, 2015 agenda meeting
- Upon adoption, begin steps to implement new ordinance for an effective date of January 1, 2016 and then active enforcement beginning in April 2016
 - Notify construction companies and workers of new requirements
 - Initiate reporting and enforcement process

APPENDIX

1. City of Austin Ordinance, Quality of Life Committee Briefing, Jun. 23, 2014
2. Quality of Life Committee Recommendation, Jan. 26, 2015
3. Economic Development Committee Recommendation, Feb. 2, 2015
4. Rest Break Ordinance Task Force, Jun. 11, 2015
5. Rest Break Task Force Roster

City of Austin Ordinance, Quality of Life Committee Briefing, Jun. 23, 2014

ORDINANCE NO. 20100729-047

AN ORDINANCE AMENDING TITLE 4 OF THE CITY CODE TO ADD A NEW CHAPTER 4-5 RELATING TO WORKING CONDITIONS AT CONSTRUCTION SITES; CREATING AN OFFENSE AND IMPOSING A MAXIMUM PENALTY OF \$500 FOR EACH OFFENSE; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

PART 1. Title 4 (*Business Regulation and Permit Requirements*) of the City Code amended to add a new Chapter 4-5 to read:

CHAPTER 4-5. WORKING CONDITIONS AT CONSTRUCTION SITES.

§ 4-5-1 DEFINITIONS.

- (1) **CONSTRUCTION SITE** means a site or structure for which a building permit or site plan has been issued under Title 25 (*Land Development Code*) for an existing or proposed use.
- (2) **CONSTRUCTION ACTIVITY** means all work associated with construction including but not limited to work involving the alteration, demolition, building excavation, maintenance, and renovation of structures or sites.
- (3) **DEPARTMENT** means the department designated by the city manager.
- (4) **EMPLOYEE** means any person employed by the employer.
- (5) **EMPLOYER** means an individual, partnership, association, corporation, business trust, or any person or group of persons who directly or indirectly through an agent, or any other person or employee, exercises control over the wages, hours or working conditions of any person.
- (6) **ESTABLISHMENT** means a single physical location to which employee reports each day.
- (7) **HOURS WORKED** means the time during which an employee is subject to the control of an employer and includes all the time the employee is required or permitted to work, whether or not required to do so.
- (8) **REST BREAK** means a break from work within working hours, during which an employee may not work. The term excludes any regular meal period provided by the employer.

§ 4-5-2 REST BREAK REQUIRED.

- (A) Except as provided in Subsection (B), an employee performing construction activity at a construction site is entitled to a rest break of not less than ten (10) minutes for every four (4) hours worked. No employee may be required to work more than 3.5 hours without a rest break.
- (B) An employee is not entitled to rest breaks under Subsection (A) of this section on any day that the employee works less than 3.5 hours or spends more than half of his or her work time engaged in non-strenuous labor in a climate-controlled environment.
- (C) An employer shall provide rest breaks in accordance with the requirements of this section. A rest break shall be scheduled as near as possible to the midpoint of the work period.

§ 4-5-3 SIGNAGE REQUIRED.

- (A) A sign describing the requirements of Section 4-5-2 (*Rest Break Required*) in English and Spanish shall be posted by the employer in each establishment subject to Section 4-5-2 in a conspicuous place or places where notices to employees are customarily posted.
- (B) The department shall prescribe by rule the size, content, and location of signs required under Subsection (A) of this section.

§ 4-5-4 CRIMINAL PENALTY.

- (A) A person commits a Class C misdemeanor if the person:
 - (1) fails to provide a rest break as required under Section 4-5-2 (*Rest Break Required*); or
 - (2) fails to post signage required under Section 4-5-3 (*Signage Requirements*).
- (B) Proof of a culpable mental state is not required to prove an offense under this chapter.
- (C) Each day that a violation occurs or continues is a separate offense.

§ 4-5-5 CIVIL REMEDIES.

- (A) The city council has determined that this chapter is necessary to protect health, life, and property and to preserve the good government, order, and security of the City and its inhabitants.

City of Austin Ordinance, Quality of Life Committee Briefing, Jun. 23, 2014

(B) A person who continues to violate this chapter after being notified of the offense in writing by an authorized City representative is subject to a civil penalty of not less than \$100 or more than \$500 for each day the violation occurs.

(C) The City may file suit to enforce this chapter or collect a civil penalty.

(D) The City may seek to enjoin violations of this chapter.

§ 4-5-6 CUMULATIVE REMEDIES.

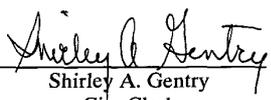
The remedies authorized under this article are cumulative. If the City files a civil or criminal action, it is not precluded from pursuing any other action or remedy.

PART 2. The council finds that the need to ensure employee rest breaks at construction sites constitutes an emergency. Because of this emergency, this ordinance takes effect immediately on its passage for the immediate preservation of the public peace, health, and safety.

PASSED AND APPROVED

_____ July 29 _____, 2010 §
 §
 § Lee Lettingwell
 Lee Lettingwell
 Mayor

APPROVED: 
 Karen M. Kennard
 Acting City Attorney

ATTEST: 
 Shirley A. Gentry
 City Clerk

Quality of Life Committee Recommendation, Jan. 26, 2015

Memorandum

RECEIVED

2015 JAN 23 PM 4:09

CITY SECRETARY
DALLAS, TEXAS



DATE 01/23/2015

TO Quality of Life Committee Members

SUBJECT **Revised Rest Break Ordinance**

Councilmembers,

Enclosed please find the draft version of the Rest Break Ordinance prepared by the Worker's Defense Project. A motion will be made on Monday, January 26th, 2015, to move forward with this version. We recommend that this item go before full council for a vote.

Thank you for your attention to this matter.

Sandy Greyson
Sandy Greyson, Councilmember *N.K.*

Adam Medrano
Adam Medrano, Councilmember

C: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager
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Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

An ordinance amending CHAPTER __, " _____," of the Dallas City Code, as amended; defining terms: establishing requirements, procedures, penalties, and remedies for working conditions on construction sites; requiring rest breaks for every four hours of work; providing for signs explaining rest break requirements on construction sites; providing a criminal penalty of a class C misdemeanor; providing a penalty not to exceed \$500; providing a saving clause; providing a severability clause; and providing an effective date.

WHEREAS, the Occupational Health and Safety Commission recommends a work/rest cycle to prevent heat-related illness; and

WHEREAS, the city has heard testimony on the negative health effects of workers who do not receive rest breaks on construction sites, not allowing them needed rest and water; and

WHEREAS, the average number of days in the city with one hundred degrees or more is eighteen days; and

WHEREAS, the Occupational Health and Safety Commission, under 29 CFR 1926.51, requires that drinking water be available and toilets be accessible on or near a work site; and

WHEREAS, the Occupational Health and Safety Commission recommends a rest area be in full shade; and

WHEREAS, the Centers for Disease Control recommends scheduling and encouraging frequent rest and water breaks to prevent heat stress; and

WHEREAS, the city has an interest in the health and safety of the workers in the city; Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1: That Chapter __, " _____," of the Dallas City Code, as amended, is amended to read as follows:

Quality of Life Committee Recommendation, Jan. 26, 2015

CHAPTER __ " _____ "

ARTICLE I.

GENERAL.

SEC. __. PURPOSE.

The purpose of this chapter is to protect workers on construction sites from heat-related illnesses caused by a lack of adequate rest breaks and water on the site.

SEC. __. DEFINITIONS.

In this chapter:

(1) **CONSTRUCTION SITE** means a site or structure for which a building permit or site plan has been approved or issued under Chapter 51, the Dallas Land Development Code, for an existing or proposed use.

(2) **CONSTRUCTION ACTIVITY** means all work associated with construction, including but not limited to work involving the alteration, demolition, building, excavation, maintenance, and renovation of structures or sites.

(3) **DEPARTMENT** means the Sustainable Development and Construction Department of the City of Dallas.

(4) **WORKER** means any individuals completing Construction Activities, whether on a contract basis or as employees, for any Prime Contractor or Subcontractor.

(5) **PRIME CONTRACTOR** means an individual, firm, partnership, owner operator, corporation, or combination thereof, including joint ventures, which is an independent business enterprise and has entered into a contract or agreement with respect to performance of any Construction Activity.

(6) **SUBCONTRACTOR** means an individual firm, partnership, owner operator, corporation, or combination thereof, including joint ventures, which is an independent business enterprise and has entered into a contract or agreement with a Prime Contractor or another Subcontractor with respect to the performance of any Construction Activity.

(7) **ESTABLISHMENT** means a single physical location to which workers report each day.

(8) **HOURS WORKED** means the time during which a worker is subject to the control of a Prime Contractor or Subcontractor and includes all the time the worker is required or permitted to work, whether or not required to do so.

(9) **REST BREAK** means a break from work within working hours, during which a worker may not work and during which a worker can access water and toilet facilities. The term excludes any regular meal period provided by the employer, prime contractor, or subcontractor.

ARTICLE II.

REQUIREMENT OF REST BREAKS ON CONSTRUCTION SITES.

SEC. __. REST BREAK REQUIRED.

(a) Except as provided in Subsection (b), a worker performing construction activity at a construction site is entitled to a rest break of not less than ten (10) minutes for every four (4) hours worked. This break must occur within the first 3.5 hours of each four (4) hour shift.

(b) A worker is not entitled to rest breaks under Subsection (a) of this section on any day that the worker works less than 3.5 hours.

(c) Prime Contractors and Subcontractors shall provide rest breaks in accordance with the requirements of this section. A rest break shall be scheduled as near as possible to the midpoint of the work period.

SEC. __. SIGNAGE REQUIRED.

(a) A sign describing the requirements of Section __ (*Rest Break Required*) in English and Spanish shall be posted in each establishment subject to Section __ above, in a conspicuous place or places where notices to employees are customarily posted. Prime Contractors and Subcontractors must inform workers of their right to rest breaks prior to initiating work on the project.

(b) The department shall prescribe by rule the size, content, and location of signs required under Subsection (a) of this section such that the information is readable, except that the sign must include:

(1) information on how to make a confidential complaint of failure to provide rest breaks;

(2) OSHA requirements that there be an adequate supply of potable water and access to toilets per 29 CFR 1926.51; and

Quality of Life Committee Recommendation, Jan. 26, 2015

(3) contact information for OSHA to report failure to comply with any OSHA requirements.

(c) The department shall include on its investigation documents additional investigation requirements to ensure

(1) that workers are being given rest breaks according to this Section ____ (*Rest Break Required*); and

(2) that signage is posted as required by this Section ____ (*Rest Break Required*).

ARTICLE III.

PENALTIES AND REMEDIES.

SEC. __. CRIMINAL PENALTY.

(a) A person commits a Class C misdemeanor if the person:

(1) fails to provide a rest break as required under Section ____ (*Rest Break Required*); or

(2) fails to post signage required under Section ____ (*Signage Requirements*).

(b) Proof of a culpable mental state is not required to prove an offense under this chapter.

(c) Each day that a violation occurs or continues is a separate offense.

Sec. __. CIVIL REMEDIES.

(a) The city council has determined that this chapter is necessary to protect health, life, and property and to preserve the good government, order, and security of the City and its inhabitants.

(b) A person who continues to violate this chapter after being notified of the offense in writing by an authorized City representative is subject to a civil penalty of not less than \$100 or more than \$500 for each day the violation occurs.

(c) Any Prime Contractor or Subcontractor working on a construction site is jointly and severably liable for any penalties assessed for failure to comply with this chapter.

(d) The City may file suit to enforce this chapter or collect a civil penalty.

(e) The City may seek to enjoin violations of this chapter.

SEC. __. CUMULATIVE REMEDIES.

The remedies authorized under this article are cumulative. If the City files a civil or criminal action, it is not precluded from pursuing any other action or remedy.

SECTION 2. That CHAPTER __ of the Dallas City Code, as amended, will remain in full force and effect, save and except as amended by this ordinance. Any proceeding civil or criminal, based upon events that occurred prior to the effective date of this ordinance are saved, and the former law is continued in effect for that purpose.

SECTION 3. That the terms and provisions of this ordinance are severable and are governed by Section 1-4 of CHAPTER 1 of the Dallas City Code, as amended.

SECTION 4. That this ordinance will take effect on March 30, and it is accordingly so ordained.

Economic Development Committee Recommendation, Feb. 2, 2015

Economic Development Committee **DRAFT**

Meeting Record
February 2, 2015

The Economic Development Committee meetings are recorded. Agenda materials and audiotapes may be reviewed/copied by contacting the Office of Economic Development, Staff Coordinator at 214-670-1686.

Meeting Date: February 2, 2015 **Meeting Start time:** 9:06 AM

Committee Members Present:

Tennell Atkins
Rick Callahan
Jerry R. Allen
Adam Medrano
Lee Kleinman
Scott Griggs

Other Council Members Present:

Dwaine Caraway
Philip Kingston

Staff Present:

Ryan Evans, First Assistant City Manager,
City Manager Office
Karl Zavitkovsky, Director, Office of Economic
Development
J. Hammond Perot, Assistant Director, Office
of Economic Development
Karl Stundins, Manager, Office of Economic
Development
Forest Turner, Chief Wellness Officer
Casey Burgess, Sr. City Attorney I, City
Attorney's Office
Larry Holmes, Building Official, Sustainable
Development & Construction

Other Presenters:

Caroline Perel, Managing Director, Civitas
Capital Group

1. Approval of January 20, 2015 Minutes of the Economic Development Committee

Presenter(s):

Action Taken/Committee Recommendation(s): Motion made to approve the minutes

Motion made by: Mr. Allen

Item passed unanimously: X

Item failed unanimously: _____

Motion seconded by: Mr. Kleinman

Item passed on a divided vote: _____

Item failed on a divided vote: _____

Follow-up (if necessary):

2. Love Field Hotel Project-Maple/Mockingbird TIF District

Presenter(s): Karl Zavitkovsky, Director, Office of Economic Development

Action Taken/Committee Recommendation(s): Motion made to approve the minutes

Motion made by: Mr. Medrano

Item passed unanimously: X

Item failed unanimously: _____

Motion seconded by: Mr. Callahan

Item passed on a divided vote: _____

Item failed on a divided vote: _____

Follow-up (if necessary):

February 2, 2015
ED – Committee Meeting 2 of 2

3. Upcoming Agenda Items

United Parcel Service – Texas Enterprise Zone Nomination

Presenter(s): J. Hammond Perot, Assistant Director, Office of Economic Development

Action Taken/Committee Recommendation(s): Motion made to recommend item to full council for approval

Motion made by: Mr. Allen

Item passed unanimously: X

Item failed unanimously: _____

Motion seconded by: Mr. Griggs

Item passed on a divided vote: _____

Item failed on a divided vote: _____

Follow-up (if necessary):

Pauls Mountain Creek Project

Presenter(s): J. Hammond Perot, Assistant Director Office of Economic Development

Action Taken/Committee Recommendation(s): Motion made to recommend item to full council for approval

Motion made by: Mr. Kleinman

Item passed unanimously: X

Item failed unanimously: _____

Motion seconded by: Mr. Allen

Item passed on a divided vote: _____

Item failed on a divided vote: _____

Follow-up (if necessary):

Rest Break Ordinance Update

Presenter(s): Forest Turner, Chief Wellness Officer

Action Taken/Committee Recommendation(s): Motion made by Mr. Callahan reads as follows: I offer a compromise that it is not necessary to duplicate the efforts and rules required by OSHA if the employer and worker understand these rules and rights. Rather than create a duplicative mechanism at the local level to address worker safety, the following recommendations should be followed:

Establish a public/private opportunity for trade organizations to help the City of Dallas educate employers and construction works about OSHA's Heat Illness Prevention Campaign. Require signage and access to educational pamphlets on the construction sites that provide detailed information of the construction workers' rights according to OSHA. This should include contact information at OSHA and instructions on how to make a claim that are written in both English and Spanish.

Such a recommendation, if implemented in the form of an ordinance, would demonstrate the City of Dallas's commitment to the safety of each and every worker while enhancing established resources to educate and enforce best practices for a safe jobsite.

Motion made by: Mr. Callahan

Item passed unanimously: _____

Item failed unanimously: _____

Motion seconded by: Mr. Allen

Item passed on a divided vote: X with Mr.

Griggs and Medrano voting No

Item failed on a divided vote: _____

Follow-up (if necessary):

Economic Development Committee Recommendation, Feb. 2, 2015

February 2, 2015

ED – Committee Meeting 3 of 3

Upcoming Agenda Item #A-2: DTG Rental Car Lease at Dallas Love Field –

February 11, 2015

Presenter(s): Mark Duebner, Director, Aviation

Action Taken/Committee Recommendation(s): Motion made to recommend item to full council for approval

Motion made by: Mr. Kleinman

Motion seconded by: Mr. Callahan

Item passed unanimously: X

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

Follow-up (if necessary):

Meeting Adjourned: 10:34 AM

Approved By: _____

Rest Break Ordinance Task Force, Jun. 11, 2015

Memorandum



CITY OF DALLAS

COUNCIL CHAMBER

[DATE]

DATE June 11, 2015

TO The Honorable Mayor and Members of the City Council

SUBJECT Rest Break Task Force Resolution

On March 4, 2015, the Mayor requested that I lead a Rest Break Ordinance Task Force in an effort to reconcile two committee-recommended draft ordinances.

The attached resolution is the compromise that was reached by most of the stakeholders at the conclusion of the Rest Break Task Force meetings. Task Force participants included Council Member Rick Callahan and representatives from construction agencies, building associations, trade and labor unions, faith-based organizations, worker's rights organizations, and City staff. The compromise attempts to balance the interests of industry, labor and the City.

The resolution applies only to all new construction contracts awarded by the City and directs the City Manager or his designee to:

- Implement new policies and requirements in order to promote heat-related injury prevention planning;
- Enhance the collection and review of data obtained during emergency responses at construction sites where injuries have been reported; and
- Initiate collaboration with Dallas County health agencies and emergency facilities to add construction worksite injuries as an additional data collection metric.

An implementation work group will be formed and all members of the Task Force will be invited to participate.

If you have questions, please contact Joey Zapata at 214-670-8132 for assistance.

Sandy Greyson

Sandy Greyson
Council Member, District 12

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager
Eric D. Campbell, Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Eisa Cantu, Assistant to the City Manager – Mayor & Council

WHEREAS, the City Council seeks to protect the safety of construction workers; and

WHEREAS, construction workers deserve access to water, rest, and restrooms; and

WHEREAS, preventative safety and health measures can reduce the likelihood of costly accidents and injuries and avoiding such incidents will improve the delivery and execution of construction projects contracted with the City of Dallas; and

WHEREAS, safe conditions on construction projects contracted with the City of Dallas ensure the best value for Dallas taxpayers; and

WHEREAS, the incidence of heat-related injuries is greatly reduced by contractors implementing a heat illness prevention plan and ensuring that construction workers are allowed adequate rest breaks and given access to water and shade; and

WHEREAS, the City Council believes that workers on construction projects contracted with the City of Dallas should be given rest breaks that are adequate to prevent injuries and allowed access to water and shade as part of a heat illness prevention plan; and

WHEREAS, a rest break of no less than 10 minutes for every four hours worked, in addition to any meal break, is recommended to prevent injuries; and

WHEREAS, the Occupational Safety and Health Administration (OSHA) offers safety training courses; and

WHEREAS, the City Council desires to improve data-gathering on reported heat-related illnesses and injuries on construction projects through collaboration with other area governments and health agencies; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager or his designee must ensure that the following requirements are included in the specifications for all new construction projects contracted with the City of Dallas:

- (A) that general contractors retained by the City implement a written heat illness prevention plan consistent with OSHA's Campaign to Prevent Heat Illness in Outdoor Workers recommendations;

Rest Break Ordinance Task Force, Jun. 11, 2015

- (B) that general contractors retained by the City require in their contracts with each subcontractor that the subcontractor follow the heat illness prevention plan set forth in Section (1)(A);
- (C) that a supervisor who has received the OSHA 30-hour safety training provide a programmed, bilingual orientation session for all incoming workers, prior to beginning work, to explain the heat illness prevention plan, the need for rest breaks, and how to make complaints to the appropriate entity;
- (D) that signs regarding the heat illness prevention plan set forth in Section (1)(A) and how to make a complaint to the appropriate entity be erected on all construction sites for City projects; and
- (E) that all general contractors retained by the City and their subcontractors provide to the City of Dallas a copy of the OSHA Injury and Illness Recordkeeping report when a heat-related incident occurs on a construction site for a City project.

Section 2. That the City Manager or his designee is instructed to collect and review data on all construction site injuries within the City. The data collected will include the construction site address, the nature of the illness or injury, and whether the individual was transported to a hospital. Data may be collected through the City's 911 operations, the Dallas Fire-Rescue Department, or any other City department. All information obtained from the Dallas Fire-Rescue Department or any other City department will be information that has been properly redacted in compliance with the requirements set forth by the Health Insurance Portability and Accountability Act of 1996, as amended (HIPAA).

Section 3. That the City Manager or his designee is instructed to initiate collaboration with Dallas County health agencies and emergency facilities to add construction worksite injuries as an additional data collection metric.

Section 4. That the City Manager or his designee is instructed to provide a report to the City Council regarding the results of data collection under Sections 2 and 3, and any data documenting the impact of the heat and safety orientation no later than April 30, 2016.

Section 5. That this resolution shall take effect immediately from and after its passage in accordance with the Charter of the City of Dallas, and it is accordingly so resolved.

APPROVED AS TO FORM:

WARREN M.S. ERNST, City Attorney

By _____
Assistant City Attorney

Rest Break Task Force Roster

- Dallas Area Interfaith
- Dallas Building and Construction Trades Council
- Regional Hispanic Contractors Association
- Dallas AFL-CIO
- Workers Defense Project
- Construction & General Laborer Local Union
- Dallas Builders Association
- TEXO Association

Memorandum



DATE November 25, 2015
TO The Honorable Mayor and Members of the City Council
SUBJECT Dallas Complete Streets Initiative and Design Manual

On Wednesday, December 2, 2015 you will be briefed on the Dallas Complete Streets Design Manual. Attached you will find the briefing materials for your review.

Please feel free to contact me if you need additional information.



Jill A. Jordan, P.E.
Assistant City Manager

Attachment

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
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Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Alan E. Sims, Chief of Neighborhood Plus
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Dallas Complete Streets Initiative and Design Manual

City Council Briefing
December 2, 2015



Purpose

- Update the Dallas City Council on the Draft Complete Streets Design Manual
- Discuss Upcoming Work Plan
- Discuss a proposal to adopt the Complete Streets Design Manual by Resolution

Previous Actions

- The Council Transportation and Environment Committee was previously briefed on the Complete Streets Initiative on December 13, 2010; February 28, 2011; June 13, 2011; and September 26, 2011
- The Dallas City Council was previously briefed on the Complete Streets Initiative on October 5, 2011
- The Council Transportation and Trinity River Project Committee was previously briefed on Complete Streets Initiative on September 24, 2013; and September 15, 2015
- On November 18, 2015, Council was briefed on the Urban Design Initiative for the City of which Complete Streets is a part

Urban Design Next Steps

December 2015



We are here

- City Council Briefing – Complete Streets

January 2015

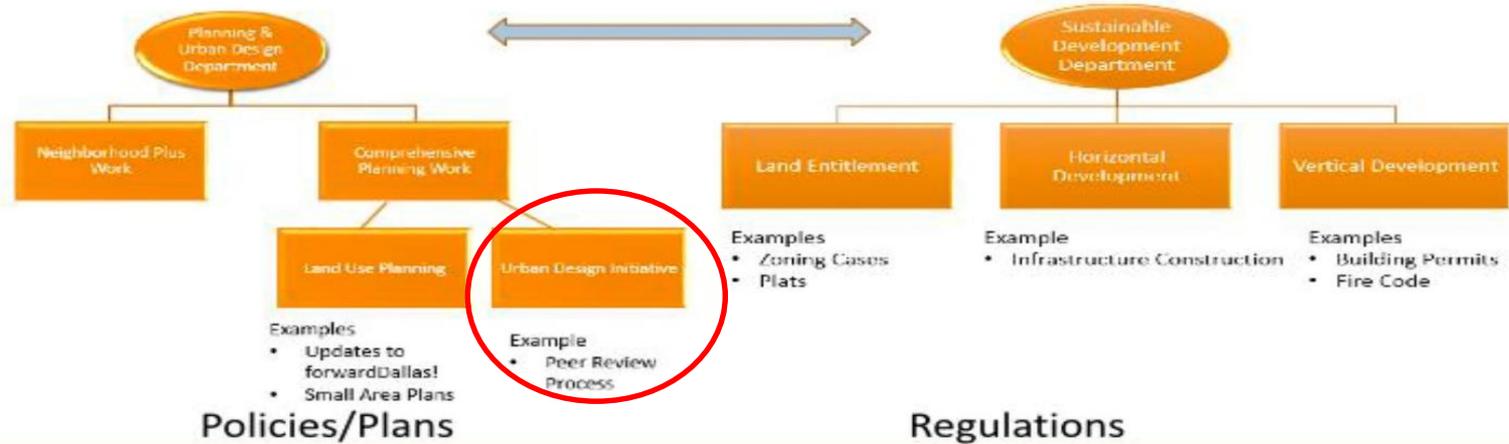
- Award a Consultant Contract for Revising the Paving and Drainage Design Manuals and providing urban design support
- Adopt Complete Streets Manual

2016

- Urban Design Definition and Vision for Dallas
- Urban Design Principles
- Urban Design Guidelines
- Updated Paving Design Manual
- Updated Drainage Design Manual
- Recommendations for amending forwardDallas!

Related Development Processes

Organizational Relationship

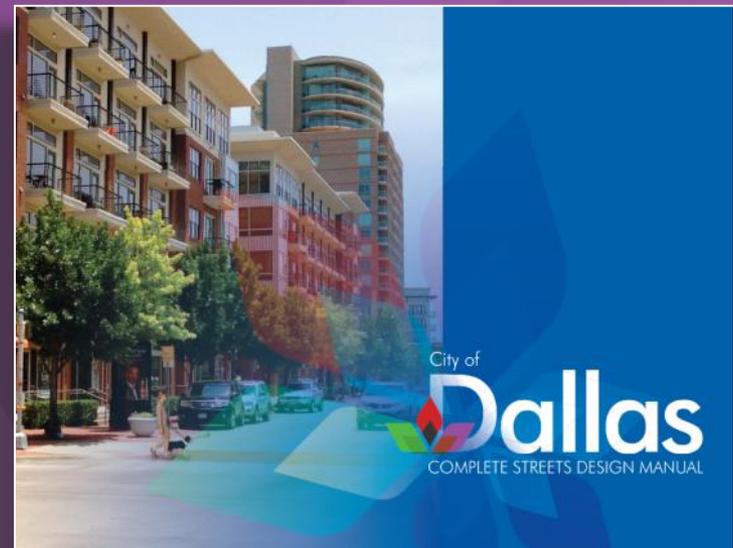
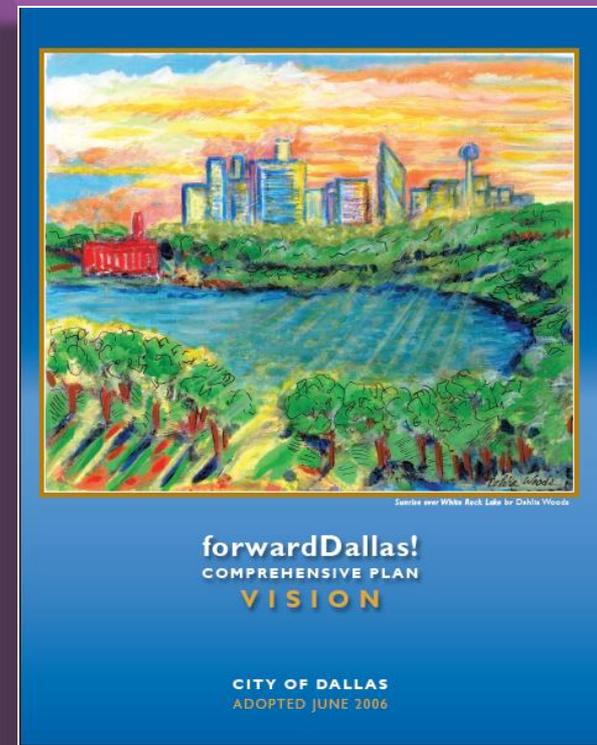


Complete Streets is a part of the Urban Design Initiative

CuSP Report
November 3, 2016

Background

- ▶ 2006 - *forwardDallas!* recommendation: Develop a “context sensitive street design manual”
- ▶ 2011-2012 - Council Strategic Action Plan objective: “Bring a citywide complete street vision to reality”
- ▶ 2011 - Transportation and Community and System Preservation (TCSP) grant awarded to Dallas to develop a Complete Streets Design Manual
- ▶ 2011 -2013 – Community engagement, pilot and demonstration projects, and drafting of design manual



Community Workshops

- ▶ *Eight interactive workshops held July through December, 2011*
- ▶ *Over 600 participants citywide*



Visual Essay Contest

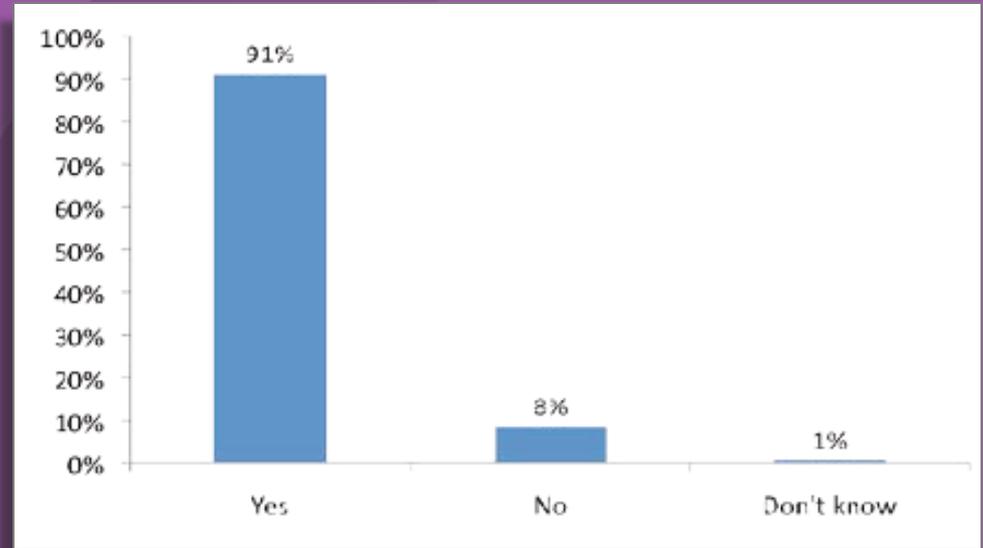


- ▶ *Students, amateurs and professionals were engaged in proposing creative ideas for better streets*

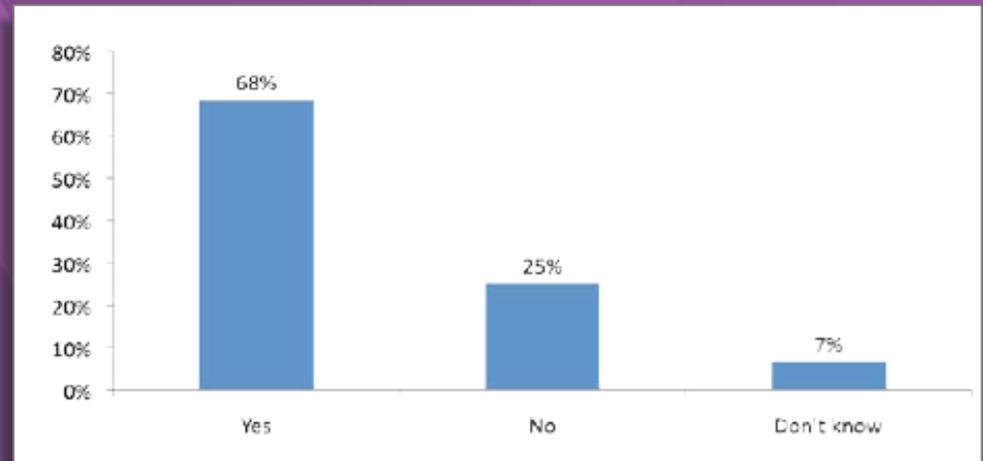


Public Opinion Sample Survey

Do you want your elected officials to work towards more sustainable communities?



Do you feel that kids walking or biking to school, and adults walking or biking to shop and eat would be better for the Dallas economy?



Knox Street Demonstration



Four-day installation from Katy Trail to McKinney Ave

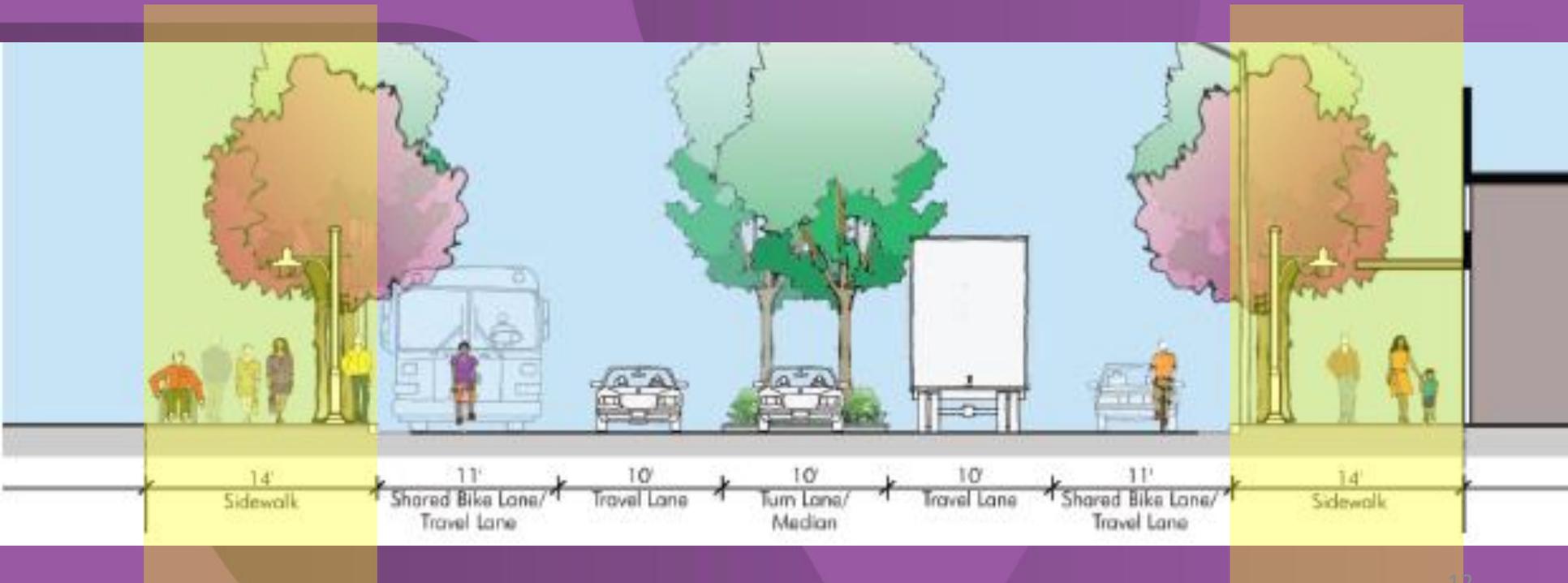
New design concept tested in real conditions with community feedback and technical evaluation

Vision

- To build streets that are safe and comfortable **for everyone**: all ages and abilities; motorists and bicyclists; pedestrians and wheelchair users; bus and train riders alike.
- To design streets for **all modes** of travel including pedestrians, cyclists, public transit, automobiles, freight, emergency and private vehicles.
- To design the entire right of way to suit the surrounding neighborhood character based on public input.

What are Complete Streets?

- Streets designed for all users
- One size/design does not fit all situations
- More than just curb to curb roadway design



Complete Approach, Different Outcomes

One size/design does not fit all

Buckner Corridor Concept Plan

Unified corridor with exceptional neighborhood connections and DART regional connectivity



Priority Elements

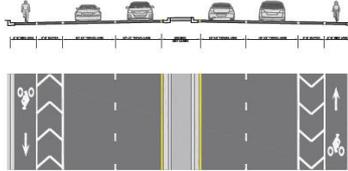
- Prioritized crossing at college
- Median landscaping
- Bike lanes
- Good bus stops/shelters
- Continuous sidewalks
- Street lights

Section

- 4-lane with median and bike lanes

Bike Plan Designation

- Lake June, Elam only: N.1 - 4 Lane Buffered Bike Lanes with Median No Parking



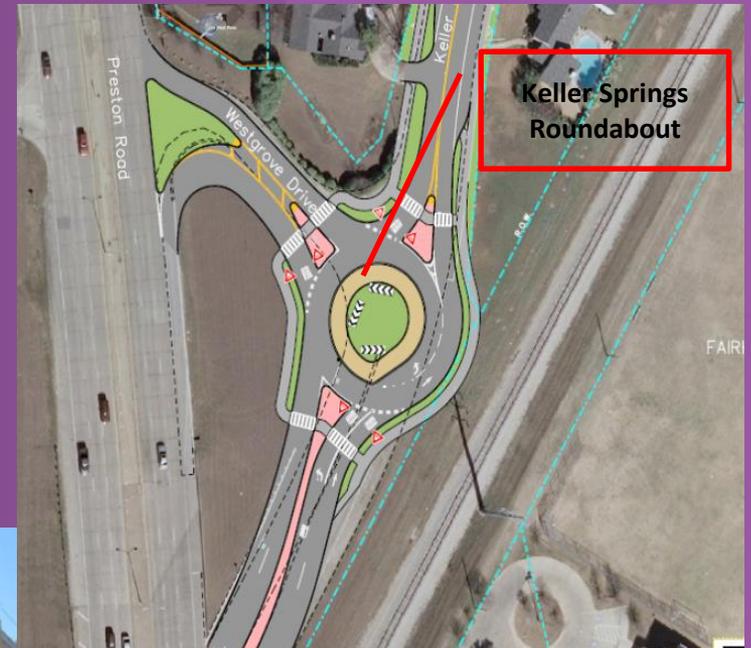
N.1 - 4 Lane Buffered Bike Lanes with Median No Parking

Legend

- Shared bike lanes/improved sidewalks
- Future buffered bike lane (per Dallas Bike Plan)
- Enhanced pedestrian crossing
- Neighborhood connections
- Existing traffic signals
- Street trees
- Enhanced bus stop
- Gateway treatment

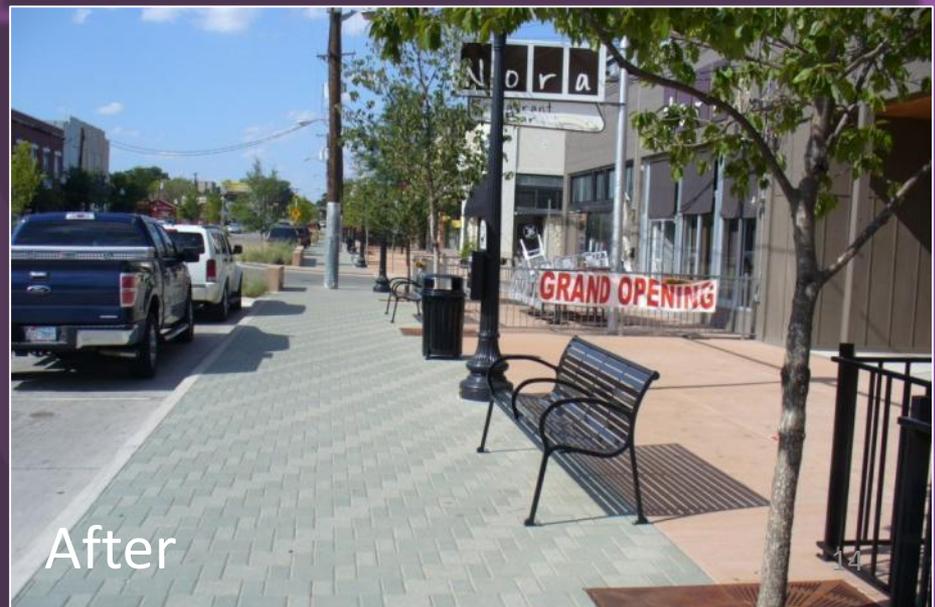
0 250 500 Feet

January 6, 2012 Kinkay-Horn and Associates, Inc.



Trade-Offs: Greenville Avenue

- Indented parallel parking replaced angled parking to allow more space for outdoor patios
- Reduced traffic lanes enabled wider sidewalks and street furniture
- Neighborhood input on making the tradeoff decisions



Key Progress Milestones

- 2011 Bike Plan marked a significant shift in bike policy
- 2011 Federal grant awarded to develop complete streets policy
- 2012 Bond Program included targeted funding for Complete Street projects
- Since 2012 – Annual funding commitment to on-street bike lane striping

Two Pronged Approach

- Pilot project implementation: Using a “complete street approach” to design and build already funded street improvement projects to test new design elements through community engagement
- New policy development: Developing new street design policies and guidelines to support a comprehensive, systematic and integrated approach across departments

Pilot Project Examples



Bishop Avenue



Greenville Avenue

Pilot Project Examples



Sylvan Avenue



Elm Street

Pilot Project Examples



Routh Street



Cedar Springs Roads

Pilot Project Examples



Dickerson Road



Preston Road

New Policy Development

Draft Complete Streets Design Manual

- Street design policies and guidelines
- Multi-disciplinary project planning and implementation process
- Complete Street Vision Map overlay



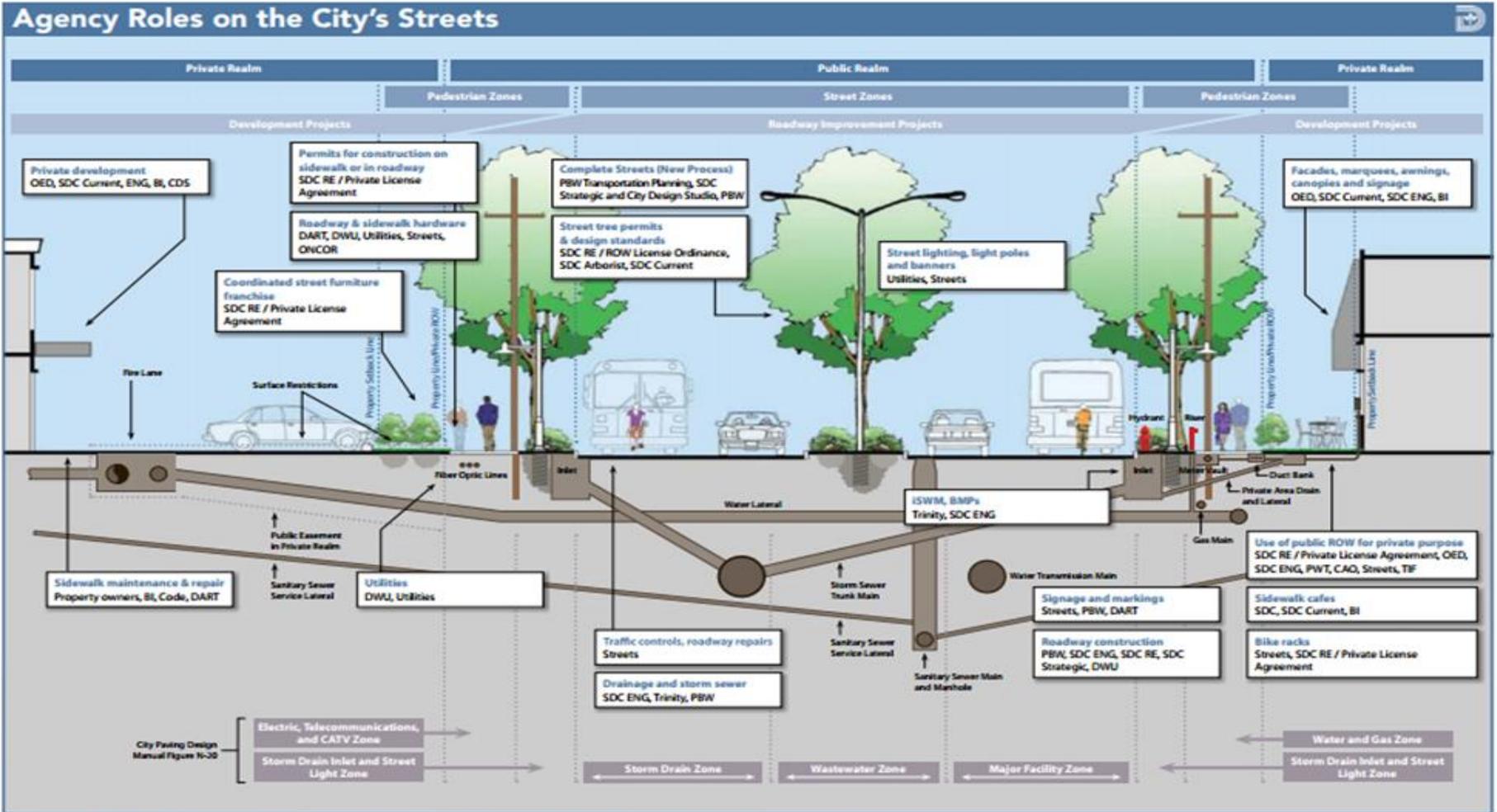
Web link to draft manual :

http://dallascityhall.com/departments/sustainabledevelopment/DCH%20Documents/pdf/DCS-Design-Manual_DRAFT_091713.pdf

Street Design Policy and Guidelines

- Intended to work alongside the Dallas Thoroughfare Plan and the Dallas Development Code to provide the policy framework for street design
- All new projects that impact the street right-of-way will consider the context of the roadway, community design priorities, the roadway's functional classification, and the drainage needs

Multi-Disciplinary Planning and Implementation



Departments/Agencies Involved in Roadway Planning and Construction

- City Attorney's Office
- Code Compliance
- Dallas Area Rapid Transit
- Dallas Police Department
- Delivery Companies and Valet Companies
- Dallas Water Utilities
- Dallas Fire Rescue
- Housing and Community Services
- Office of Economic Development

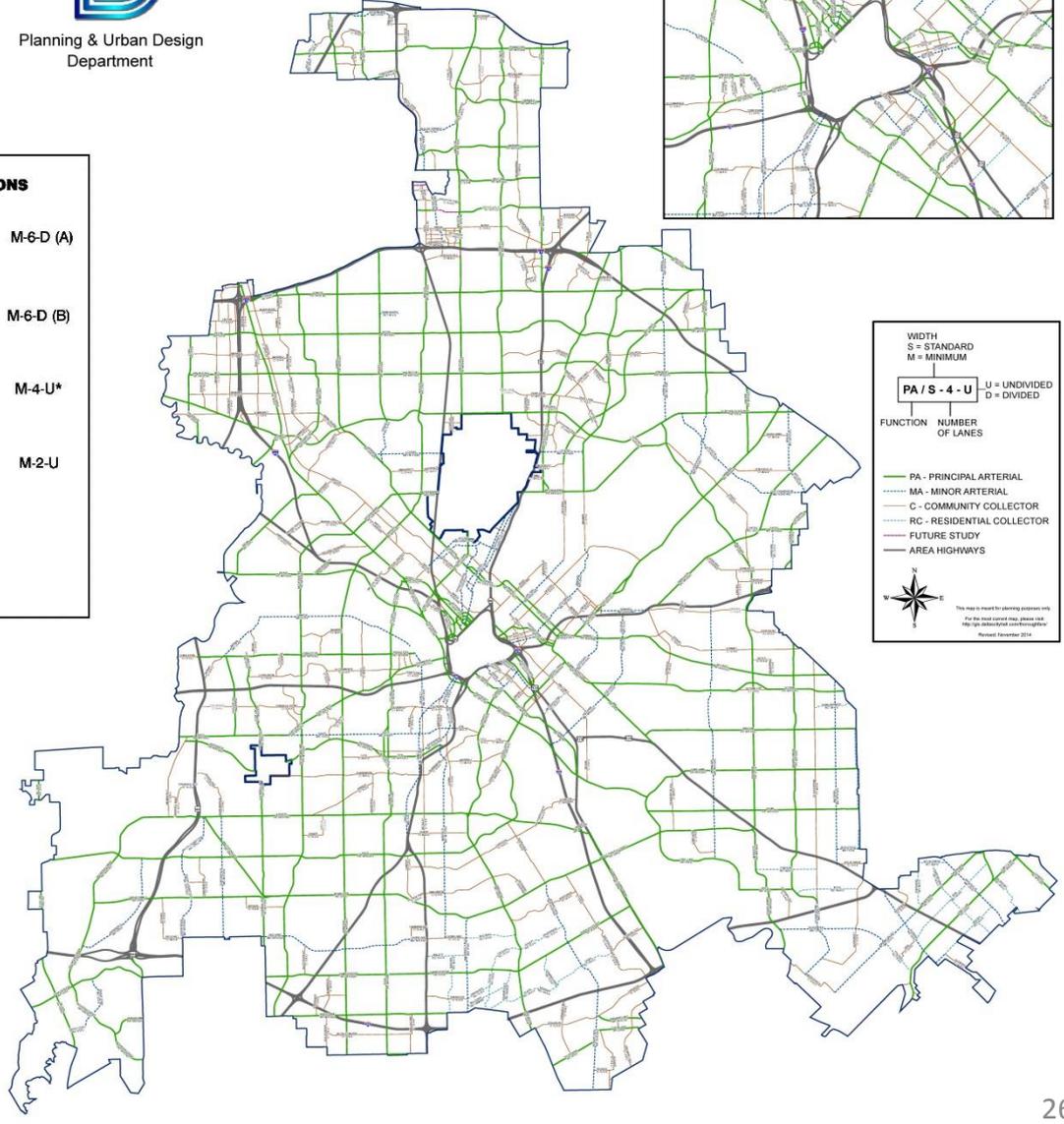
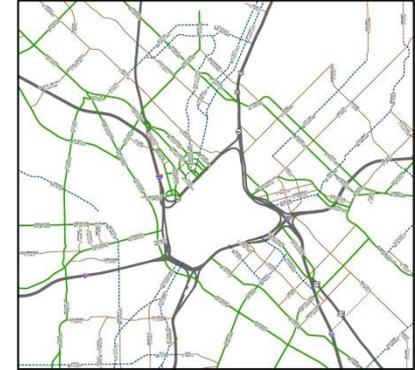
Departments/Agencies Involved in Roadway Planning and Construction-Continued

- Public Works
- Planning and Urban Design
- Sanitation
- Sustainable Development and Construction
 - Arborist, Building Inspection, Current Planning, Engineering, Real Estate Division, Strategic Planning
- Street Services
- Trinity Watershed Management
- Utility Companies
 - Atmos, Verizon, ATT, Oncor

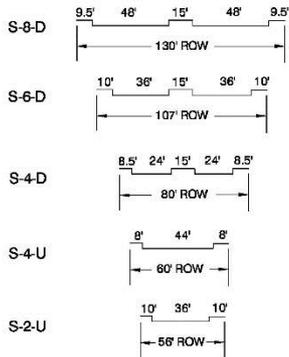
City of Dallas Thoroughfare Plan



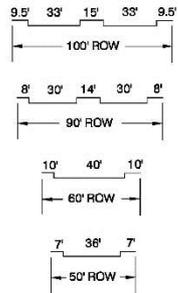
Planning & Urban Design
 Department



STANDARD ROADWAY SECTIONS



MINIMUM ROADWAY SECTIONS



*M-4-U can be striped and operated as 2 or 4 lanes.

WIDTH
 S = STANDARD
 M = MINIMUM

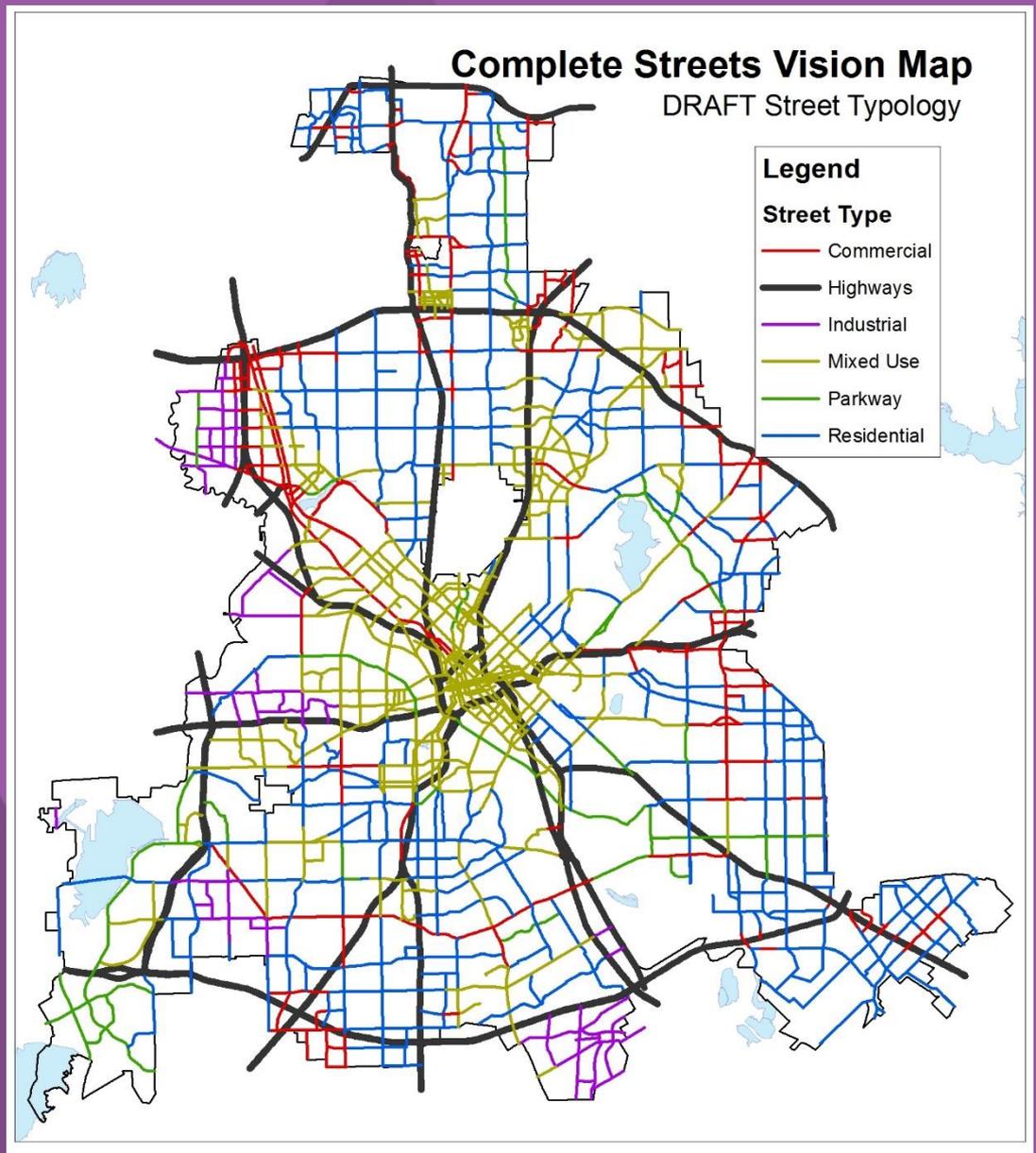
FUNCTION NUMBER OF LANES

PA / S - 4 - U U = UNDIVIDED
 D = DIVIDED

- PA - PRINCIPAL ARTERIAL
- MA - MINOR ARTERIAL
- C - COMMUNITY COLLECTOR
- RC - RESIDENTIAL COLLECTOR
- FUTURE STUDY
- AREA HIGHWAYS

This map is issued for planning purposes only.
 For the most current map, please visit
 www.dallas.gov/transportation/thoroughfare
 Revised December 2014

- One-on-one reviews with Council members underway
- To be finalized in January



*Minor Streets are not mapped

Complete Streets Typology

- Complete Streets Typology considers classifying streets based on their context and function and seeks to accommodate all modes.
- Complete Streets Typologies include:
 1. Mixed-Use Streets
 2. Commercial Streets
 3. Residential Streets
 4. Industrial Streets
 5. Parkways

Mixed-Use Streets

Mixed-Use streets serve a diverse mix of land use types, including Downtown and Main Streets.

Example: McKinney Avenue

Context Design Emphasis

- Design for slower speeds
- Design that supports high levels of walking, bicycling and transit
- Accommodates some on-street parking



Commercial Streets

Commercial Streets serve mostly commercial areas with lower densities.

Examples: Preston Road at shopping centers and Harry Hines

Context Design Emphasis

- Maintain automobile capacity
- Manage egress and ingress
- Design to serve faster moving vehicles
- Provide for pedestrian safety at intersections and through landscaping buffers between pedestrian and moving traffic
- Less use of on-street parking



Residential Streets

Residential streets serve residential land uses as well as schools, churches, and businesses within residential neighborhoods.

Examples: Winnetka Avenue, Royal Lane from Inwood to Marsh

Context Design Emphasis

- Safety for pedestrians and bicyclists
- Design for slower speeds to encourage walking and cycling
- Provide increased sidewalk buffering from traffic through on-street parking, bicycle lanes, and landscaping



Industrial Streets

Serve industrial corridors and are built to accommodate trucks and larger vehicles.

Examples: Bonnie View Road and Singleton from Westmoreland to Loop 12

Key Features

- Emphasis on managing large truck traffic
- Ability to safely mix industrial traffic with vehicular and pedestrian traffic



Parkways

Parkways serve natural areas where there is a desire to maintain or create a park-like feel to the roadway.

Example: Turtle Creek Boulevard

Context Design Emphasis

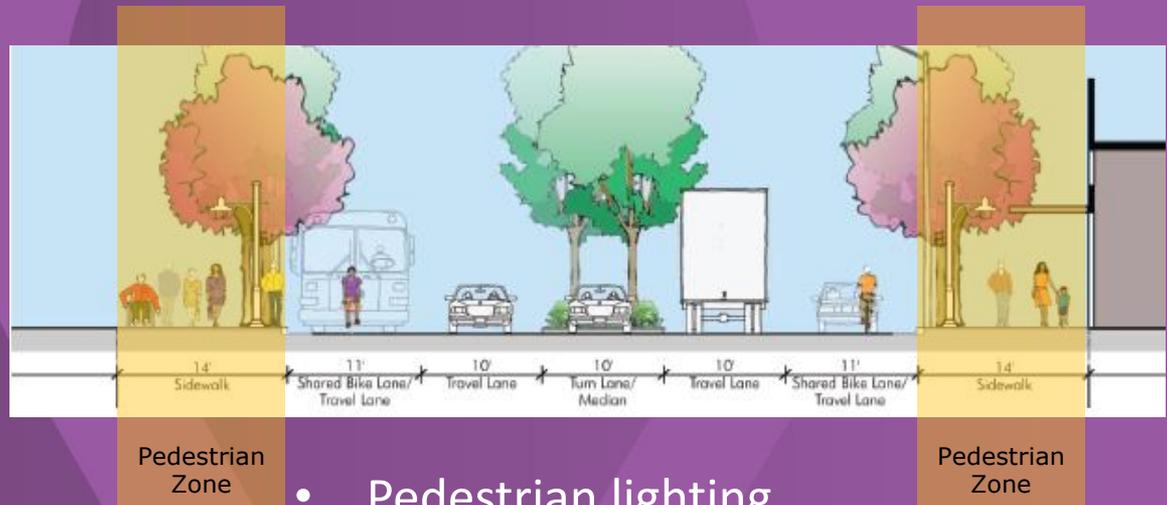
- Providing for vehicular, bicycle and pedestrian access to natural areas
- Landscaped medians and edges
- Shared use bicycle and pedestrian pathways



Pedestrian Zone Design Guidelines

Design guidelines for elements between the street curb and the building face

- Street Furniture
 - Seating
 - Bike racks
 - Bollards
 - Recycling/garbage bins
 - Newspaper racks
- Transit Stops
- Driveways
- Urban Open Space
 - Plazas, pocket parks, parklets
 - Sidewalk cafes

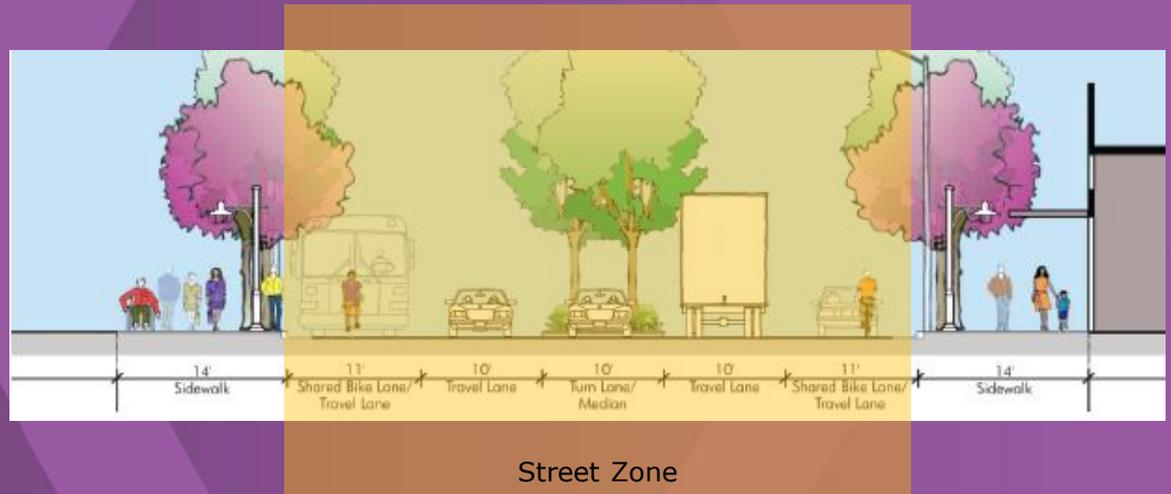


- Pedestrian lighting
- Informational kiosks
- Way-finding and signage
- Public Art
- Landscaping
- Banners

Street Zone Design Guidelines

Design guidelines for street elements between the curbs

- Slower speeds
- Crosswalks
- Couplets
- Slip streets
- Shared streets
- Bikeways
- On-street parking
- Transit lanes
- Road diets
- Chicanes
- Raised Intersections

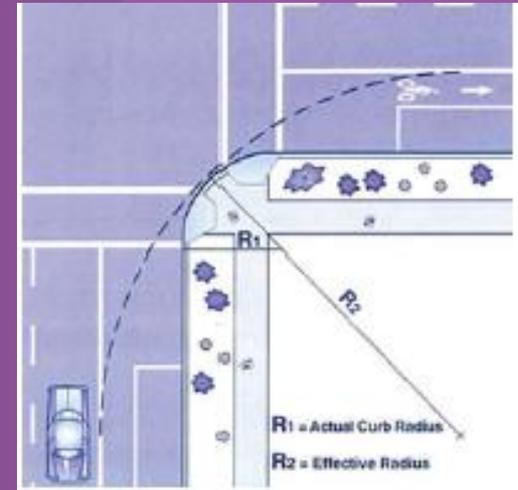


- Median / islands
- Paving treatment
- Street lighting
- Crosswalks
- Banners

Intersection Zone Design Guidelines

Multi-modal design guidelines for street intersections

- Controlled and uncontrolled intersections including roundabouts
- Geometric design guidance
- Key pedestrian treatments
- Key bicycle treatments
- Key transit treatments



Green Street Design Guidelines

Design guidelines for green drainage elements

- Landscaping
 - Bioretention
 - Infiltration trenches
 - Planter boxes
 - Enhanced swales
 - Landscaped medians
 - Underground detention
- Pavement
 - Permeable pavement
 - Permeable asphalt/concrete
 - Permeable pavers



Benefits of Complete Streets

Although there may be an increased capital and maintenance costs to provide Complete Streets amenities on our roadways, there are many benefits of Complete Streets including:

- **Health Benefits**
- **Lowers Transportation Costs**
- **Environmental Benefits, particularly for stormwater**
- **Mobility Benefits, including street capacity**
- **Environmental Benefits, particularly for stormwater**
- **Economic and Fiscal Benefits**

Benefits the Elderly, Disabled and Children

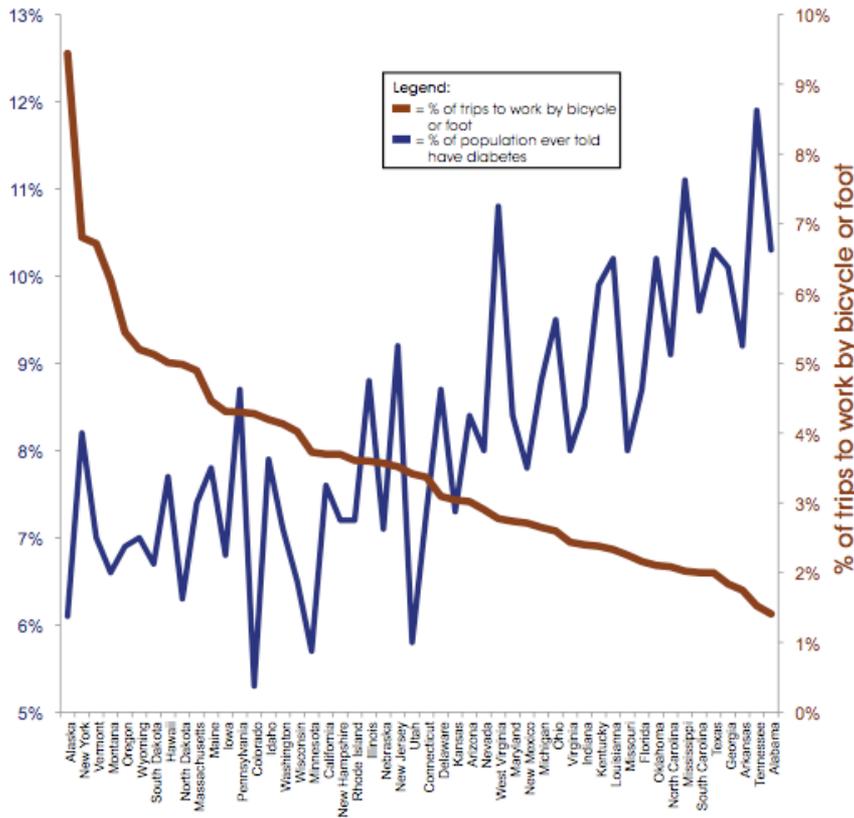


1.

Twenty (20) percent of Americans have a disability that limits their daily activities and more than 1/3 of our children are obese. Complete streets reduce isolation and dependence, and provides space to help children be physically active and gain independence.

Benefits Long Term Health

Comparing Bicycling and Walking to Diabetes Rates in 50 States



2.

States with the lowest levels of biking and walking have, on average, the highest rates of obesity and diabetes. Complete streets promote a healthy lifestyle.

Lowers Transportation Costs



3.

Complete Streets help lower expenses by replacing car travel with less expensive options like walking, riding bikes, and taking public transportation.

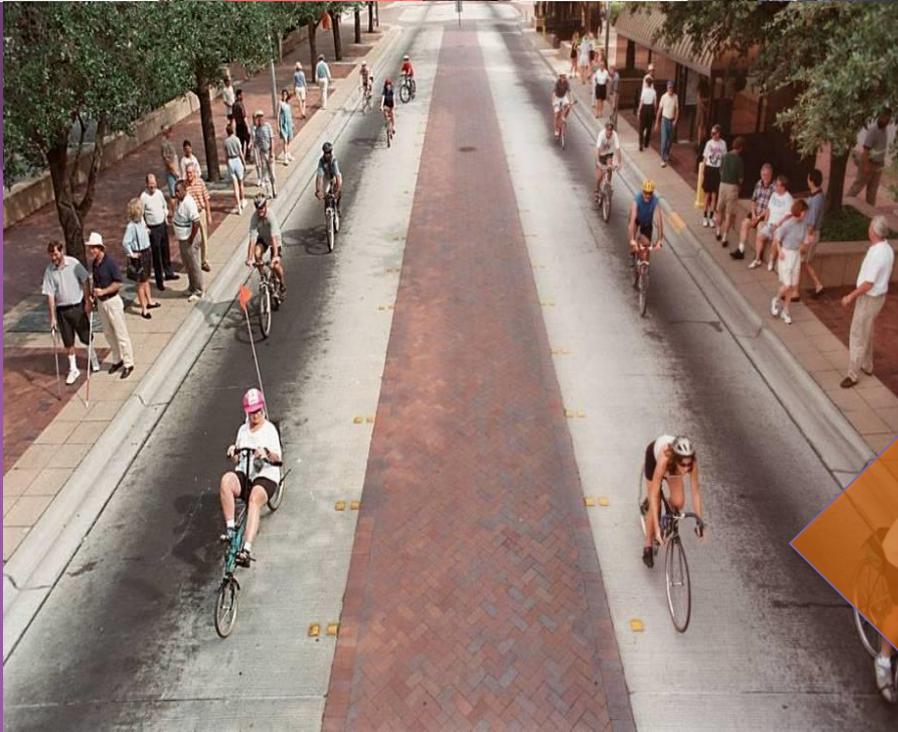
Reduces Stormwater Runoff



4.

Stormwater may wash pollutants, sediments and trash directly into natural water resources. Complete streets help reduce and filter stormwater runoff.

Benefits Street Capacity



5.

Complete streets help move more people while using the same amount of road space.

Complete Streets as an Economic Development Catalyst

Example from another city -

Washington, DC

Barracks Row/8th Street SE

- Public street investment: \$8 million
- Results:
 - Private investment over two (2) years: \$8 million
 - Thirty two (32) new businesses and \$80,000 in annual sales tax
 - Increased property values

An analysis of the economic impacts from Dallas' pilot Complete Street Projects is part of the 2016 work plan in the Urban Design Initiative

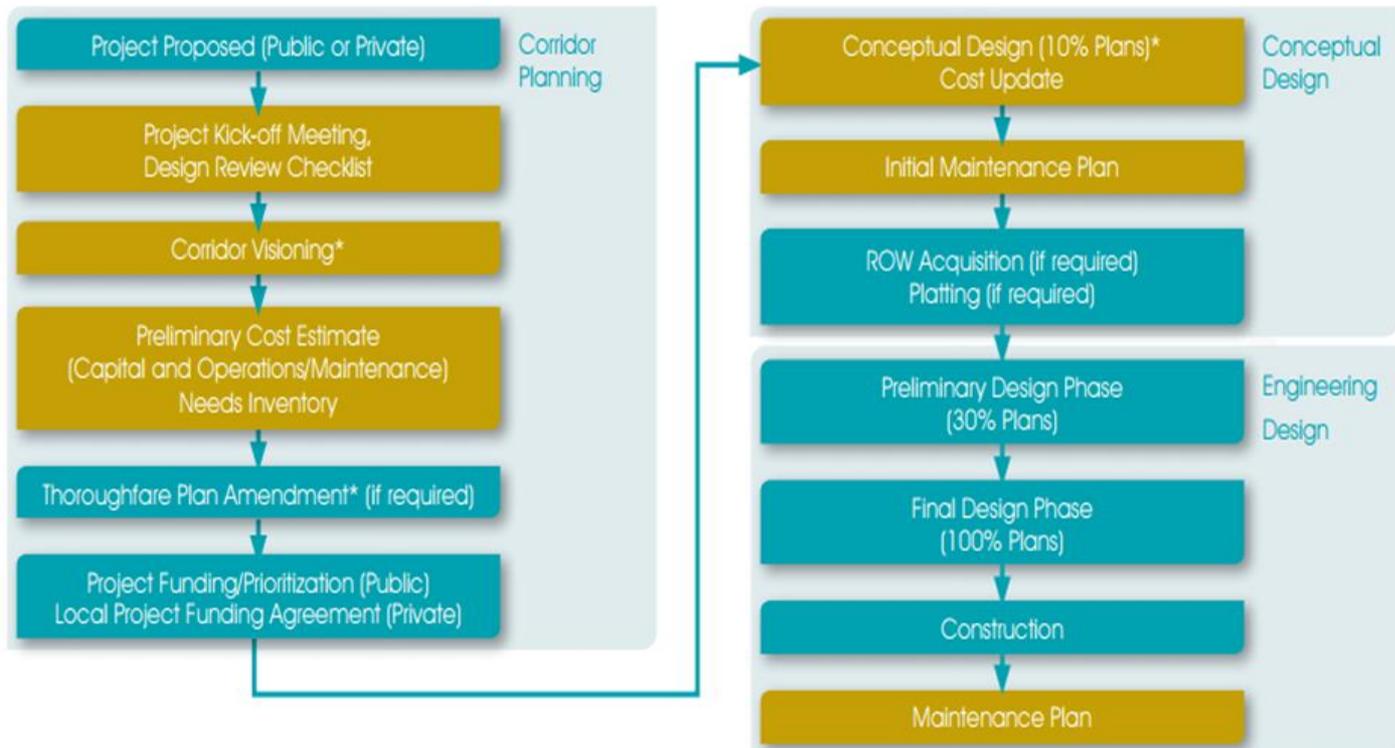


Moving Forward with Implementation of Individual Projects

- Complete Streets Design Manual provides policy guidance to inform the design process
- Street improvement project funding prompts public engagement in identifying priorities, making trade-offs and recommending a conceptual design
- Thoroughfare Plan Amendments may be necessary towards the end of the public engagement process to accommodate the conceptual design

Complete Streets Project Implementation with Public Involvement

COMPLETE STREETS IMPROVEMENT PROCESS



Complete Streets Policy-

- Provides strategic direction
- Changes how and who makes decisions about street design
- Promotes improvements over time
- Produces long-term results

Complete Streets Policy Is Not -

- A prescriptive solution for specific streets
- A mandate for immediate retrofit
- A silver bullet; other site specific issues must still be addressed:
 - Site specific land uses and architectural treatments
 - Site specific environmental concerns
 - Transportation demand management
 - Project specific community engagement

Next Steps

- Council action to adopt the Complete Streets Design Manual by Resolution
- Council award of a consultant study to amend the Paving and Drainage Design Manuals to incorporate the principles of Complete Streets

DRAFT Resolution

Goal – To draft a resolution that directs Transportation Planners and Engineers to consistently design with all users in mind.

The National Complete Streets Coalition promotes a comprehensive policy model that includes ten ideal elements:

1. **Vision:** The policy establishes a motivating vision for why the community wants to Complete Streets: for improved safety, better health, increased efficiency, convenience of choices or other reasons.
2. **All users and modes:** The policy specifies that “all modes” includes walking, bicycling, riding public transportation, driving trucks, buses and automobiles and “all users” includes people of all ages and abilities.
3. **All projects and phases:** All types of transportation projects are subject to the policy, including design, planning, construction, maintenance, and operations of new and existing streets and facilities.
4. **Clear, accountable exceptions:** Any exceptions to the policy are specified and approved by a high-level official.
5. **Network:** The policy recognizes the need to create a comprehensive, integrated and connected network for all modes and encourages street connectivity.
6. **Jurisdiction:** All other agencies that govern transportation activities can clearly understand the policy’s application and may be involved in the process as appropriate.
7. **Design:** The policy recommends use of the latest and best design criteria and guidelines, while recognizing the need for flexibility to balance user needs.
8. **Context sensitivity:** The current and planned context—buildings, land use and transportation needs—is considered in planning and design solutions for transportation projects.
9. **Performance measures:** The policy includes performance standards with measurable outcomes.
10. **Implementation steps:** Specific next steps for implementing the policy are described.

Upcoming Work Plan

1. Authorize a hearing to amend forward Dallas! to incorporate the Complete Street Design Manual to broaden policy role
2. Amend the Thoroughfare Plan to incorporate the Complete Street Manual
3. Amend the Dallas Development Code (Chapter 51A)
4. Amend Chapter 28 and 43 of the Dallas Code
5. Evaluate ROW use regulations and licensing requirements relative to best practices for encouraging private investment in public ROW

Upcoming Work Plan - Continued

6. Continue ongoing implementation of funded complete street projects and bike lane striping
7. Coordinate with ongoing streetcar planning, DART bus route planning and on-street parking improvements
8. Identify complete street opportunities for the next bond program
9. Integrate this work with the Urban Design Initiative

Discussion