

BUDGET PROCESS CALENDAR

The City of Dallas' budget process consists of a nine-month schedule of presentations, hearings, and deliberations. The FY 2003-04 budget process dates are as follows:

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| <u>January - February</u> | Various Consolidated Plan Public Hearings |
| <u>January 22</u> | Public Hearing on the 2003 General Obligation Bond Program |
| <u>January 24 – March 17</u> | Office of Financial Services develops base budget numbers. Departments develop reduction options and identify new funding needs. |
| <u>February 12</u> | City Council calls General Obligation Bond Election. |
| <u>March 24 – June 18</u> | Department directors brief and discuss overall department budget, new funding needs, and reduction options to designated Council Committees. Department budgets, new funding needs, and reduction options are briefed to full Council. |
| <u>March 26</u> | Public Hearing on the Operating, Capital, and Grants and Trusts Budgets |
| <u>April – August 8</u> | City Manager's Office budget deliberations are held with Office of Financial Services and individual departments. |
| <u>April 3</u> | Community Development Commission approval of Consolidated Plan Budget |
| <u>May 3</u> | City of Dallas voters approved \$579.3M General Obligation Bond Program |
| <u>May 7</u> | City Council Budget Workshop – FY 2003-04 Consolidated Plan Budget |
| <u>May 14</u> | Public hearing on the Operating, Capital, and Grants and Trust Budget |
| <u>May 21</u> | City Council Budget Workshop – FY 2003-04 General Fund Budget Outlook and FY 2003-04 Consolidated Plan Budget. Council can request specific budget topics for briefing and discussion. Council questions are responded to either verbally at the workshop or with follow-up written responses. |
| <u>June 4</u> | City Council Budget Workshop – FY 2003-04 General Fund Budget Outlook and FY 2003-04 Consolidated Plan Budget. Council can request specific budget topics for briefing and discussion. Council questions are responded to either verbally at the workshop or with follow-up written responses. |
| <u>June 11</u> | City Council preliminary adoption of Consolidated Plan Budget |
| <u>June 18</u> | City Council Budget Workshop – FY 2003-04 General Fund Budget Outlook Council can request specific budget topics for briefing and discussion. Council questions are responded to either verbally at the workshop or with follow-up written responses. |

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| <u>June 25</u> | City Council Consolidated Plan Budget Public Hearing |
| <u>July 25</u> | Certified Tax Roll from Dallas Central Appraisal District |
| <u>August 11</u> | City Manager's FY 2003-04 Proposed Budget presented to City Council in a formal Council briefing. Council feedback is received. |
| <u>August 11 - September 9</u> | City Council Budget Town Hall Meetings – These are scheduled by the individual Councilmembers. An Assistant City Manager presents the City Manger's recommended budget to those in attendance and the Councilmember receives comments and feedback from their constituents on the budget. |
| <u>August 13</u> | City Council final adoption of Consolidated Plan Budget |
| <u>August 25</u> | City Council Budget Workshop – Specific budget related topics are briefed to the Council. Councilmembers provide their comments on possible changes to the recommended budget. |
| <u>August 27</u> | Public Hearing on the Operating, Capital, and Grants and Trusts Budget |
| <u>September 3</u> | City Council Budget Workshop - Specific budget related topics are briefed to the Council. Councilmembers provide their comments on possible changes to the recommended budget. |
| <u>September 10</u> | City Council adopts Budget on First Reading (requires a majority vote) |
| <u>September 15</u> | City Council Budget Amendment Workshop – Councilmembers submit proposed amendments to the City Manager's recommended budget. Proposed amendments should be balanced with revenue and/or expenditure changes. A majority straw vote is required for an amendment to be included in the recommended budget. |
| <u>September 17</u> | City Council Budget Amendment Workshop (if necessary) – Councilmembers submit proposed amendments to the City Manager's recommended budget. Proposed amendments should be balanced with revenue and/or expenditure changes. A majority straw vote is required for an amendment to be included in the recommended budget. |
| <u>September 24</u> | City Council adopts Budget on Second Reading and sets Tax Rate (requires a majority vote) |