

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Updates on HUD OIG Audit of the City's HOME Program and Status of Open Findings from the 2017 On-Site Monitoring of the City's HOME Program**

This memorandum serves to provide an update regarding the Department of Housing and Urban Development (HUD) Office of Inspector General's (OIG) audit of the City of Dallas' Home Investment Partnerships Program (HOME), specifically its reconstruction program, and HUD's 2017 onsite review of the City's HOME program.

HUD OIG Audit of the City's HOME Program

On March 15, 2019, the Housing and Neighborhood Revitalization Department (Housing) provided a letter to the Mayor and City Council on the status of the outstanding recommendations that HUD OIG issued in an audit finding covering the period from 2012 to 2016. These findings assert that Housing did not follow HOME regulations as outlined in 24 Code of Federal Regulations Part 92, its own policies and procedures under the reconstruction program, or appropriately administer its match contributions. In the letter, nine areas of deficiency were identified. As of this most recent update, of the nine deficiencies, two remain open for further action. HUD provided a response letter dated July 15, 2019 detailing the following:

- The recommendations for the two deficiencies that remain open are (1) hiring of a qualified entity to determine and correct deficiencies related to eight reconstructed homes, including the structural integrity of the homes and (2) the potential for the City to repay its HOME program from non-federal funds which were misspent reconstructing homes.

HUD requires that Housing complete inspections of the structural integrity and repairs on the eight homes related to the Dry Quick project. Due to concerns regarding the structural engineer that originally inspected the homes (detailed in the [Council Memo provided on July 12, 2019](#)), Housing will obtain a new structural engineer and a contractor to complete the repairs. Housing anticipates the process of obtaining a new engineer and contractor for completing repairs to take six months. Following are the next steps:

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SUBJECT Updates on HUD OIG Audit of the City's HOME Program and Status of Open Findings from the 2017 On-Site Monitoring of the City's HOME Program

- Post a Request for Qualifications (RFQ) for a structural engineer
- Post a Request for Proposal (RFP) for selection of an engineer
- Inspect the homes for structural integrity
- Submit reports to HUD for review
- Bid the repair work for selection of a contractor
- Complete repairs on the eight homes

Status of Open Findings from the 2017 On-Site Monitoring of the City's HOME Program

In addition to the HUD OIG audit, Housing has been working to resolve the 12 findings from HUD's 2017 onsite review of the City's HOME program. Currently, two of the findings remain open with a total potential repayment amount of \$806,801.28 (attached HUD letter dated July 15, 2019):

Finding 7: Conversion of Rental Units—HUD determined that the City allowed the sale of single-family rental development units to households that were either not in-place tenants or where there was no evidence in the file to support that the units were sold to in-place tenants. HUD has asked for repayment of \$739,000.26 in non-federal funds to the local HOME trust fund account. **Staff contests this repayment amount and are providing additional information to HUD in an effort to challenge the repayment.**

Finding 8: Tenant Based Rental Assistance (TBRA) Project Delivery Costs—HUD determined that the City charged ineligible costs, such as case management, to the TBRA activity. HUD has asked for repayment of \$67,801.02 in non-federal funds to the local HOME trust fund account. **Staff will make this payment to the local HOME trust fund account and will reuse these funds for future affordable housing activities. These funds are available through 2024.**

Housing will continue to work with HUD to close the remaining recommendations from the audit of the Home Program and provide additional information to reduce remaining repayment amounts. We will keep the Council abreast of our progress and update you throughout the process. Once Council Committees are established, we will brief the appropriate Committee on the status of audits conducted in the past three years.

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SUBJECT Updates on HUD OIG Audit of the City's HOME Program and Status of Open Findings
from the 2017 On-Site Monitoring of the City's HOME Program

Should you have any questions, please contact Director of Housing and Neighborhood Revitalization, David Noguera at (214) 670-3619 or myself at (214) 670-3390.



Michael A. Mendoza
Chief of Economic Development and Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Fort Worth Regional Office, Region VI
Office of Community Planning and Development
801 Cherry Street, Unit #45, Ste. 2500
Fort Worth, TX 76102
www.hud.gov

JUL 15 2019

T.C. Broadnax, City Manager
City of Dallas
Attention: David Noguera
1500 Marilla, 4EN
Dallas, TX 75201



Dear Mr. Broadnax:

SUBJECT: On-Site Monitoring of HOME Investment Partnerships (HOME) Program
Status of Open Findings – Final Action

This letter addresses the two remaining open findings from HUD's onsite review of the city's HOME program, conducted in 2017. The status of each finding is based on the city's response of May 1, 2019, and additional documentation submitted on May 28, 2019.

Finding 7: Conversion of Rental Units. This finding included 54 single-family properties in 11 activities where single-family rental development units were sold to households that were either not in-place tenants, or where there was no evidence in the file to support that these units were sold to eligible in-place tenants.

The initial corrective action required the city to identify all HOME-assisted rental housing activities where units were converted to homeownership; for each of the units that were sold, evidence of the purchaser's address at the time of sale; and if the purchaser's residence was identified as the unit being converted, a copy of the lease that was in place at the time of conversion. The city was also required to amend all HOME funding agreements for rental activities where homeownership conversion was anticipated so that requirements of 24 CFR 92.255(a) are clearly stated. Our review of the documentation provided by the city was addressed in two sets of correspondence.

1. Our letters of September 12 and 18, 2018 addressed 12 of the 54 properties (in two activities). The final corrective action for the 12 properties required repayment of \$, which the city completed in October 2018.
2. Our review of the documentation submitted for the remaining 42 properties (in nine activities) was addressed in our December 18, 2018 letter and is summarized below.
 - 21 properties were either sold to the tenant or the tenant was not forced out of the property
 - One property was removed from the review because HOME funds were not used to develop the property

- 20 properties were sold to someone other than the original in-place tenant and the tenant was not provided with an opportunity to continue leasing the property when they were unable or unwilling to purchase

The city used \$2,912,353.10 in HOME funds to construct the 20 properties that were not sold in compliance with the HOME regulations at 92.255. On December 17, 2018, the city submitted documentation showing it previously received \$1,584,038.56 in rents and sales proceeds on these 20 properties, and that the funds had been deposited to the city's local HOME trust fund account and receipted in the Integrated Disbursement and Information System (IDIS) as program income, to be used for additional HOME activities. These local account deposits reduced the amount of HOME funds to be repaid to the local account from non-federal sources to \$1,328,314.54. Additionally, the city documented receipt of \$85,328.71 in sales proceeds for one of the properties included in our letters of September 12 and 18, 2018, which further reduced the net repayment amount to \$1,242,985.83.

In our December 21st letter, we asked the city to provide a status report on amending its written agreements with the developers for IDIS activities 11455, 11687, and 11793, to ensure the requirements for converting rental to homebuyer housing are clearly stated. This information was not included in the city's responses, to date.

However, the city did provide additional documentation on May 28, 2019, that will reduce the required repayment amount from \$1,242,985.83 to \$739,000.26. To clear the finding, the city must:

- Repay \$739,000.26 to its local account by the process outlined at the end of this letter, and
- Provide written assurance that it has amended its written agreements with the developers for IDIS activities 11455, 11687, and 11793, to ensure the requirements for converting rental to homebuyer housing are clearly stated, and

Finding 8: Tenant-Based Rental Assistance (TBRA) Project Delivery Costs. This finding addressed two TBRA activities set up by the city for the costs associated with the caseworker and housing inspectors administering the TBRA program. Costs other than those for conducting unit inspections and determining participant eligibility were charged as activity delivery costs instead of program administration and general oversight. It also appears that ineligible costs not related to program administration, such as case management, may have been charged to the TBRA program. The corrective action required the city to determine how much of the HOME funds drawn for IDIS activities 12230 and 12232 were for property inspection and determining income eligibility of HOME TBRA clients as allowed by 24 CFR 92.209(a), and submit that information to HUD along with the methodology used. In its June 9, 2017 response the city reported that \$32,198.98 of the \$100,000 in HOME funds drawn from activities 12230 and 12232 were for eligible project delivery costs and provided relevant details for property inspections. The city's February 26, 2018 response provided the balance of information needed to support the funds drawn for the cost of income eligibility determinations. As explained in

detail in our December 21, 2018 email to the city's Housing Department, \$32,198.98 in draws will need to be revised in IDIS from activities 12230 and 12232 to the appropriate tenant-based rental assistance activities. The balance of funds drawn from those two activities, \$67,801.02, must be repaid.

The city's May 1, 2019 response stated that the city will repay the city's local account in the amount of \$67,801.02 and make the adjustments in IDIS by IU. The payment must be made with non-federal funds in accordance with the instructions provided below, so that the two activities can be canceled in IDIS. This finding will remain **open** until that process is complete.

Repayment must be made from non-federal sources to the city's local HOME trust fund account in accordance with HOME Facts Vol. 7, No. 1. Additional steps in the repayment process are:

- Receipt the amount of the repayment as IU in IDIS
- Submit documentation of the source and deposit of funds to this office
- Disburse the IU funds for eligible HOME activities

The city's documentation of the source and deposit of funds must be submitted to this office within 30 days of the date of this letter. If you have any questions about this letter please contact Kristin Hadawi, Senior CPD Representative, at 817-978-5959 or Jerry Jensen, Program Manager at 817-978-5940.

Sincerely,



Shirley J. Henley
Director

cc: Chan Williams



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Fort Worth Regional Office, Region VI
Office of Community Planning and Development
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JUL 15 2019

T.C. Broadnax, City Manager
City of Dallas
Attention: David Noguera
1500 Marilla Street, Room 4EN
Dallas, Texas 75201-6390



SUBJECT: Inspector General Audit Report Number 2018-FW-1004
Closure of Recommendations 1G and 1I

Dear Mr. Broadnax:

Thank you for your letter of May 17, 2019, providing the City of Dallas' response to the management decision for Recommendations 1G and 1I in the subject audit. The results of our review are discussed below.

Recommendation 1G. Homeowner rehabilitation written agreement template

The Management Decision for Recommendation 1G directed the city to submit a revised written agreement template for its homeowner rehabilitation program. The HOME Regulations at 24 CFR 92.504(b) state before disbursing any HOME funds to any entity, the participating jurisdiction must enter into a written agreement with that entity. When HOME funds are used to homeowner rehabilitation, the PJ must enter into a written agreement with the contractor and a written agreement with the homeowner. For its Home Improvement and Preservation Program (HIPP), the city has elected to use a Triparty Agreement between the city, the contractor and the homeowner. We reviewed the proposed agreement template to ensure it meets the requirements for both contractor and homeowner agreements. The city plans to fund the HIPP with both HOME and CDBG, so the proposed template includes both programs. Since the OIG Recommendation and Management Decision is specific to the HOME Program, we limited our review to the HOME regulatory requirements. We did not review the agreement for other requirements. The city's revised agreement template received on July 3, 2019 was found to meet the minimum HOME requirements for written agreements. This recommendation is closed.

Recommendation 11. Develop policies and procedures for determining homeowner income eligibility

The city submitted policies and procedures for determining homeowner income eligibility, along with a process flow map showing the steps starting with homeowner application submission to completion of construction and activity closeout. The city contracted with TDA Consulting to provide guidance on policies and procedures, internal controls, compliance and monitoring. TDA conducted an Income Determination training for the city staff on May 8-9, 2019. along with a description of the planned process for implementation. We have found the city's response of acceptable and approve the policies and procedures submitted on May 17, 2019. This recommendation is closed.

If you have any questions about this letter, please contact Kristin Hadawi, Senior Community Planning and Development Representative, at 817-978-5959 or by email at kristin.d.hadawi@hud.gov.

Sincerely,



Shirley J. Henley
Director

cc: Chan Williams

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **The City of Dallas Paid Sick Leave Ordinance**

The City of Dallas' [Earned Paid Sick Time \(Paid Sick Leave\) Ordinance](#) was adopted by City Council on April 24, 2019 and went into effect on August 1, 2019 for employers with six or more employees. The Paid Sick Leave Ordinance applies to employees who work at least 80 hours within the geographical boundaries of the City of Dallas in a year and allows employees to accrue one hour of paid sick leave for every thirty hours worked up to a maximum of sixty-four hours annually for employers with sixteen or more employees and forty-eight hours annually for employers with fifteen or fewer employees.

Except for violations of the anti-retaliation provision, the ordinance will not be enforced until **April 1, 2020**, for employers with six or more employees. No part of the ordinance goes into effect for employers with five or fewer employees until **August 1, 2021**.

The Office of Fair Housing and Human Rights sent notification of the Paid Sick Leave Ordinance to employers conducting business with the City of Dallas and has held public information sessions at the J. Erik Jonsson Central Library Auditorium and ongoing engagement with human resource professionals, security service providers, childcare providers and other associations to provide information about the Ordinance.

Staff worked with the City Attorney's Office to complete and publish implementing rules to provide additional information such as calculating pay and employee worktime as well as administration guidance of the Ordinance. Staff has developed resources at: www.dallascityhall.com/paid-sick-leave, for employers and employees, including:

- Ordinance
- Implementing Rules
- Frequently Asked Questions
- Posters
- Checklist for Employers with Existing Leave Policies
- Sample Handbook Language
- Complaint Form.

DATE August 2, 2019
SUBJECT **The City of Dallas Paid Sick Leave Ordinance**

The Office of Fair Housing and Human Rights planned to provide the City Council a briefing on August 7 to provide an update on implementation and next steps. On July 30, 2019, ESI/Employee Solutions and Hagan Law Group LLC filed a lawsuit in the Eastern District of Texas-Sherman Division challenging the City of Dallas Paid Sick Leave Ordinance. **Due to ongoing litigation, the planned briefing will be rescheduled.**

Please feel to contact me or Beverly Davis, should you have any questions related to the content of this memorandum or supporting materials provided.



M. Elizabeth (Liz) Cedillo-Pereira
Chief of Equity and Inclusion

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Storm Debris Collection Update**

This memo is to provide our weekly progress update on storm debris collection following the storm event on June 9, 2019.

As previously communicated, we have been following our established brush and bulk collection areas for route sequencing since the June 9th storm. As a reminder, we had just completed Week 1 brush and bulk collection before the storm and Week 2 was the first area collected after the storm. Since June 9th, we have completed post-storm collections in Weeks 2, 3, & 4 areas. We are currently performing post-storm collection in Week 1 areas and estimate completion tomorrow, Saturday, August 3rd. Attached is a map which reflects those areas where brush/bulk and storm debris collections have been completed since June 1st or areas we estimate to be completed by the end of the day today, Friday, August 2, 2019.

After the storm, we suspended normal bulk and brush collections for July to focus on storm debris collection. We are now resuming normal brush and bulk collection service for August. Week 1 service for August begins on Monday, August 5th.

Please see the scheduled collection start dates for August collections below:

Bulk and Brush	Early Set-out Period	Collection Start Date
Week 1	August 1 st – 4 th	August 5, 2019
Week 2	August 8 th – 11 th	August 12, 2019
Week 3	August 15 th – 18 th	August 19, 2019
Week 4	August 22 nd – 25 th	August 26, 2019

Additionally, we anticipate utilizing private contract crews through August 10th to re-sweep as many Week 2 areas as possible for storm/tree debris. Week 2 areas received post-storm collection immediately after the storm and many weren't able to cut and set-out debris before our initial collection. This re-sweep will also allow City crews to complete Week 2 bulk and brush collections during the scheduled week. We have surveyed Week 2 areas and identified some areas with considerable debris placed out after our initial collections. We will focus on these areas during the re-sweep and are working with respective council members' offices for additional outreach to residents in these areas.

DATE August 2, 2019
SUBJECT **Storm Debris Collection Update**

From June 13th through August 3rd, crews will have collected over 14,500 loads of debris, which is approximately 650,000 cubic yards of debris. This does not include an additional 40,000+ cubic yards of storm debris anticipated to be collected in August. Of the 650,000 cubic yards, approximately 350,000 cubic yards or 6,500 loads will have been taken to the temporary debris staging and grinding sites near IH-635 & US-75 and IH-635 & Greenville Avenue.

For perspective on collection volumes, our average monthly volume is estimated to be just over 100,000 cubic yards. Since the storm, crews have collected, on average, over 85,000 cubic yards weekly. In terms of total volume collected, 650,000 cubic yards would fill approximately 5,000 standard freight trailers (53 ft. long). If lined up end to end, those 5,000 trailers would stretch roughly 50 miles or from Mesquite to the western boundary of Ft. Worth.

Knowing that residents have put out storm debris (generally tree and green waste) after our initial collection, Code Compliance will continue to suspend the issuance of citations for storm debris. Non-storm debris placed out before or after a resident's schedule set-out and collection period will be subject to a bulky trash citation.

We appreciate the patience from our customers during this collection process, as the magnitude of the debris created by the storm was extensive and all areas of the city were affected. We appreciate your help communicating this message.

If you have any questions, please contact me or Kelly High, Director of Sanitation Services.



Joey Zapata
Assistant City Manager

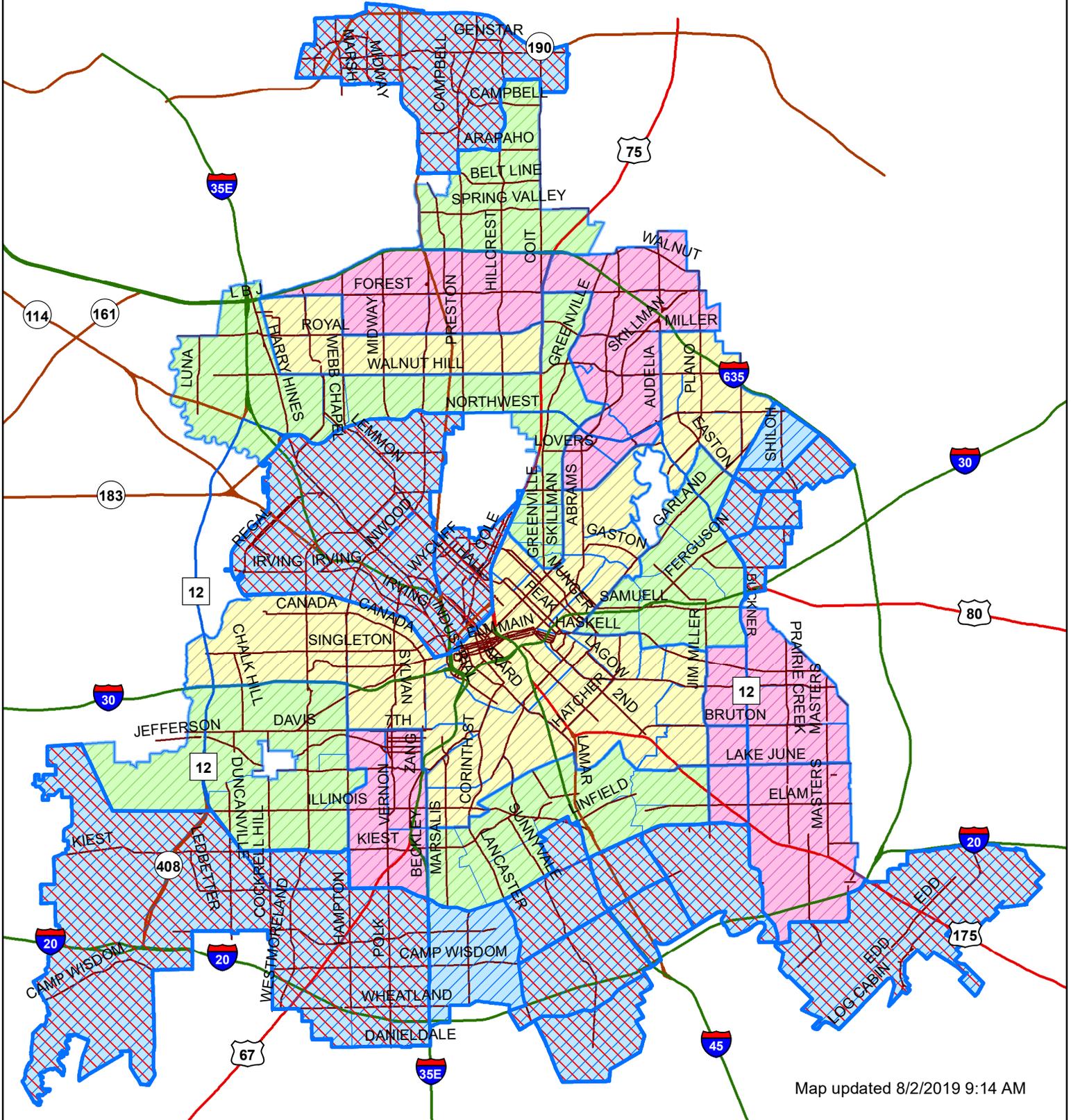
c: T.C. Broadnax, City Manager
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

STORM DEBRIS COLLECTION STATUS

Week

-  1 Brush/Bulk Completed (June 4 - June 11)
-  2 Storm Collection Completed (June 12 - June 24)
-  3 Storm Collection Completed (June 24 - July 9)
-  4 Storm Collection Completed (July 10 - July 23)
-  1 Storm Collection Completed (July 23- in progress)



Memorandum



CITY OF DALLAS

DATE July 31, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Illicit Discharge into the Trinity River Near Riverfront Boulevard**

As you may be aware, there was an article in the Dallas Morning News on Tuesday, July 30, 2019, relating to an on-going investigation of an illicit discharge into the Trinity River located near Riverfront Boulevard and the DART rail line crossing the river.

The article specifically mentions that a smelly black liquid had been pouring into the Trinity River from a nearby drainage channel and sewage pipe for nearly a week. The article goes on to say that concerned residents believe the discharge to be raw sewage and that the pollution is turning the Trinity River into an open sewer.

To clarify, the discharge is not raw sewage. Staff first noticed discolored water in the drainage channel on July 23, 2019, and multiple departments have been working together to determine the cause, type and source of the discharge. The characteristics of the initial water quality tests indicate the discharge is consistent with organic material such as rotting fruits and vegetables. Staff has traced the source to a probable site and is currently working to confirm this site to be the source of the discharge.

Staff has visited the site and directed the facility occupants to perform testing on their systems, as well as providing schematics of their site. Pending the findings, our follow up action can range from more frequent inspections to citations and monetary fines. Staff also contacted TCEQ to report the discharge.

Staff has been actively monitoring the drainage channel and any possible changes to the water quality and will continue monitoring the area consistent with our protocol for these types of incidents. Staff will update the City Council on the progress of this investigation including the findings and future actions.

It is noteworthy to mention that as part of our storm water quality program, the City proactively monitors water quality in our creeks, channels and river to assess the overall health of runoff water through sampling programs. Additionally, staff responds to requests where there is a potential water pollutant and/or illicit discharge reported. Residents and businesses have been encouraged to report changes in their creeks and channels through 311, which helps staff identify and respond to these requests. Last fiscal year,

DATE July 31, 2019
SUBJECT **Illicit Discharge into the Trinity River**

staff responded to over 700 service requests relating to potential spills, illicit discharges and water quality concerns. To date this fiscal year, staff has responded to 480 service requests of these types.

If you have any questions, please contact Sarah Standifer, at 214-671-9581 or at sarah.standifer@dallascityhall.com.



T. C. Broadnax
City Manager

- c:
- | | |
|---|---|
| Chris Caso, City Attorney (Interim) | Joey Zapata, Assistant City Manager |
| Mark Swann, City Auditor | Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer |
| Biliera Johnson, City Secretary | Michael Mendoza, Chief of Economic Development and Neighborhood Services |
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| Majed A. Al-Ghafry, Assistant City Manager | Liz Cedillo-Pereira, Chief of Equity and Inclusion |
| Jon Fortune, Assistant City Manager | Directors and Assistant Directors |

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – August 1, 2019**

Staffing Announcement

I am pleased to announce the appointment of Adriana Castaneda as the Interim Director of the Bond Office effective July 31, 2019. Adriana has been serving as a Managing Liaison for the Bond Office since March 2018. Prior to joining the City of Dallas, she served in both private and public sector leadership positions in California for over fifteen years in the areas of economic development, housing, program administration, and public works. In this new role, she will be overseeing the 2017 Bond Program as well as addressing legacy bond projects. Should you have any questions or concerns, please contact Majed Al-Ghafry, Assistant City Manager.

Updated Items

[Encampment Resolution Schedule – July 30, 2019 & August 5, 2019](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on July 30, 2019 and August 5, 2019:

July 30, 2019	August 5, 2019
<ul style="list-style-type: none">7982 Forest Lane/North Central at Forest Lane(District 11)Forest Lane at Stults Road (District 10)13124 North Central/Interstate 635 at Interstate 75 or Lyndon B. Johnson at North Central (District 11)10129 North Stemmons/Northwest Highway at North Stemmons Freeway (District 6)	<ul style="list-style-type: none">Bonnie View at Interstate 20 (District 4)392 ERL Thornton Freeway Ramp North Bound (District 2)4800 ERL Thornton Freeway (District 2)1912 Fort Worth Avenue/Fort Worth Avenue at Interstate I-30 (District 6)1600 North Hampton Road/North Hampton Road at Interstate I-30 (District 6)1603 South Malcolm X Blvd (District 7)

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, and Monica Hardman, Director of Office of Homeless Solutions.

New Items

[Council Office Guest Sign-in Going Digital](#)

Effective August 5, 2019, the Office of Mayor and City Council will transition to a digital sign-in log for guests to ensure an efficient and transparent way of adhering to the City's Code of Ethics. On July 1, 2017, the Code of Ethics, specifically 12A-15.2(1)(H), was amended to require lobbyists to sign in either at the front desk or at each individual office. Should you have

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SUBJECT **Taking Care of Business – August 1, 2019**

any questions or concerns, please contact Carrie Rogers, Director of Mayor and City Council Office.

[Council Agendas Available in Spanish](#)

City Council meeting agendas will be available in Spanish and available to the public through the Council District Offices effective August 7, 2019. The Mayor and City Council Office procured the use of translation software as part of a pilot program to enhance equitable access to City Council Agendas and other City Council office materials. Staff will monitor implementation over the next several weeks to ensure accuracy and accessibility. Should you have any questions or concerns, please contact Carrie Rogers, Director of Mayor and City Council Office.

[City Hall Drain Line Replacement-Limited Restroom Outages after Business Hours](#)

On July 30, 2019, Building Services began the final phase of replacing cast iron drain lines in City Hall. This work will impact restrooms and sinks from E through F bays on the 2nd floor through the 7th floor being out of service from 6:00pm-5:00am until August 9, 2019. Other restrooms in the building will not be affected and will be open during this timeframe. This is the final phase of work that has been underway since May. Signs will be posted for additional reminders. Should you have any questions or concerns, please contact Errick Thompson, Director of Building Services.

[Distinguished Budget Presentation Award](#)

On July 12, 2019, the Government Finance Officers Association (GFOA) presented a Distinguished Budget Presentation Award to the City of Dallas for its annual budget for the fiscal year that began October 1, 2018. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device. This is the 20th consecutive year that the City has been recognized by GFOA for the annual budget document. Should you have any questions or concerns, please contact Jack Ireland, Director of the Office of Budget.

[National Night Out Registration Open](#)

National Night Out (NNO) is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make neighborhoods safer, more caring places to live. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. Dallas will host its National Night Out events on Tuesday, October 1, 2019. Please encourage neighborhood and community groups to register through the Mayor's web page [here](#). Questions/inquiries regarding NNO can be sent to: NNO@dallascityhall.com. Should you have any questions or concerns, please contact Kristen McNeal, Community Engagement Manager, Office of the Mayor.

[U.S. Conference of Mayors National Youth Summit in Los Angeles, CA](#)

On July 25-27, 2019, Youth Commissioners Jack Minigutti (District 12) and Fernanda Aguero (District 5), attended the U.S. Conference of Mayors Youth Taskforce Summit in Los Angeles. They met with young leaders from around the country and discussed issues facing teens today. The City of Dallas Youth Commission is a leader in youth civic engagement and Jack and Fernanda shared insight into how other cities can include youth in community decision-making

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processes. They also spearheaded a collaborative conversation with other student leaders and mayors on how to design a community action campaign. This campaign will focus on heightening youth civic engagement in major cities through youth leadership programs.

The City of Dallas Youth Commission meets on the second Tuesday of every month from 6:00pm-8:00pm. Updates regarding their efforts will be provided over the coming months. Should you have any questions or concerns, please contact Brett Wilkinson, Managing Director of the Office of Strategic Partnerships and Government Affairs.

Media Inquiries

As of July 29, 2019, the City has received media requests from various news outlets regarding the following topics:

- Man Taken to Hospital after Vehicle Crashed into Downtown Dallas Building
- Vacant Home Burns in West Dallas
- DFR Rescues Two from Downtown Dallas Elevator
- Apartment Complex Near White Rock Lake Catches Fire
- Man Dies after Jumping from Downtown Dallas Bridge
- White Rock Lake Concerns
- Earned Paid Sick Leave
- Storm Debris Collection

Please see the attached document compiling information provided to the media outlets for the July 22 -July 29, 2019 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
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DATE August 2, 2019
SUBJECT **Taking Care of Business – August 1, 2019**

**Public Affairs & Outreach
Media Requests
July 22 – July 29**

July 24-25, 2019

Topic: Storm debris collection update

Summary of Statement: Provided updated timeframe and estimated collection tonnage

Department: Sanitation

Media Entity: WFAA, NBC 5

July 24, 2019

Topic: Paid sick leave ordinance

Summary of Statement: The ordinance goes into effect Aug. 1, 2019 for employers with six or more employees. With the exception for the anti-retaliation provision, the ordinance will not be enforced until April 1, 2020.

Department: Fair Housing and Human Rights

Media Entity: WBAP

July 26, 2019

Topic: White Rock Lake stoplogs

Summary of Statement: Provided statement explaining the construction of the dam with stoplogs, and that DWU continues to work with TCEQ to ensure safety

Department: Dallas Water Utilities

Media Entity: WFAA, NBC 5, CBS 11, Fox 4

July 26, 2019

Topic: Elan City Lights crane removal

Summary of Statement: Referred the reporter to the property owners.

Department: Dallas Fire-Rescue / Emergency Management

Media Entity: Fox 4

July 29, 2019

Topic: Water lost at White Rock Lake and 2016 dam report

Summary of Statement: The City cannot determine the amount of water lost as a result of the stoplog issue, and plans to repair and upgrade the dam began after the report was received, and a contract is expected to be put out to bid in the fall.

Department: Dallas Water Utilities

Media Entity: WFAA

DATE August 2, 2019
SUBJECT **Taking Care of Business – August 1, 2019**

Dallas Fire-Rescue Department
Media Requests: July 22, 2019 – July 28, 2019

Wednesday, July 24th: NBC 5 (Joanna Molinero) - I am reaching out to ask about a car that crashed into a building overnight in downtown. The car burst into flames, and you can see Dallas Fire at the scene, possibly rescued driver?

City Response – On Wednesday, July 24th, at 12:44 a.m., Dallas Fire-Rescue units were dispatched to a major accident involving two vehicles that had collided, near the intersection of Ross Avenue and Houston Street, resulting in one of the vehicles crashing into a building and catching on fire.

While Dallas PD will have details on exactly how the accident took place, I can tell you that DFR extinguished the fire, and transported the driver of the vehicle to a local hospital for evaluation of his injuries.

Thursday, July 25th: Univision 23 (Jehova Azecuna) - There was a 1 alarm fire reported this morning at the 1907 Nomas St. Can you please provide to us information to us when you have a chance. According to the information a fire was declared on this structured.

City Response - DFR units were assigned to this structure fire at 06:14, after someone called 911 reporting smoke coming from a neighboring house.

After arriving at the scene, firefighters quickly made entry into the one-story vacant residence and extinguished a small fire in a front bedroom in approximately 15 minutes. The fire originated from a small pile of combustibles that were burning on top of a wood pallet, and resulted in minimal, if any, damage to the home.

There was no one in the home when firefighters or Fire Investigators arrived, and there were no injuries reported. The cause of the fire is undetermined.

Thursday, July 25th: WFAA 8 (Mike Pool) and CBS 11 (Suzanne McCafferty) - What information can you share on the USAR incident at 1601 Bryan Street, # 2019175884?

City Response - There were 2 people stuck in an elevator, inside 1601 Bryan Street, between the 4th and 5th floors.

The car was in a blind shaft, so it wasn't easily accessible. DFR and building representatives carried out a plan that involved the US&R team riding an elevator car down next to the one that was stuck, and simply transferring the occupants to the operable car to get them to freedom.

Friday, July 26th: All local media outlets - When you get any details on 9000 Poppy Dr can you send? Any injuries?

DATE August 2, 2019
SUBJECT **Taking Care of Business – August 1, 2019**

City Response - At 11:13 Dallas Fire-Rescue units were dispatched to the Oaks at White Rock apartment complex, after receiving a 911 call indicating that smoke was coming from the roof of one of its buildings.

When firefighters arrived at the location, they observed exactly what was reported and mounted up for an offensive fire attack. Quickly making their way to the third floor, attack teams located fire in the attic space and began efforts to gain access to the fire both above and below. After just over an hour, the fire was declared extinguished.

Thankfully there were no injuries reported, and there was little to no interior fire damage, as the quick actions of firefighters contained the fire to the attic space. There were 4 units impacted by varying combinations of smoke and water, but the American Red Cross was notified to provide the necessary assistance.

Investigators determined that the fire was accidental in nature, and resulted from a worker using a heat gun while doing some unspecified work on the building. The worker inadvertently ignited combustible materials near the roof line. The fire then made it's way into the attic, where it began to grow and generate enough smoke to gain the attention of whoever called 911.

Saturday, July 27th: CBS 11 (Suzanne McCafferty) - Do you have any information about a man jumping from an overpass and hit by a vehicle?

Dallas, TX (Dallas County)| Trauma Alert| Elm Street and Houston Street| Man jumped from Bridge Overpass and hit by Vehicle on Roadway| 15:53

City Response - Unfortunately, this is a In incident you'll need to consult with DPD on. All I can confirm is that we have not transported anyone from the scene. Reports indicate a fatality is involved though.

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **August 14, 2019 Agenda Item - Emergency Services Price Agreement with Hurricane Waste Systems, LLC**

On August 14, 2019, City Council will consider a resolution ratifying the City Manager's execution of an emergency services contract agreement with Hurricane Waste Systems, LLC, that was necessary after the June 9, 2019, storm event produced an estimated 650,000 cubic yards of debris throughout Dallas.

As you will recall, Sanitation Services immediately increased collection capacity with contracted crews and resources as well as temporary debris staging areas at IH-635 and US-75 and at IH-635 and Greenville Avenue. These sites have allowed crews to drop off collected debris and reduce disposal cycle times by more than half.

Storm debris at these sites goes through a reduction/grinding process so it can be more efficiently hauled away for final disposal. Through July 25, 2019, we estimate that over 300,000 cubic yards of debris had been accepted at the temporary disposal sites. These sites will continue to accept tree debris over the next few weeks.

Due to increased volumes and demands, our resources could not provide the additional hauling capacity needed to remove debris from the temporary storage sites. Contracted hauling resources were required to allow for timely hauling of the reduced/ground debris.

Procurement Services issued an emergency procurement request for supplemental hauling services on June 28, 2019, with the bid closing on July 3, 2019. Hurricane Waste Systems, LLC, was the lowest responsible bidder of five. Due to the urgent need for hauling services, Hurricane Waste Systems began hauling operations on July 19th; therefore, this resolution ratifies the City Manager's execution of an emergency services contract agreement with Hurricane Waste Systems, LLC for an estimated amount of \$1,945,000. Services units are estimates and actual hauling services used will be on an as needed basis. The estimated amount is intended as guidance and to cover the potential of hauling debris from different zones.

Should you have any questions or concerns, please feel free to contact me.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata
Assistant City Manager

DATE August 2, 2019

SUBJECT August 14, 2019 Agenda Item - Emergency Services Price Agreement with Hurricane Waste Systems, LLC

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

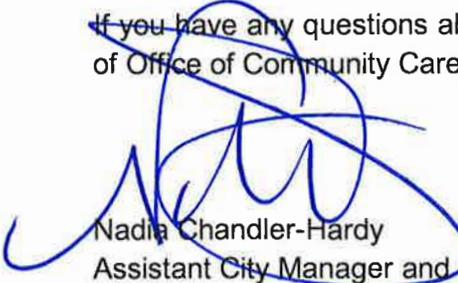
SUBJECT **Upcoming Office of Community Care City Council Agenda Items for Utility Assistance**

The following Office of Community Care (OCC) item will be considered by City Council on the August 14, 2019 Agenda:

- Item 19-977 - Authorize (1) the acceptance of donations from electric and energy providers in the amount of \$500,000.00, through the West Dallas Multipurpose Center and the Martin Luther King, Jr. Community Center, to provide temporary financial assistance to individuals and families who are experiencing a temporary financial crisis for the period August 30, 2019 through September 30, 2020; (2) the receipt and deposit of funds in an amount not to exceed \$500,000.00 in the OCC Energy Assistance Fund; and (3) an increase in appropriations in an amount not to exceed \$500,000.00 in the OCC Energy Assistance Fund – Not to exceed \$500,000 – Financing: OCC Energy Assistance Fund

The Office of Community Care provides utility assistance to individuals and families experiencing a temporary financial crisis. The assistance provides relief to those households most vulnerable to the high cost of energy for home heating and cooling. Customers who are experiencing difficulty in paying utility bills have an option to reach out to our social services department for assistance. Funding is provided by energy and electric companies, typically on a quarterly basis.

If you have any questions about this item, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler-Hardy
Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Community Care City Council Agenda Items for WIC Program**

On August 14, 2019, City Council will be asked to authorize three items to support the Supplemental Nutrition Program for Women, Infants and Children (WIC) in the Office of Community Care (OCC). WIC is a health and nutrition program with a successful record of improving the diet of infants, children, and pregnant, postpartum and breastfeeding women who are at risk for nutrition-related illnesses. The focus of WIC is to educate low to moderate-income mothers about proper nutrition for babies and young children up to five years of age. In addition to the nutrition education, the WIC Program provides participants with an electronic benefits transfer (EBT) card so they can purchase nutritious foods and assistance in accessing health care providers. The City's WIC program serves nearly 63,000 clients monthly. The three items for consideration are listed below.

1. Item Number 19-930 – Authorize the (1) acceptance of five donated vehicles from the U.S. Department of Agriculture through the Texas Health and Human Services, Health and Human Services Commission and the South Plains Community Action Associations, Inc. consisting of four Lone Star Conversion Vans and one 2019 Ford Escape for the City of Dallas; and (2) classification and reporting of the donated vehicles into City records as a donation to be used for the Special Supplemental Nutrition Program for Women, Infants and Children - Financing: This action has no cost consideration to the City (see Fiscal Information)

The donated vehicles will enable WIC to implement mobile clinic services, which will improve our ability to reach clients closer to where they live or work and reduce barriers for many clients to accessing WIC services. These vans have been outfitted with the items needed to deliver WIC certification and re-certification services, issue benefits and to complete nutrition counseling services offsite. The Ford Escape will enable support staff to better travel between clinic and mobile sites.

2. Item Number 19-976: Authorize the (1) fourth amendment to Contract No. 2017-049838-001 (Amendment No. 4, CFDA No. 10.557) with the Texas Health and Human Services Commission (HHSC) for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC), to (a) extend the term of the contract from October 1, 2019 through September 30, 2020, to allow for successful completion of the WIC Program for FY 2020 grant allocations; (b) revise the budget for Contract No. 2017-049838-001, Amendment No. 2, to decrease the FY 2019 total budget amount by \$499,453.00 from \$14,529,596.00 to \$14,030,143.00; (c) reallocate funds from the FY 2019 Dietetic Internship unit to the FY 2019 Lactation

DATE
SUBJECT

August 2, 2019

Upcoming Office of Community Care City Council Agenda Items

Services unit in the amount of \$42,000.00 for the period of October 1, 2018 through September 30, 2019; and (d) accept grant funds from the U.S. Department of Agriculture passed through the HHSC for FY 2020 allocation (Contract No. 2017-049838-001 Amendment No. 4, CFDA No. 10.557), for the continuation of the Special Supplemental Nutrition Program for WIC in the amount of \$14,030,143.00 for the period October 1, 2019 through September 30, 2020; (2) establishment of appropriations in an amount not to exceed \$14,030,143.00 in the FY 2020 WIC Program - Women, Infants and Children Grant Fund; (3) receipt and deposit of funds in an amount not to exceed \$14,030,143.00 in the FY 2020 WIC Program - Women, Infants and Children Grant Fund; and (4) execution of the contract amendment and all terms, conditions, and documents required by the contract - Total not to exceed \$13,530,690.00, from \$44,432,932.00 to \$57,963,622.00 - Financing: Health and Human Services Commission Grant Funds

This item authorizes the reallocation of unearned grant funds, decreasing the FY 19 total contract budget by \$499,453.00 and guarantees funding in the amount of \$14,030,143.00 for the FY 2020 allocation for the continuation of the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) for the period October 1, 2019 through September 30, 2020. The total expenditures are not to exceed \$57,963,622.00 for the full contract term.

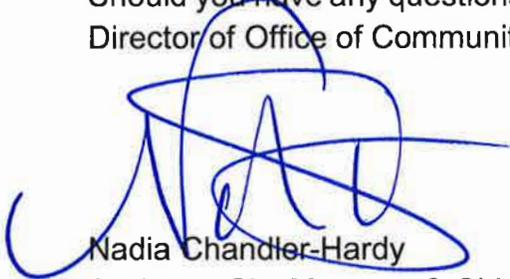
3. Item 19-1026 – Authorize the (1) acceptance of grants from the Texas Health and Human Services, Department of State Health Services (DSHS) for the Lactation Support Center Services Program (Contract No. HHS000455600001) in the amount of \$320,000.00 from DSHS (Contract No. HHS000455600001) and \$45,000.00 from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (HHSCDC) through DSHS (Contract No. HHS000455600001/Federal ID No. 6 NU58DP006501-01-01/CFDA No. 93.439) for a total amount of \$365,000.00 to (a) develop and implement the Lactation Support Center Services - Strategic Expansion Program; (b) provide a training center; and (c) provide lactation education, and counseling and referral services to women not currently participating in the Texas Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Lactation Services Center, for the period September 1, 2019 through August 31, 2020; (2) establishment of appropriations in an amount not to exceed \$320,000.00 in the DSHSLactation Support Center Services Program 19-20 Fund and \$45,000.00 in the HHSCDC-Lactation Support Center Services Program 19-20 Fund in a total amount not to exceed \$365,000.00; (3) receipt and deposit of grant funds in an amount not to exceed \$320,000.00 in the DSHS-Lactation Support Center Services Program 19-20 Fund and \$45,000.00 in the HHSCDC-Lactation Support Center Services Program 19-20 Fund, for a total amount not to exceed \$365,000.00; and (4) execution of a contract with option to renew with DSHS and all terms, conditions, and documents required by the contract - Not to exceed \$365,000.00 - Financing: Department of State Health Services Grant Funds

DATE
SUBJECT

August 2, 2019
Upcoming Office of Community Care City Council Agenda Items

Since 2010, the Department of State Health Services funded the Dallas Lactation Care Center through a grant contract with the City of Dallas WIC Program. The Dallas Lactation Center is a specialty walk-in clinic located in the heart of the Dallas Medical District. The staff includes a Registered Nurse, Internationally Board-Certified Lactation Consultants (IBCLC) and Senior Breastfeeding Peer Counselors who provide comprehensive breastfeeding support and assistance to mothers currently enrolled in the WIC Program. The Dallas Lactation Care Center also serves as a training center for students and resident physicians who want to expand their knowledge in the field of lactation. In 2014, the Dallas Lactation Care Center received the IBCLC Care Award which is recognition by the International Board of Lactation Consultant Examiners (IBCLE) and International Lactation Consultant Association (ICLA) for excellence in lactation care.

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler-Hardy
Assistant City Manager & Chief Resilience Officer

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Update on Dedicated Public Safety Health Clinic**

On February 28, 2018, Council authorized a contract with CareATC to operate and manage employee on-site and off-site primary care medical clinics. The term of the contract was four-years, with two, one-year renewal options. The contract also authorized a health clinic for uniformed employees, retirees and their dependents at a location to be determined. The contract was written to be “scalable” which allows the City of Dallas to ramp up clinic hours and access locations as utilization increases.

In an effort to acquire input from our uniformed officers, Human Resources (HR) Benefits staff met with representatives from the Police and Fire Departments on November 27, 2018 to discuss the amenities they believed would be most beneficial to them. Their suggestions included: convenient location, variable hours to accommodate shift schedules, appropriate square footage to provide comfort and sufficient space for waiting area, uniform and weapon storage, and other clinic services, excellence in customer service and most importantly, primary provider must be a medical doctor (M.D.), not a mid-level provider (Nurse Practitioner or Physician Assistant). Additional needs expressed included programs especially designed to address the clinical wellness needs of uniformed officers, safe and discreet entry and exit accommodations to the clinic and ample parking.

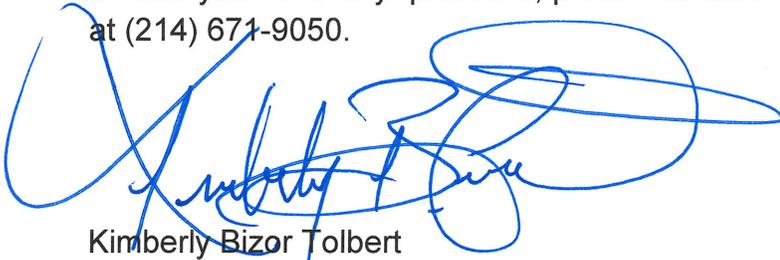
On December 28, 2019, HR staff met with CareATC leaders and issued a formal written notice outlining the performance concerns and lack of progress on development of the dedicated clinic for uniformed officers and their dependents. It was also explained that immediate improvement and compliance was imperative; or, we would be forced to terminate and remove the creation of the dedicated clinic requirement from the contract. The other components of the contract were performing in a satisfactory manner and would continue through the remainder of the Contract on March 31, 2022.

HR staff continued to meet with CareATC leaders to monitor progress and ensure ample opportunity for performance improvement. Follow-up meetings were held with CareATC on January 14, 2019 and January 29, 2019. Unfortunately, there had been insufficient focus and minimal progress made. Therefore, after consultation with the Office of the City Attorney, a formal notification was sent to CareATC via certified mail on March 15, 2019 informing them of our decision to eliminate the development of a dedicated clinic from the current CareATC contract. CareATC was also advised that all communications surrounding this component on behalf of the City of Dallas should cease and any previous communications should be treated as privileged and highly confidential.

DATE August 2, 2019
SUBJECT **Update on Dedicated Public Safety Health Clinic**

As of this writing and after creation of a new clinic leadership team, the City Hall CareATC clinic has seen significant improvement in utilization and quality of care. Dedicated HR staff leaders are working closely with CareATC and regularly reviewing utilization and clinical care reports. Based upon the feedback obtained from the uniformed officers, the HR wellness and benefits team has engaged CareATC and other health vendors in development of a 2025 Employee Wellness Plan. This plan includes a collaborative approach in meeting not only the clinical needs of our employees, retirees and their dependents; but also includes programs designed to address serious health concerns such as diabetes, pain injuries and improved access to mental health services.

Should you have any questions, please contact Nina Arias, Director, Human Resources at (214) 671-9050.



Kimberly Bizar Tolbert
Chief of Staff to City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Teen Driver Safety Fair**

On Monday, May 13, 2019, Judge Julie Clancy briefed the Public Safety and Criminal Justice committee members regarding the Teen Driver Safety Fair. Recognizing that crashes are the leading cause of death and injury for teens, the City of Dallas, City Municipal Judges and AAA Texas teamed up to educate teenagers about the consequences of bad driving behaviors and distracted driving. The fair was originally scheduled for May 18, 2019, however, was canceled due to bad weather.

The Teen Driver Safety Fair has been rescheduled and will feature interactive exhibits, resources, and guest speakers who have lost loved ones in crashes. This is a free educational event hosted by AAA and the City of Dallas that will take place Saturday, August 17, 2019 from 1:00pm-4:00pm at Dallas City Hall Plaza 1500 Marilla Street, Dallas, Texas 75201.

Please see attachments provided by Judge Clancy.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



MEMORANDUM

**TEEN DRIVER SAFETY FAIR
AUGUST 17, 2019**

Judge Julie Clancy

TEEN DRIVER SAFETY FAIR



The City of Dallas, TxDOT and AAA of Texas invite teen drivers to a safety fair. The period between Memorial Day and Labor Day is known as the "100 Deadliest Days," when teen traffic fatalities are at the highest.

FEATURING:

- Rollover crash simulators
- Live speakers
- Dallas Fire and Police cars
- Crashed car
- Live music

SATURDAY AUGUST 17

1 P.M. - 4 P.M.

DALLAS CITY HALL PLAZA
1500 MARILLA STREET



For more information, contact:

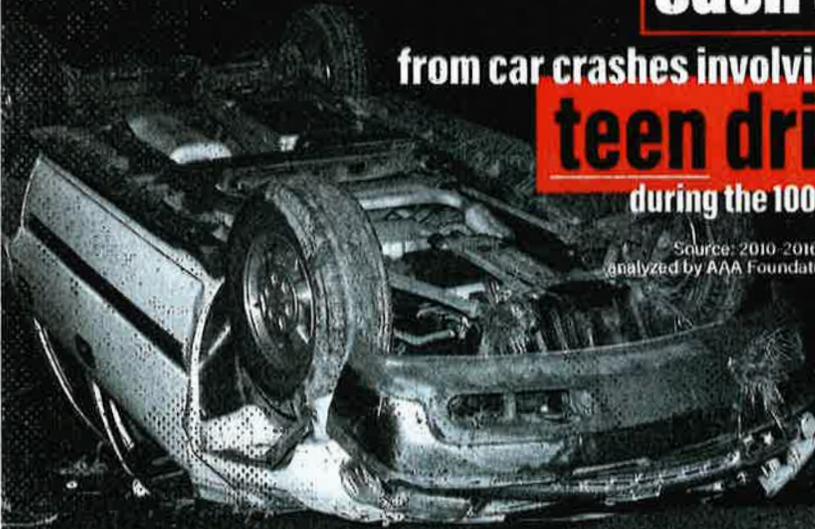
Judge Julie Clancy, 214-671-9901 or Daniel Armbruster, AAA Texas, 512-564-3141

100 Deadliest Days
Memorial Day - Labor Day

10 people die
each day

from car crashes involving
teen drivers
during the 100 Deadliest Days

Source: 2010-2016 NHTSA FARS data
analyzed by AAA Foundation for Traffic Safety



TeenDriving.AAA.com





City of Dallas

Memorandum

Date: August 1, 2019

To: Honorable Mayor and Members of the City Council

From: Judge Julie Clancy

Subject: Teen Driver Safety Fair August 17th 1:00 p.m. – 4 p.m.

TEEN DRIVER SAFETY FAIR 2019 **BACKGROUND**

Last October, I was appointed Committee Chair for Municipal Court's Week and since the City of Dallas Municipal Courts hasn't participated in many years, I reached out to other municipalities to inquire what events or activities they had planned in the past. I discovered the City of Irving Municipal Court and AAA Texas host a Teen Driver Safety Fair. I contacted Mr. Daniel Armbruster, the local representative for AAA Texas, and asked if we could bring this educational event to Dallas. He spoke to his V.P. of Governmental Affairs and within a couple of weeks received approval to begin planning this event with me.

I met with Councilman McGough and former Councilman Kingston as they were Chair and Co-Chair of the Public Safety and Criminal Justice Committee, and I received their full support. I contacted City Manager Broadnax for approval to hold the event at Dallas City Hall Plaza, which he granted. After five months of planning, we had an amazing program scheduled for May 18th. Former Mayor Rawlings issued a Proclamation declaring May 18th as Teen Driver Safety Awareness Day. Unfortunately, we were forced to cancel due to severe weather.



In June we met to discuss rescheduling this event. We chose August 17th for two reasons. First, and most importantly, it was during what AAA Texas calls "The 100 Deadliest Days." This is the time from Memorial Weekend through Labor Day where an average of 10 teens are killed each day due to distracted and/or impaired driving. This is a 14% increase compared to the rest of the year. Secondly, August 17th is near the time when students would be returning to school.

MY STORY: HOW MY FAMILY BECAME A STATISTIC

January 6, 2015, our lives changed with one phone call. We had become a statistic in crashes involving distracted/impaired drivers.

Our 16-year-old daughter, Kylie Ann, was nearly killed in an accident caused by a distracted driver. The distracted driver was estimated to have been traveling over 40 m.p.h. when he ran a red light. The direct impact of the crash was where our daughter was sitting.

I arrived on the scene and saw lights flashing from the fire engines, police cars, and ambulances. I found our daughter in the back of an ambulance, unconscious, wearing a neck brace, on a backboard, lying on a gurney.

Initially, she was diagnosed with a concussion and airbag burns. She was cleared to return to school six days after the accident, however, she fainted in class that day and was sent to the hospital. She was ordered by Ursuline to complete the concussion protocol treatment at the Ben Hogan Concussion Center and could not return to school until she was cleared. It was six weeks before she was cleared to resume her full course schedule, apart from Computer which she was forced to withdraw from.

Kylie continued to suffer from severe migraine headaches, nightmares, panic attacks and depression. In April of 2015, we took her to a Neurologist



who diagnosed her with severe brain trauma, severe concussion, migraines and post-concussion ADHD. Since that diagnosis, she has been on medication and remains under the care of her neurologist to this day.

TEEN DRIVER SAFETY FAIR **INFORMATION**

SPONSORED BY CITY OF DALLAS JUDGES AND AAA TEXAS

Because motor vehicle crashes remain the leading cause of death and injury for teens living in the United States, AAA Texas and the City of Dallas will host a **free** event to educate teens about traffic safety. The Teen Driver Safety Fair will include guest speakers, interactive exhibits and take-home resources to help pre-permit teens, beginning drivers and their families navigate through the difficult learning-to-drive process and beyond. This event will take place on **Saturday, August 17, 2019 at Dallas City Hall Plaza in downtown from 1 P.M. to 4 P.M.** This date was chosen as it falls in the middle of a time period known as '100 Deadliest Days', the period between Memorial Day and Labor Day, when the number of fatal crashes involving teen drivers spike.



TEEN DRIVER SAFETY FAIR GOALS

The goal of the AAA Texas Teen Driver Safety Fair program is to help teens understand the consequences of bad driving behaviors such as not wearing seatbelts, speeding, distracted driving by other passengers and technology, drowsy driving and alcohol and drug-impaired driving.

TEEN DISTRACTIONS

60% of all teen crashes involve a form of distraction. Other passengers and technology such as mobile phones are some of the top distractions for teens behind the wheel.

Passengers

Teen drivers put everyone on the roadway at risk of a deadly crash, especially if they are bringing teen passengers along for the ride. New research from the AAA Foundation for Traffic Safety found that when a teen driver has only teen passengers in their vehicle, the fatality rate for all people involved in a crash increased 51 percent. In contrast, when older passengers (35 or older) ride with a teen driver, overall fatality rates in crashes decreased eight percent.

In 2017, teen drivers were involved in more than 1 million police-reported crashes resulting in more than 3,200 deaths. Researchers pinpointed that when teens were carrying teen passengers, fatality rates jumped:



- 56 percent for occupants of other vehicles
- 45 percent for the teen driver
- 17 percent for pedestrians and cyclists

Technology

According to the AAA Foundation for Traffic Safety, more than half of teen drivers reported using a cell phone while driving, and more than 1 in 4 reported typing or sending a text message while driving in the previous 30 days. When it's time for you to get behind the wheel of a car, don't let yourself be a distracted driver and don't ride with distracted drivers. Safe driving comes first.

SPEEDING

- 1 in 10 of all motor vehicle speed-related *fatalities* involved a teen driver
- 29 percent of all motor vehicle *deaths* involving a teen driver were speed-related

IMPAIRED DRIVING

According to teendriving.aaa.com, 28 percent of teens said within the past 30 days, they had ridden in a car with a driver who had consumed alcohol. This is dangerous – and potentially deadly. Don't become a statistic. Avoid riding as a passenger with someone who has been drinking. And say no drinking and driving is always a bad idea!

- Approximately 5,000 people under age 21 die as a result of underage drinking every year, and 1,900 of those deaths are the result of traffic crashes.
- One in 10 teens report drinking and driving themselves.



City of Dallas

- In 2010, 20 percent of teen drivers involved in fatal crashes had some alcohol in their systems. Eighty-one percent had blood alcohol concentration (BAC) levels higher than the legal limit for adults. While it is illegal for adults to drive with a BAC of .08% or higher, it is illegal for anyone under age 21 to drive after drinking *any* alcohol.

One way to avoid being a passenger of someone who has been drinking and driving is to ask your parents to help you get out of an uncomfortable or risky situation. It's a safe bet that your parents would prefer to get a call from you asking for a ride home from a party rather than one from a police officer reporting you've been hurt in a crash.

100 Deadliest Days

More than 1,050 people were killed in crashes involving a teen driver in 2016 during the 100 Deadliest Days, the period between Memorial Day and Labor Day, across the U.S. That is an average of 10 people per day – a 14 percent increase compared to the rest of the year, according to data analyzed by the AAA Foundation for Traffic Safety. As school lets out for summer, AAA stresses the importance of preparing and educating inexperienced teen drivers for some of the most dangerous driving days of the year.



City of Dallas

Facts About Teen Driving in Texas

- According to TXDOT statistics, teens were behind the wheel of 82,483 crashes in Texas during 2017 (latest stats available).
- 346 teens were behind the wheel when at least one person was killed in a crash on Texas roadways during that same year. 1962 people were seriously injured.
- Texas teens were behind the wheel of nearly 7% of all fatal crashes involving alcohol in 2017.

PROMOTING THIS EVENT

- Press releases from AAA Texas and DPD PAO
- Scheduled television and radio interviews
- Digital flyers sent to Dallas City Council members to share on social media
- Digital flyers sent to Judiciary and Court Services to share on social media
- Digital flyers sent to DISD Board Members to share on social media and with the schools in their districts
- DISD approval on sending flyers to schools
- Digital and paper flyers delivered to public and private schools
- Flyers posted throughout Dallas Municipal Courthouse
- Flyers provided to local restaurants



VIP PARTICIPANTS/ATTENDEES

PRESS CONFERENCE 1:00

Councilman Adam McGough/Cooper McGough

Councilman Adam Medrano

Councilman Omar Narvaez

Councilman Chad West

Councilwoman Cara Mendelsohn/Steven Mendelsohn

Councilman David Blewett (tentative)

Miss Teen Texas

*partial listing at time of memo



PARTICIPANTS

- **Nickel from Nicole: Jeff, Sharlene, and Chris LeGrow – daughter killed in distracted driving crash**
- **James Schafer: “Text Free for Tita” wife and daughter killed in distracted driving crash (this crash killed another mother and daughter)**
- **Joyce Osborne: son killed in distracted driving crash**
- **Tracy Allen: “A Smile for Thomas” son killed (road rage)**
- **Prisca Patrick: lost a loved one to distracted driving**
- **Citizens for Traffic Safety (Parkland Hospital) contact: Marissa Rodriguez**
- **TXDOT contact: Bernadine Moore**
- **Texas A&M contact: Mike Guidry/Distracted Driving Simulator/Rollover Crash Simulator**
- **MADD contact: Emma Dugas**
- **Baylor University Level 1 Trauma Center contact: Karen Mynar**
- **BSW RED (Reality Education for Drivers) Program contact: Dan Worley**
- **MADD Performers**
- **Alcohol and Marijuana “Drunk Goggles”**



City of Dallas

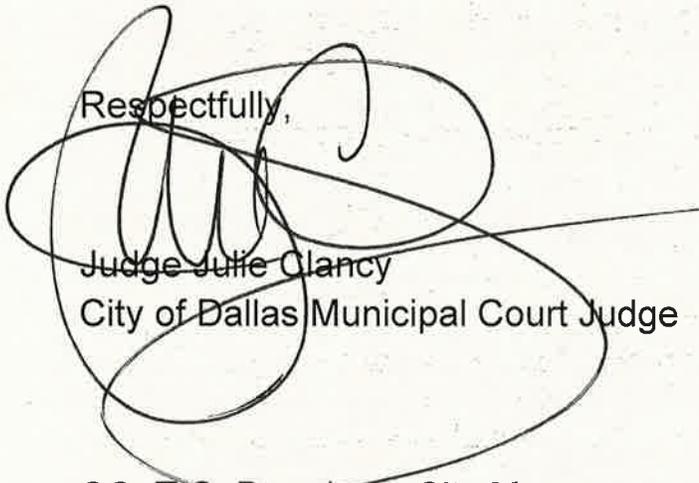
- **Recovery Resource Council/Alliance for Underage Drinking**
- **Drug Prevention Resources – Agapito Chavez**
- **DPD DWI Task Force**
- **DJ Mike Productions (kid- friendly music)**
- **Texas Army National Guard: 1LT Elizondo Ernesto**
- **North Texas Poison Control**
- **MAXIMUS**
- **Teens In The Driver’s Seat: will send materials**
- **DPD Traffic/Motors will provide motorcycles and squad car contact: Lt. Ashford**
- **DPD Recruiting contact: George Aranda 214-534-6201**
- **DPD Vehicle Crime’s Unit contact: Floyd Burke**
- **DFD will provide fire engine from 1 p.m. – 3 p.m. contact: Ashley Rangel 214-670-4611; DPD Rescue not permitted**
- **DFD Fire Safety Booth contact: Selina Villarreal 214-670-4319**
- **AAA Texas Automotive Expert and Emergency Roadside Services/Tow Truck contact: Justin Richards**
- **AAA Membership – Rhonda Mackey**



Activities:

- Free Tacos from Rusty Tacos (first come basis)
- Distracted Driving Simulator
- Rollover crash simulator
- Guest speakers who've lost loved ones in DFW crashes
- Impaired Driving simulation
- Free handouts from vendors
- Door Prizes and Raffle drawing
- DJ

Respectfully,



Judge Julie Clancy
City of Dallas Municipal Court Judge

CC: T.C. Broadnax, City Manager

c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 2, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of July 22, 2019 – July 26, 2019 by the Criminal Investigation Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Major Michael Igo, at (214) 670-4811 and/or by email at michael.igo@dallascityhall.com should you need further information.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

- c:
- | | |
|--|---|
| T.C. Broadnax, City Manager | Joey Zapata, Assistant City Manager |
| Chris Caso, City Attorney (Interim) | Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer |
| Mark Swann, City Auditor | Michael Mendoza, Chief of Economic Development and Neighborhood Services |
| Biliera Johnson, City Secretary | M. Elizabeth Reich, Chief Financial Officer |
| Preston Robinson, Administrative Judge | Laila Aleqresh, Chief Innovation Officer |
| Kimberly Bizar Tolbert, Chief of Staff to the City Manager | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Majed A. Al-Ghafry, Assistant City Manager | Directors and Assistant Directors |

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D7	BLUES PALACE II	3100 AL LIPSCOMB WAY	DH CLASS A	7/23/2019	RENEWAL	HAL HARRIS
D6	LP ENTERTAINMENT	11180 HARRY HINES BLVD STE 111	BH	7/25/2019	NEW	HOMERO TORRES
D6	LP ENTERTAINMENT	11180 HARRY HINES BLVD STE 111	AC	7/26/2019	NEW	HOMERO TORRES
D9	NANG CHIEN	1516 CENTERVILLE RD	AC	7/26/2019	NEW	TIEN NGYUEN

License Definitions:

- DH - Class "A" -Dance Hall - Dancing Permitted 3 Days Or More A Week
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00
- BH - Billiard Hall - Billiards Are Played
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio
- AC - Amusement Center