

# Memorandum



DATE October 16, 2015

TO A.C. Gonzalez  
City Manager

SUBJECT **Briefing Item – Dallas/Fort Worth International Board Nomination/  
Appointment Process**

Attached is the October 21, 2015 briefing material for the Dallas/Fort Worth International Board Nomination/Appointment Process briefing item.

Please contact me if you have questions.



Rosa A. Rios  
City Secretary

c: Warren Ernst, City Attorney  
Mark McDaniel, Assistant City Manager  
Biliera Johnson, Assistant City Secretary  
Tammy Palomino, Assistant City Attorney  
Lindsay Kramer, Assistant to the City Manager/MCC  
Jesus J. Salazar, Boards and Commissions Manager, CSO  
Cheryl Nichols, Agenda Coordinator  
Tonya Turner, Coordinator – Agenda Office



# DFW INTERNATIONAL AIRPORT

BOARD OF DIRECTORS

## NOMINATION/APPOINTMENT PROCESS

*Rosa A. Rios / City Secretary*

*October 21, 2015*



# PURPOSE

Present an overview on:

1. the nomination process for selecting appointees to the D/FW International Airport Board of Directors for the 2016-2018 Term
2. appointment process
  - 3 positions up for (re)appointment; all for 2 year terms

# BACKGROUND INFORMATION

- **The City of Dallas appoints 6 members to the board for 2 year terms**
  - Places 1, 5 and 11 expire January 31<sup>st</sup> of odd-numbered years (Places: Regina Montoya, Curtis Ransom and Bridget Moreno Lopez)
  - Places 4, 6 and 9 expire January 31<sup>st</sup> of even-numbered years (Places: William Mingtzong Tsao, Bernice Washington [**TERMED**] and Sam Coats)
- **Per City Council Resolution No. 76-1888, the “duly elected Mayor of the City of Dallas is automatically appointed to fill Place 10”**

## CURRENT SELECTION PROCESS (Cont'd)

- October 16, 2015 - Full City Council notified to submit up to 3 (re)nominations (per position) to City Secretary's Office
  - Nominating memo must include one of the following: NeoGov application, resume or bio
  - Background checks conducted on all (re)nominees
- December 8, 2015 - Transportation and Trinity River Project Committee (TTRPC) reviews (re)nominees and selects up to 6 nominees for interview
  - NeoGov application required ASAP after interviews/selection
- January 11, 2016 - TTRPC Interviews (re)nominees

## CURRENT SELECTION PROCESS (Cont'd)

- January 2016 - Appointment of members
  - City Council votes to appoint 3 nominees from those interviewed by TTRPC (1/20/16 or 1/27/16)
    - City Council has options of substituting nominee(s) as long as the substitute nominee(s) is interviewed by TTRPC
    - City Secretary's Office assigns place number after formal appointment by City Council
- February 2016 - New terms begin
  - Members hold over if no appointment(s) occur in January 2016

# CURRENT TIMELINE

- November 16, 2011 - Resolution 11-3106 approved appointment process
- October 16, 2015 – Requested (re)nominations from City Council
- October 21, 2015 – City Council briefing
- October 23, 2015 – November 13, 2015, Updates/Status sent to City Council
- November 20, 2015 – Deadline for (re)nominations to be submitted to City Secretary's Office
- December 8, 2015 – TTRPC selects top six candidates to interview
- January 11, 2016 – TTRPC interviews top six candidates
- January 20, 2016 – Conduct appointments
- January 27, 2016 – Optional date for appointment(s)





**D/FW INTERNATIONAL AIRPORT**

**BOARD OF DIRECTORS**

# QUESTIONS

