

Memorandum



CITY OF DALLAS

DATE June 28, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – June 27, 2019**

Updated Items

[Encampment Resolution Schedule – June 25, 2019 & July 2, 2019](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on June 25, 2019 and July 2, 2019:

June 25, 2019	July 2, 2019
<ul style="list-style-type: none">• 1700 Chestnut St (District 7)• 23000 S Cesar Chavez Ave (District 7)• 2300 Harrison Ave (District 7)• 2929 Hickory St (District 7)• 1800 South Boulevard (District 7)• 3014 Hickory St (District 7)	<ul style="list-style-type: none">• 1899 Watkins Ave (District 14)• Interstate 308 at Interstate 345 (District 14)• North Stemmons Freeway at Walnut Hill Ln (District 6)• Plano Rd at Walnut Hill Ln (District 10)

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, and Monica Hardman, Director of Office of Homeless Solutions.

[Brush and Bulk Trash](#)

The City of Dallas Sanitation Services, as a result of heavy storms, is asking residents to limit brush/bulk set-outs to storm debris only for the remainder of June. **Additionally, normal Brush Bulk Service will be suspended in July so that crews can focus on storm debris collection only.** The City also requests that residents place tree debris, branches, or shrubbery separate from other storm debris such as damaged fence panels or bagged storm debris. Clean tree and green waste may be collected separately and taken to temporary processing sites. Code Compliance will not issue citations for storm debris related items, even if they are placed out before the regular cycle. Non-storm related items, such as furniture, appliances, and mattresses, are still subject to citation. Sanitation Services is planning to return to the normal bulk and brush waste schedule in August. Should you have any questions or concerns, please contact Kelly High, Director of Sanitation Services. For constituents, please refer them to www.dallaszerowaste.com for sanitation transfer station locations and 311 to report storm debris or downed limbs in roadways.

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New Items

[Dallas Love Field Receives Awards](#)

Dallas Love Field received two awards on June 12, 2019 at the Airports Council International (ACI-NA) Business of Airports Conference. For the second year in a row, ACI-NA named Love Field's Food and Beverage Program the "best among medium-sized airports" and the airport's retail program received second place honors among medium-sized airports. The ACI-NA is an international organization that promotes cooperation, advocacy, and networking among airports and the civil aviation industry. Both awards were considered by a number of criteria, including, revenue, brand mix, and customer service. Should you have any questions or concerns, please contact Mark Duebner, Director of Aviation.

[Office of Procurement Receives Award](#)

On June 18, 2019, the Office of Procurement Services (OPS) received the Outstanding Agency Accreditation Achievement Award (known as the OA4) from the National Institute of Governmental Purchasing (NIGP): The Institute for Public Procurement. NIGP is the leading organization in procurement, establishing best practices and offering continuing education and certification to buyers. This award underscores OPS's leadership in the public procurement profession. Should you have any questions or concerns, please contact Elizabeth Reich, Chief Financial Officer.

[Follow-up to 6/18/19 Open Mic Speaker](#)

On Tuesday, June 18, 2019, Mrs. Carless Heidemanns voiced her concerns about not being able to file a scooter claim with Uber Jump and that she was told that their insurance policy did not cover scooter claims. The Office Risk Management (ORM) intervened and was able to help Mrs. Heidenmanns successfully file and resolve her claim. There was a misunderstanding by Uber's third-party administrator regarding scooter claims. ORM has received: 1) Written confirmation from Uber's insurance broker stating the insurance policy on file with the City does not exclude scooter claims, 2) Uber's claim handling procedures, 3) Written explanation as to how the misunderstanding occurred and 4) Written confirmation from the citizen that her claim has been satisfactorily settled and warm thank you for assisting her. Should you have any questions or concerns, please contact Zeronda Smith, Director of the Office of Risk Management.

[MCC Staff Professional Development and Budget Town Halls](#)

During July recess, Mayor and City Council staff will spend the month in professional development and training. Additionally, staff will be working to schedule and promote budget town halls. Should you have any questions or concerns, please contact Carrie Rogers, Director of the Mayor and City Council Office.

[4th of July Block Parties](#)

The Inspection and Investigations Division of Dallas Fire & Rescue (DFR) will be hosting two neighborhood block parties on July 4, 2019. There will be one party in the northern sector of the city at Poll Park Neighborhood, 6801 Roper Street in District 2 and another in the southern sector at Roseland Homes, 3335 Munger Avenue in District 14. Both locations were determined to have the highest use of illegal fireworks and this community engagement initiative is a collaborative effort with the Dallas Police Department (DPD) to offer residents family friendly

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activities and fire prevention education as an alternative to the use of illegal fireworks. The parties will take place between 6:00pm-10:00pm and anticipated attendance is approximately 200 participants per sector. DFR is seeking potential sponsorship and marketing from local radio stations to assist with the cost of food and a DJ. The logistics of street closures and possible changes to emergency routes will be coordinated by Fire Inspectors and Peace Officers. Should you have any questions or concerns, please contact Jon Fortune, Assistant City Manager.

[Employee Heat Stress Training](#)

In May 2019, the Office of Risk Management (ORM) Occupational Health and Safety Officers conducted Heat Stress training and provided a Summer Safety checklist to the following departments: Sanitation, Parks and Rec, Water, Public Works/Streets, and Equipment Building Services. In addition to the May training, ORM will be providing refresher courses and information for these classes is listed below. In addition, ORM encourages department managers to provide water and sunscreen to employees that work in the heat. The [Heat Stress safety training presentation](#) and the [National Safety Council Summer Safety Checklist](#) is available for your reference. Should you have any questions or concerns, please contact Zeronda Smith, Director of the Office of Risk Management.

SESSION	DATE	LOCATION	TIME
32	July 1, 2019	City Hall Auditorium L1FN	1:30 PM
33	July 3, 2019	City Hall Auditorium L1FN	10:00 AM
34	July 9, 2019	City Hall Auditorium L1FN	10:00 AM
31	August 2, 2019	ECO Park (5215 Simpson Stuart)	9:00 AM

[Dallas Animal Services' Performance](#)

The Dallas Animal Services (DAS) projected third-quarter dashboard is attached for your review. These numbers show DAS' increasing standards for public safety and animal lifesaving as well as our continued ability to exceed current year target goals and achieve all-time records compared to prior year performance. Also, the not-for-profit group, Best Friends Animal Society, has selected Dallas to host their 2019 Annual Conference. The event will be held next month from July 24-27, 2019 and DAS will be hosting a full day session as well as offering scheduled tours to hundreds of animal welfare professionals from across the world. Should you have any questions or concerns, please contact Ed Jamison, Director of Dallas Animal Services or Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer.

[Dallas Municipal Court Emergency Response Training Day](#)

The Dallas Municipal Court system will be closed to the public on Friday, June 28, 2019 to conduct an emergency response training for Dallas Municipal Court employees. Court appearances have been rescheduled for a later date. The jail and City Detention Center dockets will be conducted as normal. Defendants seeking to resolve and/or pay their citation(s) may do so online at courts.dallascityhall.com, by mail at Dallas Municipal Court, 2014 Main Street, Dallas, TX, 75201, or by phone by calling 214-670-0109. Additionally, defendants can make full citation payments at the Dallas Marshal's Office which is open 24/7. Should you have any questions or concerns, please contact Gloria López Carter, Director of the Department of Court

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& Detention Services.

Core Team Training

On Tuesday, June 25, 2019, the Racial Equity Core Team, comprised of over 50 employees from different departments and resource groups, continued training with the Governmental Alliance on Race and Equity (GARE) and the Office of Equity staff. They worked to develop citywide equity pilot projects and departmental equity actions plans by the fall. Should you have any questions or concerns, please contact Liz Cedillo-Pereira, Chief of Equity and Inclusion.

Visiting Interns with Catholic Charities

On Friday, June 28, 2019, interns studying immigration law will be visiting City Hall from Catholic Charities to learn about the different ways that the City's various departments' community outreach efforts affect local immigrant communities. These interns will meet with the Offices of Community Care, Fair Housing and Human Rights, Welcoming Communities and Immigrant Affairs (WCIA), and the Dallas Police Department (DPD) to learn about programs that seek to serve immigrant communities in the Dallas area. Different focus areas will include- fair housing practices, methods used by DPD to engage positively with immigrant communities, the community work of WCIA, and the Women, Infants, and Children (WIC) program and how the City uses different messaging techniques regarding the verbiage around public charge. This will be the second year that this group visits and interacts with City officials and will be a great educational event. Should you have any questions or concerns, please contact Brett Wilkinson, Director of the Office of Strategic Partnerships and Government Affairs.

July 7 Memorial Unveiling

The Dallas Police Department will honor the fallen officers of July 7, 2016 by unveiling a memorial statue at the Dallas Police Headquarters. The unveiling ceremony will be held on Monday, July 8, 2019 at 10:30 am at the Dallas Police Headquarters. The monument will be located at the main entrance of the Jack Evans Police Headquarters. Free parking is available in the back half only of the Dallas County Community College District (DCCCD) Parking Lot. Please reference attached map and flyer for distribution. Should you have any questions or concerns, please contact Jon Fortune, Assistant City Manager.

Planned Building Implosion

On Saturday, June 29, 2019, at 7:30 a.m., there will be a planned building implosion at 500 N. Ervay St. Off duty Dallas Police Officers will begin road closures around the building at 6:00 a.m. A public messaging effort downtown has already begun with information being provided to all downtown tenants and residents. Staff anticipate releasing road closures by 8:30 a.m. Information including maps, a schedule of events, and public messaging will be provided in this Friday's memos. Should you have any questions or concerns, please contact Jon Fortune, Assistant City Manager.

Media Inquiries

As of June 17, 2019, the City has received media requests from various news outlets regarding the following topics:

- Live Webcast Highlights DFR's Blocker Program
- Window Washers Mistakenly Reported Trapped Outside if Downtown Dallas High-Rise

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- Electrical Fire Destroys Home in East Dallas
- Dallas Fire Station Damaged by Most Recent Storms
- Two Taken to Hospital After South Dallas Apartment Fire
- DFR Quickly Extinguishes East Dallas Arson
- DFR Successfully Rescues Man From Lake Ray Hubbard After Storms
- HUD OIG Audit of CHDO Program
- Red light cameras

Please see the attached document compiling information provided to the media outlets for the June 17-June 23 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billieae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors