



**SENIOR AFFAIRS COMMISSION (SAC) MONTHLY MEETING  
HYBRID MEETING  
WEBEX DIAL IN: 1-469-210-7159 UNITED STATES TOLL (DALLAS)  
WEBEX MEETING NUMBER (ACCESS CODE): 2485 713 0406  
WEBEX MEETING LINK:**

<https://dallascityhall.webex.com/dallascityhall/j.php?MTID=me085836bb723ef090cf6d3853a89af8b>

**LOCATION: L1FN AUDITORIUM  
MONDAY, DECEMBER 13, 2021  
12:00 PM – 1:30 PM**

**Minutes**

**Meeting Date:** Monday, December 13, 2021

**Convened:** 12:00 p.m.

**Adjourned:** 1:38 p.m.

**Committee Members Present:**

Carmen Arana (Dist. 1)  
Portia M. Cantrell (Dist. 2)  
Verna Mitchell (Dist. 3)  
VACANT (Dist. 4)  
VACANT (Dist. 5)  
Marilyn Daniels (Dist. 6)  
Marian Williams (Dist. 7)  
Debbie Austin (Dist. 8)  
Jeri Baker (Dist. 10)  
Zelene Lovitt (Dist. 12)  
J. Peter Kline (Dist. 13)  
Karen Roberts (Dist. 14)  
Fred Welsh (Dist. 15)

**Committee Members Absent:**

Beverly White (Dist. 9)  
Bill Gart (Dist.11)

**City of Dallas Staff Present:**

Ana Y. Camacho, Supervisor  
Scott Bray, Senior Assistant  
Thor Erickson, Manager  
Jessica Galleshaw, Director  
Myckycle Hart, Caseworker  
Lynn Jenkinson, Caseworker  
Aqwana Long, Manager  
Kristine Nguyen, Assistant  
Theresa Pham, Assistant  
Daryl Quarles, Manager  
James Ramirez, Caseworker  
Lupe Rios, Administrator

**Call to Order**

Peter Kline, Chair, Senior Affairs Commission (SAC), called the monthly meeting to order at 12:00 p.m. and conducted roll call to establish a quorum.

**No Public Comments**

**Approval of November 15, 2021 Minutes**

Zelene Lovitt made a motion to approve the November 2021 minutes. Verna Mitchell seconded the motion. The Commissioners voted in favor of the motion.

**Chair Report**

Commissioner Kline welcomed Commissioner Fred Welsh, District 15, and asked him to share information about himself and how he became interested in the SAC.

### **SAC Annual Report Planning Discussion**

Chair Kline shared a draft of the SAC Annual Report and requested feedback, recommended changes, or additions from the Commissioners. He will make revisions prior to voting on final approval of the SAC Annual Report at the meeting in January 2022. Commissioner Kline must file the report with the City of Dallas by February 1, 2022.

- Commissioner Jeri Baker suggested one change: To use the title, "Dallas Public Library System" rather than Dallas libraries.
- Commissioner Portia Cantrell would like to include cultural competency training and outreach to the Lesbian, Gay, Bisexual, Transgender, Questioning or Queer (LGBTQ) community in the goals.

### **Boards and Commissions Overview and Texas Open Meetings Act Training**

Theresa Pham, Assistant City Attorney, City of Dallas, presented an overview of the functions, roles, responsibilities, and obligations of the SAC, Boards and Commissions, and provided a training on the Texas Open Meetings Act (TOMA), rules governing open records, open meetings, and parliamentary procedure.

Chair Kline asked several questions regarding subcommittee meeting quorums and SAC meeting absences which will be discussed as an agenda item at the SAC meeting in January 2022.

### **City of Dallas Program Updates**

Daryl Quarles, Senior Program Division Manager, Dallas Park and Recreation Department, provided an update and overview of the Active Senior Adult Programs (ASAP) and senior programming at the Dallas Park and Recreation Department. Mr. Quarles oversees 40 recreation centers with senior programs. He presented a PowerPoint titled "Senior Program Division Year in Review 2020-2021", provided an overview of current senior programs, past programs and events, and made several announcements:

- ◆ Singing Hills Recreation Center is operating at 50% percent capacity.
- ◆ Umphress Park has a new senior center and a recreation center.
- ◆ Willie B. Johnson Senior Center is targeted to open in early January or February 2022.
- ◆ As of January 1, 2022: The recreation centers will be open to seniors the entire day.
- ◆ Park and Recreation Goal for 2022: To increase outreach to seniors and to continue virtual and drive-through events

Aqwana Long, Housing Program Manager, Housing and Neighborhood Revitalization Department, provided an update on the home repair programs and reviewed requirements for the Home Improvement and Preservation Program (HIPP).

- Housing Department staff is currently reviewing over 400 HIPP applications received in September 2021.
- HIPP Goal: To assist approximately 80 homeowners with the additional \$2 million dollars received.
- Homeowner must have home insurance prior to HIPP home repairs.
- Homeowner can be delinquent on property taxes but must have an approved payment plan with Dallas County.
- Notice of Funding Availability (NOFA) posted for nonprofit proposals to administer the Minor Home Repair Program
- Minor Home Repair Program will be launched in January 2022.

Ana Y. Camacho, Supervisor, provided an update on the Office of Community Care/Senior Services Program, contract partners, and a written report with year-to-date comparative data.

As of November 2021, Senior Services received 136 unduplicated calls for information and referrals and 6 outreach events. The highest number of calls received were for financial assistance, home repairs, and housing.

- DART Rides Rider Assistance Program: November data is not available at time of creating document.
- Achieve Senior Employment Program: 9 seniors served; 9 seniors received job placement assistance in November
- Texas A&M Clinical Dental Program: 132 unduplicated seniors served in November 2021; 175 senior patient visits
- The Senior Source Ombudsman Program: 77 assisted living and nursing home visits; 1685 visited; 98% of complaints resolved by Ombudsman within 90 days

**No Senior Affairs Commissioners District Updates**

**Upcoming Events**

- ◆ January 24, 2022: Senior Affairs Committee Meeting at location to be determined

**Adjournment**

Commissioner Welsh made a motion to adjourn the meeting at 1:38 p.m. Commissioner Mitchell seconded the motion.

APPROVED BY:

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J. Peter Kline, Chair  
Senior Affairs Commission (SAC)

**Signature:** *J. Peter Kline*  
J. Peter Kline (Jan 27, 2022 09:14 CST)

**Email:** kline.peter@dallascityhall.com