

Memorandum



CITY OF DALLAS

DATE December 5, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item 59 for December 12, 2018 Council Agenda**

At our October 2, 2017 Government Performance & Financial Management Committee Meeting a question was asked about agenda item number 59 on the December 12, 2018 agenda. This is a three-year master agreement for oil, grease, and lubricants which had an overall M/WBE participation of 3.83%. More specifically, concerns were expressed regarding additional outreach to Mays Chemical, an M/WBE chemical supply company. On December 4, 2018, staff sent an email to Korbin Mays asking him, first, if he was receiving the solicitation notifications from the City. Mr. Mays confirmed that he was receiving the notifications and thanked staff for their assistance. Staff also asked him if he could have supplied the oil, grease, and lubricants for the contract in question. Mr. Mays said that oil, grease, and lubricants are not their bread and butter items.

Finally, regarding their M/WBE certification, Mays Chemical is certified by the National Minority Supplier Development Council (NMSDC) but not with either of our three local certification agencies (North Central Regional Certification Agency, DFW Minority Supplier Development Council, and Women's Business Council Southwest). Since Mays Chemical is certified with NMSDC, staff encouraged Mr. Mays to reach out to the DFW Minority Supplier Development Council (DFWMSDC) to seek a reciprocal certification. A contact from DFWMSDC was copied on the email so they could begin facilitating the reciprocal certification process.

The Office of Business Diversity continues to work with M/WBEs to build capacity, create opportunities, and ensure diversity compliance. Please let me know if you have any questions or need additional information.

A handwritten signature in blue ink, reading "Zarin D. Gracey".

Zarin D. Gracey
Interim Managing Director
Office of Business Diversity

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (I)
Carol Smith, City Auditor (I)
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Directors and Assistant Directors