

AVIATION

DEPARTMENT MISSION

To provide a safe and efficient airport system.

PROGRAM DESCRIPTION

Airport Maintenance

Airport Maintenance provides for the management, supervision and maintenance of the terminal building, runways, grounds, ramps and service roads for Love Field 24 hours per day. In addition, the program provides for the supervision and management of City owned land and improvements leased to individuals and corporations.

Airport Operations and Security

Operations and Security includes Police and Fire services to ensure that conditions in all areas of the airport are maintained safely for aircraft operators, tenants and the traveling public, that aircraft operating areas on the airports comply with federal standards, and that security of Love Field is maintained through implementation and enforcement of the FAA approved Airport Security Program. In addition, this program oversees the management of Love Field's ground transportation and parking facilities.

Dallas Executive Airport

Dallas Executive Airport provides for the operation and maintenance of a general aviation airport in Southwest Dallas, and the leasing of City-owned property at Dallas Executive Airport for aviation, commercial and/or industrial purposes.

Heliport

The Heliport includes the administration, operation, promotion, and maintenance of the Dallas Public Use Heliport at the Convention Center.

Capital Construction and Debt Service

This program provides the Operating Budget transfers to the Capital Construction Fund. Also, principal and interest payments of revenue supported bonded indebtedness (Series 2001 Revenue Bonds) for an additional parking garage structure at Love Field is funded in this program.

OBJECTIVES FOR FY 2003-2004

- To provide a safe and efficient aviation system
- Continue to enhance public safety and customer service while facilitating the smooth transition of airport security to the federal security force

AVIATION

OBJECTIVES FOR FY 2003-2004 (CONTINUED)

- Continue to monitor and enhance revenues to maintain a fiscally strong, self-sustaining airport system
- Continue to pursue the aggressive development of Dallas Executive Airport

MAJOR BUDGET ITEMS

- Add 1.2 regular FTEs for two Electricians (Journeyman Electrician and Apprentice Electrician) and one Senior Mechanic and \$55,156 for full year funding
- Add 0.8 regular FTEs (Custodial Maintenance Worker B) and \$532,134 for costs related to the operation and maintenance of the new parking garage
- Add \$541,942 for additional parking system operation costs
- Add \$84,000 to extend the existing Access Control Maintenance contract required by the Transportation Security Administration
- Add \$38,148 for costs related to carpet cleaning at Love Field
- Add \$21,957 as a result of changes in fleet maintenance operations
- Increase funding by \$329,260 to address increased electrical costs at Love Field and Dallas Executive Airport
- Receive \$550,000 repayment from the Fire Department for prior year overpayment of Aircraft Rescue Firefighting (ARFF) services (4th year of a 5 year repayment schedule)
- Save \$80,780 by implementing Service Incentive Pay program that is consistent with the State mandated Uniform Service Incentive Pay program
- Save \$139,758 as a result of transitioning Employee Health Benefits to a Catastrophic Coverage Program with a Preventive Care component
- Save \$30,259 from price agreement savings including uniforms, paper costs and miscellaneous supplies
- Decrease \$329,647 in reimbursements to the Police Department to reflect the policy change by the Transportation Security Administration regarding screening checkpoints
- Decrease \$768,590 for debt service payments related to bond programs, technology notes and Human Resources Information system costs
- Delete 2.0 regular FTEs (Coordinators G) and \$122,247 for expenses related to the operation of the Heliport

AVIATION

MAJOR BUDGET ITEMS (CONTINUED)

- Delete \$119,418 for one-time charges related to the purchases of furniture, low emission vehicles, noise monitoring CPU and file server software/Maintenance
- Eliminate transfer to capital construction, \$1,000,000 for FY 2003-04

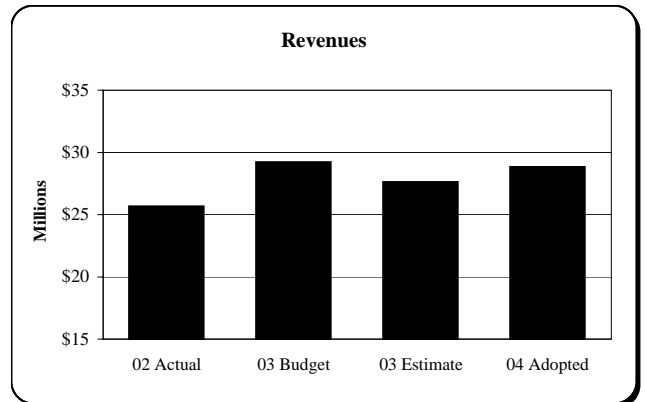
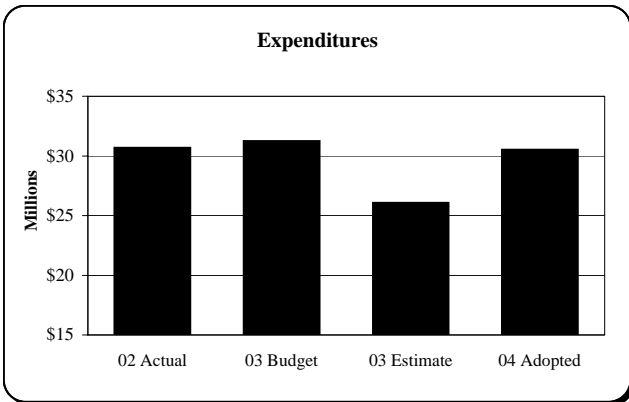
AVIATION

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
BEGINNING FUND BALANCE	7,374,219	2,356,102	2,356,102	3,916,313
REVENUES				
Field Maintenance	7,508,348	7,494,963	7,738,084	8,595,151
Terminal Maintenance	9,933,679	10,420,625	9,829,066	10,416,238
Parking Garage	6,401,134	9,209,000	8,558,808	8,872,498
All Remaining Revenues	1,832,471	2,103,684	1,508,914	958,544
TOTAL REVENUES	25,675,632	29,228,272	27,634,872	28,842,431
EXPENDITURES (By Program)				
Airport Maintenance	9,475,647	9,340,023	9,104,102	10,210,392
Dallas Executive Airport	1,675,741	1,713,587	1,737,258	1,722,313
Heliport	308,581	390,214	266,410	223,254
Capital Construction and Debt Service	7,163,366	8,658,895	4,210,729	6,824,765
Airport Operations and Security	12,070,414	11,144,942	10,756,162	11,550,940
TOTAL EXPENDITURES	30,693,749	31,247,661	26,074,661	30,531,664
ENDING FUND BALANCE	2,356,102	336,713	3,916,313	2,227,080
EXPENDITURES (By Category)				
Salaries and Benefits	7,475,680	7,592,641	7,399,871	7,487,038
Supplies and Materials	2,896,942	3,189,568	3,175,373	3,841,678
Other Services and Charges	19,465,675	21,476,717	17,140,670	20,258,581
Capital Outlays	856,317	88,735	15,340	0
Reimbursements	(865)	(1,100,000)	(1,656,593)	(1,055,633)
TOTAL	30,693,749	31,247,661	26,074,661	30,531,664

AVIATION

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
FTEs (By Type)				
Regular	145.5	154.6	151.4	154.6
Overtime	1.1	1.8	1.9	1.8
Temporary Help	0.2	0.4	0.0	0.4
Day Labor	0.0	0.0	0.0	0.0
TOTAL	146.8	156.8	153.3	156.8
FTEs (By Program)				
Airport Maintenance	111.4	118.9	116.0	120.9
Dallas Executive Airport	12.4	12.8	12.9	12.8
Heliport	4.2	4.3	3.6	2.3
Capital Construction and Debt Service	0.0	0.0	0.0	0.0
Airport Operations and Security	18.8	20.8	20.8	20.8
TOTAL	146.8	156.8	153.3	156.8

OPERATING FUND	30,531,664
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	30,531,664



CONVENTION AND EVENT SERVICES

DEPARTMENT MISSION

Provide quality services and facilities for the City of Dallas through efficient management, marketing, and promotion of the Dallas Convention Center, Farmers Market, Union Station, Reunion Arena and Special Events, while generating revenues to support these activities.

PROGRAM DESCRIPTION

Event Management

Provides coordination and in-house management of facility usage and services for international and national conventions, trade shows, public events and meetings at the Convention Center.

Convention Utilities

Provides Convention Center's clients electrical, plumbing, sound and lighting services and installation.

Facility Maintenance

Provides for the routine and preventative maintenance of building operations and equipment.

Farmers Market

Provides management of market facilities and coordination of stall rentals for sale of farm produce, floral and specialty items.

Finance and Administration

Provides financial, accounting and administrative support for all departmental programs.

Special Events

Provides a centralized operational planning process for special events and commercial filming projects.

Union Station

Manage and oversee lease agreement for Union Station.

Reunion Arena

Provides a sports and entertainment facility to serve the patrons of Reunion Arena.

CONVENTION AND EVENT SERVICES

OBJECTIVES FOR FY 2003-2004

- Upgrade Convention Center facility and equipment to compete with leading convention centers
- Implement web-based communications with customer and contactors to enhance service delivery
- Complete a facilities assessment survey of Farmers Market and Shed #3 improvements
- Enhance efforts to market the City and attract conventions
- Expand the utilization of Reunion Arena and maximize revenues by marketing the facility as an ancillary convention space
- Create a streamlined commercial filming permit process through the Office of Special Events

MAJOR BUDGET ITEMS

- Add \$5,741 for the reimbursement to Police Department for Farmers Market security
- Add \$90,000 for advertising and contract service expenses related to Farmers Market
- Add \$6,240 for the reimbursement to Business Development and Procurement Services for Good Faith Effort (GFE) consolidation
- Increase funding by \$644,727 to address increased electrical cost
- Save \$3,860,000 by deferring the repayment to the General Capital Reserve fund
- Save \$86,808 by implementing Service Incentive Pay program that is consistent with the State mandated Uniform Service Incentive Pay program
- Save \$106,397 as a result of transitioning Employee Health Benefits to a Catastrophic Coverage Program with a Preventive Care component
- Save \$276,246 from improved procurement of various supplies and materials
- Save \$1,224 as a result of changes in fleet maintenance operations
- Save \$2,670,401 by supplementing debt service payments with construction fund cash surplus
- Delete 4.0 regular FTEs (Maintenance Workers, Cashier) and \$137,816 from privatizing maintenance work
- Decrease \$493,500 for food and beverage expenses due to the reduced number of scheduled events

CONVENTION AND EVENT SERVICES

MAJOR BUDGET ITEMS (CONTINUED)

- Decrease \$73,737 for payments related to Farmers Market, Human Resources Information System and Technology Note debt service charges
- Decrease \$1,340,090 in advertising payments to the Dallas Convention and Visitors Bureau (DCVB) associated with reduced Hotel/Motel tax revenues
- Decrease \$289,811 for temporary help costs (Electricians, and Temporary Help services) due to the reduced number of scheduled events
- Decrease \$250,000 for Pioneer Plaza maintenance to fund at historical expenditure level
- Decrease \$69,112 in Custodial Service charges due to the reduced number of scheduled events
- Decrease \$1,383,359 in expenses related to Reunion Arena from one-time and other maintenance costs due to reduced number of scheduled events

CONVENTION AND EVENT SERVICES

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
BEGINNING FUND BALANCE	10,958,692	4,631,110	4,631,110	3,290,067
REVENUES				
Hotel Occupancy Tax	29,888,349	34,000,000	28,889,105	30,111,995
Contract Services	7,887,644	8,465,000	6,965,287	8,249,555
Alcohol Beverage Tax	6,410,636	6,500,000	6,401,323	6,501,323
All Remaining Revenues	12,122,104	13,618,836	13,048,454	12,881,474
TOTAL REVENUES	56,308,733	62,583,836	55,304,169	57,744,347
EXPENDITURES (By Program)				
Event Management	9,258,722	8,161,841	5,866,625	7,465,387
Convention Utilities	6,045,656	5,106,737	5,020,352	4,715,828
Facility Maintenance	4,670,044	6,362,708	6,023,931	6,859,878
Farmers Market	1,478,605	1,296,355	1,260,348	1,376,957
Finance and Administration	39,830,486	37,593,393	35,257,565	34,789,967
Special Events	315,695	210,714	163,947	203,653
Union Station	655,200	701,971	566,627	638,974
Reunion Arena	381,907	3,498,300	2,485,817	1,853,667
TOTAL EXPENDITURES	62,636,315	62,932,019	56,645,212	57,904,311
ENDING FUND BALANCE	4,631,110	4,282,927	3,290,067	3,130,103
EXPENDITURES (By Category)				
Salaries and Benefits	7,589,012	7,891,932	7,309,691	7,248,576
Supplies and Materials	4,019,489	5,209,346	4,908,945	5,696,642
Other Services and Charges	51,006,886	49,830,741	44,420,431	44,959,093
Capital Outlays	49,291	0	6,636	0
Reimbursements	(28,363)	0	(491)	0
TOTAL	62,636,315	62,932,019	56,645,212	57,904,311

CONVENTION AND EVENT SERVICES

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
FTEs (By Type)				
Regular	145.0	176.7	164.2	172.7
Overtime	3.7	2.4	2.4	2.4
Temporary Help	2.5	10.0	10.0	10.0
Day Labor	0.0	0.0	0.0	0.0
TOTAL	151.2	189.1	176.6	185.1
FTEs (By Program)				
Event Management	17.5	17.5	17.5	17.5
Convention Utilities	105.6	94.1	94.1	94.1
Facility Maintenance	18.3	45.9	34.9	45.9
Farmers Market	5.8	16.9	16.3	12.9
Finance and Administration	4.0	3.8	3.8	3.8
Special Events	0.0	3.9	4.0	3.9
Union Station	0.0	7.0	6.0	7.0
TOTAL	151.2	189.1	176.6	185.1

OPERATING FUND **57,904,311**

ADDITIONAL OPERATING RESOURCES

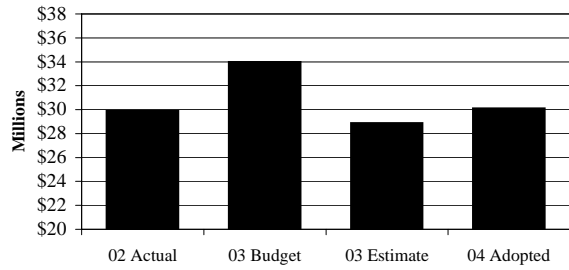
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TOTAL **0**

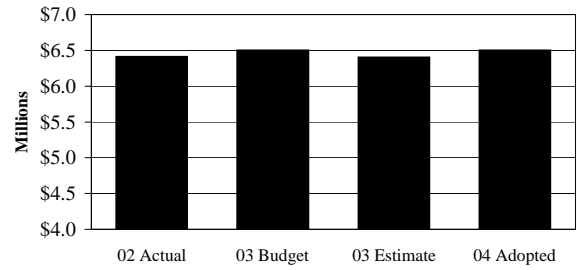
TOTAL OPERATING RESOURCES **57,904,311**

CONVENTION AND EVENT SERVICES

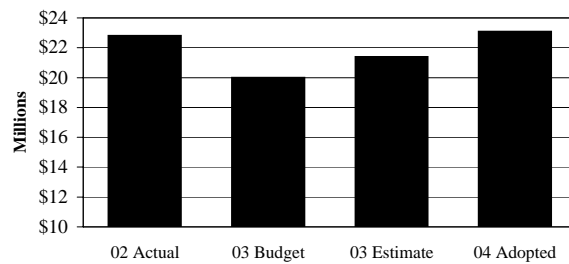
Hotel Occupancy Tax Revenues



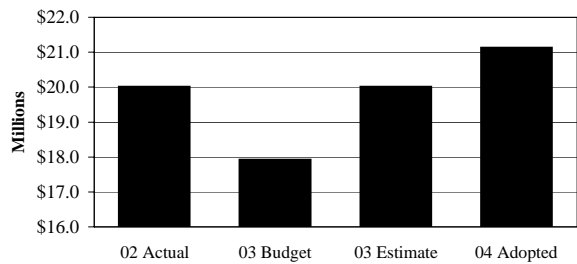
Alcohol Beverage Tax Revenues



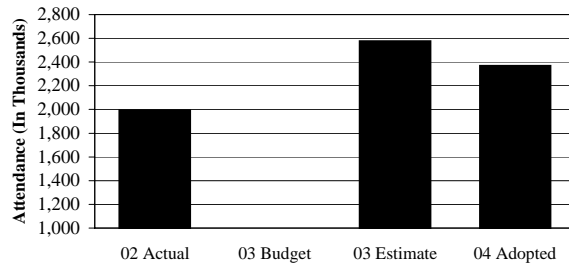
Total Operating Costs



Total Operating Revenues



Convention Center Attendance



DEVELOPMENT SERVICES

Enterprise Fund

DEPARTMENT MISSION

To encourage economic growth in a progressive community environment and facilitate the land development process by focusing resources on comprehensive planning activities, attracting investment in new and expanding businesses, supplying unparalleled real estate and pre-development services, and providing high quality plan review, permitting and inspection services.

PROGRAM DESCRIPTION

Building Inspection

Ensure compliance with construction standards and enforce City building codes. Review construction, engineering and site plans. Issue construction trade licenses and building permits. Register contractors doing business in the City. Inspect new and renovated structures and privately built public infrastructure.

Business and Customer Service

Provide quality customer service to external and internal clients. Scan, store and produce departmental documents. Expedite development project by involving all departmental personnel necessary. Provide necessary training to ensure all certifications are current. Handle telephone queries in prompt, courteous manner. Perform various departmental business functions.

General Expense and Debt Service

Provides overall financial support to the department in areas where the expenditures are not directly tied to the day-to-day operational and overhead aspects of the department. All such expenditures require special monitoring and control. Key items within General Expense and Debt Service include general fund cost reimbursement and debt service commitments.

OBJECTIVES FOR FY 2003-2004

- Continue to improve customer service and efficiency in the plan review and permitting processes
- Comprehensive review and redesign of implementation and enforcement policies and procedures related to the tree mitigation ordinance

DEVELOPMENT SERVICES

Enterprise Fund

MAJOR BUDGET ITEMS

- Add 0.2 regular FTE and \$28,207 for full year funding for the new director of Development Services
- Add 7.2 regular FTEs (1 Sr. Coordinator, 2 Sr. Engineers, 1 Sr. Planner, 3 Sr. Plans Examiners, 1 Arborist, 1 Office Assistant) and \$480,000 for the implementation of an express plan review team of specialists from various disciplines that will meet with developers to streamline the review process by finalizing plans during coordination meetings
- Add 1.0 regular FTE (Coordinator III) and \$100,000 to oversee the implementation, training and support of the new land management system and cost of data base administration
- Add 0.8 regular FTE (Sr. Plans Examiner) and \$40,000 to enhance service and efficiency at the Permit Center
- Add \$400,000 reimbursement to Development Services – General Fund to offset operational costs associated with the pre-development process
- Add \$300,000 for replacement vehicles used during field inspections
- Add \$100,000 reimbursement to Housing to offset operational costs associated with the pre-development process
- Save \$179,698 as a result of transitioning Employee Health Benefits to a Catastrophic Coverage Program with a Preventive Care component
- Save \$140,222 by implementing Service Incentive Pay program that is consistent with the State mandated Uniform Service Incentive Pay program
- Line-Item and Zero Base budget review resulted in deletion of 3.0 regular FTEs (1 Survey Crew Chief, 1 Senior Technician, 1 Technician) and \$100,000 by eliminating a layer of review that will allow surveyors to function interdependently on projects
- Transfer 2.0 regular FTEs (Sanitarian, Survey Crew Chief) and \$114,374 to Environmental Health Services and Public Works and Transportation to complete the incorporation of private development functions
- Delete \$350,000 for one-time costs for a new cell phone antenna and aesthetic and functional renovations to the Permit Center at the Oak Cliff Municipal Center
- Decrease \$95,000 reimbursement from Dallas Water Utilities for reduced development related review activities
- Decrease by \$95,012 the debt service payment for the land management system

DEVELOPMENT SERVICES
Enterprise Fund

MAJOR BUDGET ITEMS (CONTINUED)

- The following fee changes are adopted as listed below:

Title	Current Fee	Adopted Fee	Estimated Additional Revenue
Express Plan Review Team	None	\$ 500 per hour	\$ 250,000
Escarpment Permit	None	\$ 1,000	\$ 12,000
Site Plan Review	\$0.003 x sq. ft., \$50 minimum	\$0.004 x sq. ft., \$50 minimum	\$ 78,000
Tree Removal Application Fee	None	\$0.0095 x cost of tree removal, \$60 minimum	\$ 20,000
First Reinspection	None	\$ 60	\$ 6,000
Second Reinspection	None	\$ 90	\$ 3,000
Third or Subsequent Reinspection	None	\$ 120	\$ 1,000
Wastewater Capacity Analysis	None	\$ 800	\$ 10,000
Wastewater Service Availability	None	\$ 150	\$ 10,000
Water Service Availability	None	\$ 150	\$ 10,000

DEVELOPMENT SERVICES
Enterprise Fund

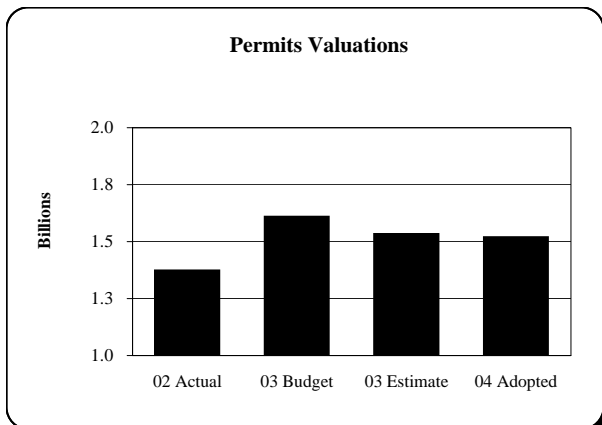
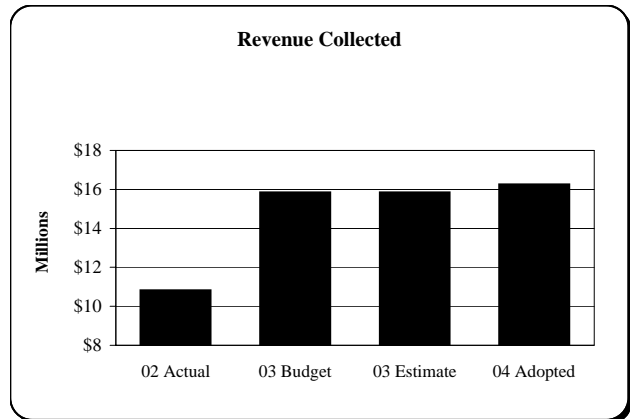
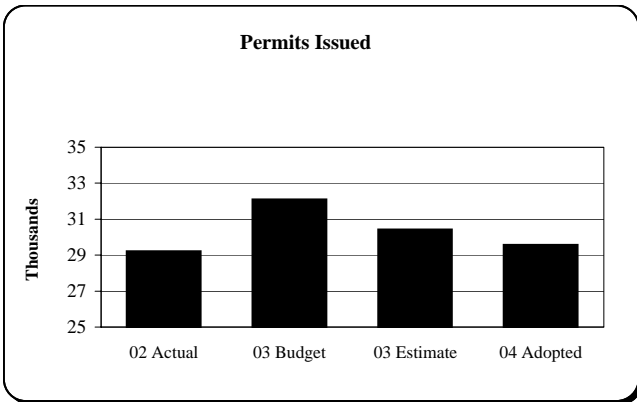
	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
BEGINNING FUND BALANCE	2,001,343	747,328	747,328	1,710,328
REVENUES				
Building Permits	8,377,875	9,768,549	9,430,229	9,768,549
Certificate of Occupancy	969,359	1,468,050	1,368,050	1,468,050
Plan Review	0	1,530,231	1,530,545	1,780,231
Registration/License	413,066	547,651	537,651	547,651
Special Plats	88,901	1,155,000	1,155,000	1,155,000
Private Development	0	593,000	843,000	743,000
Interest Earnings	75,637	185,000	70,000	100,000
All Remaining Revenues	903,007	596,081	909,087	696,081
TOTAL REVENUES	10,827,845	15,843,562	15,843,562	16,258,562
EXPENDITURES (By Program)				
Building Inspection	8,977,973	10,527,515	9,827,099	11,317,478
Business & Customer Service	1,854,466	2,642,485	2,687,772	2,595,820
General Expense and Debt Service	1,249,421	2,067,480	2,365,691	2,354,307
TOTAL EXPENDITURES	12,081,860	15,237,480	14,880,562	16,267,605
ENDING FUND BALANCE	747,328	1,353,410	1,710,328	1,701,285
EXPENDITURES (By Category)				
Salaries and Benefits	8,500,181	11,274,468	10,965,806	11,527,530
Supplies and Materials	130,090	308,188	150,846	582,750
Other Services and Charges	3,559,319	4,908,648	4,973,642	5,016,149
Capital Outlays	103,280	0	44,092	300,000
Reimbursements	(211,010)	(1,253,824)	(1,253,824)	(1,158,824)
TOTAL	12,081,860	15,237,480	14,880,562	16,267,605
FTEs (By Type)				
Regular	142.3	192.6	169.7	196.8
Overtime	1.5	0.0	0.0	0.0
Temporary Help	1.9	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
Civilian Total	145.7	192.6	169.7	196.8
TOTAL	145.7	192.6	169.7	196.8

DEVELOPMENT SERVICES

Enterprise Fund

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
FTEs (By Program)				
Building Inspection	120.3	153.6	132.2	156.9
Business & Customer Service	25.4	39.0	37.5	39.9
General Expense and Debt Service	0.0	0.0	0.0	0.0
TOTAL	145.7	192.6	169.7	196.8

OPERATING FUND	FY 2003-04 Adopted
	16,267,605
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	16,267,605



MUNICIPAL RADIO

DEPARTMENT MISSION

To provide a high quality, self-supporting, 24-hour classical music station which promotes the appreciation of classical music, art awareness, public education, business and cultural events while serving as the City of Dallas public medium for public service announcements, emergency announcements and Dallas City Council Broadcasts.

PROGRAM DESCRIPTION

Municipal Radio WRR-FM

Municipal Radio WRR-FM provides the only 24-hour-a-day classical music broadcast in the Dallas/Fort Worth market. Regular programming includes the Dallas Symphony Orchestra and other major symphony orchestras; Metropolitan and other operas; local and national news; exclusive broadcasts of the Dow Jones Report and Barron Reports; public affairs programming such as Dallas City Council meetings; art reviews. WRR-FM also streams audio on the Internet at www.wrr101.com.

OBJECTIVES FOR FY 2003-2004

- Complete transition to digital broadcasting transmission in anticipation of Federal Communications Commission radio industry mandate
- Relocate primary and auxiliary towers and transmitters to improve signal quality, expand listenership and increase revenues
- Continue aggressive marketing campaign to include mobile van, billboards, print ads and other promotional activities to increase listeners and revenues
- Fund balance is available to facilitate station renovation/expansion

MAJOR BUDGET ITEMS

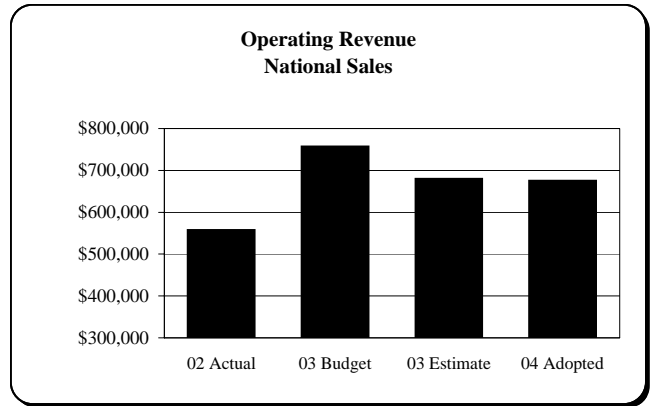
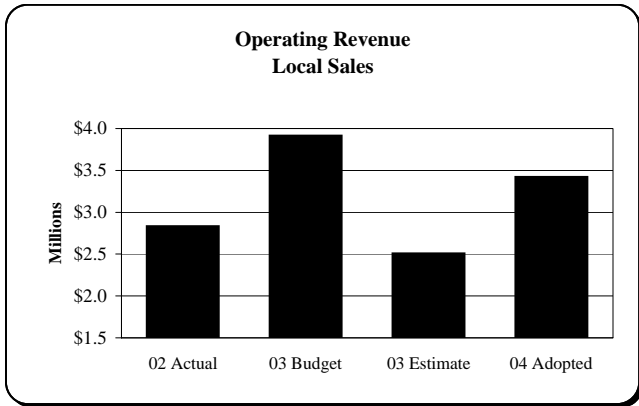
- Increase funding by \$9,450 to address increased electrical cost
- Save \$21,372 by implementing Service Incentive Pay program that is consistent with the State mandated Uniform Service Incentive Pay program
- Save \$23,414 as a result of transitioning Employee Health Benefits to a Catastrophic Coverage Program with a Preventive Care component
- Save \$1,820 as a result of changes in fleet maintenance operations
- Extend Dallas Convention & Visitors Bureau's payment term by one year (to 01/07) and delay payment scheduled to be received on 1/1/04. This will allow DCVB to utilize funds for incentive to attract conventions and trade shows to the City.

MUNICIPAL RADIO

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
BEGINNING FUND BALANCE	4,682,089	4,734,139	4,734,139	4,747,688
REVENUES				
Local Sales	2,842,792	3,914,000	2,510,969	3,424,588
National Sales	548,109	757,200	680,000	675,412
Interest Earned	161,678	160,000	120,000	100,115
All Remaining Revenues	56,517	118,800	73,800	63,895
TOTAL REVENUES	3,609,096	4,950,000	3,384,769	4,264,010
EXPENDITURES (By Program)				
Municipal Radio WRR-FM	3,557,046	4,107,982	3,371,220	4,132,992
TOTAL EXPENDITURES	3,557,046	4,107,982	3,371,220	4,132,992
ENDING FUND BALANCE	4,734,139	5,576,157	4,747,688	4,878,706
EXPENDITURES (By Category)				
Salaries and Benefits	1,867,320	2,169,962	1,879,550	2,160,388
Supplies and Materials	79,296	93,203	107,003	102,573
Other Services and Charges	1,610,430	1,844,817	1,384,667	1,870,031
Capital Outlays	0	0	0	0
Reimbursements	0	0	0	0
TOTAL	3,557,046	4,107,982	3,371,220	4,132,992
FTEs (By Type)				
Regular	24.3	25.9	24.0	25.9
Overtime	0.0	0.1	0.1	0.1
Temporary Help	0.0	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
TOTAL	24.3	26.0	24.1	26.0
FTEs (By Program)				
Municipal Radio WRR-FM	24.3	26.0	24.1	26.0
TOTAL	24.3	26.0	24.1	26.0

MUNICIPAL RADIO

	FY 2003-04 Adopted
OPERATING FUND	4,132,992
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	4,132,992



STORM WATER DRAINAGE MANAGEMENT

DEPARTMENT MISSION

To meet federally mandated storm water permitting requirements, provide sampling and testing, provide inspection of storm water related facilities associated with construction and industrial activities, provide public education, provide for design and maintenance activities to meet storm water quality requirements, and provide billing for the resources needed for the program.

PROGRAM DESCRIPTION

Storm Water Drainage Management

The Storm Water Management Program was established in compliance with the Clean Water Act. The program implements the City of Dallas' storm water programs and activities, outlined in the City's NPDES MS4 storm water permit (issued by the Environmental Protection Agency). Storm water activities include environmental investigations, water sampling/screening/testing, rapid bio-assessment, emergency spill and abandoned substance recovery, industrial and construction inspection, storm drain inspection and inventory, GIS mapping and public education/ involvement. The program includes storm drain system improvements and maintenance as it relates to water quality. In addition, the program provides for the billing and collection necessary to fund these activities.

OBJECTIVES FOR FY 2003-2004

- Maintain compliance with the City's NPDES MS4 storm water permit by completing and reporting the required items.

MAJOR BUDGET ITEMS

- A rate increase that generates \$3,400,997 additional revenues and provides full cost recovery of the city's storm water related activities

FEE CHANGES

Residential (Square Footage)	Current Fee	Adopted Increase	Adopted Fee	Estimated Additional Revenue
0 – 5,000	\$ 1.76	\$ 0.31	\$ 2.07	\$ 93,728
5,001 – 10,000	\$ 2.83	\$ 0.48	\$ 3.31	\$ 775,632
10,001 – 21,800	\$ 4.11	\$ 0.70	\$ 4.81	\$ 439,544
21,801 – 43,600	\$ 7.20	\$ 1.22	\$ 8.42	\$ 95,255
43,601 +	\$ 13.88	\$ 2.35	\$ 16.23	\$ 74,859
Commercial	\$ 0.0555	\$ 0.0101	\$ 0.0656	\$ 1,921,979

Total Estimated Additional Revenue: \$3,400,997

STORM WATER DRAINAGE MANAGEMENT

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
BEGINNING FUND BALANCE	1,395,494	1,220,972	1,220,972	1,055,917
REVENUES				
Storm Water	19,846,131	19,745,000	19,745,000	23,311,052
TOTAL REVENUES	19,846,131	19,745,000	19,745,000	23,311,052
EXPENDITURES (By Program)				
Storm Water Drainage Management	20,020,653	19,910,055	19,910,055	23,311,052
TOTAL EXPENDITURES	20,020,653	19,910,055	19,910,055	23,311,052
Transfer to General Fund	0	0	0	0
ENDING FUND BALANCE	1,220,972	1,055,917	1,055,917	1,055,917

EXPENDITURES (By Category)				
Salaries and Benefits	0	0	0	0
Supplies and Materials	0	0	0	0
Other Services and Charges	20,020,653	19,910,055	19,910,055	23,311,052
Capital Outlays	0	0	0	0
Reimbursements	0	0	0	0
TOTAL	20,020,653	19,910,055	19,910,055	23,311,052

FTEs (By Type)				
Regular	0.0	0.0	0.0	0.0
Overtime	0.0	0.0	0.0	0.0
Temporary Help	0.0	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
TOTAL	0.0	0.0	0.0	0.0

FTEs (By Program)				
Storm Water Drainage Management	0.0	0.0	0.0	0.0
TOTAL	0.0	0.0	0.0	0.0

STORM WATER DRAINAGE MANAGEMENT

	FY 2003-04 Adopted
OPERATING FUND	23,311,052
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	23,311,052

DALLAS WATER UTILITIES

DEPARTMENT MISSION

To provide water and wastewater services vital to the health and safety of Dallas citizens and our customers, as well as to the City's efforts toward economic development, environmental protection and enhancement of quality of life. Water Utilities is a City-owned enterprise providing regional water and wastewater services, and works in support of the goals of the City of Dallas, while striving to provide excellent response to the needs of our customers at a fair and reasonable cost through our operations, customer service, maintenance, and support functions.

PROGRAM DESCRIPTION

Business and Customer Operations

Provides accounting, financial, and budget support to the Water Utilities Department; and provides customer relations, billings, credit and collections activities, customer information, and all meter associated services to the water, wastewater and storm water utility customers. Manage the collection of various revenues from special collections.

Water Operations

Responsible for operating and maintaining the City's potable water system which includes the raw water impoundments, purification plants, pumping facilities and distribution system. In addition, this program provides for the management of wholesale water and wastewater services to other governmental entities within the utility's service area.

Wastewater Operations

Responsible for collecting, transporting, controlling the discharge of, and treating domestic and industrial wastes; and maintaining treatment plants and pipelines in the wastewater system.

Capital Improvement Operations

Plans, designs, constructs and inspects the capital projects needed to provide customers with water and wastewater facilities to meet the growth of the community, extension of water lines and wastewater mains, modification of facilities to meet changes in State and Federal regulatory requirements (Environmental Protection Agency Administrative Orders, Safe Drinking Water Act treatment parameters and Clean Water Act discharge limitations), and the rehabilitation and replacement of deteriorated or obsolete facilities.

Support Operations

Provides direction on all technical and financial decisions for the department as a whole, as well as, direction on internal controls and internal/external reporting and management of the day to day operations. Responsible for long range planning for the department and the rate setting process. A new program area added to the department, will have as its' sole responsibility, to set up a more aggressive conservation program for the City.

DALLAS WATER UTILITIES

PROGRAM DESCRIPTION (CONTINUED)

Their functions will include, making changes to current water usage procedures, informing and educating the public of their need to conserve water, implementing incentive programs to reduce water usage, with an overall objective of reducing water usage during the peak day demand period. This new program area will enhance and reinforce the current conservation program.

General Expense and Debt Service

Provides overall financial support to the department in areas where the expenditures are not directly tied to the day-to-day operational and overhead aspects of the department. All such expenditures require special monitoring and control. Key items within General Expense and Debt Service include street rental, transfer to the construction funds, general fund cost reimbursement and debt service commitments.

OBJECTIVES FOR FY 2003-2004

- Address the need of our aging infrastructure by increased maintenance to repair aging facilities and by adding funding to the capital budget to reduce the replacement life of aging facilities
- Meet the growth challenges of the City of Dallas which place increased water demands on the water and wastewater system from both existing and new customers
- Continue aggressive conservation program for the City of Dallas to reduce our projected peak day demand by 5% over the next two years
- Meet new regulatory requirements mandating construction of costly facilities and additional chemicals used to treat water and wastewater while maintaining the high quality of water and service the City and its wholesale customers have experienced in the past
- Perform preventive maintenance on 100% of DWU's pumping and treatment equipment to optimize efficiency, extend the life of the facilities and prevent major repair costs that could lead to plant shutdown and potential permit violation
- Properly dispose of biosolids from the City's two wastewater treatment plants to comply with permit requirements and to reduce odor
- Increase the connected water supply by constructing Phase III of the pipeline to connect Lake Fork water supply
- Set fees and charges to fully recover cost of services provided

DALLAS WATER UTILITIES

MAJOR BUDGET ITEMS

- Add 96.6 regular FTEs, 26.1 overtime FTEs and \$5,087,315 to establish leak detection crews, inflow and infiltration crews, staff the new ozonation facility, and staff customer service areas to expand service to the citizens of Dallas
- Add \$6,203,295 for power and chemical costs due to increased cost for electrical power and increased regulatory requirements from various government authorities and bringing online a new sludge thickening facility and Ozone Disinfection Treatment Facility
- Add \$610,409 for debt service payment on November 2003 issuance of Equipment Notes to purchase replacement fleet and a Customer Response Management System module for Special Collections
- Add \$62,400 for the reimbursement to Business Development and Procurement Services for Good Faith Effort consolidation
- Increase Storm Water reimbursement by \$224,825 to achieve full cost recovery
- Save \$1,099,667 by implementing Service Incentive Pay program that is consistent with the State mandated Uniform Service Incentive Pay program
- Save \$172,278 from improved procurement of various supplies and materials
- Save \$1,219,858 as a result of transitioning Employee Health Benefits to a Catastrophic Coverage Program with a Preventive Care component
- Save \$582,951 as a result of changes in fleet maintenance operations
- Delete 3.0 temporary help FTEs and \$76,650 eliminating the use of the City's Temporary Help Services
- Delete \$95,000 for payment to Development Services. Costs associated with water activities are fully recovered as a result of reorganization by Development Services
- Decrease by \$3,025,357 the transfer to capital construction; \$40,717,000 to be transferred to capital construction
- Includes \$3,110,099 for non-fleet equipment required for daily water and wastewater system operation and maintenance
- Debt service requirements are met and allow a reduction of \$1,307,553

DALLAS WATER UTILITIES

MAJOR BUDGET ITEMS (CONTINUED)

- Increase retail rates by 11.3%

Adopted Rate Adjustment Impact to Residential Water and Sewer Bills

<u>Customer Usage in Range</u>	<u>Average Bill at Current Rates</u>	<u>Adopted Increase</u>	<u>Number of Customers Impacted</u>	<u>% of Customers in Range</u>
0 to 4,000 gallons	\$12.36	\$1.59	70,093	29.0%
4,001 to 10,000 gallons	\$31.08	\$3.01	111,182	46.0%
10,001 to 15,000 gallons	\$42.86	\$3.87	31,421	13.0%
Above 15,000 gallons (Includes conservation tier rate)	\$97.65	\$7.63	<u>29,004</u>	<u>12.0%</u>
Total			241,700	100.0%

Bill based on water use and maximum sewer usage of 6,700 gallon Winter Months Average
 Data based on January 2002 through December 2002 usage

DALLAS WATER UTILITIES

MAJOR BUDGET ITEMS (CONTINUED)

- Adopted fee changes for FY 2003-04

ADOPTED FEE CHANGES EFFECTIVE OCTOBER 1, 2003

	<u>Existing Fee</u>	<u>Adopted Fee</u>
<u>Service Charges and Fees</u>		
1 Convenience Fee for Pay Stations and ePay	\$0.37	\$1.00
2 Customer Charge for General Service Separate Billing	\$7.52	\$10.00
3 Cust Chg for Gen Svc Separate Billing Standard	\$7.92	\$10.50
4 Monthly Fire Hydrant Service Charge Prompt Pay	\$15.00	\$41.91
5 Monthly Fire Hydrant Service Charge Standard Pay	\$15.79	\$44.12
<u>Deposits (Revenue Neutral)</u>		
6 Residential Security Deposit for 5/8 & 3/4 inch meter	\$40.00	\$80.00
7 Residential Security Deposit for 1 inch meter	\$70.00	\$100.00
8 Residential Security Deposit for 1-1/2 inch meter	\$80.00	\$120.00
9 Residential Security Deposit for 2 inch & larger meter	\$110.00	\$160.00
10 Residential Security Deposit for twice discontinued svc	\$40.00	\$80.00
11 Portable Meter Security Deposit	\$700.00	\$1,000.00
<u>Meter Related Fees</u>		
12 Discontinuance Fee	\$8.25	\$25.00
13 Meter Inspection Verification Fee	\$5.50	\$15.00
<u>Development Related Fees *</u>		
14 Wastewater Installations (Basic Service)	\$2,350.00	\$2,210.00
15 Installation 3/4" Water Service (Basic Service)	\$1,275.00	\$1,908.00
16 Installation 1" Water Service	\$1,315.00	\$1,928.00
17 Installation 1.5" Water Service	\$1,700.00	\$2,138.00
18 Installation 2" Water Service	\$1,860.00	\$2,488.00
19 Connecting Existing 3/4" Water Service	\$300.00	\$675.00
20 Connecting Existing 1" Water Service	\$375.00	\$725.00
21 Connecting Existing 1.5" Water Service	\$575.00	\$1,225.00
22 Connecting Existing 2" Water Service	\$800.00	\$1,275.00

DALLAS WATER UTILITIES

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
BEGINNING FUND BALANCE	41,665,609	35,048,212	35,048,212	35,048,212
REVENUES				
Treated Water - Total Retail	133,356,591	153,148,474	139,328,212	159,450,602
Treated Water - Total Wholesale	53,358,351	56,753,442	54,283,432	57,598,410
Wastewater - Total Retail	123,406,434	134,904,577	126,524,327	145,076,056
Wastewater - Total Wholesale	6,841,143	7,185,730	7,297,995	8,142,507
All Remaining Revenues	15,939,949	19,393,639	17,987,087	19,369,477
TOTAL REVENUES	332,902,468	371,385,862	345,421,053	389,637,052
EXPENDITURES (By Program)				
Business and Customer Operations	16,163,320	19,773,667	19,920,613	23,203,033
Water Operations	70,271,515	76,863,518	76,385,981	84,477,030
Wastewater Operations	51,245,694	48,861,175	47,237,249	51,752,680
Capital Improvement Operations	10,712,857	9,763,590	9,132,484	9,859,079
Support Operations	6,974,989	6,197,314	6,748,491	6,573,677
General Expense and Debt Service	184,151,490	209,926,598	185,996,235	206,631,553
TOTAL EXPENDITURES	339,519,865	371,385,862	345,421,053	382,497,052
ENDING FUND BALANCE	35,048,212	35,048,212	35,048,212	42,188,212
EXPENDITURES (By Category)				
Salaries and Benefits	80,744,640	73,399,266	75,477,693	77,573,366
Supplies and Materials	50,345,455	59,431,361	55,196,952	66,201,310
Other Services and Charges	209,410,549	239,237,953	215,695,786	238,085,780
Capital Outlays	1,241,337	1,521,689	1,399,517	3,230,099
Reimbursements	(2,222,116)	(2,204,407)	(2,348,895)	(2,593,503)
TOTAL	339,519,865	371,385,862	345,421,053	382,497,052

DALLAS WATER UTILITIES

	FY 2001-02 Actual	FY 2002-03 Budget	FY 2002-03 Estimate	FY 2003-04 Adopted
FTEs (By Type)				
Regular	1,350.1	1,349.4	1,338.3	1,446.0
Overtime	105.7	83.9	129.6	110.0
Temporary Help	1.9	3.0	1.6	0.0
Day Labor	8.0	7.1	7.1	7.1
TOTAL	1,465.7	1,443.4	1,476.6	1,563.1
FTEs (By Program)				
Business and Customer Operations	229.5	215.0	224.4	230.2
Water Operations	544.0	547.2	569.6	606.6
Wastewater Operations	496.7	504.1	506.4	538.0
Capital Improvement Operations	155.5	140.6	140.1	148.6
Support Operations	40.0	36.5	36.1	39.7
General Expense and Debt Service	0.0	0.0	0.0	0.0
TOTAL	1,465.7	1,443.4	1,476.6	1,563.1

OPERATING FUND

382,497,052

ADDITIONAL OPERATING RESOURCES

WATER PRESERVATION PROGRAM TRUST
COMMUNITY DEVELOPMENT BLOCK GRANT

40,000
20,000

TOTAL

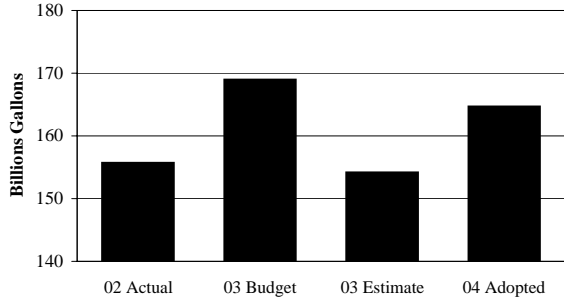
60,000

TOTAL OPERATING RESOURCES

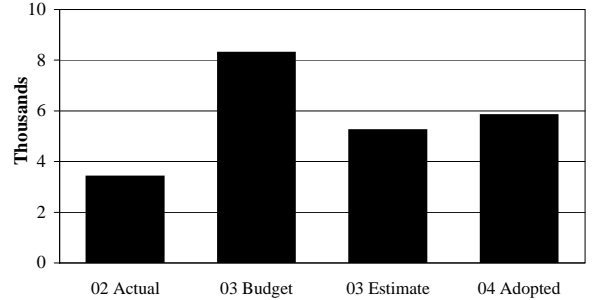
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DALLAS WATER UTILITIES

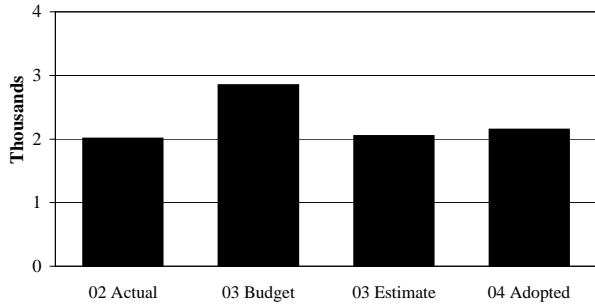
Water Consumption



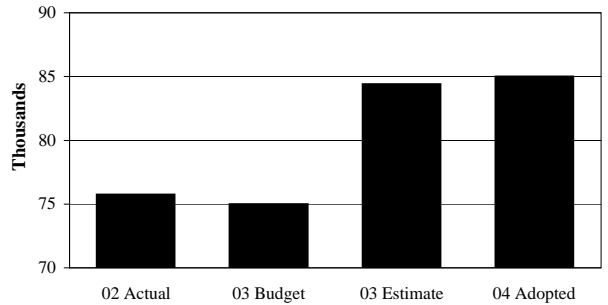
Water Main & Service Repairs



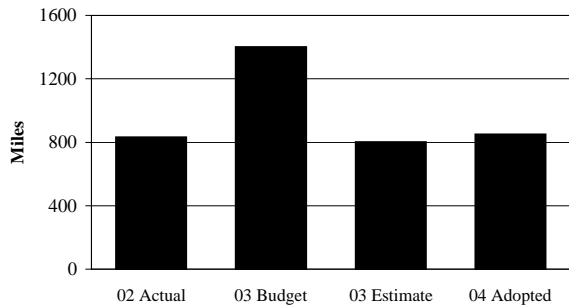
Water Service Installations



Meter Reads per FTE



Miles of Sewer Cleaned



Wastewater Treated

