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SENIOR AFFAIRS COMMISSION

MONTHLY MEETING

**DALLAS CITY HALL, L1FN Auditorium**

**Monday, October 28, 2019**

**12:00 PM – 1:30 PM**

# Minutes

**Meeting Date:** Monday, October 28, 2019 **Convened:** 12:00 p.m. **Adjourned**: 1:08 p.m.

**Committee Members Present**: **Committee Members Absent: Guests Present**

Jan Hart Black, Chair Verna G. Mitchell (Dist. 3) Susan Williams

Carmen Arana (Dist. 1) VACANT (Dist. 2)

Myrtis O. Evans (Dist. 4) VACANT (Dist. 5) **City of Dallas Staff Present:**

Marilyn Daniels (Dist. 6) Jessica Galleshaw, Director

Cannon Flowers (Dist. 7)Guadalupe Rios, Program Administrator

Debbie Austin (Dist. 8) Candy Coblyn, Manager

Beverly P. White (Dist. 9) Ana Camacho, Manager

Jeri Baker (Dist. 10) Myckycle Hart, Caseworker Bill Gart (Dist. 11) Lynn Jenkinson, Caseworker

Zelene Lovitt (Dist. 12) James Ramirez, Caseworker J. Peter Kline (Dist. 13) Barbara Martinez, Executive Assistant Sarah B. Wick (Dist. 14) Andrea Storer, Assistant City Attorney

1. **Call to Order**

Jan Hart Black, Chair, called the Senior Affairs Commission (SAC) monthly meeting to order at 12:00 p.m.

1. **Roll Call and Remarks**

Commissioner Black conducted a roll call to establish a quorum. The Commissioners introduced themselves.

1. **Approval of September 23, 2019 Minutes**

Zelene Lovitt made a motion to approve the minutes. Myrtis Evans seconded the motion. The Commissioners voted in favor of the motion.

1. **Welcome and Introduction of Staff**

Jessica Galleshaw, Director, Office of Community Care (OCC) introduced the OCC staff members and offered to email a list of the staff and their roles to the Commissioners.

1. **Senior Affairs Commissioner Orientation**

Barbara Martinez, Executive Assistant, City Attorney’s Office presented a PowerPoint presentation to the Senior Affairs Commissioners on the roles and responsibilities of the Senior Affairs Commission, parliamentary rules and procedures, and the Texas Open Meetings Act (TOMA).

Sarah Wick inquired: “What constitutes a quorum?” Ms. Galleshaw responded: “The majority of the total number of appointed committee members. Six is the minimum number of members who must be present including the chair”.

1. **ID, Parking and Email Access Overview**

Myckycle Hart, Caseworker II, Office of Community Care/Senior Services, provided an overview of the identification badges, parking decals, and email access.

1. **Senior Services Update**

Ana Camacho, Manager, Office of Community Care/Senior Services presented an overview of the Senior Services programs. As part of the casework, Senior Services Caseworkers assist clients with the Texas Ramp Project and collaborate with Dallas Water Utilities to implement the Watershare Program. In September, outreach activities included the Age-Friendly Dallas Expo, participation at the Age Well Live Well event at the University of North Texas, National Night Out, Asian Health Fair, Eating Well is a SNAP, and Seniors Day at the Texas State Fair. Staff provides senior services at WellMed Senior Activity Center at least once a week. Staff will be participating in a wellness event at Lake Highlands Recreation Center on October 30, 2019.

Bill Gart inquired about a third dental location. Ms. Galleshaw stated that a new location in Dallas near Parkland Hospital is targeted to open in the Spring of 2020.

1. **No Public Comments**
2. **Upcoming Events**

Future SAC Agenda Topics:

* City of Dallas Ethics Code presented by City Attorney’s Office
* Demographic information on the city’s older population
* Statistical presentation on priority of senior services
* Adopt a calendar for 2020
* Age-Friendly Dallas Plan

The next Senior Affairs Commission Meeting will be held at 12:00 p.m. on November 25, 2019 at Dallas City Hall, 5E South.

1. **Adjournment**

Commissioner Lovitt made a motion to adjourn the meeting at 1:08 p.m. Commissioner Carmen Arana seconded the motion.