Memorandum

Date: May 9, 2014

To: Honorable Members of the Quality of Life and Environment Committee:
   Dwaine R. Caraway (Chair), Sandy Greyson (Vice Chair), Adam Medrano,
   Rick Callahan, Carolyn R. Davis, Lee M. Kleinman

Subject: Authorize a Three-year Service Contract for Sports Officiating Services for
Park and Recreation – May 14, 2014 Council Agenda

On May 14, 2014, the City Council will consider authorizing a three-year service contract with
three successful lowest responsible bidders, for sports officiating services for Park and
Recreation. This action does not encumber funds; its purpose is to establish firm pricing for
services, for a specific term, which are ordered on an as needed basis.

This three-year service contract will provide sports officiating services to include referees,
umpires, timekeepers and scorekeepers for youth and adult sporting events sponsored by
Park and Recreation. The average cost for officiating services per game is approximately
$51.00 for youth sports (baseball, basketball, flag football, soccer, softball) and approximately
$24.50 for adult sports (basketball, softball).

These calculations are based on the estimated annual number of games included in the final
bid:

- 800 for youth basketball
- 1,292 for youth baseball
- 2,337 for youth soccer
- 208 for youth flag football
- 103 for youth fast pitch softball
- 7,235 for adult softball
- 250 for adult basketball

If you have questions, please contact me at 214-670-4071.

Willis C. Winters, FAIA, Director
Park and Recreation Department

c: Mayor and City Councilmembers
   A.C. Gonzalez, City Manager
   Rosa A. Rios, City Secretary
   Warren M. S. Errett, City Attorney
   Craig D. Kinton, City Auditor
   Judge Daniel Solls, Judiciary
   Ryan S. Evans, Interim First Assistant City Manager
   Jill A. Jordan, P.E., Assistant City Manager
   Forest E. Turner, Assistant City Manager
   Joey Zapata, Assistant City Manager
   Charles M. Cato, Interim Assistant City Manager
   Theresa O'Donnell, Interim Assistant City Manager
   Jeanne Chipperfield, Chief Financial Officer
   Elsa Cantu, Assistant to the City Manager
   Shawn Williams, Interim Public Information Officer
   Mike Frosch, Director Business Development and Procurement

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