

# **Budget, Finance & Audit Committee**

## **Meeting Record- DRAFT**

**Meeting Date:** 10-07-2013

**Convened:** 1:02 p.m.

**Adjourned:** 2:05 p.m.

### **Committee Members Present:**

Jerry R. Allen, Chair  
Jennifer Staubach Gates, Vice-Chair  
Tennell Atkins  
Sheffie Kadane  
Philip T. Kingston

### **Staff Present:**

Jeanne Chipperfield, Jack Ireland, Jing Xiao, Edward Scott, Lance Sehorn, Donna Lowe, James Martin, Craig Kinton, Adelia Gonzalez

### **AGENDA:**

#### **1. Approval of the September 3, 2013 minutes**

**Presenter(s):**

**Information Only:** —

**Action Taken/Committee Recommendation(s):**

A motion was made to approve the September 3, 2013 minutes. Motion passed unanimously.

Motion made by: Sheffie Kadane

Motion seconded by: Tennell Atkins

#### **2. Communications Related to the FY2013 Audit**

**Presenter(s):** Ben Kohnle, Partner, Grant Thornton, LLP

**Information Only:** X

**Action Taken/Committee Recommendation(s):**

N/A

#### **3. FY2013-14 Reserves**

**Presenter(s):** Jack Ireland, Director, Office of Financial Services

**Information Only:** X

**Action Taken/ Committee Recommendation(s):**

N/A

#### **4. Fee Study Results-Code Compliance Department**

**Presenter(s):** James Martin, Director, Code Compliance

**Information Only:** —

**Action Taken/Committee Recommendation(s):**

A motion was made to recommend approval by the City Council on Tuesday, October 8, 2013. Motion passed unanimously.

Motion made by: Tennell Atkins

Motion seconded by: Sheffie Kadane

# **Budget, Finance & Audit Committee**

Meeting Record- **DRAFT**

**FYI**

**5. August 2013 Financial Forecast Report**

**Presenter(s):** N/A

**Information Only:**

**Action Taken/ Committee Recommendation(s):**

N/A

---

Jerry R. Allen, Chair  
Budget, Finance & Audit Committee