

# AVIATION

## **DEPARTMENT MISSION**

To provide a safe and efficient airport system.

## **PROGRAM DESCRIPTION**

### **Airport Maintenance**

Airport Maintenance provides for the management, supervision and maintenance of the terminal building, runways, grounds, ramps and service roads for Love Field 24 hours per day. In addition, the program provides for the supervision and management of City owned land and improvements leased to individuals and corporations.

### **Airport Operations and Security**

Operations and Security includes Police and Fire services to ensure that conditions in all areas of the airport are maintained safely for aircraft operators, tenants and the traveling public, that aircraft operating areas on the airports comply with federal standards, and that security of Love Field is maintained through implementation and enforcement of the FAA approved Airport Security Program. In addition, this program oversees the management of Love Field's ground transportation and parking facilities.

### **Dallas Executive Airport (Formerly known as Redbird Airport)**

Dallas Executive Airport provides for the operation and maintenance of a general aviation airport in Southwest Dallas, and the leasing of City-owned property at Dallas Executive Airport for aviation, commercial and/or industrial purposes.

### **Heliport**

The Heliport includes the administration, operation, promotion, and maintenance of the Dallas Public Use Heliport at the Convention Center.

### **Capital Construction and Debt Service**

This program provides the Operating Budget transfers to the Capital Construction Fund. Also, principal and interest payments of revenue supported bonded indebtedness (Series 2001 Revenue Bonds) for an additional parking garage structure at Love Field is funded in this program.

## **OBJECTIVES FOR FY 2002-2003**

- To provide a safe and efficient aviation system
- Continue to enhance public safety and customer service while facilitating the smooth transition of airport security to the federal security force

# AVIATION

## OBJECTIVES FOR FY 2002-2003 (CONTINUED)

- Continue to monitor and enhance revenues to maintain a fiscally strong, self-sustaining airport system
- Continue to pursue the aggressive development of Dallas Executive Airport

## MAJOR BUDGET ITEMS

- Add 1.0 regular FTEs and \$74,260 for full year funding of new positions (Environmental Health Specialists, Noise Abatement Coordinator, Airport Operations Officer and Budget Analyst), fileservers and software added in FY 2001-02
- Add 1.0 regular FTE and \$45,792 for two electricians (Journeyman Electrician, Apprentice Electrician)
- Add 0.8 regular FTE and \$39,785 for the addition of a Senior Mechanic
- Increase the reimbursement to Police Department for Love Field Security by \$402,148
- Increase the reimbursement to Police Department for enhanced public safety at Love Field including Canine Explosive Detection Squad by \$847,072
- Add \$634,680 for security enhancements
- Increase the reimbursement to Fire Department for Airport Rescue and Fire Fighting services by \$475,383
- Receive \$1,100,000 from the Fire Department for previous years overpayment of Aircraft Rescue Firefighting (ARFF) services (2<sup>nd</sup> and 3<sup>rd</sup> year of a 5 year repayment schedule)
- Add \$20,000 for administrative fees associated with customer credit card charges at Love Field Parking Garage
- Add \$36,000 for replacement of Noise Control Monitoring and Flight Tracking computer
- Add \$30,683 for replacement of furniture located in the West Concourse
- Add \$57,872 for additional funding for elevator and escalator maintenance, computerized public address system and pest control services for the city owned buildings
- Add \$48,000 for the purchase of 2 ultra-low emission vehicles to assist the airport in complying with Texas Natural Resource Conservation Commission (TNRCC) / Aviation Department agreements
- Save \$4,642 and delete 0.1 regular FTE for implementation of the Pay Card efficiencies

# AVIATION

## MAJOR BUDGET ITEMS (CONTINUED)

- Save \$95,668 through various operational efficiencies including reduction of cellular phones, copiers, and memberships
- Delete \$34,000 from full year funding of Snow and Ice Control Program
- Delete 0.9 regular FTEs and \$41,772 for Human Resources Information System implementation
- Decrease by \$1,900,000 the transfer to capital construction
- Decrease \$300,000 for advertising of the new Love Field parking garage
- Transfer 0.5 regular FTEs and \$23,208 for Accounts Payable Consolidation

## AVIATION

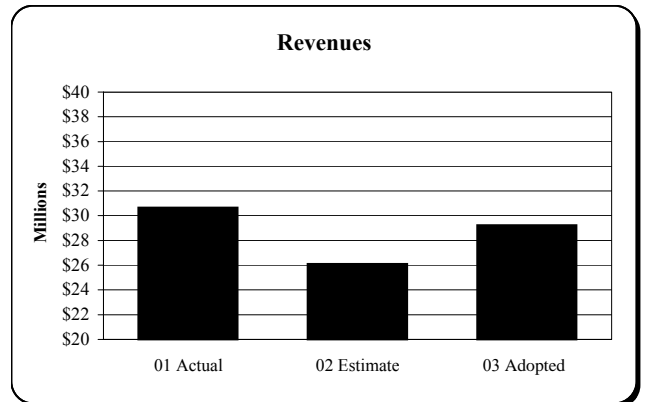
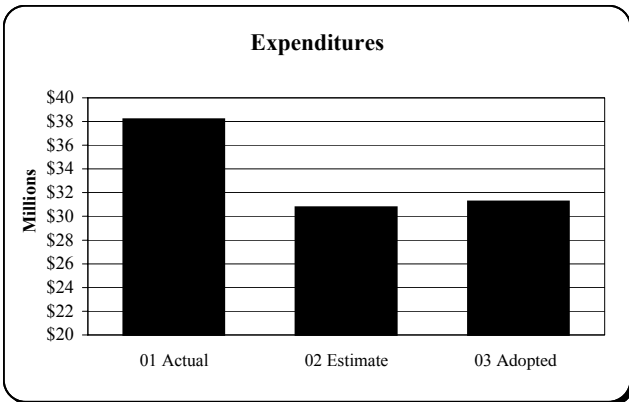
	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>BEGINNING FUND BALANCE</b>	16,203,238	8,645,679	8,645,679	3,994,907
<b>REVENUES</b>				
Field Maintenance	9,699,200	7,703,854	7,564,229	7,494,963
Terminal Maintenance	10,103,740	11,028,372	9,479,265	10,420,625
Parking Garage	8,675,022	7,865,562	7,369,282	9,209,000
All Remaining Revenues	2,169,241	1,847,308	1,696,043	2,103,684
<b>TOTAL REVENUES</b>	30,647,203	28,445,096	26,108,819	29,228,272
<b>EXPENDITURES (By Program)</b>				
Airport Maintenance	8,620,196	10,193,805	9,878,414	9,340,023
Redbird Airport	1,624,271	1,706,062	1,629,763	1,713,587
Heliport	301,115	406,727	381,153	390,214
Capital Construction and Debt Service	19,227,968	11,909,989	8,488,555	8,658,895
Airport Operations and Security	8,431,212	9,525,690	10,381,706	11,144,942
<b>TOTAL EXPENDITURES</b>	38,204,762	33,742,273	30,759,591	31,247,661
<b>ENDING FUND BALANCE</b>	8,645,679	3,348,502	3,994,907	1,975,518

<b>EXPENDITURES (By Category)</b>				
Salaries and Benefits	6,630,599	7,545,725	7,310,850	7,592,641
Supplies and Materials	3,218,276	3,259,480	3,268,676	3,189,568
Other Services and Charges	28,703,458	22,631,266	19,976,756	21,476,717
Capital Outlays	203,897	855,802	968,343	88,735
Reimbursements	(551,468)	(550,000)	(765,034)	(1,100,000)
<b>TOTAL</b>	38,204,762	33,742,273	30,759,591	31,247,661

# AVIATION

	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>FTEs (By Type)</b>				
Regular	146.8	153.3	147.1	154.6
Overtime	1.6	1.8	1.3	1.8
Temporary Help	0.1	0.4	0.4	0.4
Day Labor	0.0	0.0	0.0	0.0
<b>TOTAL</b>	148.5	155.5	148.8	156.8
<b>FTEs (By Program)</b>				
Airport Maintenance	112.4	118.0	111.3	118.9
Redbird Airport	12.1	12.8	12.9	12.8
Heliport	4.9	4.3	5.0	4.3
Capital Construction and Debt Service	0.0	0.0	0.0	0.0
Airport Operations and Security	19.1	20.4	19.6	20.8
<b>TOTAL</b>	148.5	155.5	148.8	156.8

<b>OPERATING FUND</b>	<b>31,247,661</b>
<b>ADDITIONAL OPERATING RESOURCES</b>	
NONE	0
<b>TOTAL</b>	<b>0</b>
<b>TOTAL OPERATING RESOURCES</b>	<b>31,247,661</b>



# CONVENTION AND EVENT SERVICES

## **DEPARTMENT MISSION**

Provide quality services and facilities for the City of Dallas through efficient management, marketing, and promotion of the Dallas Convention Center, Farmers Market, Union Station, Reunion Arena and Special Events, while generating revenues to support these activities.

## **PROGRAM DESCRIPTION**

### **Event Management**

Provides coordination and in-house management of facility usage and services for international and national conventions, trade shows, public events and meetings at the Convention Center.

### **Convention Utilities**

Provides Convention Center's clients electrical, plumbing, sound and lighting services and installation.

### **Facility Maintenance**

Provides for the routine and preventative maintenance of building operations and equipment.

### **Farmers Market**

Provides management of market facilities and coordination of stall rentals for sale of farm produce, floral and specialty items.

### **Finance and Administration**

Provides financial, accounting and administrative support for all departmental programs.

### **Special Events**

Permits special events and filming activities.

### **Union Station**

Manage and oversee lease agreement for Union Station.

### **Reunion Arena**

Provides a sports and entertainment facility to serve the patrons of Reunion Arena

# CONVENTION AND EVENT SERVICES

## **OBJECTIVES FOR FY 2002-2003**

- Upgrade existing facility to match operating capacity of recent and future expansion areas
- Implement web-based communications with contractors, customers, and clients to enhance communications and share information
- Privatize parking operations to capture maximum parking revenue and protect facility assets while maintaining customer services
- Resume management of Reunion Arena and maximize revenues through co-marketing with the Convention Center as a site for general sessions as well as aggressively booking sports and entertainment events

## **MAJOR BUDGET ITEMS**

- Add 15.4 regular FTEs and \$754,360 for full year funding for Convention Center expansion program (Customer Service Representatives Management Assistants, Office Assistants, Electrician, HVAC Mechanics, Plumber and Custodial workers)
- Add 7.0 regular FTEs and \$3,498,300 for the resumed operation of Reunion Arena
- Add \$165,000 for additional security for the Convention Center Expansion
- Add \$30,000 for Convention and Visitors Bureau film industry funding
- Save \$4,901 and delete 0.1 regular FTE for implementation of Pay Card efficiencies
- Save \$438,118 through various operational efficiencies including reduction of cellular phones, copiers and memberships
- Freeze 35.0 positions and \$1,350,670 due to decline in Hotel Occupancy Tax revenues and reduced events scheduled (Trades Helpers, Electricians, Mechanics, Plumbers, Climate Control Technicians, Office Assistants, Customer Service Representatives, Crew Leaders, Storekeeper, Coordinators, Managers and Maintenance Workers)
- Delete 6.0 regular FTEs and \$288,919 for staff reductions (Parking Attendants, Office Assistants, Safety Officer, Coordinator)
- Delete 1.2 regular FTEs and \$58,819 for Human Resources Information System implementation
- Delete 1.5 regular FTEs and transfer \$73,525 for Accounts Payable Consolidation
- Delete \$135,000 for Film Commission funding

## CONVENTION AND EVENT SERVICES

### MAJOR BUDGET ITEMS (CONTINUED)

- Delete \$150,000 for Special Events funding
- Reduce \$3,000,000 for the transfer to the capital construction fund
- Reduce \$465,000 in custodial services from efficiencies
- Reduce \$155,426 for the reimbursement to Police Department for Farmers Market Security

## CONVENTION AND EVENT SERVICES

	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>BEGINNING FUND BALANCE</b>	18,118,933	11,327,192	11,327,192	7,231,679
<b>REVENUES</b>				
Hotel Occupancy Tax	36,499,429	38,650,000	30,500,000	34,000,000
Contract Services	9,337,905	8,300,000	8,300,000	8,465,000
Alcohol Beverage Tax	6,427,220	6,400,000	6,500,000	6,500,000
All Remaining Revenues	13,922,414	14,824,786	14,218,931	13,618,836
<b>TOTAL REVENUES</b>	66,186,968	68,174,786	59,518,931	62,583,836
<b>EXPENDITURES (By Program)</b>				
Event Management	8,475,040	7,728,837	7,916,324	8,161,841
Convention Utilities	5,607,028	6,149,917	6,061,009	5,106,737
Facility Maintenance	6,870,728	7,004,972	6,323,515	6,362,708
Farmers Market	1,379,597	1,671,985	1,611,318	1,296,355
Finance and Administration	49,219,692	46,533,310	40,681,292	37,593,393
Special Events	312,710	367,556	344,552	210,714
Union Station	701,548	742,357	676,434	701,971
Reunion Arena	412,366	0	0	3,498,300
<b>TOTAL EXPENDITURES</b>	72,978,709	70,198,934	63,614,444	62,932,019
<b>ENDING FUND BALANCE</b>	11,327,192	9,303,044	7,231,679	6,883,496
<b>EXPENDITURES (By Category)</b>				
Salaries and Benefits	7,112,837	8,205,501	8,012,243	7,891,932
Supplies and Materials	5,780,854	5,079,098	4,831,650	5,209,346
Other Services and Charges	60,009,553	56,914,335	50,763,026	49,830,741
Capital Outlays	75,568	0	35,888	0
Reimbursements	(103)	0	(28,363)	0
<b>TOTAL</b>	72,978,709	70,198,934	63,614,444	62,932,019

## CONVENTION AND EVENT SERVICES

	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>FTEs (By Type)</b>				
Regular	140.7	163.1	150.7	176.7
Overtime	4.7	2.4	5.3	2.4
Temporary Help	4.5	10.0	3.4	10.0
Day Labor	81.1	0.0	0.0	0.0
<b>TOTAL</b>	231.0	175.5	159.4	189.1
<b>FTEs (By Program)</b>				
Event Management	18.7	19.8	19.1	17.5
Convention Utilities	141.0	83.8	78.0	94.1
Facility Maintenance	35.6	45.9	33.1	45.9
Farmers Market	25.5	16.3	18.3	16.9
Finance and Administration	6.4	5.8	6.9	3.8
Special Events	3.8	3.9	4.0	3.9
Union Station	0.0	0.0	0.0	7.0
<b>TOTAL</b>	231.0	175.5	159.4	189.1

**OPERATING FUND** **62,932,019**

**ADDITIONAL OPERATING RESOURCES**

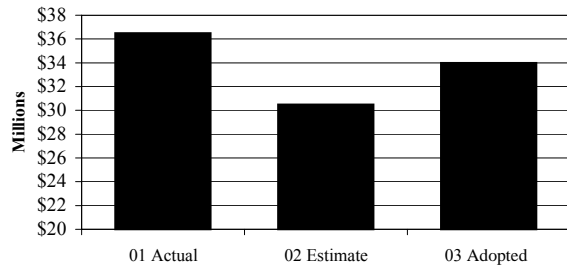
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**TOTAL** **0**

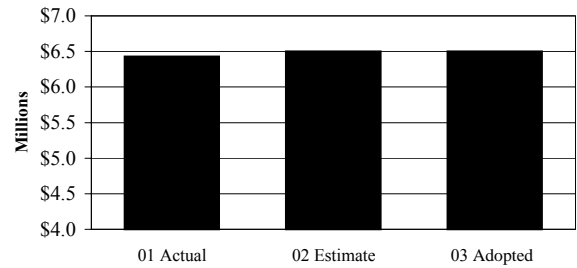
**TOTAL OPERATING RESOURCES** **62,932,019**

# CONVENTION AND EVENT SERVICES

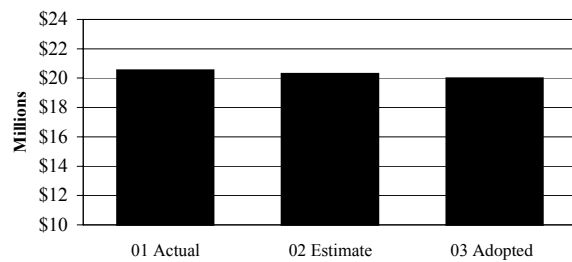
**Hotel Occupancy Tax Revenues**



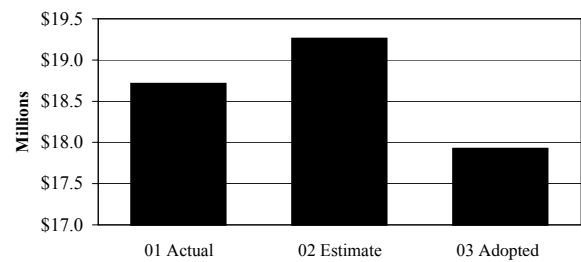
**Alcohol Beverage Tax Revenues**



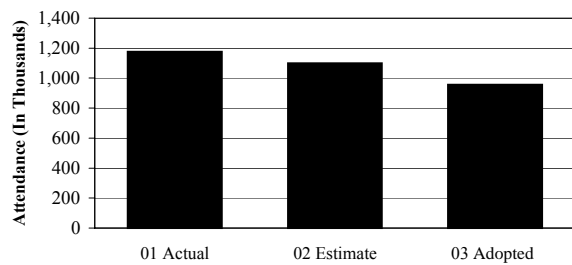
**Total Operating Costs**



**Total Operating Revenues**



**Convention Center Attendance**



# **DEVELOPMENT SERVICES**

## **Enterprise Fund**

### **DEPARTMENT MISSION**

To encourage economic growth in a progressive community environment and facilitate the land development process by focusing resources on comprehensive planning activities, attracting investment in new and expanding businesses, supplying unparalleled real estate and pre-development services, and providing high quality plan review, permitting and inspection services.

### **PROGRAM DESCRIPTION**

To ensure that development in the City of Dallas follows planning principles and policies, and is compliant with the building, plumbing, mechanical, electrical, and fire codes, other City ordinances and State regulations, thereby protecting the health, safety and welfare of the community.

### **OBJECTIVES FOR FY 2002-2003**

- Streamline the plan review and permitting processes to improve timeliness and to more efficiently and effectively serve the development community.
- Enhance construction inspection activities to provide inspections by highly qualified and customer-focused personnel.
- Implement web-based interactions with contractors, customers and other City departments to enhance private development communications and share information.
- Create a Training Academy for the purpose of ensuring well-qualified personnel are involved in the private development review, permitting and inspection functions

### **MAJOR BUDGET ITEMS**

- Incorporate into current Building Inspection Division portions of four other departments that provide private development functions to create the enterprise fund within the new Office of Development Services
- Transfer 13.0 FTEs and \$981,314 from the Department of Public Works/Transportation to perform Private Development Plan Review, Surveying and Transportation Planning functions
- Transfer 17.0 regular FTEs with a reimbursement of \$1,160,742 from Dallas Water Utilities to perform Private Development Plan Review and Water Permitting functions
- Transfer 4.0 regular FTEs and \$197,020 from the Department of Environmental and Health Services to perform Restaurant Plan Review functions
- Transfer 3.0 regular FTEs and \$217,635 from the Dallas Fire Department to perform Plan Review

# DEVELOPMENT SERVICES

## Enterprise Fund

### MAJOR BUDGET ITEMS (CONTINUED)

- Add 4.0 FTEs and \$261,723 to provide additional infrastructure plan review services and to update lot and block information to ensure the accuracy of identifying subdivided/platted parcels (two Senior Engineers and two Senior GIS Technicians)
- Add 2.0 regular FTEs and \$168,592 for increased customer service (two Senior Development Coordinators)
- Add 6.0 regular FTEs and \$261,659 for full year funding for one infrastructure inspection supervisor and five inspectors
- Add \$350,000 for aesthetic and functional renovations to the Permit Center at the Oak Cliff Municipal Center
- Add \$686,353 for Debt Service payment for Equipment Notes to be issued November 2002 for purchase of a Land Development Software system
- Add \$50,000 for Debt Service payment for Equipment Notes to be issued November 2002 for upgrade of the IVR/Imaging software
- The following fee changes are adopted as listed below:

Title:	Prior Fee:	Adopted Fee:	Estimated Additional Revenue:
<b>Building Permits</b>			
<u>Single Family - New</u>			
Building value - \$0 to \$48,000	\$0.0076 per dollar value		
over \$48,000 to \$60,000	\$189 + \$0.0036 per dollar value	\$0.0095 per dollar value	\$48,500*
over \$60,000 to \$200,000	\$264+ \$0.0024 per dollar value	\$418 + \$0.0025 per dollar value	\$309,000
over \$200,000 to \$900,000	\$431+ \$0.0016 per dollar value	\$512 + \$0.00203 per dollar value	\$132,000
over \$900,000 to \$2,500,000	\$1179 + \$0.0007 per dollar value	\$1596 + \$0.000826 per dollar value	\$20,100
Over \$2,500,000	\$2219 + \$0.0003 per dollar value	\$2661 + \$0.0004 per dollar value	\$0

\* \$0 to \$48,000 and \$48,000 to \$60,000 are combined

# DEVELOPMENT SERVICES

## Enterprise Fund

Title:	Prior Fee:	Adopted Fee:	Estimated Additional Revenue:
<b>Building Permits (cont.)</b>			
<u><b>Commercial – New</b></u>			
Building value - \$0 to \$48,000	\$0.0076 per dollar value		
over \$48,000 to \$60,000	\$134+\$0.0048 per dollar value	\$0.009525 per dollar value	\$4,500*
over \$60,000 to \$200,000	\$178+\$0.0041 per dollar value	\$274+ \$0.004964 per dollar value	\$21,600
over \$200,000 to \$900,000	\$365+\$0.0031 per dollar value	\$484+ \$0.003914 per dollar value	\$64,600
over \$900,000 to \$1,500,000	\$1207+\$0.0022 per dollar value	\$1431+ \$0.002862 per dollar value	\$34,400
over \$1,500,000 to \$2,500,000	\$1987+\$0.0017 per dollar value	\$2429+ \$0.002197 per dollar value	\$48,300
over \$2,500,000 to \$5,000,000	\$3027+\$0.0012 per dollar value	\$4379+ \$0.001417 per dollar value	\$45,400
over \$5,000,000 to \$10,000,000	\$5107+\$0.0008 per dollar value	\$8286+ \$0.001036 per dollar value	(\$100,600)
over \$10,000,000	\$7187+\$0.0006 per dollar value	\$8977+ \$0.000767 per dollar value	\$212,800
* \$0 to \$48,000 and \$48,000 to \$60,000 are combined			
<u><b>All Remodel</b></u>			
Building value - \$0 to \$100,000	\$0.0076 per dollar value	\$0.009652 per dollar value	\$354,900
over \$100,000 to \$300,000	\$10+\$0.0075 per dollar value	\$13+ \$0.009525 per dollar value	\$253,600
over \$300,000 to \$500,000	\$42+\$0.0074 per dollar value	\$47+ \$0.009410 per dollar value	\$74,800
over \$500,000 to \$700,000	\$94+\$0.0073 per dollar value	\$110+ \$0.009285 per dollar value	\$51,300
over \$700,000 to \$900,000	\$166+\$0.0072 per dollar value	\$201+ \$0.009155 per dollar value	\$45,500
over \$900,000 to \$1,100,000	\$260+\$0.0071 per dollar value	\$300+ \$0.009045 per dollar value	\$31,400
over \$1,100,000 to \$2,500,000	\$374+\$0.007 per dollar value	\$465+ \$0.008894 per dollar value	\$130,200
over \$2,500,000 to \$5,000,000	\$634+\$0.0069 per dollar value	\$780+ \$0.008768 per dollar value	\$48,900
over \$5,000,000 to \$10,000,000	\$1154+\$0.0068 per dollar value	\$1416+ \$0.008641 per dollar value	(\$242,400)
over \$10,000,000	\$2194+\$0.0064 per dollar value	\$8426+ \$0.007940 per dollar value	\$320,000
<u><b>Multi-Family Dwelling New</b></u>			
All types	\$177 per dwelling unit	\$215 per dwelling unit	\$101,075

# DEVELOPMENT SERVICES

## Enterprise Fund

Title:	Prior Fee:	Adopted Fee:	Estimated Additional Revenue:
<b>Single Trade Permits</b>			
1	\$46	\$60	\$ -
2	\$92	\$120	\$ -
3	\$137	\$180	\$ -
4	\$183	\$240	\$ -
5	\$229	\$300	\$ -
6	\$275	\$360	\$ -
7	\$320	\$420	\$ -
8	\$366	\$480	\$ -
<b>Site Plan Review</b>			
All Types		\$50+\$0.003 per square foot	\$125,000
<b>Barricade</b>	\$0.0052 per sq. ft. per day, minimum \$42.00	\$0.006 per sq. ft. per day, minimum \$45.00	\$12,400
<b>Premise Signs</b>			
Up to 20 sq. ft. effective area	\$42.00	\$45.00	\$100
over 20 to 50 sq. ft.	\$78.00	\$81.00	\$100
over 50 to 100 sq. ft.	\$104.00	\$110.00	\$300
over 100 to 200 sq. ft.	\$130.00	\$136.00	\$200
over 200 to 300 sq. ft.	\$182.00	\$188.00	\$220
over 300 to 400 sq. ft.	\$208.00	\$216.00	\$280
over 400 to 500 sq. ft.	\$234.00	\$242.00	\$210
over 500 to 700 sq. ft.	\$260.00	\$268.00	\$200
over 700 to 900 sq. ft.	\$312.00	\$322.00	\$200
over 900 sq. ft.	\$364.00	\$374.00	\$90
<b>Non-premise signs</b>			
Up to 20 sq. ft. effective area	\$42.00	\$48.00	\$ -
over 20 to 50 sq. ft.	\$78.00	\$84.00	\$ -
over 50 to 100 sq. ft.	\$208.00	\$216.00	\$ -
over 100 to 200 sq. ft.	\$234.00	\$242.00	\$ -
over 200 to 300 sq. ft.	\$286.00	\$294.00	\$ -
over 300 to 400 sq. ft.	\$312.00	\$324.00	\$ -
over 400 to 500 sq. ft.	\$338.00	\$350.00	\$ -
over 500 to 700 sq. ft.	\$364.00	\$376.00	\$ -
over 700 to 900 sq. ft.	not permitted	not permitted	
over 900 sq. ft.	not permitted	not permitted	

## DEVELOPMENT SERVICES

### Enterprise Fund

Title:	Prior Fee:	Adopted Fee:	Estimated Additional Revenue:
<b>After-hours inspections</b>	\$150 minimum, \$75 per hour	\$173 minimum, \$75 per hour	\$1,530
<b>Record Change</b>	\$25 per change	\$30 per change	\$140
<b>Registrations</b>			
Electrical Contractor	\$150 per biennium	\$160 per biennium	\$5,800
Electrical Sign and Elevator Contractor	\$150 per biennium	\$160 per biennium	\$1,100
Electrical/Sign Journeyman, Elevator/Residential Specialist Electrician	\$20 per biennium	\$40 per biennium	\$13,900
Moving Contractor	\$250 per year	\$260 per year	\$200
Medical Gas Contractor	\$25 per year	\$35 per year	\$ -
Back Flow Prevention	\$25 per year	\$35 per year	\$2,800
<b>Master Electrician and Master Sign Electrician</b>	\$100 per biennium	\$200 per biennium	\$181,000
<b>Inspection</b>			
Back Flow Prevention	\$10 per filing	\$15 per filing	\$3,713
Customer Service	\$10 per filing	\$15 per filing	\$3,723
<b>Construction Plan Review</b>			
Commercial New	\$0.008 per sq. ft., minimum \$100	\$0.012 per sq. ft., minimum \$150	\$74,000
Commercial Remodel	\$0.008 per sq. ft., minimum \$100	\$0.012 per sq. ft., minimum \$150	\$132,700
Residential New	\$0.008 per sq. ft., minimum \$100	\$0.012 per sq. ft., minimum \$150	\$160,500
Residential Remodel	\$0.008 per sq. ft., minimum \$100	\$0.012 per sq. ft., minimum \$150	\$12,650
Multi-family New	\$0.008 per sq. ft., minimum \$100	\$0.012 per sq. ft., minimum \$150	\$17,200
Multi-family Remodel	\$0.008 per sq. ft., minimum \$100	\$0.012 per sq. ft., minimum \$150	\$3,000
Fire Sprinkler		\$0.008 per sq. ft., minimum \$150	\$158,555
<b>Fire Alarm Plan Review</b>			
up to 10 fire alarms	\$50	\$75	\$20,000
11 to 25 fire alarms	\$70	\$100	\$10,000
26 to 150 fire alarms	\$125	\$150	\$5,000
over 150 fire alarms	\$125	\$300	\$5,000
<b>Standard fee for a letter of zoning verification</b>	\$60	\$90	\$25,000

# DEVELOPMENT SERVICES

## Enterprise Fund

Title:	Prior Fee:	Adopted Fee:	Estimated Additional Revenue:
<b>Certificate of Occupancy</b>	\$175	\$215	\$242,160
<b>Infrastructure Inspection</b>			
0-\$12,500		\$600	
Over \$12,500 to \$25,000		\$1,000	
Over \$25,000 to \$100,000		\$1000 + \$0.035 per contract amount over \$25,000	
Over \$100,000 to \$500,000		\$3625 + \$0.03 per contract amount \$100,000	
Over \$500,000 to \$1,000,000		\$15625 + \$0.025 per contract amount over \$500,000	
Over \$1,000,000		\$28125 + \$0.02 per contract amount over \$1,000,000	
<b><i>Total Infrastructure Inspection</i></b>			\$330,000
<b>Restaurant Plan Review</b>	\$50	\$150	\$30,000
<b>Platting, replatting and other related fees</b>			
Preliminary plat, amending plat (major) or final plat containing 20 lots or fewer	\$1,032 + (a) \$17 per lot	\$1,548+ (a) \$17 per lot if no lot exceeds 3 acres; no lot exceeds 3 acres; or or (b) \$70 per acre if any (b) \$70 per acre if any lot lot exceeds 3 acres exceeds 3 acres	
Preliminary plat amending plat (major) or final plat containing more than 20 lots	\$1,462+(a) \$17 per lot if	\$2,193+ (a) \$17 per lot if no lot exceeds 3 acres; or no lot exceeds 3 acres; or (b) \$70 per acre if any lot (b) \$70 per acre if any lot exceeds 3 acres exceeds 3 acres	
Minor plat submitted as a final plat for an area which does not exceed 5 acres for residential uses or 3 acres for non residential uses and no lot exceeds 3 acres	\$1,376+(a) \$26 per lot if	\$2,664+ (a) \$26 per lot if no lot exceeds 3 acres; or no lot exceeds 3 acres; or (b) \$140 per acre if any (b) \$140 per acre if any lot exceeds 3 acres lot exceeds 3 acres	
Amending plat (minor) vacation of plat or certificate of correction	\$215	\$323	
Reactivation of a plat application where the effective period of the plat has expired	\$215	\$323	
Each revised submission of a preliminary plat amending plat, minor plat, or final plat that has not been recorded	One half of the original fee schedule in effect at the time revision is submitted	One half of the original fee schedule in effect at the time revision is submitted	

## DEVELOPMENT SERVICES

### Enterprise Fund

Title:	Prior Fee:	Adopted Fee:	Estimated Additional Revenue:
<b>Platting, replatting and other related fees (cont.)</b>			
Maximum charge, not including fees charged under Subsection (6), for a preliminary plat, amending plat, minor plat, or a final plat, and all revised submissions	\$12,900 each type of plat	\$19,350 each type of plat	
Initial submission of engineering plans	\$700	\$1,050	
Subsequent submission of engineering plans	\$200	\$300	
<i>Total Platting, Replatting and other related fees</i>			\$375,000
<b><i>Total Building Inspection</i></b>			<b>\$3,980,169</b>

## DEVELOPMENT SERVICES Enterprise Fund

	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>BEGINNING FUND BALANCE</b>	2,583,408	2,087,779	2,087,779	531,059
<b>REVENUES</b>				
License/Permits	10,279,883	10,486,307	10,189,561	13,699,062
Interest	202,330	185,000	120,587	185,000
All Remaining Revenues	347,187	302,000	348,406	1,959,500
<b>TOTAL REVENUES</b>	10,829,400	10,973,307	10,658,554	15,843,562
<b>EXPENDITURES (By Program)</b>				
Development Services	11,325,029	11,995,362	12,215,274	15,237,480
<b>TOTAL EXPENDITURES</b>	11,325,029	11,995,362	12,215,274	15,237,480
<b>ENDING FUND BALANCE</b>	2,087,779	1,065,724	531,059	1,137,141

### EXPENDITURES (By Category)

Salaries and Benefits	7,935,119	8,207,656	8,451,057	11,274,468
Supplies and Materials	184,635	102,998	179,010	308,188
Other Services and Charges	3,356,309	3,777,790	3,632,783	4,908,648
Capital Outlays	89,624	0	103,280	0
Reimbursements	(240,658)	(93,082)	(150,856)	(1,253,824)
<b>TOTAL</b>	11,325,029	11,995,362	12,215,274	15,237,480

### FTEs (By Type)

Regular	145.6	148.5	142.5	192.6
Overtime	1.8	0.0	1.5	0.0
Temporary Help	2.2	0.0	1.5	0.0
Day Labor	0.0	0.0	0.0	0.0
Civilian Total	149.7	148.5	145.5	192.6
<b>TOTAL</b>	149.7	148.5	145.5	192.6

### FTEs (By Program)

Development Services	149.7	148.5	145.5	192.6
<b>TOTAL</b>	149.7	148.5	145.5	192.6

**DEVELOPMENT SERVICES**  
**Enterprise Fund**

	FY 2002-03 Adopted
<b>OPERATING FUND</b>	<b>15,237,480</b>
<b>ADDITIONAL OPERATING RESOURCES</b>	
NONE	0
<b>TOTAL</b>	<b>0</b>
<b>TOTAL OPERATING RESOURCES</b>	<b>15,237,480</b>

# **MUNICIPAL RADIO**

## **DEPARTMENT MISSION**

To provide a high quality, self-supporting, 24-hour classical music station which promotes the appreciation of classical music, art awareness, public education, business and cultural events while serving as the City of Dallas public medium for public service announcements, emergency announcements and Dallas City Council Broadcasts.

## **PROGRAM DESCRIPTION**

### **Municipal Radio WRR-FM**

Municipal Radio WRR-FM provides the only 24-hour-a-day classical music broadcast in the Dallas/Fort Worth market. Regular programming includes the Dallas Symphony Orchestra and other major symphony orchestras; Metropolitan and other operas; local and national news; exclusive broadcasts of the Dow Jones Report and Barron Reports; public affairs programming such as Dallas City Council meetings; art reviews. WRR-FM also streams audio on the Internet at [www.wrr101.com](http://www.wrr101.com).

## **OBJECTIVES FOR FY 2002-2003**

- Complete digital broadcasting transmission transition in anticipation of Federal Communications Commission radio industry mandate
- Relocate primary and auxiliary towers and transmitters to improve signal quality, expand listenership and increase revenues
- Continue aggressive marketing campaign to include mobile van, billboards, print ads and other promotional activities to increase listeners and revenues
- Fund balance is available to facilitate station renovation/expansion

## **MAJOR BUDGET ITEMS**

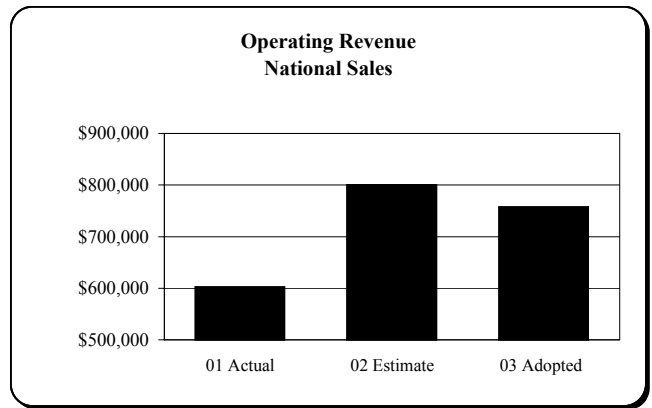
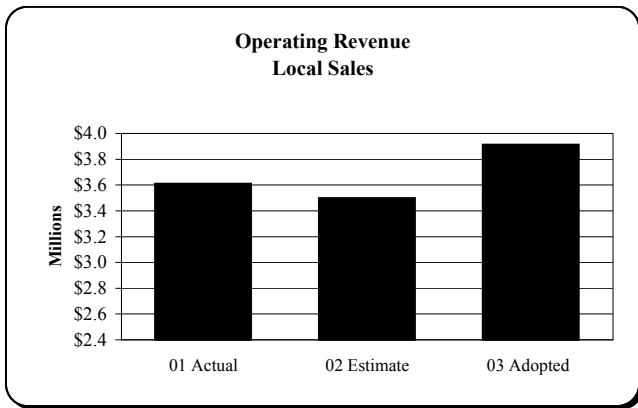
- Reassignment of the management functions to the Office of Cultural Affairs to recognize the cultural importance of this classical music station

## MUNICIPAL RADIO

	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>BEGINNING FUND BALANCE</b>	4,193,587	4,590,119	4,590,119	5,307,356
<b>REVENUES</b>				
Local Sales	3,609,873	3,800,000	3,500,000	3,914,000
National Sales	602,281	1,000,000	800,000	757,200
Interest Earned	211,454	200,000	200,000	160,000
All Remaining Revenues	12,407	23,200	124,000	118,800
<b>TOTAL REVENUES</b>	4,436,015	5,023,200	4,624,000	4,950,000
<b>EXPENDITURES (By Program)</b>				
Municipal Radio WRR-FM	4,039,483	4,130,857	3,906,763	4,107,982
<b>TOTAL EXPENDITURES</b>	4,039,483	4,130,857	3,906,763	4,107,982
<b>ENDING FUND BALANCE</b>	4,590,119	5,482,462	5,307,356	6,149,374
<b>EXPENDITURES (By Category)</b>				
Salaries and Benefits	1,898,641	2,154,205	2,067,705	2,169,962
Supplies and Materials	96,675	93,023	90,109	93,203
Other Services and Charges	2,044,167	1,883,629	1,748,949	1,844,817
Capital Outlays	0	0	0	0
Reimbursements	0	0	0	0
<b>TOTAL</b>	4,039,483	4,130,857	3,906,763	4,107,982
<b>FTEs (By Type)</b>				
Regular	23.7	25.9	24.7	25.9
Overtime	0.0	0.1	0.0	0.1
Temporary Help	0.2	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
<b>TOTAL</b>	23.9	26.0	24.7	26.0
<b>FTEs (By Program)</b>				
Municipal Radio WRR-FM	23.9	26.0	24.7	26.0
<b>TOTAL</b>	23.9	26.0	24.7	26.0

# MUNICIPAL RADIO

	<b>FY 2002-03 Adopted</b>
<b>OPERATING FUND</b>	<b>4,107,982</b>
<b>ADDITIONAL OPERATING RESOURCES</b>	
NONE	0
<b>TOTAL</b>	<b>0</b>
<b>TOTAL OPERATING RESOURCES</b>	<b>4,107,982</b>



# **STORM WATER DRAINAGE MANAGEMENT**

## **DEPARTMENT MISSION**

To meet federally mandated storm water permitting requirements, provide sampling and testing, provide inspection of storm water related facilities associated with construction and industrial activities, provide public education, provide for design and maintenance activities to meet storm water quality requirements, and provide billing for the resources needed for the program.

## **PROGRAM DESCRIPTION**

### **Storm Water Drainage Management**

The Storm Water Management Program was established in compliance with the Clean Water Act. The program implements the City of Dallas' storm water programs and activities, outlined in the City's NPDES MS4 storm water permit (issued by the Environmental Protection Agency). Storm water activities include environmental investigations, water sampling/screening/testing, rapid bio-assessment, emergency spill and abandoned substance recovery, industrial and construction inspection, storm drain inspection and inventory, GIS mapping and public education/ involvement. The program includes storm drain system improvements and maintenance as it relates to water quality. In addition, the program provides for the billing and collection necessary to fund these activities.

## **OBJECTIVES FOR FY 2002-2003**

- Maintain compliance with the City's NPDES MS4 storm water permit by completing and reporting the required items.
- Collect \$19.75 million in storm water drainage utility revenue and reimburse departments for storm water related activities performed during the year

## **MAJOR BUDGET ITEMS**

- None

## STORM WATER DRAINAGE MANAGEMENT

	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>BEGINNING FUND BALANCE</b>	1,575,448	1,564,667	1,564,667	1,915,410
<b>REVENUES</b>				
Storm Water	19,465,329	19,570,000	19,745,000	19,745,000
<b>TOTAL REVENUES</b>	19,465,329	19,570,000	19,745,000	19,745,000
<b>EXPENDITURES (By Program)</b>				
Storm Water Drainage Management	19,476,110	19,570,000	19,394,257	19,910,055
<b>TOTAL EXPENDITURES</b>	19,476,110	19,570,000	19,394,257	19,910,055
Transfer to General Fund	0	0	0	0
<b>ENDING FUND BALANCE</b>	1,564,667	1,564,667	1,915,410	1,750,355

<b>EXPENDITURES (By Category)</b>				
Salaries and Benefits	0	0	0	0
Supplies and Materials	0	0	0	0
Other Services and Charges	19,476,110	19,570,000	19,394,257	19,910,055
Capital Outlays	0	0	0	0
Reimbursements	0	0	0	0
<b>TOTAL</b>	19,476,110	19,570,000	19,394,257	19,910,055

<b>FTEs (By Type)</b>				
Regular	0.0	0.0	0.0	0.0
Overtime	0.0	0.0	0.0	0.0
Temporary Help	0.0	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
<b>TOTAL</b>	0.0	0.0	0.0	0.0

<b>FTEs (By Program)</b>				
Storm Water Drainage Management	0.0	0.0	0.0	0.0
<b>TOTAL</b>	0.0	0.0	0.0	0.0

# STORM WATER DRAINAGE MANAGEMENT

	<b>FY 2002-03 Adopted</b>
<b>OPERATING FUND</b>	<b>19,910,055</b>
<b>ADDITIONAL OPERATING RESOURCES</b>	
NONE	0
<b>TOTAL</b>	<b>0</b>
<b>TOTAL OPERATING RESOURCES</b>	<b><u>19,910,055</u></b>

# DALLAS WATER UTILITIES

## **DEPARTMENT MISSION**

To provide water and wastewater services vital to the health and safety of Dallas citizens and our customers, as well as to the City's efforts toward economic development, environmental protection and enhancement of quality of life. Water Utilities is a City-owned enterprise providing regional water and wastewater services, and works in support of the goals of the City of Dallas, while striving to provide excellent response to the needs of our customers at a fair and reasonable cost through our operations, customer service, maintenance, and support functions.

## **PROGRAM DESCRIPTION**

### **Business and Customer Operations**

Provides accounting, financial, and budget support to the Water Utilities Department; and provides customer relations, billings, credit and collections activities, customer information, and all meter associated services to the water, wastewater and storm water utility customers. Manage the collection of various revenues from special collections.

### **Water Operations**

Responsible for operating and maintaining the City's potable water system which includes the raw water impoundments, purification plants, pumping facilities and distribution system. In addition, this program provides for the management of wholesale water and wastewater services to other governmental entities within the utility's service area. A more aggressive conservation program for the City is charged with making changes to current water usage procedures, and informing and educating the public of their need to conserve water and implementing incentive programs to reduce water usage with an overall objective of reducing water usage during peak day demand period.

### **Wastewater Operations**

Responsible for collecting, transporting, controlling the discharge and treating domestic and industrial wastes; and maintaining treatment plants and pipelines in the wastewater system. In charge of managing pretreatment and industrial waste.

### **Capital Improvement Operations**

Plans, designs, constructs and inspects the capital projects needed to provide customers with water and wastewater facilities to meet the growth of the community, extension of water lines and wastewater mains, modification of facilities to meet changes in State and Federal regulatory requirements (Environmental Protection Agency Administrative Orders, Safe Drinking Water Act treatment parameters and Clean Water Act discharge limitations), and the rehabilitation and replacement of deteriorated or obsolete facilities.

# DALLAS WATER UTILITIES

## **PROGRAM DESCRIPTION (CONTINUED)**

### **Support Operations**

Provides direction on all technical and financial decisions for the department as a whole, as well as, direction on internal controls and internal/external reporting and management of the day to day operations. Responsible for long range planning for the department and the rate setting process.

### **General Expense and Debt Service**

Provides overall financial support to the department in areas where the expenditures are not directly tied to the day-to-day operational and overhead aspects of the department. All such expenditures require special monitoring and control. Key items within General Expense and Debt Service include street rental, transfer to the construction funds, general fund cost reimbursement and debt service commitments.

## **OBJECTIVES FOR FY 2002-2003**

- To realize efficiency improvements within the department by implementing recommendations derived from the effectiveness improvement campaign on an on-going basis as cost saving measures are identified
- To continue the more aggressive water conservation program for the City, implemented in FY 2001-2002, in order to realize a 5% reduction in projected peak day demand
- To perform electrical, mechanical and instrumentation preventive maintenance on 100% of the water pumping facilities in water operations to extend the life of the facilities and prevent major repair costs
- To meet new regulatory requirements mandating construction of facilities and use of additional chemicals to treat water and wastewater while maintaining a high quality of service
- To properly dispose of bio-solids from the Southside and Central wastewater treatment plants to reduce odors in accordance with the permit requirements
- To set fees and charges to fully recover cost of services provided
- To complete design of the Lake Fork Pipeline and Pump Station and to continue construction of a second phase of the pipeline to connect Lake Fork as a new reservoir
- To award a construction contract for the addition of ozone disinfection at the East Side Water Treatment Plant

# DALLAS WATER UTILITIES

## MAJOR BUDGET ITEMS

- Add \$924,770 for debt service payment on November 2002 issuance of Equipment Notes to purchase replacement fleet
- Delete 5.0 regular FTEs and \$240,471 for implementation of Human Resource Information System
- Delete 2.3 regular FTEs to achieve a 10% expense reduction in Special Collections
- Save \$38,475 and 0.8 regular FTE for implementation of Pay Card efficiencies
- Save \$69,672 through various operational efficiencies including reduction of cell phones, copiers and memberships
- Delete 4.5 regular FTEs for Accounts Payables consolidation
- Transfer 10.0 regular FTEs and \$848,222 to the Office of Development Services for private development plan review of water and wastewater construction
- Transfer 7.0 regular FTEs and \$312,520 to the Office of Development Services for water and wastewater service connection permitting activities
- Increase electrical power and chemical costs by \$2,555,000 due to increased water production and regulatory requirement changes for treatment processes from various government authorities
- Includes \$1,366,670 for non-fleet equipment required for daily water and wastewater system operations and maintenance
- Decrease by \$3,296,611 debt service payments for outstanding debt and a January 2003 \$275M revenue bond issuance and refunding
- Add \$2,339,500 for materials, supplies and services used for repair and maintenance of the water and wastewater systems (mains and facilities)
- Add \$2,540,000 to provide for flowable fill and paving repairs
- Add \$1,939,065 for 24 hour security services to protect treatment plants, water supply, and major pumping facilities from possible terrorist activities
- Decrease by \$5,855,643 the transfer to capital construction

# DALLAS WATER UTILITIES

## MAJOR BUDGET ITEMS (CONTINUED)

- Adopted Fee Increases:

	Prior Fee	Adopted Fee
<b>Applications</b>		
- Raw water permit fee	\$50	\$63
- New or change in Tenant - Water and Sewer	\$7.25	\$13
- New Industrial water and/or sewer account	\$7.25	\$30
- Commercial/Untreated water long-term contract	\$250	\$365
<b>Meter Related Fees</b>		
- Meter turn-on, same day by noon	\$7.50	\$25
- Meter turn-on, after hours	\$7.50	\$35
- Meter inspection fee 5/8th to 1 inch	\$15.50	\$40
- Meter inspection fee 1.5" to 2 inch	\$30	\$35
- Increase meter size	\$100	\$185
<b>Water/Wastewater Quality Fees</b>		
- Lead and Nickel	\$8	\$15
- Asbestos	\$8	\$30
- Turbidity	\$2	\$6
- Phosphate	\$7	\$14
- Nitrate	\$6	\$14
- BOD	\$17	\$22
- Fecal Coliforms	\$17	\$19
- Metals	\$8	\$15
- Monitoring-Grab Sampling	\$19	\$50
- Monitoring - Composite Sampling	\$48	\$100
- Inspect & Test Backflow device (Cross Connection Fee)	\$30	\$45
- Re-inspect & re-test Backflow Device (Cross Connection Fee)	\$30	\$40
<b>Development Related Fees</b>		
- Wastewater installations (basic service)	\$300	\$2,350
- Installation 3/4" water service (basic service)	\$175	\$1,275
- Installation 1" water service	\$600	\$1,315
- Installation 1.5" water service	\$1,300	\$1,700
- Installation 2" water service	\$1,400	\$1,860
- Connecting Existing 3/4" water service	\$175	\$300
- Connecting Existing 1" water service	\$250	\$375
- Connecting Existing 1.5" water service	\$500	\$575
- Connecting Existing wastewater service	\$100	\$275

## DALLAS WATER UTILITIES

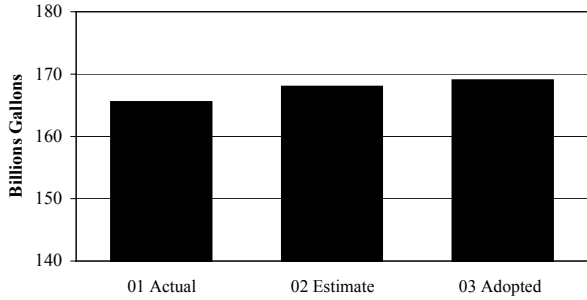
	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>BEGINNING FUND BALANCE</b>	45,659,947	31,795,121	31,795,121	26,463,486
<b>REVENUES</b>				
Treated Water - Total Retail	138,016,712	150,349,940	139,591,834	153,148,474
Treated Water - Total Wholesale	55,860,238	56,545,672	54,386,141	56,753,442
Wastewater - Total Retail	128,879,190	131,728,408	126,763,723	134,904,577
Wastewater - Total Wholesale	7,789,323	7,139,998	7,311,803	7,185,730
All Remaining Revenues	15,980,988	17,962,252	18,021,122	19,393,639
<b>TOTAL REVENUES</b>	346,526,451	363,726,270	346,074,623	371,385,862
<b>EXPENDITURES (By Program)</b>				
Business and Customer Operations	12,310,160	15,823,088	17,876,872	19,773,667
Water Operations	74,668,238	72,124,301	70,075,308	76,863,518
Wastewater Operations	53,528,535	46,361,565	48,543,627	48,861,175
Capital Improvement Operations	10,499,456	11,329,792	11,252,174	9,763,590
Support Operations	5,633,318	6,653,643	9,305,550	6,197,314
General Expense and Debt Service	203,751,570	216,765,528	194,352,727	209,926,598
<b>TOTAL EXPENDITURES</b>	360,391,277	369,057,917	351,406,258	371,385,862
<b>ENDING FUND BALANCE</b>	31,795,121	26,463,474	26,463,486	26,463,486
<b>EXPENDITURES (By Category)</b>				
Salaries and Benefits	74,916,012	74,062,987	79,836,584	73,399,266
Supplies and Materials	60,017,855	55,608,047	51,481,791	59,431,361
Other Services and Charges	224,247,505	240,172,662	221,255,486	239,237,953
Capital Outlays	1,967,794	1,600,950	1,586,588	1,521,689
Reimbursements	(757,889)	(2,386,729)	(2,754,191)	(2,204,407)
<b>TOTAL</b>	360,391,277	369,057,917	351,406,258	371,385,862

## DALLAS WATER UTILITIES

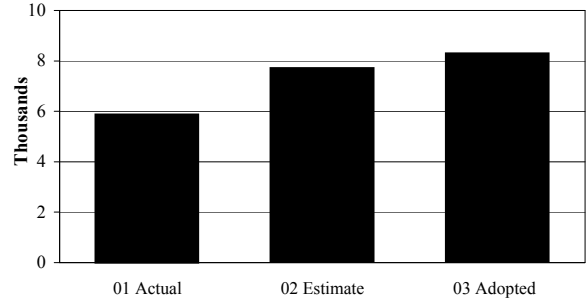
	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Estimate	FY 2002-03 Adopted
<b>FTEs (By Type)</b>				
Regular	1,392.4	1,379.0	1,416.4	1,349.4
Overtime	156.0	83.9	112.0	83.9
Temporary Help	1.9	3.0	1.9	3.0
Day Labor	8.0	7.1	7.7	7.1
<b>TOTAL</b>	1,558.3	1,473.0	1,537.9	1,443.4
<b>FTEs (By Program)</b>				
Business and Customer Operations	377.8	231.3	228.4	215.0
Water Operations	518.7	546.2	599.3	547.2
Wastewater Operations	447.8	506.7	513.1	504.1
Capital Improvement Operations	214.0	159.6	156.5	140.6
Support Operations	0.0	29.2	40.6	36.5
General Expense and Debt Service	0.0	0.0	0.0	0.0
<b>TOTAL</b>	1,558.3	1,473.0	1,537.9	1,443.4
<b>OPERATING FUND</b>				<b>371,385,862</b>
<b>ADDITIONAL OPERATING RESOURCES</b>				
WATER PRESERVATION PROGRAM TRUST				40,000
COMMUNITY DEVELOPMENT BLOCK GRANT				30,000
<b>TOTAL</b>				<b>70,000</b>
<b>TOTAL OPERATING RESOURCES</b>				<b>371,455,862</b>

# DALLAS WATER UTILITIES

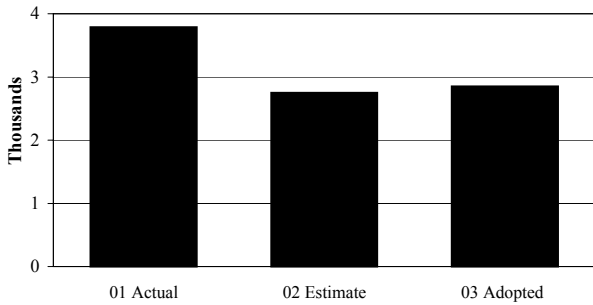
**Water Consumption**



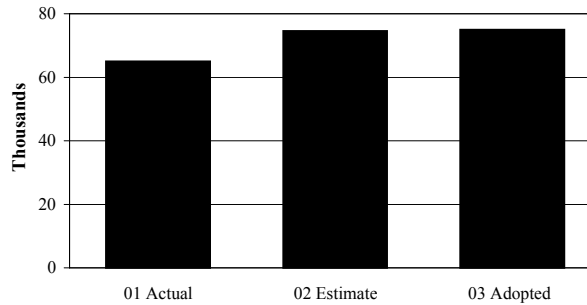
**Water Main & Service Repairs**



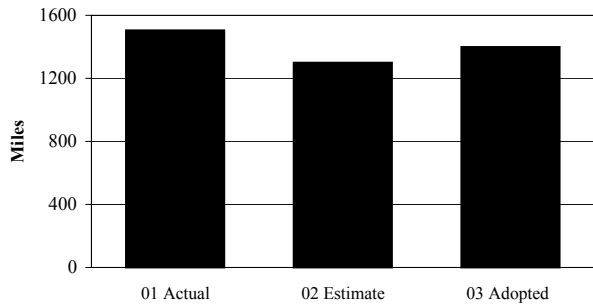
**Water Service Installations**



**Meter Reads per FTE**



**Miles of Sewer Cleaned**



**Wastewater Treated**

