

CODE COMPLIANCE SERVICES

DEPARTMENT MISSION

To enhance the level of public safety and city aesthetics through effective enforcement of City ordinances pertaining to housing, zoning, signs, litter, weeds, premise parking, animal control violations, and ensuring due process for each resident of Dallas.

PROGRAM DESCRIPTION

Code Enforcement

Responsible for enforcing more than 900 City ordinances relating to housing, zoning, signs, litter, weeds, premises, and parking violations. This program responds to resident requests, conducts proactive inspections and provides education on code enforcement. Additionally, this program administers the Structural Improvement Program (formerly known as Urban Rehabilitation Standards Board) hearing/orders, Community Receivership, the Closure Service Program and the process for demolition of substandard structures. It also provides administrative support for civil lawsuits and supports the Walker Consent Decree Program.

Animal Control

Animal Control is responsible for the enforcement of the Texas Rabies Control Act and Chapter 7 (Animals) of the Dallas City Code. Activities include the impoundment of stray, biting, and unwanted animals; taking enforcement action against violators of animal related laws, the registration of dogs and cats, and the dissemination of educational information pertaining to responsible pet ownership.

OBJECTIVES FOR FY 2003-2004

- Enhance multifamily enforcement/annual inspection to ensure the structural integrity and quality of life for multifamily households
- Maintain and improve code enforcement service level
- Maintain and improve activity for Animal Control Division through efficiency and management restructure
- Enhance Relocation Services to address Cadillac Heights project

CODE COMPLIANCE SERVICES

MAJOR BUDGET ITEMS

- Add 0.4 regular FTE and \$18,586 for full year funding of additional multifamily pool inspection efforts due to increased need for pool safety
- Add 5.6 regular FTEs (5 Inspector II, 2 Inspector III) and \$398,905 for enhancement of response to multifamily zoning, premise and structural complaints and well as additional field inspections
- Add 3.0 regular FTEs (1 Coordinator, 2 Relocation Specialists) and \$197,320 for relocation assistance with emphasis placed in the Cadillac Heights area
- Save \$287,167 as a result of transitioning Employee Health Benefits to a Catastrophic Coverage Program with a Preventive Care component
- Save \$169,768 by implementing Service Incentive Pay program that is consistent with the State mandated Uniform Service Incentive Pay program
- Save \$126,366 as a result of changes in fleet maintenance operations
- Save \$14,394 from improved procurement of various supplies and materials
- Save \$6,141 for Good Faith Effort consolidation
- Line-Item and Zero Base budget review resulted in deletion of 0.7 regular FTE (Title Abstractor) and \$34,321 from operational efficiencies that will allow for title abstraction to be performed by current Title Examiners
- Line-Item and Zero Base budget review resulted in deletion of 1.0 regular FTE (Walker Caseworker) and \$59,843 by reducing the number of inspectors assigned to Walker cases while maintaining the number of caseworkers required by the Consent Decree
- Line-Item and Zero Base budget review resulted in deletion of 1.0 regular FTE (Manager III) and \$87,992 with the responsibilities being reassigned to existing staff
- Line-Item and Zero Base budget review resulted in deletion of 1.0 regular FTE (Consumer Protection Inspector) and \$49,937 with other staff assuming the responsibilities of this position
- Transfer 3.0 regular FTEs and \$382,798 to CDBG as a result of increased funding from HUD and/or from the sale of the Section 108 In-Town Housing Portfolio
- Delete 1.0 regular FTE and \$48,642 for budget process improvements
- Delete \$347,600 for one-time cost for office relocation of Code Compliance Services staff from 500 S. Ervay to the Oak Cliff Municipal Center

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MAJOR BUDGET ITEMS (CONTINTUED)

- Establish a \$10 fee for the late registration of dogs and cats and reduce other fines for certain animal related offenses from \$2,000 to \$500 to be consistent with state law. This reduction is estimated to result in a \$7,200 loss of revenue.

Estimated Net Annual Revenue: \$87,800

CODE COMPLIANCE SERVICES

EXPENDITURES (By Category)

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
Salaries and Benefits	16,209,280	15,017,578	15,179,020	14,993,316
Supplies and Materials	1,129,749	962,715	986,858	1,002,636
Other Services and Charges	3,565,659	4,242,857	4,047,034	3,527,076
Capital Outlays	31,362	0	74,276	64,000
Reimbursements	(379,875)	(115,688)	(236,326)	(113,782)
TOTAL	<u>20,556,175</u>	<u>20,107,462</u>	<u>20,050,862</u>	<u>19,473,246</u>

EXPENDITURES (By Program)

Animal Control	3,487,990	3,276,473	3,424,761	3,528,829
Code Enforcement	17,068,185	16,830,989	16,626,101	15,944,417
TOTAL	<u>20,556,175</u>	<u>20,107,462</u>	<u>20,050,862</u>	<u>19,473,246</u>

FTEs (By Type)

Regular	325.0	313.8	313.8	315.1
Overtime	6.7	0.5	0.5	0.5
Temporary Help	1.0	0.0	0.0	0.0
Day Labor	7.5	11.0	11.0	11.0
TOTAL	<u>340.2</u>	<u>325.3</u>	<u>325.3</u>	<u>326.6</u>

FTEs (By Program)

Animal Control	60.8	63.3	64.7	64.7
Code Enforcement	279.4	262.0	260.6	261.9
TOTAL	<u>340.2</u>	<u>325.3</u>	<u>325.3</u>	<u>326.6</u>

CODE COMPLIANCE SERVICES

**FY 2003-04
Adopted**

GENERAL FUND

19,473,246

ADDITIONAL OPERATING RESOURCES

COMMUNITY DEVELOPMENT BLOCK GRANT
WALKER CONSENT DECREE

808,576
276,859

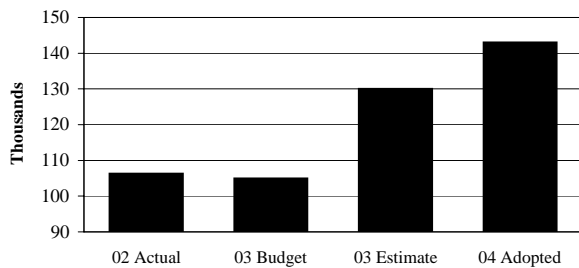
TOTAL

1,085,435

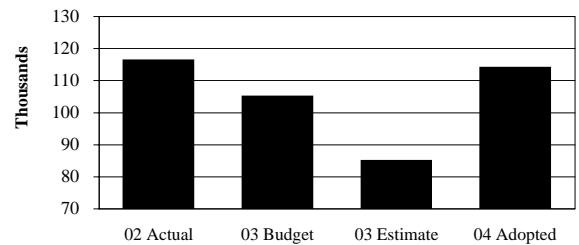
TOTAL OPERATING RESOURCES

20,558,681

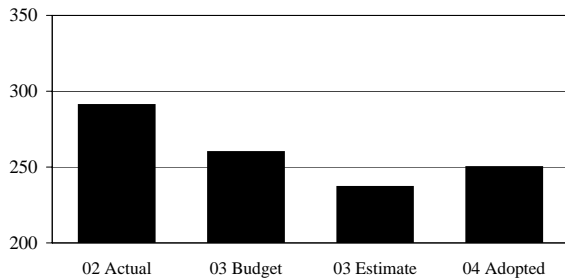
**Neighborhood Services
Number of new cases added**



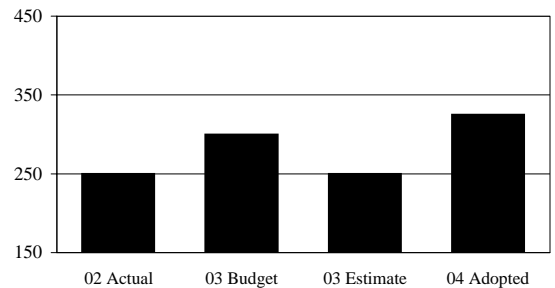
**Neighborhood Services
Number of cases complied**



**Structural Improvement Program
Number of cases closed**

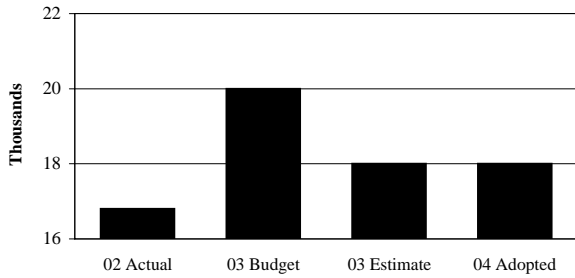


**Structural Improvement Program
Number of hearings**

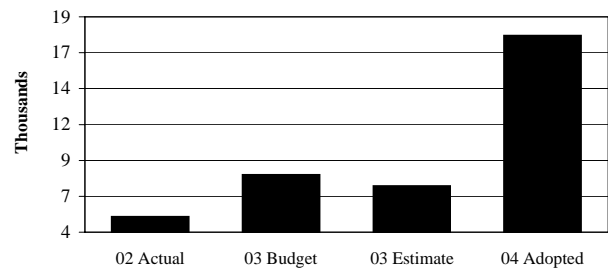


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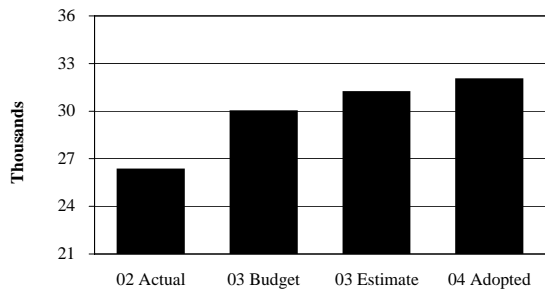
Mow & Clean
Number of mow clean/closure cases



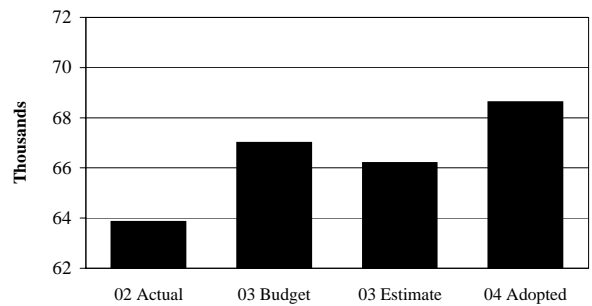
Multifamily Inspection
Number of units inspected



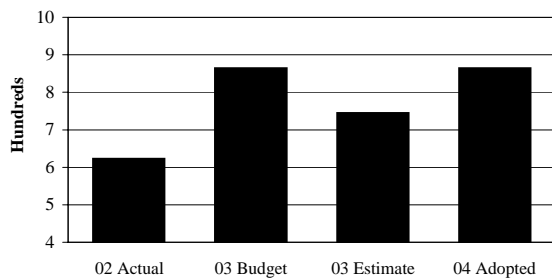
Animal Control
Number of impoundments/enforcements



Animal Control
Number of cat/dog registrations



Animal Control
Number of citations issued



Number of Animal Control 3-1-1 Calls responded

