

BUDGET PROCESS CALENDAR

The City of Dallas' budget process consists of a nine-month schedule of presentations, hearings, and deliberations. The FY 2002-03 budget process dates are as follows:

<u>January</u>	Various Consolidated Plan Public Hearings
<u>January – March</u>	Office of Financial Services develops base budget numbers. Departments develop reduction options and identify new funding needs.
<u>February – August 5</u>	City Manager's Office budget deliberations are held with Office of Financial Services and individual departments.
<u>March – June</u>	Department directors brief and discuss overall department budget, new funding needs, and reduction options to designated Council Committees. Department budgets, new funding needs, and reduction options are briefed to full Council.
<u>March 27</u>	Public Hearing on the Operating, Capital, and Grants and Trusts Budgets
<u>April 4</u>	Community Development Commission approval of Consolidated Plan Budget
<u>April 17</u>	City Council Budget Workshop – FY 2002-03 Consolidated Plan Budget
<u>May 8</u>	Public hearing on the Operating, Capital, and Grants and Trust Budget
<u>May 22</u>	City Council Consolidated Plan Budget Public Hearing and preliminary adoption of Consolidated Plan Budget
<u>June 5</u>	City Council Budget Workshop – FY 2002-03 General Fund Budget Outlook Council can request specific budget topics for briefing and discussion. Council questions are responded to either verbally at the workshop or with follow-up written responses.
<u>June 19</u>	City Council Budget Workshop – FY 2002-03 General Fund Budget Outlook Council can request specific budget topics for briefing and discussion. Council questions are responded to either verbally at the workshop or with follow-up written responses.
<u>June 26</u>	City Council final adoption of Consolidated Plan Budget
<u>July 24</u>	Certified Tax Roll from Dallas Central Appraisal District
<u>August 12</u>	City Manager's FY 2002-03 Proposed Budget presented to City Council in a formal Council briefing. Council feedback is received.

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<u>August 12 - September 10</u>	City Council Budget Town Hall Meetings – These are scheduled by the individual Councilmembers. An Assistant City Manager presents the City Manger’s recommended budget to those in attendance and the Councilmember receives comments and feedback from their constituents on the budget.
<u>August 26</u>	City Council Budget Workshop – Specific budget related topics are briefed to the Council. Councilmembers provide their comments on possible changes to the recommended budget.
<u>August 28</u>	Public Hearing on the Operating, Capital, and Grants and Trusts Budget
<u>September 4</u>	City Council Budget Workshop - Specific budget related topics are briefed to the Council. Councilmembers provide their comments on possible changes to the recommended budget.
<u>September 11</u>	City Council adopts Budget on First Reading (requires a majority vote)
<u>September 18</u>	City Council Budget Amendment Workshop – Councilmembers submit proposed amendments to the City Manager’s recommended budget. Proposed amendments should be balanced with revenue and/or expenditure changes. A majority straw vote is required for an amendment to be included in the recommended budget.
<u>September 30</u>	City Council adopts Budget on Second Reading and sets Tax Rate (requires a majority vote)