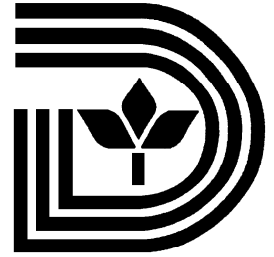


TREE REMOVAL PERMIT APPLICATION CHECKLIST



CITY OF DALLAS

REQUIRED DOCUMENTS FOR TREE REMOVAL

This permit applies to protected trees (trees having a diameter of eight inches or more) only when trees under eight inches in diameter are not protected, regardless of the tree species. Trees not protected by the City of Dallas codes, regardless of the tree size are: Arizona Ash, Black Willow, Bois d’Arc/Horseapple (female), Chinaberry, Chinese Tallow, Hackberry/Sugarberry, Mimosa/Silk tree, Siberian Elm, Silver Maple, Tree of Heaven.

By checking each requirement you are stating that you have supplied correct and complete information. In the event that the required information is not contained in the submitted documents, you will be notified of the deficiency. Failure to supply the additional requested information within five (5) working days will result in your application being denied and returned to you. A new application, the original application, complete plans, and a new checklist will be required for resubmittal for plan review. This resubmittal will be treated as a new application and will be processed in the order of receipt.

1. A completed Tree Removal Permit Application (attached)
 - The name, address and telephone number of each owner of the lot. If the applicant is not the owner of the lot, he shall submit a letter from the owner authorizing him to act on the owner’s behalf.
 - The name, address and telephone numbers of each owner of the lot.
 - The street address of the lot
 - Tree Mitigation Plan

2. Two copies of tree survey that shows the location, diameter (at 4.5 feet up from the grade of the soil), and name of all protected trees on the lot that are eight inches or greater. Trees not proposed for removal or located within 50 feet of construction activity need not be shown on the survey unless the building official determines that it would help evaluation of the application. The survey does not have to be prepared by a registered survey form architect or landscape architect.

3. Any other reasonable and pertinent information that the building official determines to be necessary for review.

I, _____ have read the above information and acknowledge that all required documents have been provided.

Please Print

Signature _____

Date _____