

Memorandum



CITY OF DALLAS

DATE April 30, 2019

TO Honorable Mayor and City Council

SUBJECT **Taking Care of Business – May 3, 2019**

Staffing Announcement

Sergeant Rivera has been promoted to Lieutenant and has received a new assignment. Major Igo will be replacing her in the CMO office. Major Igo will be assigned to the Office of the Chief of Police as the Departmental Liaison. His duties will include but are not limited to: Direct contact with Council Members regarding district concerns, coordination of Public Safety and Council Agenda meeting briefings, response to citizen concerns of police related matters, Council Member notification of critical incidents, and future involvement in the Office of Police Oversight. Should you have any questions or concerns, please contact U. Renee Hall, Chief of Police.

Major Michael Igo is a 27-year veteran of the Dallas Police Department. He earned a Bachelor of Science degree in Commercial Economics from South Dakota State University before joining the Department in 1992. During his tenure, he has held assignments at the Southeast and Northwest Patrol Divisions, Vice Unit, Communications, Planning Unit, Major Crimes Unit, Narcotics Division, and Internal Affairs Division. He is a graduate of the Caruth Police Institute Sergeant and Lieutenant Leadership Series, FBI 14th Annual Texas Command College, and current attendee of the Bill Blackwood Law Enforcement Institute of Texas. Major Igo is married to Lieutenant Monica Igo and has two children.

Update Items

[Encampment Resolution Schedule – April 30, 2019 & May 7, 2019](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on April 30, 2019 and May 7, 2019:

April 30, 2019	May 7, 2019
<ul style="list-style-type: none">• 2102 N Field St/N Field St & Woodall Rogers Freeway (District 14)• 1700 Chestnut (District 2)• 2929 Hickory St. (District 2)• 2300 Coombs St (District 7)• 2267 Al Lipscomb Way (District 7)• 1500 S Harwood St (District 2)	<ul style="list-style-type: none">• 11395 N Stemmons/Harcourt at Emerald (District 6)• 8316 Forest (District 10)• 2652 W Northwest Hwy/Harry Hines at Northwest Hwy (District 6)• North Stemmons Freeway at Medical District (District 6)

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OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, or Monica Hardman, Director of Office of Homeless Solutions.

[Animal Services – Innovation Showdown \\$200,000 Award](#)

Congratulations to Dallas Animal Services (DAS) for receiving a \$200,000 grant on April 17th at the Humane Society of the United States' Animal Care Expo. DAS competed with other animal service groups at the Innovation Showdown in New Orleans.

In a format similar to that of the popular television show, “Shark Tank,” DAS pitched its lifesaving “Dallas90 Shelter Service System” app, which is designed to improve the customer’s experience and increase the shelter’s adoption rates. To watch DAS’ portion of the presentation, [CLICK HERE](#) and fast forward to just before the 56-minute mark in the video.

In the coming months, DAS will be coming before City Council to both accept the grant and award the selected vendor to design the application. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, or Ed Jamison, Director of Dallas Animal Services.

[Earthx Event Follow-up](#)

Earthx is the world’s largest Earth Day event and is held annually at Fair Park. The 2019 event was April 19-28 and for the first time, environmental staff from City departments came together in a Dallas Pavilion with focuses on air, water, green spaces, transportation, public works, urban agriculture, and climate action. Thousands of Earthx attendees interacted with staff and many stayed to fill out the climate community survey (currently open and available [here](#)) and said they would support ongoing environmental planning efforts. In addition, City professionals presented Dallas initiatives and challenges at the EarthxLaw symposium, EarthxCities symposium, Right Forward on Climate Summit, Dallas Climate Action Kickoff, Art4Dumpsters, and Green Speaker Series held during Earthx. Presentations were also given in the Dallas Pavilion. An estimated 150,000-200,000 people attended the Earthx event. Should you have any questions or concerns, please contact James McGuire, Director, Office of Environmental Quality & Sustainability.

[Blue Ribbon Committee](#)

The Development Advisory Committee, or Blue Ribbon Committee, was formally launched in December 2018. There are currently more than 40 members on the committee, including representatives from development companies, engineering firms, consultants/attorneys, and industry groups. The Committee is working to achieve the following objectives:

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- Identify enhancement strategies to improve permitting and development practices and processes.
- Introduce and address key action items that may arise during the permitting process.
- Receive updates on policies impacting the development process.
- Assist SDC staff with the implementation of recommendations.

The Committee has met three times and the next meeting is scheduled for late May, with plans to meet at least four more times in 2019. Should you have any questions or concerns, please contact Kris Sweckard, Director of the Department of Sustainable Development and Construction.

[Dallas Youth Commission Youth Summit & Senior Graduation](#)

On May 14, 2019, the Youth Commission will be celebrating graduating seniors, Chair Joseph Contreras, Barbara Raygoza, Anthony Shidid, and Ashley Isenberg after their last official meeting as Youth Commissioners here at City Hall. The Graduation Celebration will be held in the Flag Room at 7:30 p.m. We would like to invite you to celebrate their achievements and wish them well as they graduate from high school and the Youth Commission. Please RSVP to Taylor Moody, at taylor.moody@dallascityhall.com.

On April 27, 2019, the Dallas Youth Commission hosted their Spring Youth Summit at the Federal Reserve Bank in downtown Dallas and partnered with local school districts and the YMCA. The summit included workshops on leadership, equity in Dallas, current event topics affecting youth, and civic engagement. Additionally, we shared information about the Census 2020 effort, recruited youth volunteers, received youth feedback regarding current youth policies and initiatives at the City, and registered students to vote. More than 100 students attended. Thank you to the Dallas City Council for your support and thank you to council members, Callahan, Greyson, Kingston, Medrano, and Narvaez who attended the Youth Summit.

The Youth Commission meets on the second Tuesday of every month from 6pm to 8pm and we will continue to provide updates on their efforts. Should you have any questions or concerns, please contact Brett Wilkinson, Managing Director of the Office of Strategic Partnerships and Government Affairs.

New Items

[Code Compliance Community Clean! Kick Off](#)

The Department of Code Compliance Services will kick off its Community Clean! Initiative in Council District 4 starting the week of May 6, 2019. The Initiative will be a proactive approach to educate the residents on common code violations and methods of abatement by going door to door to make assessments and provide educational material, reduce the impact of illegal dumping, litter, and high weeds in targeted areas and create partnerships between the community and Code Compliance. This will be an on-going initiative that will be deployed throughout the City of Dallas by council district in the months to come. The Community Clean! Initiative will require the special

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assignment of 4 dedicated 3-person crews and 1 fully staffed Nuisance Abatement crew for rapid response. Staff are preparing to brief the Quality Life Committee within the coming weeks. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, or Lynetta Kid, Interim Director of the Department of Code Compliance Services.

[Citizen Homelessness Commission \(CHC\) Special Inclement Weather Meeting](#)

The Citizen Homelessness Commission (CHC) will be hosting a Special Meeting on May 2, 2019 to discuss inclement weather shelters. The meeting will take place at 4pm in L1FN Auditorium, City Hall. All stakeholders are encouraged to participate. Should you have any questions or concerns please contact Nadia Chandler-Hardy, Assistant City Manager and Chief Resilience Officer or Monica Hardman, Director of Office of Homeless Solutions.

[ICMA Environmental Leaders Fellowship](#)

The City of Dallas is hosting three ICMA Young Southeast Asian Leaders Initiative (YSEALI) Fellows April 29-May 23, 2019. Environmental professionals from Brunei, Indonesia, and Thailand will be embedded with the Office of Environmental Quality and Sustainability to learn about our local government and Dallas' ongoing sustainability initiatives. They will spend their time exploring solid waste management and recycling, water systems and conservation, and general environmental projects like the Comprehensive Environmental Climate Action and Zero Waste plans. During their stay in Dallas, each of the fellows will be contributing to the City's efforts while taking home lessons to help implement when they return to their home countries. To assure the YSEALI Fellows have a well-rounded and enriching experience, the Office of External Relations will include immersions in the culture, arts, and fun of Dallas. Should you have any questions or concerns, please contact James McGuire, Director of the Office of Environmental Quality and Sustainability.

[Fresh Start Program](#)

The City's FreshStart employment program is to ensure that current, unemployed, underemployed, seasonally employed, and temporarily employed individuals with criminal backgrounds have the opportunity to obtain full-time employment within the City of Dallas and receive the support needed to maintain and thrive in that employment. FreshStart relies on a combination of internal programs and local community-based organizations to refer eligible clients and to help potential clients gain the stability and skills needed to become successful employees. FreshStart staff will then work with City departments to help place clients in full-time positions for opportunities for growth.

The program will kick off with a monthly job readiness/application workshop in conjunction with hiring events for target clients at the J. Erik Jonsson Central Library. The first workshop will take place on Monday, May 8, 2019 from 10:00am-2:00pm and the first hiring event is scheduled for Monday, May 15, 2019 from 10:00am-2:00pm. Should you have any questions or concerns, please contact Nadia Chandler Hardy,

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Assistant City Manager and Chief Resilience Officer, or Jessica Galleshaw, Director of the Office of Community Care.

[McCommas Bluff Landfill Scale Replacements](#)

This Friday, May 3 and Saturday, May 4, a vendor will replace two of three weight scales at the landfill's main scale house (off Youngblood Road). During this project, the landfill will only be open from a secondary commercial account scale house (off Simpson Stuart Road). However, to mitigate traffic and wait times, the landfill will only accept City vehicles, commercial account and credit card customers during this project. Residential or cash-paying customers will be directed to use City transfer stations for their disposal needs. Please refer to the Friday, April 26 memo to reference. Should you have any questions or concerns, please contact Kelly High, Director of Sanitation Services.

[Atmos Annual Rate Request](#)

On January 15, 2019, Atmos Energy Corp. Mid-Tex Division submitted its Dallas Annual Rate Review filing that requested an increase of \$10.1 million annually. Due to protracted negotiations to settle the case, the ordinance setting rates was moved from the regular agenda to the addendum for May 8, 2019. The status of the rate case and the City Manager's recommendation will be briefed to the Government Performance and Financial Management Committee on May 6, 2019.

[Dallas Police Department Listening Tours](#)

The Dallas Police Department Office of Community Affairs will continue the community engagement initiative "Listening Tours:" Tuesday, May 7, 2019 at 6:30pm-8:00pm at Campbell Green Recreations Center – 16600 Park Hill Drive, Dallas, Texas 75248. This Tour provides an opportunity for people to ask questions and voice their concerns regarding public safety. The Listening Tour will allow us to hear questions and concerns specific to that community and gather information directly from community members. Representatives from the Office of Homeless Solutions, Code Enforcement, DPD Bait Car Program, North Central Neighborhood Police Officers and Northwest Neighborhood Police Officers will also be available onsite. Should you have questions or concerns, please contact U. Renee Hall, Chief of Police.

[Police Memorial Day](#)

On Wednesday, May 8, 2019 at 11:45am, DPD will hold services to honor this year's Police Memorial Day, an event that recognizes the sacrifices made by DPD officers who have fallen in the line of duty. Below is the itinerary and a brief description of the service:

11:35AM-March to the Police Memorial

March from Griffin St. at Young St. to Young St. at Akard St.

-All former or current police officers, family and/or friends and residents are invited to join DPD Command Staff, Honor Guard, salute team, and other dignitaries in marching

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to the Police Memorial site.

-Free parking will be available in Lot-E (Memorial Dr. & Hotel St. on the far west side of the Convention Center.)

-Officers participating are requested to wear this Class-A uniforms with a long sleeve shirt, black tie, and police hat.

-Participants should arrive no later than 11:20AM.

11:45AM-Dallas Police Memorial Service

Young St. at Akard St.

-Services includes a performance by the Dallas Police Choir, the reading of the “Roll Call of Honor”, a 21-gun salute, Taps, and a flyer over by the Dallas Police Helicopter. Should you have any questions or concerns, please contact Angela Shaw, Assistant Chief, Dallas Police.

Office of Business Diversity Awarded

The Office of Business Diversity received the 2019 “Buy Those that Buy Us” Best Practices Award from the DFW Minority Supplier Development Council. The City was recognized for work regarding the 2017 Bond Program Manager contracts that resulted in two joint ventures. The Office of Business Diversity worked diligently with the Bond Program Office to ensure not only that the M/WBE goals were met, but that they also utilized diverse teams. This was a four-year consultant contract to manage various aspects of the bond program that included street projects, city facilities and park infrastructure. Each item exceeded the M/WBE goal of 36.30%. In addition, 2 of the 3 teams were joint ventures -- one was a 100% minority joint venture. Finally, through the joint venture, the City was able to introduce one new firm that had never done business with the City of Dallas. The overall contract amounts totaled \$14.98M with an overall M/WBE participation of \$9.79M or 65.33%. Should you have any questions or concerns, please contact Zarin Gracey, Director of the Office of Business Diversity.

National Award to Office of Welcoming Communities & Immigrant Affairs

The City of Dallas Office of Welcoming Communities & Immigrant Affairs (WICA) has been selected as a recipient of the Vera Institute of Justice, Safety and Fairness for Everyone Network catalyst grant of \$100,000. This national award will augment and supplement the City’s funding for representation of Dallas immigrant residents and provide in-kind infrastructure support, including training and technical assistance for the selected legal service provider, data collection and reporting, program performance and outcome monitoring. WCIA is honored to join a cadre of other cities in the U.S. in receiving this recognition from Vera, a national and established leader in access to justice and civil rights. Based upon the need for civil immigration representation among the Dallas community, this grant will bolster WCIA’s strategic goals of equity and building safer, more connected, healthy communities. WCIA is also coordinating efforts with other city departments to advance efforts toward the implementation of city-issued identification cards. Should you have any questions or concerns, please contact Liz Cedillo-Pereira, WCIA Director.

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Media Inquiries

As of April 22, the City has received media requests from various news outlets regarding the following topics:

- Flooding issues at Love Field
- 311 calls for bikes and scooters
- Paid Sick Leave
- Pleasant Grove Apartment Fire
- South Dallas House Fire

Please see the attached document compiling information provided to the media outlets for the April 22-29, 2019 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (I)
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Directors and Assistant Directors



**City of Dallas
Public Affairs & Outreach
Media Requests
April 22 - 29**

April 22, 2019; Matt Howerton, WFAA; Reporter: Was curious...is there a way to get the number of 311 calls per month since July of last year?

City Response: Since July 2018, the City has received 1064 complaints to 311 regarding bike and scooter share.

April 23, 2019; Hannah Everman, NBC 5; Assignment Editor: Do you know who I should contact to find out what's going on with this alert 2 at Love Field?? Thank you!

City Response: Love Field reported the Alert II was cancelled around 11 a.m. after the aircraft landed safely.

April 24, 2019; Christine Pulfrey, Bloomberg Tax; Editor/Reporter:

I am a writer and editor with Bloomberg Tax's payroll editorial group. I am hoping you can confirm for me that today the Dallas City Council passed paid sick leave? Must the measure now go to Mayor Rawlings to sign?

City Response:

The Dallas City Council approved paid sick leave with a majority vote. Mayor Rawlings does not need to sign the measure for it to go into effect, as Dallas operates under a Council-Management government system.

April 24, 2019; Allen Manning, WFAA; Cross Platform Managing Editor: Do you have a note on what actually happened with the Paid leave and the Citizens review board? Will you send me what you have-- thanks

City Response: Both measures passed.

April 24, 2019; Chuck Schechner, CBS 11; Assignment Editor: Our reporter Jack Fink would like to hook up with your video people. During today's meeting Councilman Kingston tore up a document and we missed it on video. Jack would like to roll on that from your video of the meeting.

City Response: The video will not be available until tomorrow morning.

April 24, 2019; Hannah Everman, Assignment Editor, NBC 5: We are expecting to get another round of rain this afternoon – is the city taking any preventative measures today before the next storm rolls in to help minimize flooding impacts? Thanks!

City Response: Hi Hannah, The City of Dallas has barricaded low water crossings and is monitoring all of our common flooding areas. Currently we have staff on 24-hour on-call mode and this will continue until the rainfall subsides. We are urging residents to turn around, don't drown when approaching any type of flooding. Please keep an eye out for news releases from



City of Dallas

us, we will be updating you throughout the afternoon. Let me know if you have any additional questions.

City Response: The video will not be available until tomorrow morning.

April 24, 2019; Ben Russell, Reporter, NBC 5:

Does the city own the parking garage?

For someone whose car is flooded, what should they do with respect to filing an insurance claim - go through their company, or file a claim with the property owner (the city) to compensate them?

City Response:

Yes. The City owns the Parking Garage, but PCI (Parking Concepts Inc.) manages daily operations.

Customers impacted may file a claim with the City of Dallas Office of Risk Management, but there is no guarantee the City will cover any damage. The City of Dallas recommends those impacted report a claim to their personal insurance carrier to get immediate resolution of damages. Claims with the City can be made by accessing the notice of claim form at:

<https://dallascityhall.com/departments/officeriskmanagement/Pages/default.aspx> or calling Claims Manager, Brent Cox 214-670-7860



City of Dallas

Dallas Fire-Rescue Department
Media Requests: April 22nd – 28th, 2019.

Friday, April 26th: All Local News Outlets – Can we have more information on a fire DFR is responding to on Masters Drive?

City Response - At [12:39](#) Dallas Fire-Rescue responded to a 911 call for a structure fire at the Lake June Village Apartments, located at 1226 North Masters Drive, in the Pleasant Grove area of Dallas.

Initial reports indicated smoke coming from one of the buildings in the complex; which is what firefighters observed upon arrival. Shortly thereafter, fire found its way to the attic space, and efforts subsequently shifted to a defensive posture. The fire was extinguished in approximately two hours.

A total of 8 units were left uninhabitable, displacing a total of 18 people (8 adults and 10 children), but the American Red Cross was called out to assist those in need.

Investigators determined that the fire was accidental in nature, and began after a maintenance worker ignited combustibles, within the walls of a second-floor unit, while doing hot work. The flames made their way up the walls and into the attic before causing significant damage to the building.

Sunday, April 28th: All Local Media Outlets – Can we have more information about a fire, involving a possible fatality, which DFR is responding to?

City Response - At [20:40](#) Dallas Fire-Rescue responded to a 911 call for a structure fire at a home, located on the 1200 block of Daleview Avenue, in South Dallas.

When first responding companies arrived at the one-story residence, they observed smoke coming from the back of the home. Firefighters made their way inside and quickly extinguished the fire, but unfortunately found the deceased body of an adult male inside the home. There were no other people there at the time of the fire.

The cause of the fire is undetermined and under investigation pending the Medical Examiners determination on a cause of death.