



**Garage Sale Permit Application**  
**Department of Code Compliance**  
 (214) 670-5708

**PLEASE PRINT CLEARLY**

<b>Name of Applicant</b>				<b>Please Check one</b> (limited to 2 sales per 12 months)	1 <sup>st</sup> Permit (No fee) <input type="checkbox"/>	2 <sup>nd</sup> permit (\$25 fee) <input type="checkbox"/>
<b>Email Address</b>						
<b>Address of Property</b>				<b>Is this a replacement Garage Sale?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Date(s) of Sale</b> (up to 3 consecutive days)	/ / Day 1	/ / Day 2	/ / Day 3	<b>What dates are you replacing?</b>	/ /	/ /
<b>Time of sale</b> _____ am / pm Thru _____ am / pm	Water Account Number					
	Applicant Phone Number					

**Garage Sales (Section 51A-4.217(b)(9))**

**Definition:** The sale of tangible personal property at retail by a person who is not in the business or does hold himself out to be in the business of selling tangible personal property at retail.

**Guidelines** A person shall not conduct an occasional sale (garage sale) for duration of more than three (3) consecutive calendar days. A person shall not conduct more than two (2) occasional sales at a premise during any twelve (12) month period. A person shall not place more than one (1) sign, not to exceed two square feet, in effective area, upon the lot where the sale is taking place. Up to five (5) signs, not to exceed two square feet in effective area each, are permitted at remote locations. Signs must be placed on private property (signs are prohibited in the right-of-way, e.g. medians, utility poles) and must have permission of property owner. Signs must be removed within 24 hours following the sale. Signs placed other than on private property and signs placed without the property owner's permission may be removed and/or ticketed. If inclement weather prevents the occasional sale, the Director of Code Compliance may, in his/her sole discretion, issue a replacement permit at no cost to the applicant. The applicant must request the replacement permit within one week after the date of the cancelled occasional sale. No more than one replacement permit shall be issued per calendar year per address. Replacements can be requested by contacting 214-670-5708.

Organizers Signature \_\_\_\_\_ Date \_\_\_\_\_

CCS-FRM-418 09/09/2022 Rev 14

<b>Official Office Use Only</b>	<b>Payment Method:</b> <input type="checkbox"/> Credit Card; CK# _____ ; MO#: _____
<b>Staff</b> _____	<b>Date</b> _____ <b>Location</b> _____

Detach Along Dotted Line



**OFFICE USE ONLY**  
**GARAGE SALE PERMIT RECEIPT**  
**THIS RECEIPT IS PROOF OF PERMIT. RETAIN FOR YOUR RECORDS.**

Name: \_\_\_\_\_ Address of Sale: \_\_\_\_\_

Original Dates of Sale: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ Date Issued: \_\_\_\_\_ Department: \_\_\_\_\_

Replacement Dates of Sale \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Approval SR#: \_\_\_\_\_

**Permit fee for garage sale: \$0.00 for the 1<sup>st</sup> garage sale and \$25 for the 2<sup>nd</sup> garage sale (not more than three (3) consecutive days). There will be no reimbursement for any fee. The City of Dallas does not accept payments in the field.**

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