

**CRITERIA FOR EVALUATING WHETHER FUNCTIONS
SHOULD BE CENTRALIZED OR DECENTRALIZED**

Supports Centralization	Fully Supports Centralization	Somewhat Supports Centralization	Somewhat Supports Decentralization	Fully Supports Decentralization	Supports Decentralization
Specialized skills or expertise are needed to perform the function	λ	ω	μ	----	Specialized skills or expertise are not needed to perform the function
It is extremely important that the function be performed in a consistent manner throughout the department	λ	ω	μ	----	It is not important for the function to be performed in a consistent manner throughout the department
Risks associated with malfeasance or mistakes are reduced if the function is centralized	λ	ω	μ	----	Risks associated with malfeasance or mistakes are increased if the function is decentralized
Costs of performing the function are minimized if it is performed centrally	λ	ω	μ	----	Costs of performing the functions are minimized if it is decentralized
The function can be performed most effectively from a centralized location	λ	ω	μ	----	The function can be performed most effectively from a decentralized location