

Memorandum



CITY OF DALLAS

DATE October 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Modification of Project Construction Signs**

To reduce conflicting project signage, such as listing an incorrect Council Member, with new contracts coming online in FY 2019, the Department of Public Works will modify its project signs for short-term projects (maintenance projects) by removing the Mayor and City Council Member name. Per the City's Pavement Cut and Repair Manual, City staff and contractor information will continue to be on the signs in the event that a citizen has questions on the project.

There will be no changes to signage for longer-term capital projects. These signs will be remanufactured in the event of seat changes in the Mayor and Council Office.

Please see the attachment for reference. Should you have any questions, please let me know.

A handwritten signature in blue ink, appearing to read 'T.C. Broadnax', with a large flourish extending to the right.

T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (I)
Carol A. Smith, City Auditor (I)
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapala, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Directors and Assistant Directors

Short Term Project Sign



CITY OF DALLAS

Project Name

Type of Improvements

From XXXXX Street to XXXXX Street

For Information: Department of Public Works
(214) 948-4290

Contractor: XYZ Construction Co.
24 Hour : (XXX) XXX-XXXX

Long Term Project Sign



CITY OF DALLAS

Project Name

Type of Improvements

From XXXXX Street to XXXXX Street

Estimated Completion: Season Year

For Information: Department of Public Works
(214) 948-4290

Contractor: XYZ Construction Co.
24 Hour : (XXX) XXX-XXXX

Mayor: Mike Rawlings
Council District: XX
Council Member XXXX

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