



City of Dallas

# Planning & Development Department

320 E Jefferson Blvd, Dallas TX 75203

(214) 948-4480

## RESIDENTIAL REMODELS/RENOVATIONS AND THE ENERGY CODE

Property Address: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**NOTE TO APPLICANT:** Please complete this information sheet as accurately as possible. A customer service plans examiner can assist you if necessary. By checking each requirement, you are stating that you have supplied correct and complete information. If the required information is not contained in the submitted documents, you will be notified of the deficiency. **Failure to supply the additional requested information may result in your application being delayed, denied, and eventually discarded.**

If you select **YES** for any of the items below, you may need to hire a Certified Third-Party Energy Code Provider for energy code plan review and inspections. An Energy Code Compliance Certificate must be provided prior to the first requested inspection (T-Pole excluded). City of Dallas staff must sign off on the "Energy Inspection" process before the building final inspection may be approved.

	Description	YES	NO
1	The energy use is increasing		
2	Roof replacement: <i>Removing the existing roof covering, repairing any damaged substrate, and installing a new roof. Note: Roofs without insulation in the cavity and where the sheathing or insulation is exposed during reroofing shall be insulated either above or below the sheathing.</i>		
3	New heating, cooling, and duct systems <i>Duct blaster performance test required</i>		
4	Adding new exterior doors and windows		
5	Change from non-conditioned or low-energy space to conditioned space <i>This would include a garage conversion - an energy code trade is required.</i>		
6	Replacing existing windows and/or doors of same size		
7	New lighting systems		
8	Replacement of more than 10% of the luminaires (light fixtures) in a space		
9	Construction where the existing roof, wall or floor cavity is exposed. <i>Note on plans: fill cavities with insulation</i>		

### Definitions from 2021 IECC Residential Energy Chapter

**Reroofing:** The process of recovering or replacing an existing roof covering. See 'roof recover' and 'roof replacement'.

**Roof recover:** The process of installing an additional roof covering over an existing roof covering without removing the existing roof covering.

**Roof repair:** Reconstruction or renewal of any part of an existing roof for the purpose of its maintenance.

**Roof replacement:** The process of removing the existing roof covering, repairing any damaged substrate, and installing a new roof covering

**Note:** If the applicant selects "Yes" for number 6 and/or 9, Energy code (EC) trade is NOT required.

**\* You are required to add your third-party Energy Code provider as a subcontractor to the permit prior to scheduling Energy Code inspections. If the provider is not included at the time of the initial permit application, a \$30 record change fee will be charged to add them later. \***

I, \_\_\_\_\_ have read the above information and acknowledge that all information provided above is true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_