



## City of Dallas

**ENVIRONMENTAL HEALTH COMMISSION**  
**Dallas City Hall – 1500 Marilla, L1FN Conference Room “C”**  
**Regular Meeting**  
**December 3, 2007**  
**9:00 a.m. – 10:30 a.m.**

### MINUTES

#### **Members Present**

Jon (Tad) Heimbürger  
Cheryl S. Camin  
Diane Benjamin  
Reginald Seastrunk  
Linda Sharp  
Mary Warner

#### **Members Absent**

Keith Kwoh  
Sylvia Lagos  
Mary Vogelsson

#### **Staff Present**

Lilia Gonzalez, Coordinator, EHS  
Frank Camp, Office of Environmental Quality  
David Howe, City Attorney's Office  
Caleb Bartley, Office of Emergency Management  
Jerry Martin, Office of Emergency Management

#### **Public Present**

None

#### **Minutes**

Mr. Tad Heimbürger, Vice Chair, determined that a quorum was not reached for the regular meeting of the Environmental Health Commission by 9:30 a.m. Therefore, the minutes from the June 4, 2007 and November 5, 2007 were not approved and any decisions requiring a quorum were deferred to subsequent meetings.

#### **Overview of Emergency Management Programs: Chempack, SNS, HSPD-21, and Pandemic Planning**

##### **Jerry Martin, Office of Emergency Management** **Caleb Bartley, Office of Emergency Management**

A quorum was not present; therefore, the commission did not make any decisions and held an un-official meeting. A copy of Mr. Jerry Martin and Mr. Caleb Bartley's presentation was provided to the commission.

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**Disaster Recovery**

**Jennifer Cutrer, Parkland Health & Hospital**

Ms. Jennifer Cutrer rescheduled to meet with the commission until February 2008.

**Conflict of Interest Questionnaire**

**Lilia Gonzalez, Environmental and Health Services Department**

Mrs. Lilia Gonzalez briefly went over the questionnaire package given to her by the City Secretary's Office. The questionnaire is to be filled out immediately as soon as a conflict is acknowledged.

**Commission Reports**

None

**Staff Reports**

None

**Public Comment**

None

**Adjournment**

Being no further business, the meeting was adjourned at 10:30 a.m.