

Memorandum



CITY OF DALLAS

DATE July 19, 2019

TO The Honorable Mayor and Members of the City Council

SUBJECT **Funeral Services for former Council Member Carolyn Davis and Melissa Lashan Davis-Nunn**

Funeral services for former Council Member Carolyn Davis and her daughter Melissa Lashan Davis-Nunn will be on Tuesday, July 23, at 11:00 a.m. at Inspiring Body of Christ Church, 7701 S Westmoreland Rd, Dallas, Texas 75237.

There will be reserved seating for Council Members attending the services. Transportation will be available and depart at 10:00 a.m. from L1-Green on Tuesday, July 23.

All donations are to be sent to Kirkwood Temple CME Church, 1440 Sunny Glen Dr, Dallas, Texas 775232 (Attention: 'Carolyn Davis').

Should you have any questions, please contact Carrie Rogers, Director of the Mayor and City Council Office, at carrie.prysock@dallascityhall.com or 972-998-7576.

A handwritten signature in blue ink that reads "Carrie Rogers".

Kimberly B. Tolbert
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors