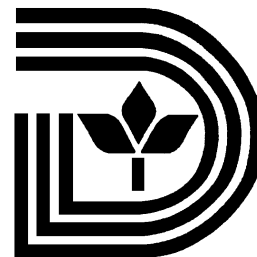


# EXCAVATION PERMIT APPLICATION CHECKLIST



CITY OF DALLAS

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## REQUIRED DOCUMENTS FOR EXCAVATION PERMIT

By checking each requirement you are stating that you have supplied correct and complete information. In the event that the required information is not contained in the submitted documents, you will be notified of the deficiency. Failure to supply the additional requested information within five (5) working days after notification may result in your application being delayed and eventually discarded. A new application, the original application, complete plans, and a new checklist will be required for re-submittal for plan review. This resubmittal will be treated as a new application and will be processed in the order of receipt.

1.  Completed permit application
2.  Five (5) copies of a site plan, drawn to scale and dimensioned showing the extent of the excavation
3.  If excavation exceeds 12 feet in depth, five (5) copies of the retention system design, drawn to scale and dimensioned, bearing the seal and signature of a registered Professional Engineer
4.  Five (5) copies of a completed Excavation Permit Supplement form (attached)
5.  Completed Special Inspections Checklist (attached)
6.  Tree Survey identifying any protected trees within 50 ft. of excavation or any construction activity.

I, \_\_\_\_\_ have read the above information and acknowledge that all required documents have been provided.

Please Print

Signature \_\_\_\_\_

Date \_\_\_\_\_