
TREE REMOVAL PERMIT APPLICATION

1. Street address of the lot where the protected tree(s) is located: _____

 2. Owner* of the lot where the protected tree(s) is located:
Name of owner: _____
Signature of owner: _____
Mailing address: _____

City: _____ State: _____ Zip: _____

Telephone number(s): _____
- *If there is more than one owner, the above information must be provided from each owner. If the owner is different from the applicant, a signed, notarized and dated letter from the owner authorizing the applicant to act on the owner's behalf must be attached to this application. If there is more than one owner, a notarized and dated letter from each owner authorizing the applicant to act on the owners' behalf must be attached to this application.
3. What is the reason for removal?

 4. Attach to this application a complete tree survey that shows the location, diameter (at 4.5 feet up from the grade of the soil), and name of all protected trees on the lot. Protected trees located beyond 50 feet of construction activity need not be shown on the survey unless the building official determines that it would help evaluation of the application. The survey does not have to be prepared by a registered surveyor, architect or landscape architect.

 5. Attach to this application any other reasonable and pertinent information that the building official determines to be necessary for review.

 6. An inspection of the lot may be required before a permit is granted at the discretion of the building official.

Below For Office Use Only

DECISION OF THE BUILDING OFFICIAL

_____Approval, no conditions.

Trace #:_____

_____Approval, subject to conditions noted.

Date:_____

_____Denial, reasons noted.

Building official's signature:_____

Phone #:_____