

# Memorandum



CITY OF DALLAS

Date: March 31, 2008

To: **Members of the Judicial Nominating Commission**

Judge Carlos Cortez; Judge Elizabeth Davis Frizell, Vice-Chair; Mark Hord; Thomas E. Kurth; Mary L. Macias; Michael Montoya; Michael D. Pegues; Bryan Rutherford; Paul Schweizer; Randall Scott; Andre Turner; Lawrence M. Wolfish; Kathleen J. Wu; Cheryl D. Williams, Ex-Officio, Municipal Court Judge; Tom Perkins, Ex-Officio, City Attorney; Jay Robinson, Ex-Officio, Administrative Law Judge

Subject: **Judicial Nominating Commission Meeting, Thursday, April 3, 2008**

Please take notice that the Judicial Nominating Commission will meet on Thursday, April 3, 2008 at 4:00 P.M. at Dallas City Hall, 1500 Marilla, Conference Room 4EN, Dallas, Texas 75201. The agenda is as follows:

## **AGENDA**

- I. Opening Remarks, Harry J. Joe, Chair
- II. Presentation; Raymond Lee III, Executive Recruiter with Human Resources Department, will discuss the process for the biannual review of current Municipal Judges, Administrative Law Judge and Associate Municipal Judges and candidates for recommendation to the Mayor and City Council
- III. Discussion and review of process for the selection of Municipal Judges under Section 13-5.2, Dallas City Code
- IV. Discussion of Plans for the Evaluation and Interviews of Candidates for Appointment to City of Dallas Municipal Courts
- V. Executive Session: Pursuant to Section 551.074 of the Texas Open Meetings Act, Texas Government Code, to discuss recommendations of one of more candidates for appointment as Municipal Judge
- VI. Action on Item III.
- VII. Next meeting dates and adjournment

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A handwritten signature in black ink, appearing to read "H. Joe", with a long horizontal flourish extending to the right.

Harry J. Joe, Chairman  
Judicial Nominating Commission

Enclosures: Copy of Section 13-5.2,  
Judicial Nominating Commission Duties & Responsibilities;  
Selection of Municipal Judges, Dallas City Code

cc: Ryan S. Evans, Assistant City Manager  
Dallas City Hall  
1500 Marilla, Room 4EN  
Dallas, Texas 75201

Shun Session  
Executive Assistant  
Dallas City Manager's Office  
Dallas City Hall  
1500 Marilla, Room 4CN  
Dallas, Texas 75201