

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – August 1, 2019**

Staffing Announcement

I am pleased to announce the appointment of Adriana Castaneda as the Interim Director of the Bond Office effective July 31, 2019. Adriana has been serving as a Managing Liaison for the Bond Office since March 2018. Prior to joining the City of Dallas, she served in both private and public sector leadership positions in California for over fifteen years in the areas of economic development, housing, program administration, and public works. In this new role, she will be overseeing the 2017 Bond Program as well as addressing legacy bond projects. Should you have any questions or concerns, please contact Majed Al-Ghafry, Assistant City Manager.

Updated Items

[Encampment Resolution Schedule – July 30, 2019 & August 5, 2019](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on July 30, 2019 and August 5, 2019:

July 30, 2019	August 5, 2019
<ul style="list-style-type: none">7982 Forest Lane/North Central at Forest Lane(District 11)Forest Lane at Stults Road (District 10)13124 North Central/Interstate 635 at Interstate 75 or Lyndon B. Johnson at North Central (District 11)10129 North Stemmons/Northwest Highway at North Stemmons Freeway (District 6)	<ul style="list-style-type: none">Bonnie View at Interstate 20 (District 4)392 ERL Thornton Freeway Ramp North Bound (District 2)4800 ERL Thornton Freeway (District 2)1912 Fort Worth Avenue/Fort Worth Avenue at Interstate I-30 (District 6)1600 North Hampton Road/North Hampton Road at Interstate I-30 (District 6)1603 South Malcolm X Blvd (District 7)

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, and Monica Hardman, Director of Office of Homeless Solutions.

New Items

[Council Office Guest Sign-in Going Digital](#)

Effective August 5, 2019, the Office of Mayor and City Council will transition to a digital sign-in log for guests to ensure an efficient and transparent way of adhering to the City's Code of Ethics. On July 1, 2017, the Code of Ethics, specifically 12A-15.2(1)(H), was amended to require lobbyists to sign in either at the front desk or at each individual office. Should you have

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any questions or concerns, please contact Carrie Rogers, Director of Mayor and City Council Office.

[Council Agendas Available in Spanish](#)

City Council meeting agendas will be available in Spanish and available to the public through the Council District Offices effective August 7, 2019. The Mayor and City Council Office procured the use of translation software as part of a pilot program to enhance equitable access to City Council Agendas and other City Council office materials. Staff will monitor implementation over the next several weeks to ensure accuracy and accessibility. Should you have any questions or concerns, please contact Carrie Rogers, Director of Mayor and City Council Office.

[City Hall Drain Line Replacement-Limited Restroom Outages after Business Hours](#)

On July 30, 2019, Building Services began the final phase of replacing cast iron drain lines in City Hall. This work will impact restrooms and sinks from E through F bays on the 2nd floor through the 7th floor being out of service from 6:00pm-5:00am until August 9, 2019. Other restrooms in the building will not be affected and will be open during this timeframe. This is the final phase of work that has been underway since May. Signs will be posted for additional reminders. Should you have any questions or concerns, please contact Errick Thompson, Director of Building Services.

[Distinguished Budget Presentation Award](#)

On July 12, 2019, the Government Finance Officers Association (GFOA) presented a Distinguished Budget Presentation Award to the City of Dallas for its annual budget for the fiscal year that began October 1, 2018. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device. This is the 20th consecutive year that the City has been recognized by GFOA for the annual budget document. Should you have any questions or concerns, please contact Jack Ireland, Director of the Office of Budget.

[National Night Out Registration Open](#)

National Night Out (NNO) is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make neighborhoods safer, more caring places to live. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. Dallas will host its National Night Out events on Tuesday, October 1, 2019. Please encourage neighborhood and community groups to register through the Mayor's web page [here](#). Questions/inquiries regarding NNO can be sent to: NNO@dallascityhall.com. Should you have any questions or concerns, please contact Kristen McNeal, Community Engagement Manager, Office of the Mayor.

[U.S. Conference of Mayors National Youth Summit in Los Angeles, CA](#)

On July 25-27, 2019, Youth Commissioners Jack Minigutti (District 12) and Fernanda Aguero (District 5), attended the U.S. Conference of Mayors Youth Taskforce Summit in Los Angeles. They met with young leaders from around the country and discussed issues facing teens today. The City of Dallas Youth Commission is a leader in youth civic engagement and Jack and Fernanda shared insight into how other cities can include youth in community decision-making

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processes. They also spearheaded a collaborative conversation with other student leaders and mayors on how to design a community action campaign. This campaign will focus on heightening youth civic engagement in major cities through youth leadership programs.

The City of Dallas Youth Commission meets on the second Tuesday of every month from 6:00pm-8:00pm. Updates regarding their efforts will be provided over the coming months. Should you have any questions or concerns, please contact Brett Wilkinson, Managing Director of the Office of Strategic Partnerships and Government Affairs.

Media Inquiries

As of July 29, 2019, the City has received media requests from various news outlets regarding the following topics:

- Man Taken to Hospital after Vehicle Crashed into Downtown Dallas Building
- Vacant Home Burns in West Dallas
- DFR Rescues Two from Downtown Dallas Elevator
- Apartment Complex Near White Rock Lake Catches Fire
- Man Dies after Jumping from Downtown Dallas Bridge
- White Rock Lake Concerns
- Earned Paid Sick Leave
- Storm Debris Collection

Please see the attached document compiling information provided to the media outlets for the July 22 -July 29, 2019 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

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**Public Affairs & Outreach
Media Requests
July 22 – July 29**

July 24-25, 2019

Topic: Storm debris collection update

Summary of Statement: Provided updated timeframe and estimated collection tonnage

Department: Sanitation

Media Entity: WFAA, NBC 5

July 24, 2019

Topic: Paid sick leave ordinance

Summary of Statement: The ordinance goes into effect Aug. 1, 2019 for employers with six or more employees. With the exception for the anti-retaliation provision, the ordinance will not be enforced until April 1, 2020.

Department: Fair Housing and Human Rights

Media Entity: WBAP

July 26, 2019

Topic: White Rock Lake stoplogs

Summary of Statement: Provided statement explaining the construction of the dam with stoplogs, and that DWU continues to work with TCEQ to ensure safety

Department: Dallas Water Utilities

Media Entity: WFAA, NBC 5, CBS 11, Fox 4

July 26, 2019

Topic: Elan City Lights crane removal

Summary of Statement: Referred the reporter to the property owners.

Department: Dallas Fire-Rescue / Emergency Management

Media Entity: Fox 4

July 29, 2019

Topic: Water lost at White Rock Lake and 2016 dam report

Summary of Statement: The City cannot determine the amount of water lost as a result of the stoplog issue, and plans to repair and upgrade the dam began after the report was received, and a contract is expected to be put out to bid in the fall.

Department: Dallas Water Utilities

Media Entity: WFAA

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Dallas Fire-Rescue Department
Media Requests: July 22, 2019 – July 28, 2019

Wednesday, July 24th: NBC 5 (Joanna Molinero) - I am reaching out to ask about a car that crashed into a building overnight in downtown. The car burst into flames, and you can see Dallas Fire at the scene, possibly rescued driver?

City Response – On Wednesday, July 24th, at 12:44 a.m., Dallas Fire-Rescue units were dispatched to a major accident involving two vehicles that had collided, near the intersection of Ross Avenue and Houston Street, resulting in one of the vehicles crashing into a building and catching on fire.

While Dallas PD will have details on exactly how the accident took place, I can tell you that DFR extinguished the fire, and transported the driver of the vehicle to a local hospital for evaluation of his injuries.

Thursday, July 25th: Univision 23 (Jehova Azecuna) - There was a 1 alarm fire reported this morning at the 1907 Nomas St. Can you please provide to us information to us when you have a chance. According to the information a fire was declared on this structured.

City Response - DFR units were assigned to this structure fire at 06:14, after someone called 911 reporting smoke coming from a neighboring house.

After arriving at the scene, firefighters quickly made entry into the one-story vacant residence and extinguished a small fire in a front bedroom in approximately 15 minutes. The fire originated from a small pile of combustibles that were burning on top of a wood pallet, and resulted in minimal, if any, damage to the home.

There was no one in the home when firefighters or Fire Investigators arrived, and there were no injuries reported. The cause of the fire is undetermined.

Thursday, July 25th: WFAA 8 (Mike Pool) and CBS 11 (Suzanne McCafferty) - What information can you share on the USAR incident at 1601 Bryan Street, # 2019175884?

City Response - There were 2 people stuck in an elevator, inside 1601 Bryan Street, between the 4th and 5th floors.

The car was in a blind shaft, so it wasn't easily accessible. DFR and building representatives carried out a plan that involved the US&R team riding an elevator car down next to the one that was stuck, and simply transferring the occupants to the operable car to get them to freedom.

Friday, July 26th: All local media outlets - When you get any details on 9000 Poppy Dr can you send? Any injuries?

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City Response - At 11:13 Dallas Fire-Rescue units were dispatched to the Oaks at White Rock apartment complex, after receiving a 911 call indicating that smoke was coming from the roof of one of its buildings.

When firefighters arrived at the location, they observed exactly what was reported and mounted up for an offensive fire attack. Quickly making their way to the third floor, attack teams located fire in the attic space and began efforts to gain access to the fire both above and below. After just over an hour, the fire was declared extinguished.

Thankfully there were no injuries reported, and there was little to no interior fire damage, as the quick actions of firefighters contained the fire to the attic space. There were 4 units impacted by varying combinations of smoke and water, but the American Red Cross was notified to provide the necessary assistance.

Investigators determined that the fire was accidental in nature, and resulted from a worker using a heat gun while doing some unspecified work on the building. The worker inadvertently ignited combustible materials near the roof line. The fire then made it's way into the attic, where it began to grow and generate enough smoke to gain the attention of whoever called 911.

Saturday, July 27th: CBS 11 (Suzanne McCafferty) - Do you have any information about a man jumping from an overpass and hit by a vehicle?

Dallas, TX (Dallas County)| Trauma Alert| Elm Street and Houston Street| Man jumped from Bridge Overpass and hit by Vehicle on Roadway| 15:53

City Response - Unfortunately, this is a In incident you'll need to consult with DPD on. All I can confirm is that we have not transported anyone from the scene. Reports indicate a fatality is involved though.