

QUALITY OF LIFE, ARTS & CULTURE COMMITTEE  
DALLAS CITY COUNCIL COMMITTEE AGENDA

RECEIVED

2018 JUN 21 PM 2:39

CITY SECRETARY  
DALLAS, TEXAS

MONDAY, JUNE 25, 2018  
CITY HALL  
COUNCIL BRIEFING ROOM, 6ES  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
9:00 A.M. – 11:00 A.M.

**Chair**, Councilmember Sandy Greyson  
**Vice-Chair**, Councilmember Mark Clayton  
Councilmember Rickey D. Callahan  
Councilmember Jennifer S. Gates  
Councilmember Scott Griggs  
Councilmember B. Adam McGough  
Councilmember Omar Narvaez

Call to Order

1. Approval of June 11, 2018 Minutes

**BRIEFINGS**

2. Proposed Reform of Food Inspection Model  
Kris Sweckard  
*Director, Code Compliance*  
  
Mandy Shreve  
*Assistant Director, Code Compliance*
3. Dallas Municipal Archives:  
The History and Legacy of 14-1  
Billerae Johnson  
*City Secretary*  
  
John Slate  
*City Archivist*
4. Dallas Cultural Plan Midpoint Update  
Jennifer Scripps  
*Director, Office of Cultural Affairs*
5. **INFORMATIONAL MEMORANDUM**  
ESPN Productions Contract for Heart of Dallas Bowl
6. **Upcoming Agenda Items**

June 27, 2018

- A. Agenda Item #45 - Authorize a twenty-year license agreement with the Old Lake Highlands Neighborhood Association for approximately 930 square feet of land in Norbuck Park located near the intersection of Classen Drive and Northwest Highway ("Property") - Revenue: \$100 one-time fee

- B. Agenda Item #46 - Authorize a twenty-year development, operation, and maintenance agreement with one five-year renewal option, with JLB Ash at The Branch Partners L.P. for a pedestrian bridge and landscape improvements for purposes of connecting to and providing public access from an adjacent development to the Ridgewood Trail located at 4662 Amesbury Drive - Financing: No cost consideration to the City
- C. Agenda Item #47 - Authorize an Advance Funding Agreement with the Texas Department of Transportation for voluntary local government contributions to transportation improvement projects for bridge improvements of the Mockingbird Lane-Peavy Road Bridge Replacement over Loop 12/Buckner Boulevard – Not to exceed \$72,123 – Financing: 2006 Bond Funds
- D. Agenda Item #48 - Authorize a professional services contract with Kimley-Horn and Associates, Inc. for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Aquatics Phase 2 Projects to be constructed at Bachman Park located at 2750 Bachman Drive, Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Park located at 2525 Pine Street, and Harry Stone Park located at 2403 Millmar Drive - Not exceed \$2,600,000 - Financing: 2017 Bond Funds
- E. Agenda Item #49 - Authorize a professional services contract with M. Arthur Gensler, Jr & Associates, Inc. for architectural and engineering services for the schematic design, design development, construction documents, procurement, and construction administration phases for the Hall of State Facility Improvements Project located at 3939 Grand Avenue – Not to exceed \$1,257,359 – Financing: 2017 Bond Funds
- F. Agenda Item #50 - Authorize a construction contract for the Singing Hills Replacement Recreation Center - Phase 2 located at 6805 Patrol Way - 3i Contracting, LLC, best value proposer of six - Not to exceed \$5,950,000 - Financing: 2017 Bond Funds
- G. Agenda Item #51 - Authorize a public hearing to be held on August 8, 2018, to receive comments on the proposed use of a portion of parkland, totaling approximately 39 square feet of land at Hamilton Park located at 12100 Willowdell Drive, by the Office of Emergency Management for the installation of an outdoor warning siren to provide warning siren system coverage for the benefit of the public; and, at the close of the public hearing, consideration of a resolution authorizing the proposed use of parkland, pursuant to Chapter 26 of the Texas Parks and Wildlife Code - Financing: No cost consideration to the City
- H. Agenda Item #52 - Authorize Amendment No. 1 to the Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 40226, for Northaven Trail Phase 2B and 2C from Denton Drive to Cinderella Lane, to provide additional funding for additional costs – Not to exceed \$133,013 – Financing: 2006 Bond Funds (\$7,892) and 2012 Bond Funds (\$125,121)
- I. Agenda Item #84 - A public hearing to receive comments regarding consideration of amendments to Chapter 51A of the Dallas Development Code, Article X, the Landscape and Tree Preservation regulations and an ordinance granting the amendments

- J. Agenda Item #88 - A public hearing to receive comments regarding consideration of amendments to Chapter 51 and Chapter 51A of the Dallas Development Code to establish park land dedication requirements for residential and lodging uses and an ordinance granting the amendments - Financing: This action has no cost consideration to the City

- K. Informational Memorandum - Park and Recreation Addendum Items

Adjourn



Sandy Greyson, Chair  
Quality of Life, Arts & Culture Committee

#### HANDGUN PROHIBITION NOTICE FOR MEETINGS OF GOVERNMENTAL ENTITIES

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (Ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

#### EXECUTIVE SESSION NOTICE

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

# Quality of Life, Arts & Culture Committee Meeting Record

Meeting Date: June 11, 2018      Convened: 9:08 AM      Adjourned: 10:55 AM

**Members Present:**

Sandy Greyson (Chair)  
Mark Clayton (Vice-Chair)  
Rickey D. Callahan  
Jennifer S. Gates  
Scott Griggs  
B. Adam McGough  
Omar Narvaez

**Members Absent:**

**Council Members Present:**  
Philip Kingston

**Briefing Presenters**

Ed Jamison  
*Director, Dallas Animal Services*  
  
Ryan Rogers  
*Assistant Director, Dallas Animal Services*

**Staff Present:**

Ann Barnes; Casey Burgess; Ashley Eubanks; Juan Garcia; Anna Gonzalez; Kay Kallos; Ernie Lampkin; Terry Lowery; James McGuire; Nnenna Nwaekwe; Zachary Peoples; Lynn Rusthon; Kanesia Williams; Joey Zapata

**Guests:**

**AGENDA:**

1. **Approval of the May 14, 2018 Minutes**

Information Only:

Action Taken/Committee Recommendation(s): A motion was made to approve the minutes of May 14, 2018.

Motion made by: Rickey D. Callahan

Motion seconded by: Mark Clayton

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

2. **Dallas Animal Services Dashboard**

Presenter(s): Ed Jamison, Director, Dallas Animal Services

Information Only:

The Committee was briefed on the Dallas Animal Services.

Action Taken/Committee Recommendation(s): The Committee discussed the need to:

- Cross-train other staff members (Parks and Sanitation) to call and report animal issues

Motion made by:

Motion seconded by:

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

**3. Recommended Ordinance for Animal Holding Periods**

**Presenter(s):** Ryan Rogers, Assistant Director, Dallas Animal Services

**Information Only:**

The Committee was briefed on the Recommended Ordinance for Animal Holding Periods.

**Action Taken/Committee Recommendation(s):** The Committee discussed:

- Concerns that citizens who are on vacation would not lose their pets with a reduced hold time
- The low redemption rates
- Charges to pet owners for holding period
- Concern for greater public input process
- A motion to move forward to full Council with the recommendation of the Committee

**Motion made by:** Jennifer S. Gates

**Motion seconded by:** Mark Clayton

**Item passed unanimously:**

**Item passed on a divided vote:**

**Item failed unanimously:**

**Item failed on a divided vote:**

**Motion opposed by:** Omar Narvaez

**4. Recommended Ordinance for Dangerous and Aggressive Dogs**

**Presenter(s):** Ed Jamison, Director, Dallas Animal Services

**Information Only:**

The Committee was briefed on the Recommended Ordinance for Dangerous and Aggressive Dogs.

**Action Taken/Committee Recommendation(s):** The Committee discussed:

- Support for considering owner's penalties for dog-on-dog aggression
- The ability to suspend animal ownership for repeat offenders
- Concerns about the difference in 15 and 10-day appeal timeline for aggressive and dangerous dogs
- A motion to move forward to full Council with the recommendation of the Committee

**Motion made by:** Mark Clayton

**Motion seconded by:** Omar Narvaez

**Item passed unanimously:**

**Item passed on a divided vote:**

**Item failed unanimously:**

**Item failed on a divided vote:**

5. Proposed Satellite Location for Dallas Animal Services

Presenter(s): Ed Jamison, Director, Dallas Animal Services

Information Only:

The Committee was briefed on the Proposed Satellite Location for Dallas Animal Services.

Action Taken/Committee Recommendation(s): The Committee requested to know:

- When the long-term plan would be discussed. Staff indicated it would be in FY 18-19 Budget discussions.

Motion made by:

Motion seconded by:

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

6. INFORMATIONAL MEMORANDUM: Potential Preservation of Open Space and Natural Lands Near the Trinity River

Presenter(s):

Information Only:

Information about the Potential Preservation of Open Space and Natural Lands Near the Trinity River was provided via memorandum.

Action Taken/Committee Recommendation(s): Motion to move item forward to full Council for a vote.

Motion made by: Rickey D. Callahan

Motion seconded by: Mark Clayton

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

7. Upcoming Agenda Items

Presenter(s):

Information Only:

Information about the upcoming items was included in the briefing materials.

Action Taken/Committee Recommendation(s): Upcoming Agenda Items were moved forward to full Council.

Motion made by:

Motion seconded by:

Item passed unanimously:

Item passed on a divided vote:

Item failed unanimously:

Item failed on a divided vote:

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Councilmember Sandy Greyson  
Chair

# Memorandum



CITY OF DALLAS

DATE June 21, 2018

TO Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scott Griggs, B. Adam McGough, Omar Narvaez

SUBJECT **Proposed Reform of Food Inspection Model**

On Monday, June 25, 2018, you will be briefed on the Proposed Reform of Food Inspection Model. The briefing materials are attached for your review.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata  
Assistant City Manager

c: Honorable Mayor and Members of City Council  
T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billierae Johnson, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)  
Jon Fortune, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Chief of Community Services  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors

# Proposed Reform of Food Inspection Model

Quality of Life, Arts & Culture  
Committee  
June 25, 2018

Kris Sweckard, Director  
Code Compliance Services

Mandy Shreve, Assistant Director  
Code Compliance Services



# Presentation Overview

- Background on Consumer Health Operations
- Current Food Inspection Model
- Challenges with Current Food Inspection Model
- Proposed Inspection Model Reform
- Implementation Plan
- Update on Temporary Food Events
  - Temporary Food Permit Process
- Staff Recommendation & Proposed Action
- Next Steps



# Background on Consumer Health Operations

- Operates primarily under Chapter 17 food safety regulations for food establishments in the City of Dallas and under the State of Texas Food Establishment Rules
- Building Inspection ensures new food establishments are built to Code and authorizes the release of food inspection permit and Certificate of Occupancy
- Consumer Health provides health inspections for:
  - Fixed food establishments, which includes
    - Restaurants
    - Schools
    - Nursing homes
    - Hospitals
    - Grocery Stores
    - Convenience Stores
    - General merchandise stores that serve food (i.e. Dollar General, Walgreens, etc.)
  - Mobile vehicles and push carts

# Background on Consumer Health Operations (Continued)

- Consumer Health provides health inspections for (continued):
  - Temporary Events- (i.e. State fair, Irish festivals, Taste of Dallas etc.)
  - Farmers Market
  - Homeless Feedings
  - Pools (commercial)
  - Complaints related to food safety
- In addition, Consumer Health administers the City's Mosquito Abatement Program
  - 90 mosquito traps set a week during Mosquito season over a 6 month period
  - 3 Sanitarians are assigned to this group
    - During the off season, this group conducts fixed food establishment inspections, pool inspections and continues to set approximately 20 traps a week and respond to 311 service requests

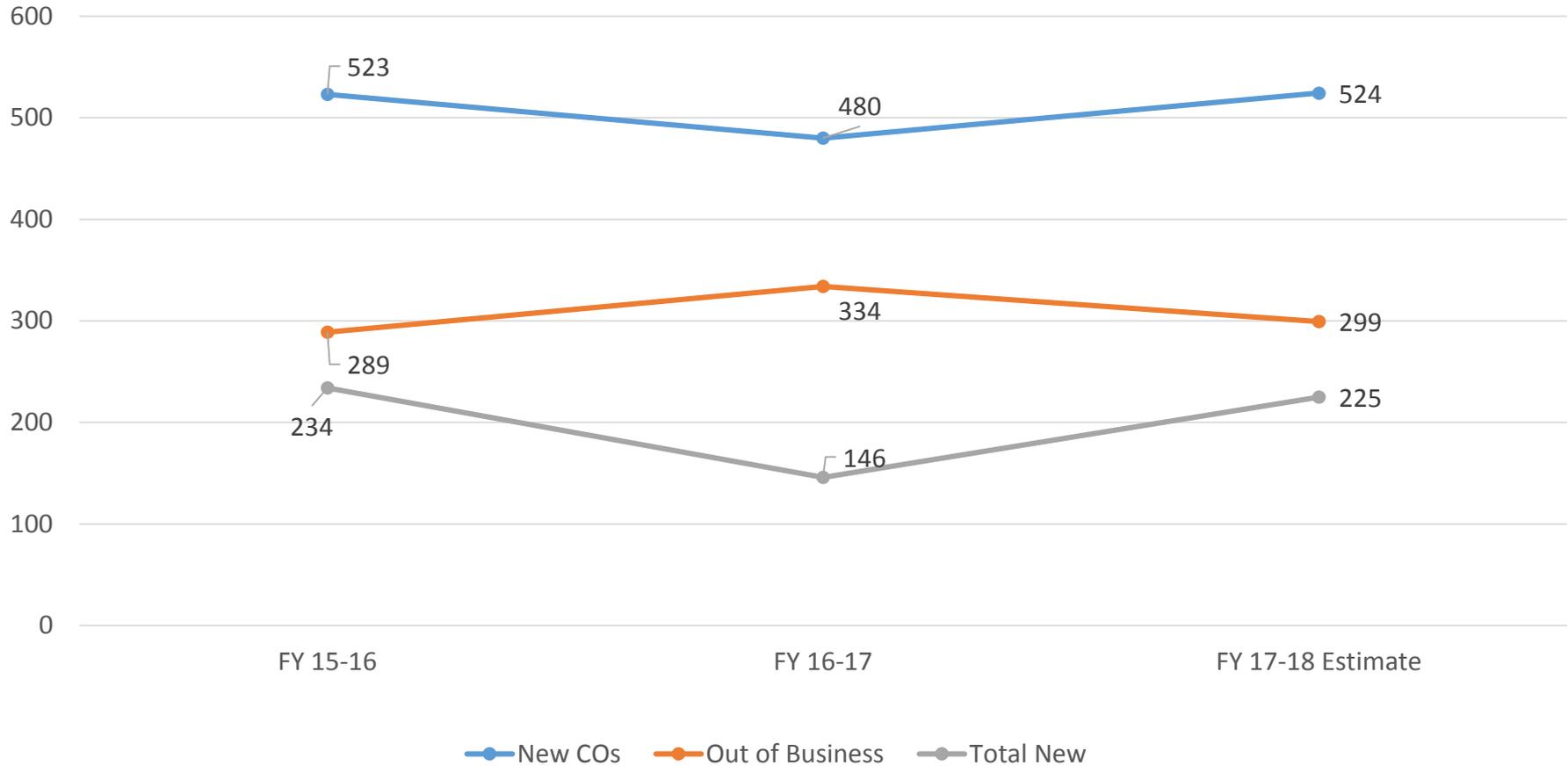


# Current Food Inspection Model

- Currently Consumer Health inspects each food facility once every 6 months
  - Approximately 14,200 inspections for 7,100 food facilities a year
- Inspections are graded on point system ranging from 1-100
  - Establishments must score at least 80 to avoid re-inspection
  - Re-inspection dates are based on a scoring range:
    - A score of 70-79 results in a 30 day re-inspection
    - A score of 60-69 results in a 10 day re-inspection
    - A score of below 59 results in a 24 hour re-inspection
- Upon receipt of a food complaint the facility is inspected within 10 days

# Challenges with Current Food Inspection Model

## New Food Establishments a Year



# Challenges with Current Food Inspection Model (Continued)

- Food establishments are currently growing at a rate of approximately 200 a year
  - We have had an increase of approximately 1,100 food establishments in 10 years
- Managed increase in workload the past 2 years by:
  - Reassigning the workload of 2 Sanitarians
    - Pool inspections and mobiles use to be assigned to one individual and now have been divided up among all Sanitarians
  - Creating another food district to keep up with the increase in growing food establishments
    - 22 food districts with approximately 323 food establishments in each district
  - Utilizing a contractor to assist with vacancies in food districts and to assist if sanitarians get behind on workload due to competing demands
  - Assigning overtime

7

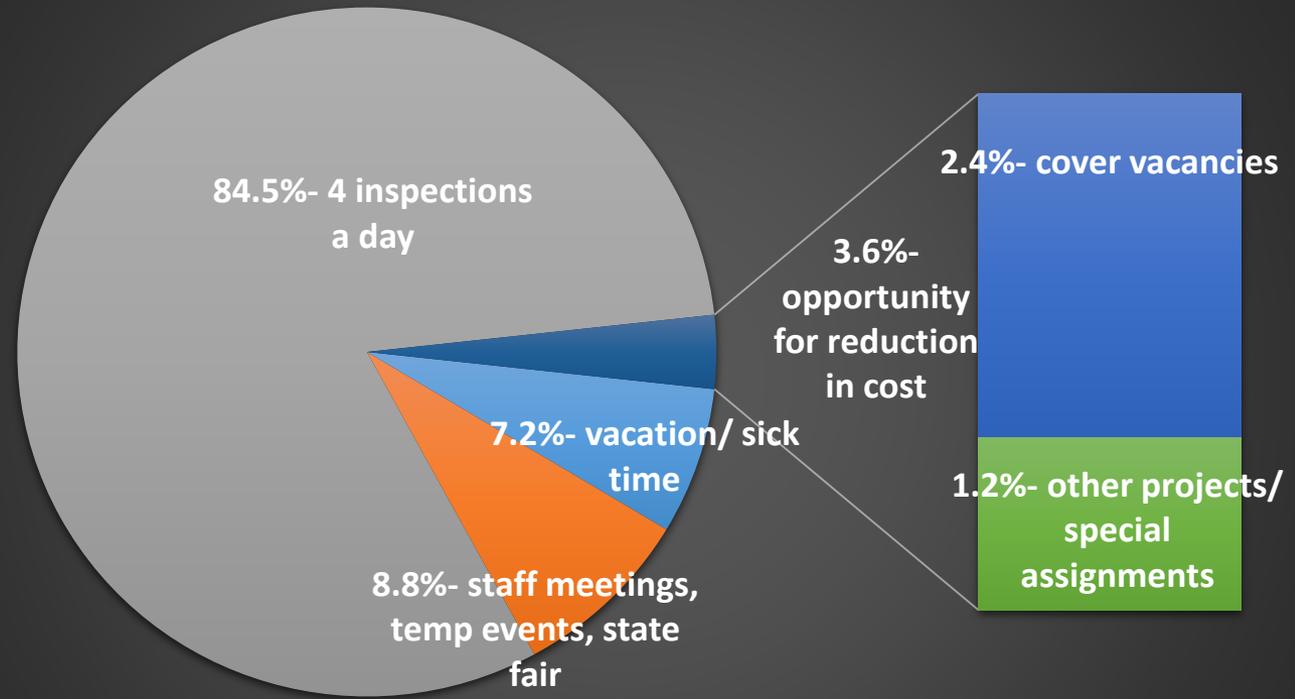


# Challenges with Current Food Inspection Model (Continued)

- The average inspections per Sanitarian is approximately 66 inspections per month:
  - 54 food establishment inspections
  - 4 mobile inspections
  - 4 inspections that are complaint related
  - 3 follow-up inspections
  - 1 pool inspection

# Challenges with Current Food Inspection Model (Continued)

Percent time related to available days to work- 104.1%



# Challenges with Current Food Inspection Model (Continued)

- Costs with managing operation gap:
  - Utilizing overtime- approx. \$60,000 a year
  - Utilizing a contractor to assist with inspections when there are vacancies- approximately \$130,000 a year
- Utilizing overtime and a contractor for increased workload demand is not a long term solution
- Propose revising the current food inspections model to manage our costs without asking for additional funding by changing the frequency in which we inspect food establishments and mobiles

# Proposed Inspection Model Reform

## State Rules on Inspection Frequency, Chapter 228.249:

### CURRENT METHOD:

(a) The regulatory authority shall inspect each food establishment at least once every six months

### PROPOSED NEW METHOD:

(b) If the regulatory authority cannot meet this inspection frequency, frequency shall be prioritized and uniformly applied throughout the jurisdiction based upon assessment of a food establishment's history of compliance with this chapter and the potential for causing foodborne illness by evaluating:

- (1) past performance, for nonconformance with code or HACCP\* plan requirements that are priority items or priority foundation items;
- (2) past performance, for numerous or repeat violations of code or HACCP\* plan requirements that are core items;
- (3) past performance, for complaints investigated and found to be valid;

Currently we meet requirements 1-3 through our reinspection process

*\*HACCP- Hazard Analysis Critical Control Point- a management system in which food safety is addressed through the analysis and control of biological, chemical, and physical hazards from raw material production, procurement and handling, to manufacturing, distribution and consumption of the finished product.*

# Proposed Inspection Model Reform (Continued)

## State Rules on Inspection Frequency. Chapter 228.249 (continued)

- (4) the hazards associated with the particular foods that are prepared, stored, or served;
- (5) the type of operation including the methods and extent of food storage, preparation, and service;
- (6) the number of people served;
- (7) whether the population served is a highly susceptible population; and
- (8) any other risk factors deemed relevant to the operation by the regulatory authority.

Proposed new requirements to add to inspection model as criteria to determining the frequency of inspections

# Proposed Inspection Model Reform (Continued)

- Consumer Health proposes to adopt the assessment used by the State of Texas, Department of Health Services to determine frequency of inspections based on the following, and categories and scoring weight:
  - Type of food preparation (up to 35 points)
  - Food served or sold (up to 30 points)
  - Average number of meals served per day (up to 15 points)
  - Type of population served (up to 5 points)



# Proposed Inspection Model Reform (Continued)

Proposed New Food Risk Category	Characteristics	Example	Frequency	Current Volume
1- Low	Establishments with no cooking processes of any kind, no heat holding, no open exposed food handling	CVS, Dollar General, C-stores with no kitchen, beer and wine store	Every other year	299 <i>(estimate volume to increase by 11 per year)</i>
2- Medium	Limited menu selection, serving only commercially processed time and temperature controlled foods, heat and serve with no cooking or reheating process, minimal heat holding	QTs, 7-11, Race Track, sandwich and coffee shops (i.e. Starbucks, Subways)	Once a Year	1,128 <i>(estimate volume to increase by 54 per year)</i>
3- High	Establishment that cooks time and temperature products from the raw state, heat hold, reheat food items. May have an extensive menu and/or extensive handling of food ingredients	Restaurants, fast food, schools, nursing homes, hospitals	2 times a year	5,685 <i>(estimate volume to increase by 135 per year)</i>

# Proposed Inspection Model Reform (Continued)

## Inspection Frequency Assessment- Categories and Scoring

### 1. Type of Food Preparation:

Value	35	28	21	14	7
	Cook/chill/reheat/ hold/serve/ specialized processes	Cook/hold/serve with same day service	Cook and serve- immediate service- holding time <u>not</u> used as a public health control	Preparation of ready to eat foods with no cooking	No food preparation



# Proposed Inspection Model Reform (Continued)

## Inspection Frequency Assessment- Categories and Scoring

### 2. Food Served and Sold:

Value	30	24	18	12	6
	<ul style="list-style-type: none"> <li>- Cooked meat products– (i.e. chicken, ham, roast beef, turkey)</li> <li>- Eggs served</li> <li>- Raw shellfish</li> </ul>	<ul style="list-style-type: none"> <li>- Pork</li> <li>- Sausage</li> <li>- Cooked rice</li> <li>- Cooked pinto beans</li> <li>- Macaroni salad</li> <li>- Potato salad</li> <li>- Tuna salad</li> <li>- Eggrolls</li> <li>- Gravy</li> </ul>	<ul style="list-style-type: none"> <li>- Fish, shrimp or beef steak</li> <li>- Reheated packaged time and temperature control food</li> <li>- Guacamole dip</li> <li>- Milk or cheese</li> <li>- Cream filled pastries</li> <li>- Baked potatoes</li> <li>- Cut tomatoes</li> <li>- Cut leafy greens</li> <li>- Raw seed sprouts</li> </ul>	<ul style="list-style-type: none"> <li>- Packaged time and temperature controlled foods (no prep)</li> <li>- Raw meat products (cut or sold)</li> <li>- Shell eggs sold</li> <li>- Cold deli meats</li> <li>- Commercially cooked meats</li> <li>- Commercially prepared salads</li> <li>- Hot dogs, pizza</li> <li>- Pasta dishes</li> <li>- Vegetable salad</li> <li>- Cooked vegetables</li> <li>- Time and temp control batters</li> </ul>	<ul style="list-style-type: none"> <li>- Non time and temperature controlled foods (with prep)</li> </ul>

Higher to Lower Risk

# Proposed Inspection Model Reform (Continued)

Inspection Frequency Assessment- Categories and Scoring

## 3. Average Number of Meals Served Per Day:

Value	15	12	9	6	3
	>200	151-200	101-150	51-100	1-50

## 4. Population Served

Value	5	1
	Hospitals/senior citizens/ child care/ immune compromised	General population



# Proposed Inspection Model Reform (Continued)

## Inspection Frequency Assessment- Categories and Scoring

Total Value Range	70- 85	40-69	17-39
Establishment of Significance or Priority	3 - High Risk	2 - Medium	1 - Low



# Proposed Inspection Remodel Reform (Continued)

Example of Inspection Frequency Assessment

- Convenience Store with Kitchen

## 1. Type of Preparation

Value	35	28	21	14	7
28	Cook/chill/reheat/hold/serve/ specialized processes	Cook/hold/serve with same day service	Cook and serve- immediate service- holding time <u>not</u> used as a public health control	Preparation of ready to eat foods with no cooking	No preparation



# Proposed Inspection Model Reform (Continued)

## Example of Inspection Frequency Assessment

- Convenience Store with Kitchen

### 2. Food Served and Sold

Value	30	24	18	12	6
18	<ul style="list-style-type: none"> <li>- Cooked meat products—(i.e. chicken, ham, roast beef, turkey)</li> <li>- Eggs served</li> <li>- Raw Shellfish</li> </ul>	<ul style="list-style-type: none"> <li>- Pork</li> <li>- Sausage</li> <li>- Cooked rice</li> <li>- Cooked pinto beans</li> <li>- Macaroni salad</li> <li>- Potato salad</li> <li>- Tuna salad</li> <li>- Eggrolls</li> <li>- Gravy</li> </ul>	<ul style="list-style-type: none"> <li>- Fish, shrimp or beef steak</li> <li>- Reheated packaged time and temperature control food</li> <li>- Guacamole dip</li> <li>- Milk or cheese cream filled pastries</li> <li>- Baked potatoes</li> <li>- Cut tomatoes</li> <li>- Cut leafy greens</li> <li>- Raw seed sprouts</li> </ul>	<ul style="list-style-type: none"> <li>- Packaged time and temperature controlled foods (no prep)</li> <li>- Raw meat products (cut or sold)</li> <li>- Shell eggs sold</li> <li>- Cold deli meats</li> <li>- Commercially cooked meats</li> <li>- Commercially prepared salads</li> <li>- Hot dogs, pizza</li> <li>- Pasta dishes</li> <li>- Vegetable salad</li> <li>- Cooked vegetables</li> <li>- time and temp control batters</li> </ul>	<ul style="list-style-type: none"> <li>- Non time and temperature controlled foods (with prep)</li> </ul>



# Proposed Inspection Model Reform (Continued)

Example of Inspection Frequency Assessment

- Convenience Store with Kitchen

### 3. Average Meals Served Per Day

Value	15	12	9	6	3
12	>200	151-200	101-150	51-100	1-50

### 4. Population Served

Value	5	1
1	Hospitals/senior citizens/ child care/ immune compromised	General population



# Proposed Inspection Model Reform (Continued)

## Inspection Frequency Assessment- Categories and Scoring

- Convenience Store with Kitchen

### Total Value Range:

- Type of Food Preparation- 28 pts
- Food Served and Sold- 18 pts
- Average Number of Meals Per Day- 12 pts
- Population Served- 1pt
- Total: 59 points

Total Value Range	70- 85	40-69	17-39
Establishment of Significance or Priority	3- High	2- Medium	1- Low

Higher to Lower Risk

# Proposed Inspection Model Reform (Continued)

Action: Inspect once a year (Convenience Store with Kitchen)

Proposed New Food Risk Category	Characteristics	Example	Frequency	Current Volume
1- Low	Establishments with no cooking processes of any kind, no heat holding, no open exposed food handling	CVS, Dollar General, C-stores with no kitchen, beer and wine store	Every other year	299
2- Medium	Limited menu selection, serving only commercially processed time and temperature controlled foods, heat and serve with no cooking or reheating process, minimal heat holding	QTs, 7-11, Race Track, sandwich and coffee shops (i.e. Starbucks, Subway)	Once a year	1,128
3- High	Establishment that cooks time and temperature products from the raw state, heat hold, reheat food items. May have an extensive menu and/or extensive handling of food ingredients	Restaurants, fast food, schools, nursing homes, hospitals	2 times a year	5,685

# Proposed Inspection Model Reform (Continued)

- Proposed Revenue Changes- \$220K reduction

Annual Permit Fee	Current Fee- 2 inspections a year	If move to one time a year*	If move to every other year*
Food Establishment 1-2,000 sq. ft.	\$280	\$140	\$70
Food Establishment 2,001 or more sq. ft.	\$318	\$159	\$80
Volume in each category	5,685	1,128	299

*\*We will conduct a fee study to revise the annual permit fee for food establishments moving to risk category 1 and 2. The above fees are estimates.*

# Proposed Inspection Model Reform (Continued)

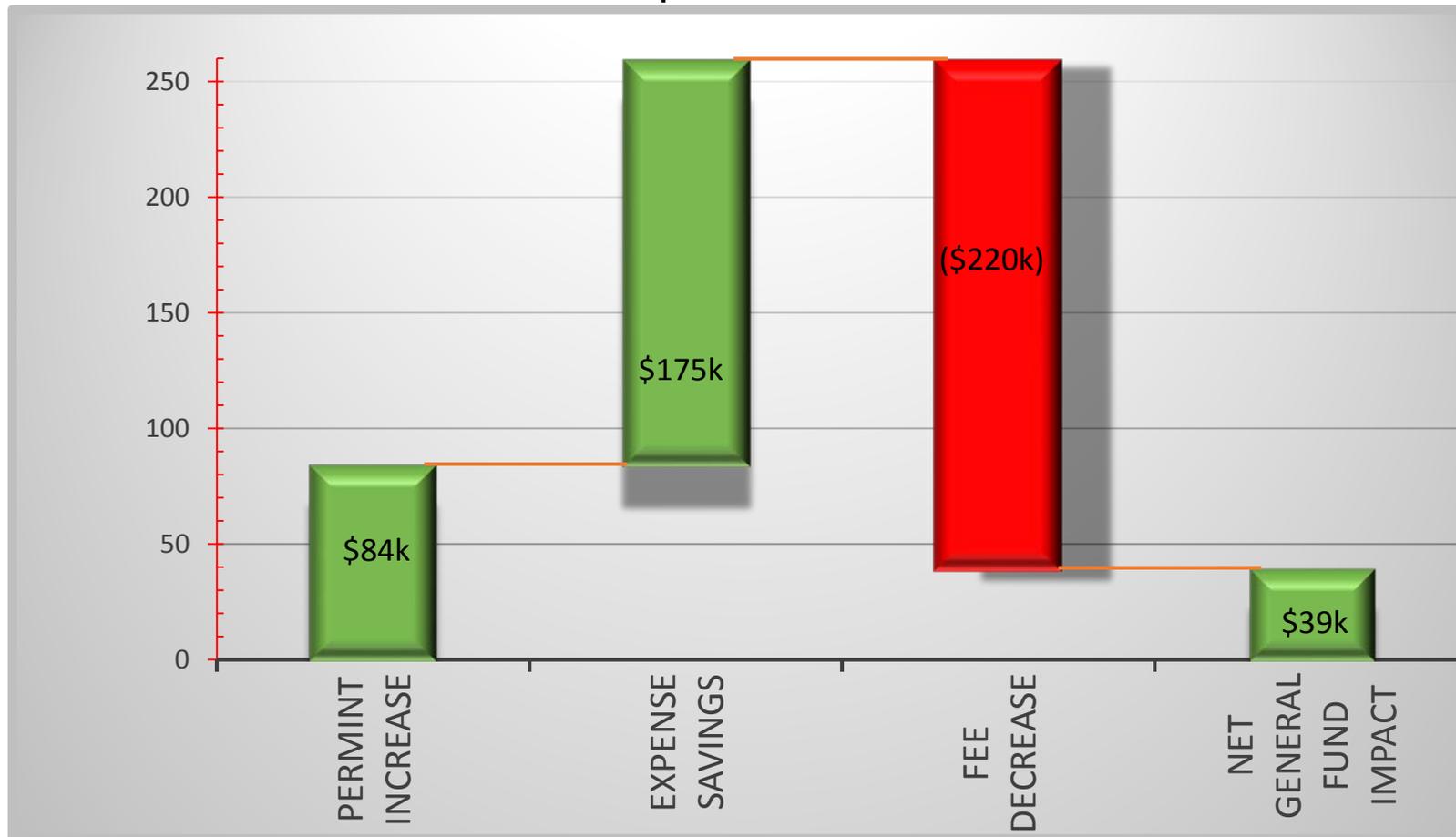
- Proposed Expense Changes- \$175K Savings

Expense	Current Costs	Proposed	Savings
Overtime Reduction	\$60k	\$10k	\$50K
Contract Savings	\$130k	\$5k*	\$125K
Total	\$190k	\$15k	\$175k

*\* Contract will remain intact to be utilized as a safety net only*

# Proposed Inspection Model Reform (Continued)

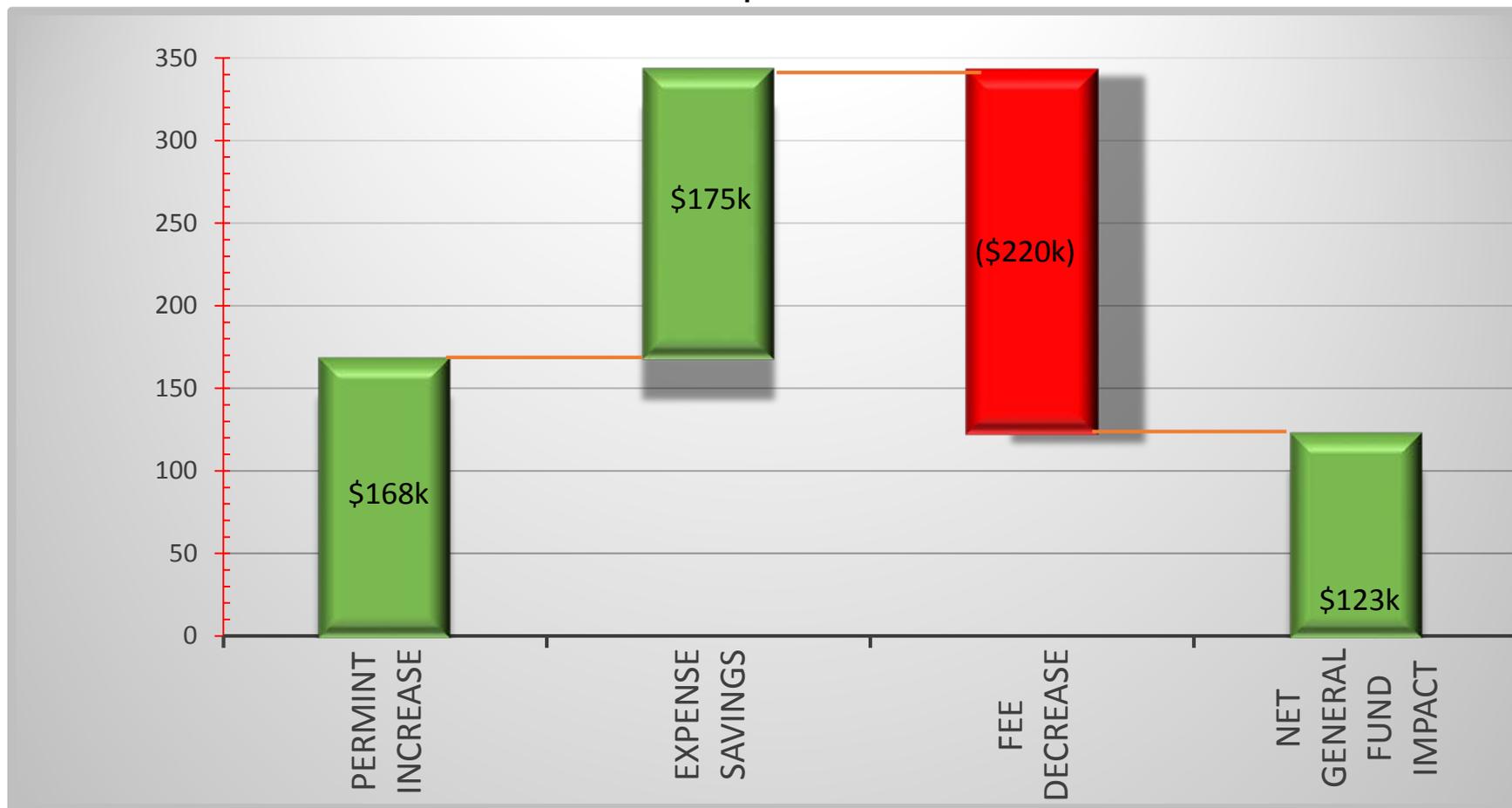
- Year One Net General Fund Impact



\*Assumes an increase of approx. 200 food establishments in year 1

# Proposed Inspection Model Reform (Continued)

- Year Two Net General Fund Impact



\*Assumes an increase of approx. 200 food establishments in year 2

# Proposed Inspection Reform (Continued)

- What other Cities are following a risk based assessment model?

City	What year implemented	# of Food Establishments	Staff	Frequency	Basis for frequency
Houston	1991	12,807	34 inspectors; 4 supervisors	Based on 3 classifications	Low- (ever other year)- prepackage foods Med- (once a year) cook and serve (i.e. fast food) High- (every 2 years) cooking and serving processes are extensive
Garland	1990	1,067	10 health specialists; 1 supervisor	Based on 3 Criteria	Twice a year- food preparation sites; Once a year- pre-packaged food; Score below a 70- inspected immediately the next quarter
Ft. Worth	2008	3,180	2 supervisors; 16 inspectors	Based on 5 classifications (1 to 5 times a year)	Once a year- grocery stores/bars; Twice a year-fast food or convenience snack stores; Three time a year- full service restaurants; Four times a year-hospitals and assisted livings; Five times a year-history of non compliance and complaints

# Implementation Plan

- Met with Greater Dallas Restaurant Association – Government Affairs Committee on June 14, 2018
- May 2018 to July 2018:
  - Complete approximately 800 risk profiles:
    - Risk assessments will represent a sample of types of food establishments
    - If a food establishment feels they have been incorrectly categorized they may request a re-assessment
- August 2018:
  - Notify all registered food establishments of the proposed changes
  - Work with Communication and Information Services to update our inspection and billing software
  - Complete fee study for risk categories 1 and 2
- September 2018:
  - Test software changes
- October 2018:
  - Begin new inspection process





# Update on Temporary Food Events

# Automated Temporary Food Permit Application Process

- Code Compliance worked with Communication and Information Services (CIS) to write business requirements to automate the current manual process
  - Working with CIS to identify a technology solution to automate permit process
- Efficiencies created:
  - No longer need temp help- savings of \$110k
  - No longer have to keep paper files
  - Increased customer service-payments online- no longer need to submit application and payment in person
    - Several companies that host temporary events are out of State



# Staff Recommendation & Proposed Action

- Seeking Council approval on staff recommendation to amend Chapter 17 to:
  - Adopt a risk based food inspection model for food establishments

# Next Steps

- On August 8, 2018 adopt recommendations from Quality of Life, Arts and Culture Council Committee on amending Chapter 17 to adopt a risk based food inspection model for food establishments

# Proposed Reform of Food Inspection Model

Quality of Life, Arts & Culture  
Committee  
June 25, 2018

Kris Sweckard, Director  
Code Compliance Services

Mandy Shreve, Assistant Director  
Code Compliance Services



# Additional Examples of Inspection Frequency Assessment

Appendix

35



# Example: General Merchandise Store

## Example of Inspection Frequency Assessment

### 1. Type of Food Preparation

Value	35	28	21	14	7
7	Cook/chill/reheat/hold/serve/ specialized processes	Cook/hold/serve with same day service	Cook and serve- immediate service- holding time <u>not</u> used as a public health control	Preparation of ready to eat foods with no cooking	No preparation



# Example: General Merchandise Store

## Example of Inspection Frequency Assessment

### 2. Food Served and Sold

Value	30	24	18	12	6
12	<ul style="list-style-type: none"> <li>- Cooked meat products--( i.e. chicken, ham, roast beef, turkey)</li> <li>- Eggs served</li> <li>- Raw shellfish</li> </ul>	<ul style="list-style-type: none"> <li>- Pork</li> <li>- Sausage</li> <li>- Cooked rice</li> <li>- Cooked pinto beans</li> <li>- Macaroni salad</li> <li>- Potato salad</li> <li>- Tuna salad</li> <li>- Eggrolls</li> <li>- Gravy</li> </ul>	<ul style="list-style-type: none"> <li>- Fish, shrimp or beef steak</li> <li>- Reheated packaged time and temperature Control food</li> <li>- Guacamole dip</li> <li>- Milk or cheese</li> <li>- Cream filled pastries</li> <li>- Baked potatoes</li> <li>- Cut tomatoes</li> <li>- Cut leafy greens</li> <li>- Raw seed sprouts</li> </ul>	<ul style="list-style-type: none"> <li>- <b>Packaged time and temperature controlled foods (no prep)</b></li> <li>- Raw meat products (cut or sold)</li> <li>- Shell eggs sold</li> <li>- Cold deli meats</li> <li>- Commercially cooked meats</li> <li>- Commercially prepared salads</li> <li>- Hot dogs, pizza</li> <li>- Pasta dishes</li> <li>- Vegetable salad</li> <li>- Cooked vegetables</li> <li>- Time and temp control batters</li> </ul>	<ul style="list-style-type: none"> <li>- Non time and temperature controlled foods (with prep)</li> </ul>



# Example: General Merchandise Store

Example of Inspection Frequency Assessment

## 3. Average Meals Served Per Day

Value	15	12	9	6	3
6	>200	151-200	101-150	51-100	1-50

## 4. Population Served

Value	5	1
1	Hospitals/senior citizens/ child care/ immune compromised	General population

Higher to Lower Risk

38

Quality of Life, Arts & Culture

# Example: General Merchandise Store

## Inspection Frequency Assessment- Categories and Scoring

### Total Value Range:

- Type of Food Preparation- 7 pts
- Food Served and Sold - 12 pts
- Average Number of Meals per Day- 6 pts
- Population Served- 1 pts
- Total: 26 pts

Total Value Range	70- 85	40-69	17-39
Establishment of Significance or Priority	3- High	2- Medium	1- Low

Higher to Lower Risk

39

# Example: General Merchandise Store

Action: Inspect once every other year

Proposed New Food Risk Category	Characteristics	Example	Frequency	Current Volume
1- Low	Establishments with no cooking processes of any kind, no heat holding, no open exposed food handling	CVS, Dollar General, C-stores with no kitchen, beer and wine store	Every other year	299
2- Medium	Limited menu selection, serving only commercially processed time and temperature controlled foods, heat and serve with no cooking or reheating process, minimal heat holding	QTs, 7-11, Race Track, sandwich and coffee shops (i.e. Starbucks, Subway)	Once a Year	1,128
3- High	Establishment that cooks time and temperature products from the raw state, heat hold, reheat food items. May have an extensive menu and/or extensive handling of food ingredients	Restaurants, fast food, schools, nursing homes, hospitals	2 times a year	5,685

# Example: Restaurant

## Example of Inspection Frequency Assessment

### 1. Type of Food Preparation

Value	35	28	21	14	7
<b>35</b>	Cook/chill/reheat/hold/serve/ specialized processes	Cook/hold/serve with same day service	Cook and serve- immediate service- holding time <u>not</u> used as a public health control	Preparation of ready to eat foods with no cooking	No preparation



# Example: Restaurant

## Example of Inspection Frequency Assessment

### 2. Food Served and Sold

Value	30	24	18	12	6
30	<ul style="list-style-type: none"> <li>- Cooked meat products—(i.e. chicken, ham, roast beef, turkey)</li> <li>- Eggs served</li> <li>- Raw shellfish</li> </ul>	<ul style="list-style-type: none"> <li>- Pork</li> <li>- Sausage</li> <li>- Cooked rice</li> <li>- Cooked pinto beans</li> <li>- Macaroni salad</li> <li>- Potato salad</li> <li>- Tuna salad</li> <li>- Eggrolls</li> <li>- Gravy</li> </ul>	<ul style="list-style-type: none"> <li>- Fish, shrimp or beef steak</li> <li>- Reheated Packaged time and temperature Control food</li> <li>- Guacamole dip</li> <li>- Milk or cheese</li> <li>- Cream filled pastries</li> <li>- Baked potatoes</li> <li>- Cut tomatoes</li> <li>- Cut leafy greens</li> <li>- Raw seed sprouts</li> </ul>	<ul style="list-style-type: none"> <li>- Packaged time and temperature controlled foods (no prep)</li> <li>- Raw meat products (cut or sold)</li> <li>- Shell eggs sold</li> <li>- Cold deli meats</li> <li>- Commercially cooked meats</li> <li>- Commercially prepared salads</li> <li>- Hot dogs, pizza</li> <li>- Pasta dishes</li> <li>- Vegetable salad</li> <li>- Cooked vegetables</li> <li>- Time and temp Control batters</li> </ul>	<ul style="list-style-type: none"> <li>- Non time and temperature controlled foods (with prep)</li> </ul>

Higher to Lower Risk

# Example: Restaurant

## Example of Inspection Frequency Assessment

### 3. Average Meals Served Per Day

Value	15	12	9	6	3
15	>200	151-200	101-150	51-100	1-50

### 4. Population Served

Value	5	1
1	Hospitals/senior citizens/ child care/ immune compromised	General population



# Example: Restaurant

## Inspection Frequency Assessment- Categories and Scoring

### Total Value Range:

- Type of Food Preparation - 35 pts
- Food Served and Sold- 30 pts
- Average Number of Meals per Day- 15 pts
- Population Served- 1pt
- Total: 81 pts

Total Value Range	70- 85	40-69	17-39
Establishment of Significance or Priority	3- High	2- Medium	1- Low



# Example: Restaurant

Action: Inspect 2 times a year

Proposed New Food Risk Category	Characteristics	Example	Frequency	Current Volume
1- Low	Establishments with no cooking processes of any kind, no heat holding, no open exposed food handling	CVS, Dollar General, C-stores with no kitchen, beer and wine store	Every other year	299
2- Medium	Limited menu selection, serving only commercially processed time and temperature controlled foods, heat and serve with no cooking or reheating process, minimal heat holding	QTs, 7-11, Race Track, sandwich and coffee shops (i.e. Starbucks, Subway)	Once a Year	1,128
3- High	Establishment that cooks time and temperature products from the raw state, heat hold, reheat food items. May have an extensive menu and/or extensive handling of food ingredients	Restaurants, fast food, schools, nursing homes, hospitals	2 times a year	5,685



# Example: Coffee Shop

## Example of Inspection Frequency Assessment

### 1. Type of Food Preparation

Value	35	28	21	14	7
<b>21</b>	Cook/chill/reheat/hold/serve/ specialized processes	Cook/hold/serve with same day service	Cook and serve- immediate service- holding time <u>not</u> used as a public health control	Preparation of ready to eat foods with no cooking	No preparation



# Example: Coffee Shop

## Example of Inspection Frequency Assessment

### 1. Food Served and Sold

Value	30	24	18	12	6
18	<ul style="list-style-type: none"> <li>- Cooked meat products—(i.e. chicken, ham, roast beef, turkey)</li> <li>- Eggs served</li> <li>- Raw shellfish</li> </ul>	<ul style="list-style-type: none"> <li>- Pork</li> <li>- Sausage</li> <li>- Cooked rice</li> <li>- Cooked pinto beans</li> <li>- Macaroni salad</li> <li>- Potato salad</li> <li>- Tuna salad</li> <li>- Eggrolls</li> <li>- Gravy</li> </ul>	<ul style="list-style-type: none"> <li>- Fish, shrimp or beef steak</li> <li>- Reheated packaged time and temperature control food</li> <li>- Guacamole Dip</li> <li>- Milk or cheese</li> <li>- Cream filled pastries</li> <li>- Baked potatoes</li> <li>- Cut tomatoes</li> <li>- Cut leafy greens</li> <li>- Raw seed sprouts</li> </ul>	<ul style="list-style-type: none"> <li>- Packaged time and temperature controlled foods (no prep)</li> <li>- Raw meat products (cut or sold)</li> <li>- Shell eggs sold</li> <li>- Cold deli meats</li> <li>- Commercially cooked meats</li> <li>- Commercially prepared salads</li> <li>- Hot dogs, pizza</li> <li>- Pasta dishes</li> <li>- Vegetable salad</li> <li>- Cooked vegetables</li> <li>- time and temp Control batters</li> </ul>	<ul style="list-style-type: none"> <li>- Non time and temperature controlled foods (with prep)</li> </ul>

Higher to Lower Risk

# Example: Coffee Shop

## Example of Inspection Frequency Assessment

### 3. Average Meals Served Per Day

Value	15	12	9	6	3
15	>200	151-200	101-150	51-100	1-50

### 4. Population Served

Value	5	1
1	Hospitals/senior citizens/ child care/ immune compromised	General population

Higher to Lower Risk

# Example: Coffee Shop

## Inspection Frequency Assessment- Categories and Scoring

### Total Value Range:

- Type of Food Preparation- 21 pts
- Food Served and Sold- 18 pts
- Average Number of Meals per Day- 15 pts
- Population Served- 1pt
- Total: 55 pts

Total Value Range	70- 85	40-69	17-39
Establishment of Significance or Priority	3- High	2- Medium	1- Low

Higher to Lower Risk

# Example: Coffee Shop

Action: Inspect once a year

Proposed New Food Risk Category	Characteristics	Example	Frequency	Current Volume
1- Low	Establishments with no cooking processes of any kind, no heat holding, no open exposed food handling	CVS, Dollar General, C-stores with no kitchen, beer and wine store	Every other year	299
2- Medium	Limited menu selection, serving only commercially processed time and temperature controlled foods, heat and serve with no cooking or reheating process, minimal heat holding	QTs, 7-11, Race Track, sandwich and coffee shops (i.e. Starbucks, Subway)	Once a Year	1,128
3- High	Establishment that cooks time and temperature products from the raw state, heat hold, reheat food items. May have an extensive menu and/or extensive handling of food ingredients	Restaurants, fast food, schools, nursing homes, hospitals	2 times a year	5,685

# Memorandum



CITY OF DALLAS

DATE June 21, 2018

TO Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scott Griggs, B. Adam McGough, Omar Narvaez

SUBJECT **Dallas Municipal Archives: The History and Legacy of 14-1**

On Monday, June 25, 2018, you will be briefed on the Dallas Municipal Archives: The History and Legacy of 14-1. The briefing materials are attached for your review.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata  
Assistant City Manager

c: Honorable Mayor and Members of City Council  
T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
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Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors

# Dallas Municipal Archives: The History and Legacy of 14-1

Quality of Life, Arts, and  
Culture Committee  
June 25, 2018



City Secretary's Office  
Biliera Johnson, City Secretary  
John Slate, City Archivist

**City of Dallas**

# Purpose

- To tell the story of 14-1
- To collectively honor the efforts of community leaders and activists
- To accurately reflect the facts and significant events leading to Judge Buchmeyer's order of August 29, 1991

# DMA Methods to Share the 14-1 Story

- Short term: Permanent Online Exhibit on the Dallas Municipal Archives website  
(currently in progress)
- Long-term: Digital Interactive Gallery (DIG) for rotating exhibits on both 14-1 and other aspects of Dallas governmental history

# Short term: DMA website Permanent Online Exhibit

## The Path to a 14-1 City Council

*"The history of minority participation in the political process of Dallas is not one of choice; it is a record of what blacks and Hispanics have been permitted to do by the white majority."  
~Jerry Buchmeyer, Judge of the United States District Court for the Northern District of Texas*

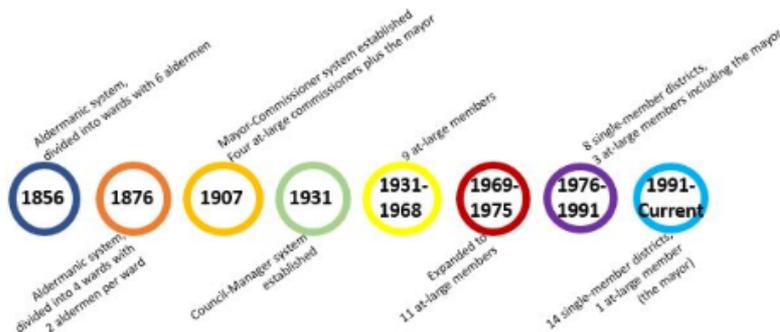
### Systems of Government in Dallas

This page describes the high-level government styles used since the incorporation of the City of Dallas, provides the [history](#) behind moving to the 14-1 system of City Council, shows the [timeline](#) for the path to 14-1, and provides both [audio](#) and [visual](#) files related to the issue.

Since its incorporation, the City of Dallas has implemented the following three governance methods:

- 1856: Alderman system
- 1907: Mayor-Commissioner system
- 1931: Council-Manager system (1931-1968: 9 at-large members, 1969-1975: 11 at-large members, 1975-1991: 8 single-member districts plus 3 at-large members)

This progression is shown in the following timeline:



### Story of 14-1

In 1969, the 8-3 system required eight of the eleven council members to live in designated geographic districts, but voting for all 11 districts was still "at-large." During this time, citizens more frequently noted the historical difficulty of electing minorities to City Council. To address this issue, in 1971, Al Lipscomb, Elsie Faye Heggins, and other community leaders filed a lawsuit against Mayor Erik Jonsson and all other members of City Council that requested a postponement of the April 6, 1971, City Council election until an alleged "dilution of racial minority voting strength" was ended. Four years later, in 1975, as the result of the lawsuit, the new 8-3 plan meant that voters elected eight single-member districts council members and three other at-large members (one of those being the mayor).

By the late 1980s, Hispanic and black minorities made up almost half the city's population but were unable to elect more than three members (black or Hispanics) to the council. In 1988, Marvin Crenshaw and Roy Williams filed a lawsuit (Williams v. City of Dallas) to have the 8-3 system ruled unconstitutional because it diluted minority voting strength. U.S. District Judge Jerry Buchmeyer ruled in March 1990 that the 8-3 system for the election of members of the Dallas city council violated Section 2 of the Voting Rights Act because it diluted the votes of politically cohesive blacks and Hispanics in Dallas.

The City's 1989 "Dallas Together" report by the Charter Review Committee recommended a 10-4-1 plan that would elect ten members from single-member districts, with four members and the mayor elected at-large. This system was narrowly adopted after a bitter and divisive charter election in August 1989, with most African-Americans opposing the plan because it did not provide enough opportunity for minority candidates.

The 10-4-1 plan was never used because the City's old 8-3 plan was ruled unconstitutional in March 1990. Thinking that the 10-4-1 plan would also be unconstitutional, the City Council put a 14-1 plan, where only the mayor would be elected "at large" on the ballot, but it was defeated by 392 votes in December 1990.

Judge Buchmeyer then held a remedy hearing in January 1991 during which he directed the city's appointed redistricting commission, the city's demographer, and a demographer designated by Williams and Crenshaw to draw a 14-1 plan for the court. Using the new 1990 census information that reflected a black population of 29.5% and a Hispanic population of 20.9% of the Dallas population. The City had a competing 10-4-1 plan for which it was trying to obtain approval from the courts and sought a stay of the May 1991 election, which was granted in March 1991 and pushed the election to August 1991.

In May 1991, the US Department of Justice rejected the city's 10-4-1 plan. The City supported 10-4-1 but agreed to adopt the 14-1 plan to settle the lawsuit brought by Williams and Crenshaw. The 14-1 plan was cleared by the Department of Justice in August. On August 29, 1991, the district court signed an Agreed Remedial Order that established a November 5 election under the new 14-1 Plan.

The following image shows the 1991-1993 City Council, all of whom were elected under the 14-1 Plan. The members on the back row (left to right) Paul Fielding, Don Hicks, Larry Duncan, Charles Tandy, Mayor Steve Bartlett, Glenn Box, Max Wells, Donna Halstead, and Jerry Bartos. The members on the front row (left to right) are Domingo Garcia, Mattie Lee Nash, Chris Luna, Al Lipscomb, Lori Palmer, and Charlotte Mayes.



# Short term: DMA website Permanent Online Exhibit (cont'd)

## Timeline for the Path to 14-1

1969	"10-1" Council is eleven council places, including the mayor. All places were elected at-large.
1971	The first case against Dallas' at-large system of electing council members was filed by Al Lipscomb. Lipscomb was the first of the 18 original black Dallas voters who sued the city.
1975	U.S. District Judge Eldon Mahon ruled that the City of Dallas at-large system was unconstitutional because it diluted the African-American vote. The city had used an 8-3 system, under which the mayor and two City Council members run citywide and eight others run in single-member districts.
May 1988	Roy Williams and Marvin Crenshaw filed a federal voting rights lawsuit, contending that the city's election system dilutes minority voting strength. The Ledbetter Neighborhood Association, representing Hispanic residents, joined the plaintiffs.
August 1989	In a referendum, voters approved a 10-4-1 election system, which provides for 10 single-member districts and four regional seats, with the mayor elected at large. Most minorities opposed it and the U.S. Justice Department did not approve the plan. Elections were not held under it.
March 1990	U.S. District Judge Jerry Buchmeyer wrote that minority participation in Dallas politics has been a question of "what blacks and Hispanics have been permitted to do by the white majority," striking down the city's 8-3 election system.
December 8, 1990	Voters rejected the Council's initial 14-1 plan 45,624 to 45,252.
1991	Both sides agreed to settle the Williams v. City of Dallas lawsuit and Judge Buchmeyer ordered elections to be held under a revised 14-1 plan, in which only the mayor is elected at-large and 14 council members come from single-member districts.
November 5, 1991	The first elections under the 14-1 plan were held.

## Audio and Text of the 14-1 Story

 <p>Read the text of Judge Jerry Buchmeyer's 14-1 Plan Court Order of August 29, 1991</p>	 <p>Hear Marvin Crenshaw describe his role in the 14-1 Plan</p>
 <p>Hear Diane Ragsdale describe the beginnings of the 14-1 Plan</p>	 <p>Hear Roy Williams describe his role in the 14-1 Plan</p>
 <p>Hear Dallas Mayor Steve Bartlett describe his role in the 14-1 Plan</p>	 <p>Hear historic Dallas City Council Audio from X/X/1991 regarding the 14-1 Plan</p>

TOP

# Interviewee List (In Progress)

- Former Mayor Steve Bartlett
- Former City Manager Jan Hart
- Former Councilmember Diane Ragsdale
- Plaintiff, Marvin Crenshaw
- Plaintiff - Family of Roy Williams/video of Roy Williams
- Donald Payton, Dallas Historian

## For Plaintiffs

- Mike Daniel, Daniel & Beshara, PC
- Elizabeth K. 'Betsy' Julian, Inclusive Communities Project

## For Defendant

- Former City Attorney Analeslie Muncy (retired)
- Former City Attorney Sam A. Lindsay (Federal district judge)

## 1991 Council members

- Donald W. Hicks, Sr.
- Max Wells
- Domingo Garcia
- Chris Luna

# Long Term: Digital Interactive Gallery

- Wide panel, interactive touch-screen of Dallas government history via images, text, and timelines
- Located in City Hall lobby

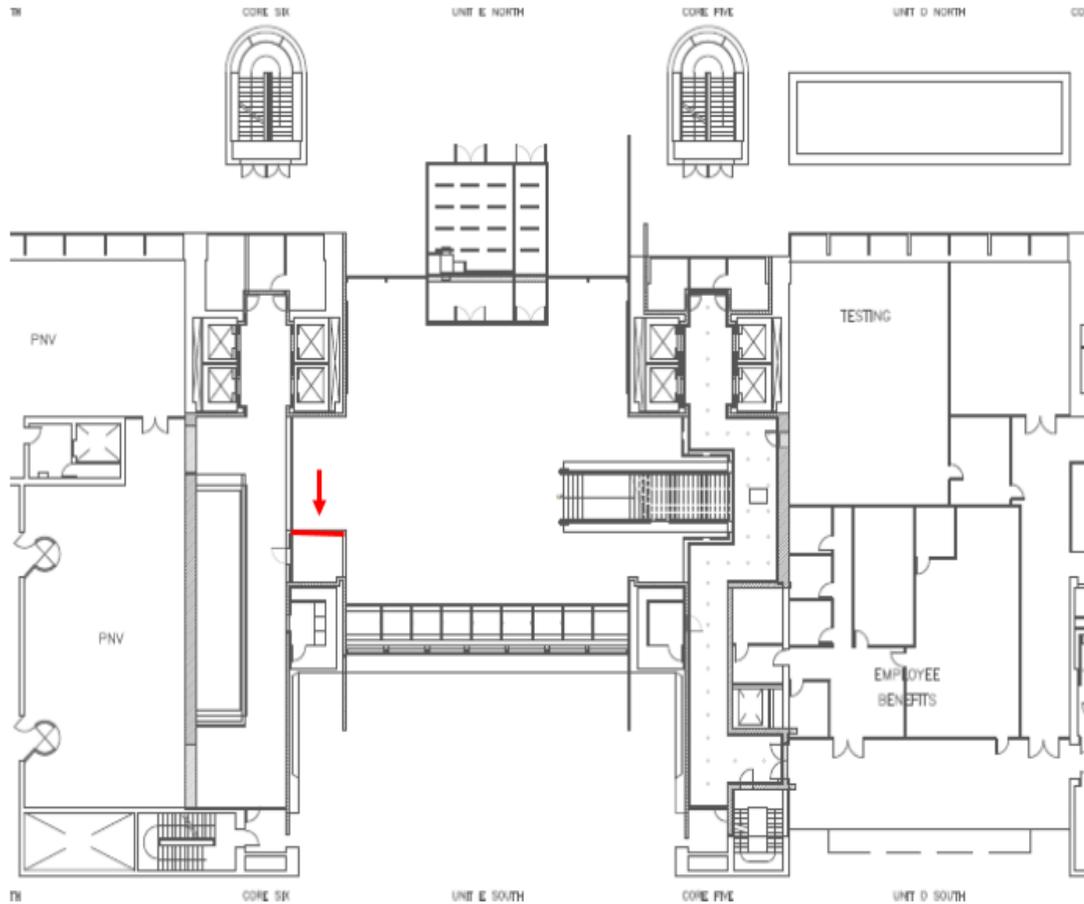


## Long Term: Digital Interactive Gallery (cont'd)

- Citizens can read about 14-1 and other Dallas history
- Similar gallery exists on 7<sup>th</sup> floor of library



# Long Term: Digital Interactive Gallery (cont'd)



10 Ft.

# Content Resources

- In-house produced video – oral histories
- Dallas Municipal Archives documents and maps
- Dallas City Council minutes, resolutions, and ordinances
- City Photographer Collection

# Next Steps

- Schedule interviews
- Finalize website content
- Seek council support on the implementation of the project

# Questions



**City of Dallas**



# Dallas Municipal Archives: The History and Legacy of 14-1

Quality of Life, Arts, and  
Culture Committee  
June 25, 2018



City Secretary's Office  
Biliera Johnson, City Secretary  
John Slate, City Archivist

**City of Dallas**

# Memorandum



CITY OF DALLAS

DATE June 21, 2018

TO Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scott Griggs, B. Adam McGough, Omar Narvaez

SUBJECT **Dallas Cultural Plan Midpoint Update**

On Monday, June 25, 2018, you will be briefed on the Dallas Cultural Plan Midpoint Update. The briefing materials are attached for your review.

Please feel free to contact me if you have any questions or concerns.

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Joey Zapata  
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# DALLAS CULTURAL PLAN MIDPOINT UPDATE

**Jennifer Scripps**  
Director, Office of Cultural Affairs

**Quality of Life Committee**  
June 25, 2018



**City of Dallas**



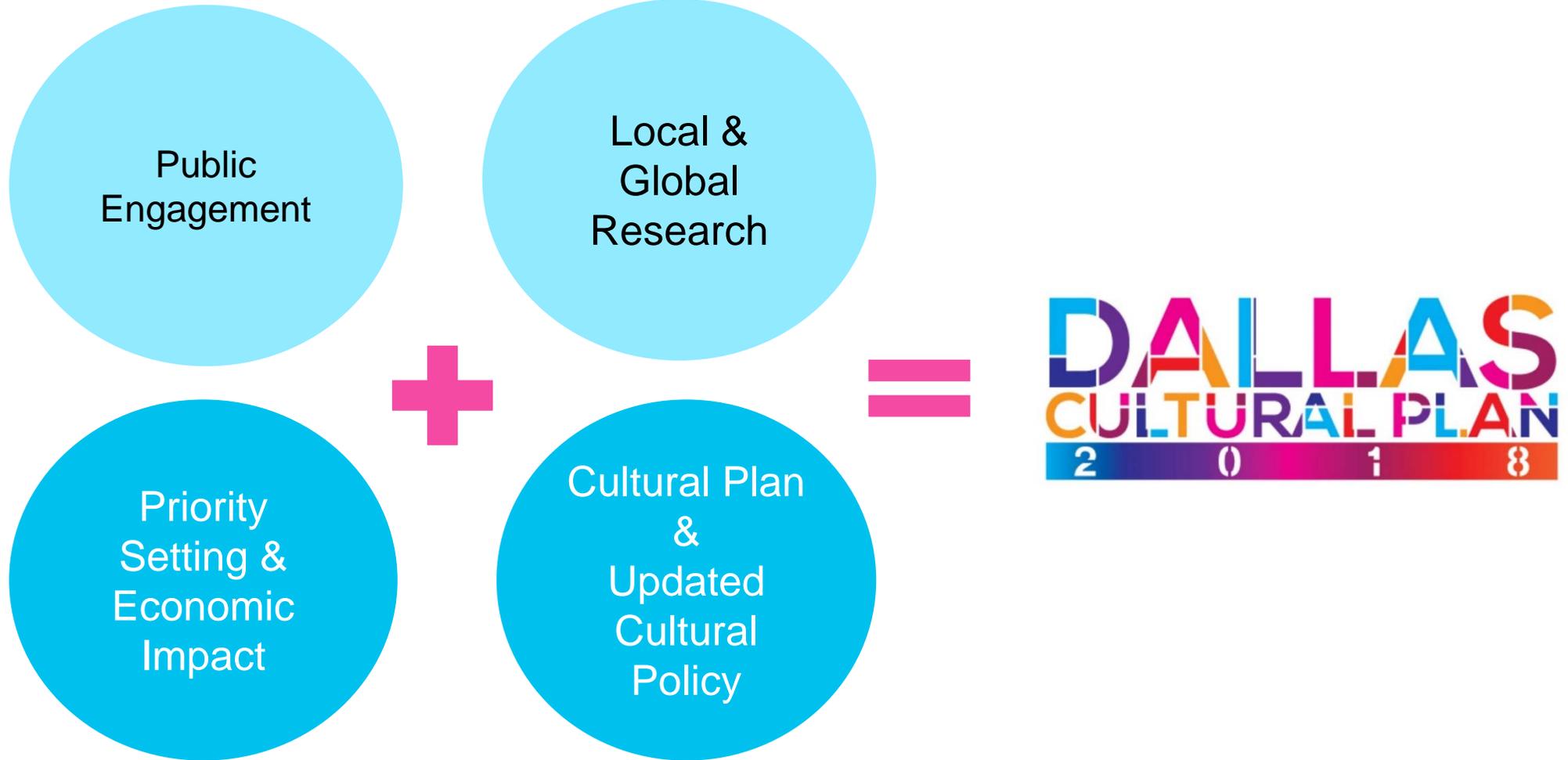
# PURPOSE

- Brief the Quality of Life Committee on the work and progress to date for the 2018 Cultural Plan for Dallas

# BACKGROUND

- Dallas last updated its Cultural Plan and Cultural Policy in 2002
  - “Cultural Plan” – guiding document with big picture goals and priorities for the next 7-10 years
  - “Cultural Policy” – the approved policy guiding the OCA’s ongoing work
- After six months of pre-work and fundraising, the Dallas Cultural Plan 2018 officially launched on September 25, 2017

# A YEAR-LONG PROCESS

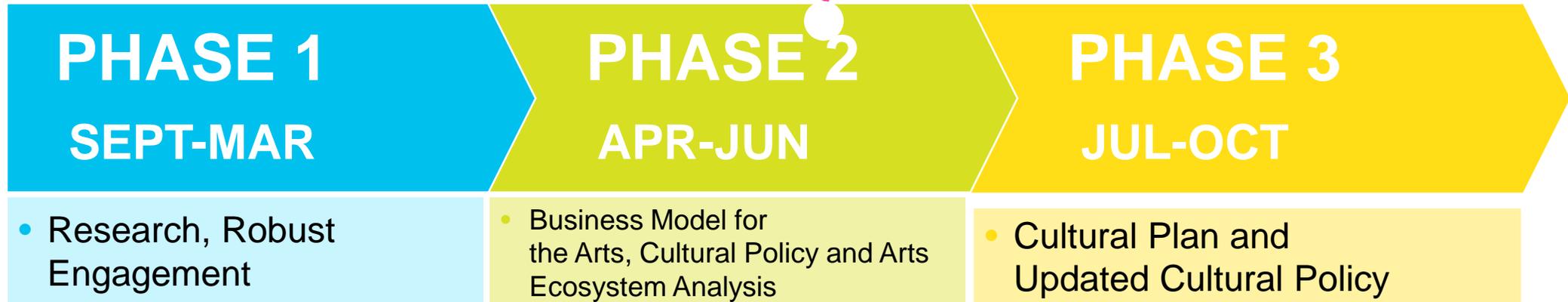


# DALLAS CULTURAL PLAN TEAM



# WE ARE HERE

WE  
ARE  
HERE



# DALLAS CULTURAL PLAN WORK COMPLETED

- Public Engagement and Research:
  - In-depth, 6-month citywide engagement with over 7,500 Dallas residents
  - Mapped over 500 unique locations where residents experience culture
  - Phase 1 findings presented to public, Phase 2 update presented to Cultural Affairs Commission (CAC) and Dallas Cultural Plan Steering Committee
- Local and Global Research:
  - Benchmarking Dallas vs. four comparable cities (Austin, Denver, Charlotte, and Phoenix)
  - Artist Microresidencies in 6 City agencies with presentations to public
  - Interagency meetings with City agencies to continue collaborations
  - Webinars informing public DCP process and how they can participate

# DALLAS CULTURAL PLAN WORK IN-PROGRESS

- Evaluate Business Model for the Arts in Dallas
- Developed and coordinating seven issue-specific Task Forces to proposed strategies to achieve goals
- Analyze City plans and policies to identify the best ways that the Dallas Cultural Plan can contribute to the overall goals of the City
- Define the different types of neighborhoods in Dallas to understand how arts and culture can serve them
- Connect to the work of other City departments and organizations to ensure that arts and culture are part of solution-thinking

# NEXT STEPS

- Cultural Affairs Commission Cultural Plan Workshop with Planning team
- Business model refinement on all three prototypes
- Identify funding and partnership opportunities to support cultural equity citywide
- Develop inter-departmental linkages and tactical recommendations
- Develop strategies and implementation plan

***July:** Write Draft Cultural Plan and Updated Cultural Policy*

***September:** Citywide Public Workshops to receive feedback on the Draft Cultural Plan – schedule to be announced by August 17<sup>th</sup> to City Council and Public*

***October:** Final Cultural Plan and Updated Cultural Policy goes to City Council*

# ENGAGING DALLAS

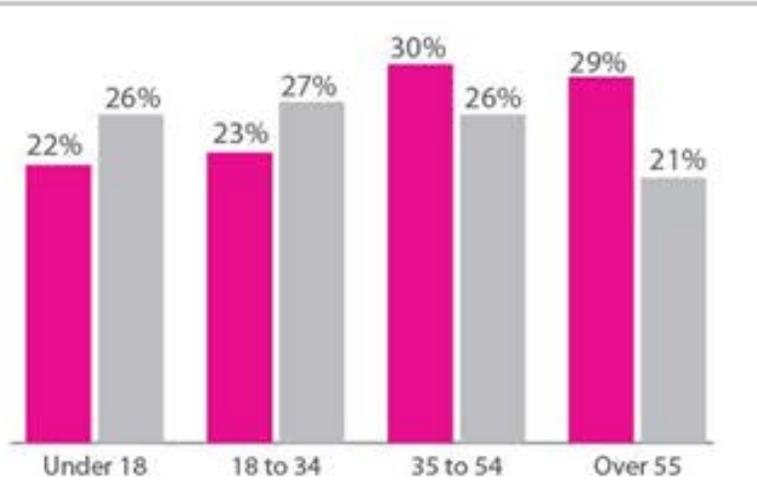
• Districtwide Community Conversations	33
• Existing/Partner Events	65
• Unique Locations Mapped	570
-----	
• Interviews	48
• Attendees @ DCP-convened meetings	1,145
• Attendees @ partner events	2,678
• Cultural Participation Survey Responses	1,200
• Cultural Ecosystem Survey Responses	2,600
• <b>Total Residents Engaged</b>	<b>7,671</b>



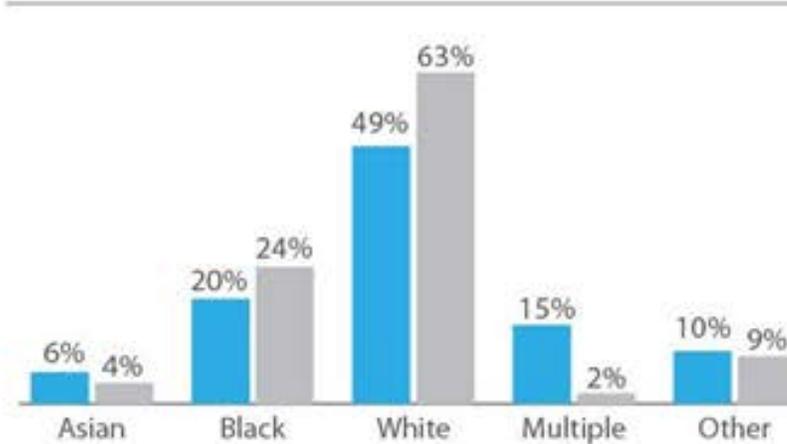
# DEMOGRAPHICS

■ DCP Events    ■ City of Dallas

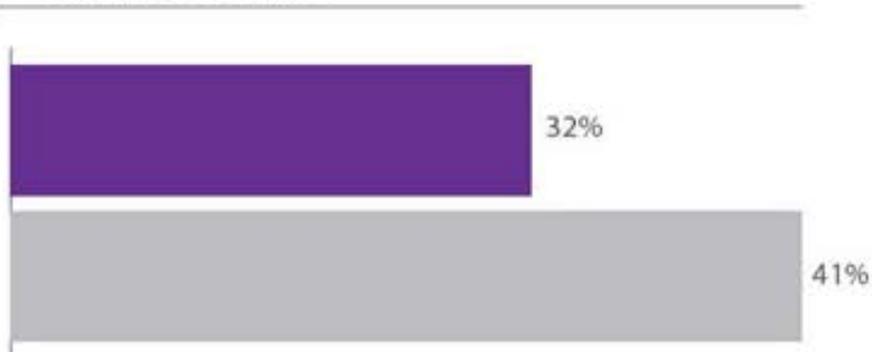
AGE



RACE



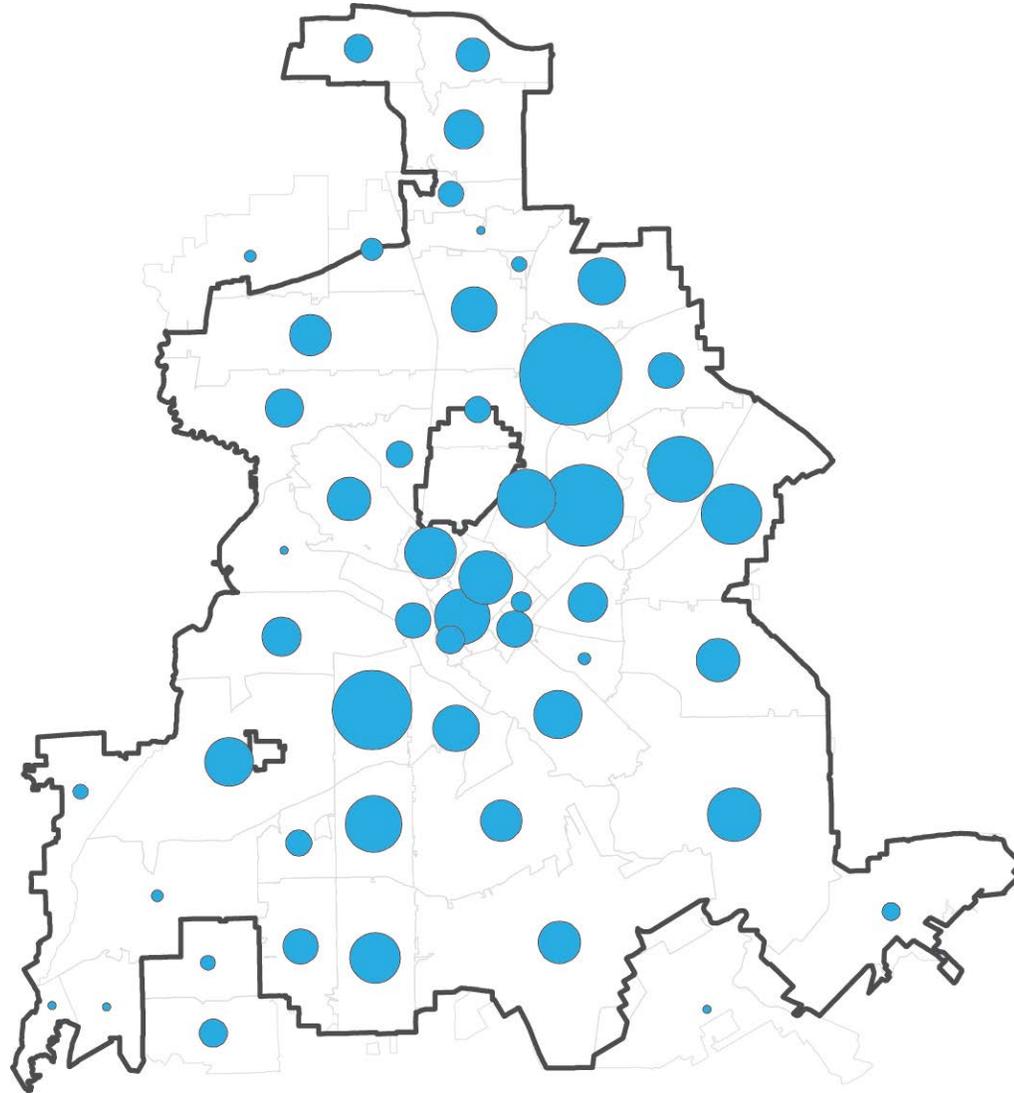
HISPANIC OR LATINO



*\*As of Phase 1 Report*

\*The estimates of Dallas' racial makeup used here are from the 2016 American Communities Survey, conducted by the US Census Bureau. The project uses the US Census' definition of race and ethnicity. An individual's response to race and ethnicity questions is based upon self-identification.

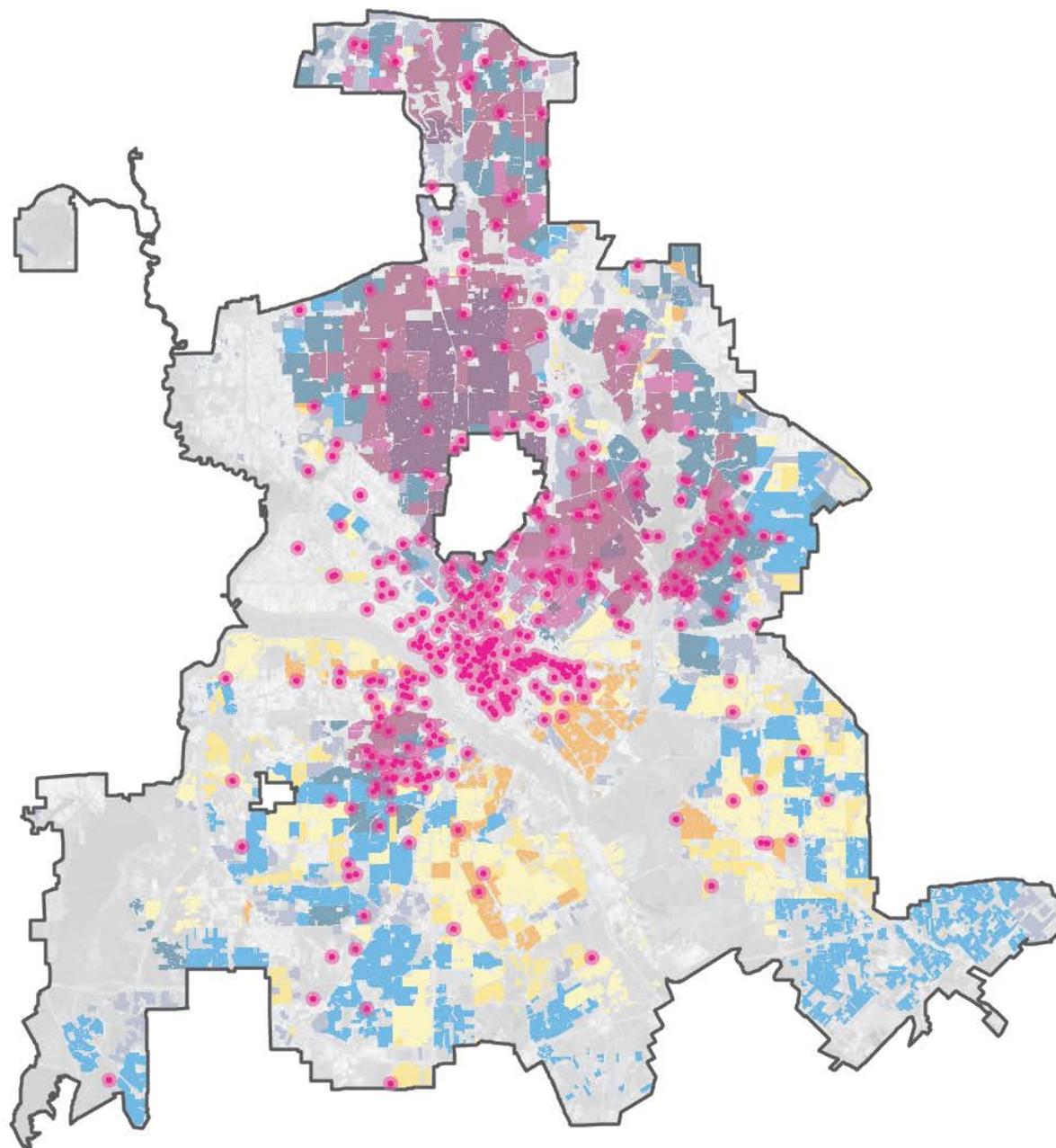
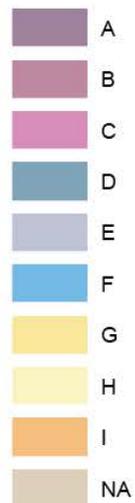
# PARTICIPATION FROM EVERY ZIP CODE IN DALLAS



# WHERE IS CULTURE IN DALLAS?

## Legend

mvacluster



# COMPARABLE CITIES RESEARCH

## KEY LESSONS FOR THE DALLAS CULTURAL PLAN

- Equity is essential
- Design the process to match the intended use (and users)
- Consider the tools for influence—funding, political will, programs and staff
- Identify the optimal role for the City and for partners
- Collective impact is key
- Build evaluation into the implementation plan



# EMERGING INSIGHTS

# EMERGING INSIGHTS

- Broaden definitions of 'art' and 'culture'
- Distribute citywide resources equitably
- Increase support for, and understanding of, ethnic, cultural and racial diversity



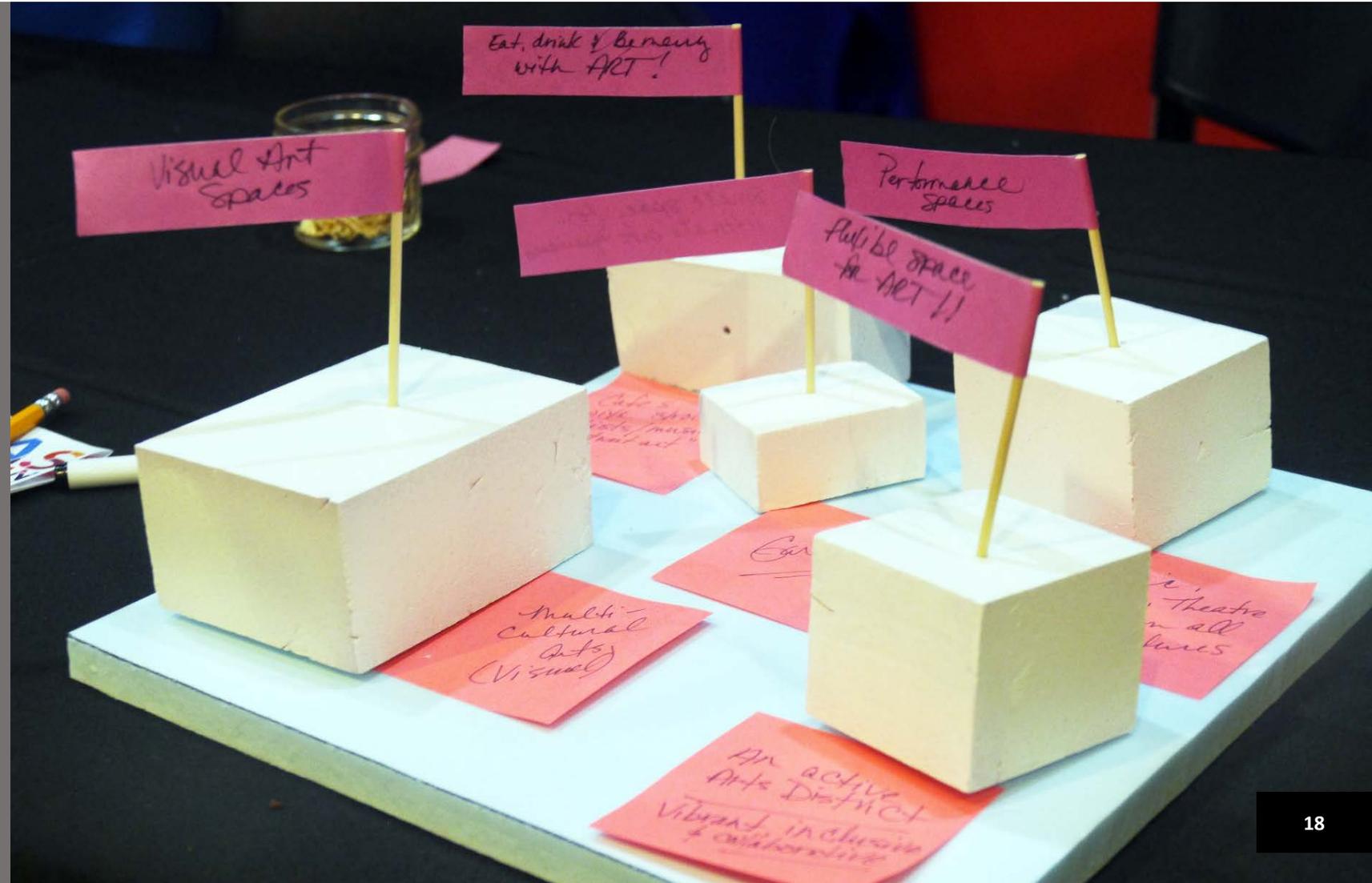
# EMERGING INSIGHTS

- Address the need for art spaces throughout the city
- Focus public resources on organizations as well as buildings
- Coordinate and centralize communication



# EMERGING INSIGHTS

- Build opportunities for economic sustainability
- Harness the value of neighborhoods while preserving the culture of those neighborhoods
- Attract visitors and professionals beyond Dallas boundaries





# BUSINESS MODEL FOR THE ARTS

# CITY SUPPORT FOR THE ARTS



**\$14.8M Budget**



**\$6.7M Budget**



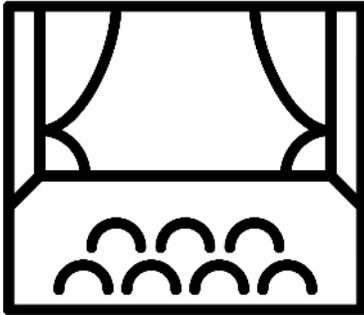
**\$548K Budget**

***OCA supports the diverse cultural ecosystem in Dallas – including artists, arts organizations, cultural places, and cultural visitors.***

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HR&ADVISORS IS BUILDING THREE ***BUSINESS MODEL PROTOTYPES*** FOR IN-DEPTH ANALYSIS.

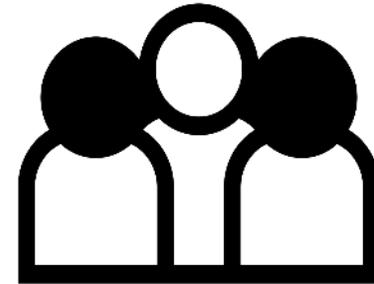
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**MAJOR CULTURAL  
VENUES**



**NEIGHBORHOOD  
ARTS GROUPS**



**CULTURAL EQUITY**



# CULTURAL PLAN TASKFORCES

# TASK FORCE DEVELOPMENT

- Task Forces have been created to explore the insights and develop strategies around: **Communications, Diversity, Equity, Space, Support for Artists, Sustainable Business Model, and Public Art**
- **Purpose:** develop and prioritize **KEY** strategies to achieve the priority/goals above
- Composition includes:
  - Steering Committee Members
  - Cultural Affairs Commissioners
  - OCA staff
  - Any others the taskforce may deem necessary



# NEXT STEPS

# NEXT STEPS

- Cultural Affairs Commission Cultural Plan Workshop with Planning team
- Business model refinement on all three prototypes
- Identify funding and partnership opportunities to support cultural equity citywide
- Develop inter-departmental linkages and tactical recommendations
- Develop strategies and implementation plan

***July:*** Write Draft Cultural Plan and Updated Cultural Policy

***September:*** Citywide Public Workshops to receive feedback on the Draft Cultural Plan – schedule to be announced by August 17<sup>th</sup> to City Council and Public

***October:*** Final Cultural Plan and Updated Cultural Policy goes to City Council

# THANK YOU TO OUR SPONSORS



and

Anonymous Foundation

The Perot Foundation

# CLOSING

- No official action from the Quality of Life Committee requested today
- Public meeting dates for September will be shared by August 17th

# APPENDIX



# DALLAS CULTURAL PLAN STEERING COMMITTEE:

Agustin Arteaga	Diane Hosey	Erin Offord
John Paul Batiste	Jeff Hurst	Debi Pena
Patricia Blasquez	Tino Jalomo	Art Pena
Dustin Bullard	John Cuellar	Jane Robertson
Maya Crawford	Terrance Johnson	Sandra Robertson
Doug Curtis	Terry Loftis	Rachel Rushing
Viola Delgado	David Lozano	Sam Santiago
Zenetta Drew	Lynn Mahurin	Charles Santos
Gwen Echols	Wolford McCue	Amber Scanlan
Ofelia Faz-Garza	Lewis McMahan	Joanna St. Angelo
Erica Felicella	Vicki Meek	Lori Stahl
Charles Glover	Devon Miller	Clyde Valentin
Gayle Halperin	Kevin Moriarty	Katherine Wagner
Amy Hofland	Ken Novice	Lily Weiss

# DALLAS CULTURAL PLAN MIDPOINT UPDATE

**Jennifer Scripps**  
Director, Office of Cultural Affairs

**Quality of Life Committee**  
June 25, 2018



**City of Dallas**



# Memorandum



CITY OF DALLAS

DATE June 18, 2018

Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson  
TO (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scott  
Griggs, B. Adam McGough, Omar Narvaez

SUBJECT **ESPN Productions Contract for Heart of Dallas Bowl**

On March 26, 2018, the Quality of Life, Arts and Culture Committee was briefed on the Heart of Dallas Bowl in anticipation of a recommendation for Dallas City Council consideration and approval of funding on April 11, 2018. The proposed action was authorization of a Chapter 380 Economic Development Grant Agreement with ESPN Productions, Inc. in consideration of bringing teams from the Big Ten, Big 12 or Conference USA to play in annual bowl game at the Cotton Bowl Stadium at Fair Park in December 2018 and December 2019 pursuant to the City of Dallas Public/Private Partnership Program, not to exceed \$800,000.

Staff were directed by Park and Recreation Board and the Quality of Life Council Committee to partner with the Dallas Sports Commission and Visit Dallas to engage the Tourism Public Improvement District (TPID) Board as a potential funding source to help offset general fund support.

The TPID has agreed to provide a percentage of lodging revenues actualized up to \$200,000 annually. Based on data from the 2017 Heart of Dallas Bowl (56% of attendees were from out of the area), the lodging revenue on 35,000 attendees would be \$1,500,000 resulting in a \$150,000 incentive (10%) to ESPN Productions, Inc. This amount could increase or be reduced based on game attendance and lodging revenue. The City of Dallas commitment is proposed at \$150,000 each year.

A recommendation for Dallas City Council consideration and approval authorizing a Chapter 380 Economic Development Grant Agreement, not to exceed \$300,000 (\$150,000 in 2018 and \$150,000 in 2019) is requested from the Quality of Life, Arts and Culture Committee on June 25, 2018. The item could be scheduled for City Council consideration and approval on August 8, 2018.

Please feel free to contact me if you have any questions or concerns.

A handwritten signature in black ink, appearing to read 'Willis Winters'.

Willis C. Winters, FAIA  
Director  
Park and Recreation Department

DATE **June 18, 2018**

SUBJECT **Heart of Dallas Bowl Game – Update**

c: Honorable Mayor and Members of the City Council  
T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Chief of Community Services  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 9

**DEPARTMENT:** Park & Recreation Department  
Department of Sustainable Development and Construction

**CMO:** Willis Winters, 670-4071  
Majed Al-Ghafry, 670-3302

**MAPSCO:** 27Y Z

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**SUBJECT**

Authorize a twenty-year license agreement with the Old Lake Highlands Neighborhood Association for approximately 930 square feet of land in Norbuck Park located near the intersection of Classen Drive and Northwest Highway ("Property") - Revenue: \$100 one-time fee

**BACKGROUND**

The Park and Recreation Department previously granted the Old Lake Highlands Neighborhood the right to place a neighborhood portal in Norbuck Park in 1951. In 2003 and 2012 the agreement was renewed as a lease agreement. This proposed agreement replaces the existing lease agreement with a long-term license agreement.

This item authorizes a license agreement to the Old Lake Highlands Neighborhood Association to maintain the "Property" which shall consist of mowing grass, removing debris and maintaining the monument sign.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 17, 2016, the Park and Recreation Board authorized a twenty-year license agreement.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

**FISCAL INFORMATION**

Revenue: \$100 one-time fee

**MAP**

Attached

June 27, 2018

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager, upon approval as to form by the City Attorney, is hereby authorized to sign a License Agreement, between Old Lake Highlands Neighborhood Association, a Texas non-profit corporation, as Licensee, and the City of Dallas, as Licensor, hereinafter referred to as "City", for approximately 930 square feet of land located at the intersection of Classen Drive and Northwest Highway, Dallas, Dallas County, Texas (the "Property"), as shown in Exhibit B for the non-exclusive right to maintain one monument sign and landscaping.

**SECTION 2.** That the special terms and conditions of this License Agreement are:

- (a) The license is for a term of twenty (20) years beginning upon execution and terminating 20 years thereafter.
- (b) Licensee shall pay a one-time license fee of \$100.
- (c) Licensee is non-exclusive and the City reserves full ingress and egress rights and the right to grant use to other parties.
- (d) The license and the licensed right to use the Property is terminable by the City at its convenience upon 90-days written notice of said termination. Upon expiration or termination of the license for any reason, the licensee shall cease using the property; remove its improvements, if any, on the Property as directed by the City.
- (e) The Property is licensed "AS IS, WITH ALL FAULTS" and the City is under no obligation to make any improvements or modifications to the Property.
- (f) Licensee shall be responsible maintaining the Property which shall consist of mowing grass, removing debris and maintaining the monument sign.
- (g) Licensee shall be responsible for obtaining any utilities deemed necessary, appropriate or desirable for its use of the Property and shall pay all such utilities, during the term of the license.
- (h) Licensee shall pay any taxes and assessment levied or assessed against the Property attributable to licensee's use and shall secure such insurance coverage as the City shall deem appropriate, during the term of the license.
- (i) Any modifications to the monument sign shall require the Park and Recreation Board approval.

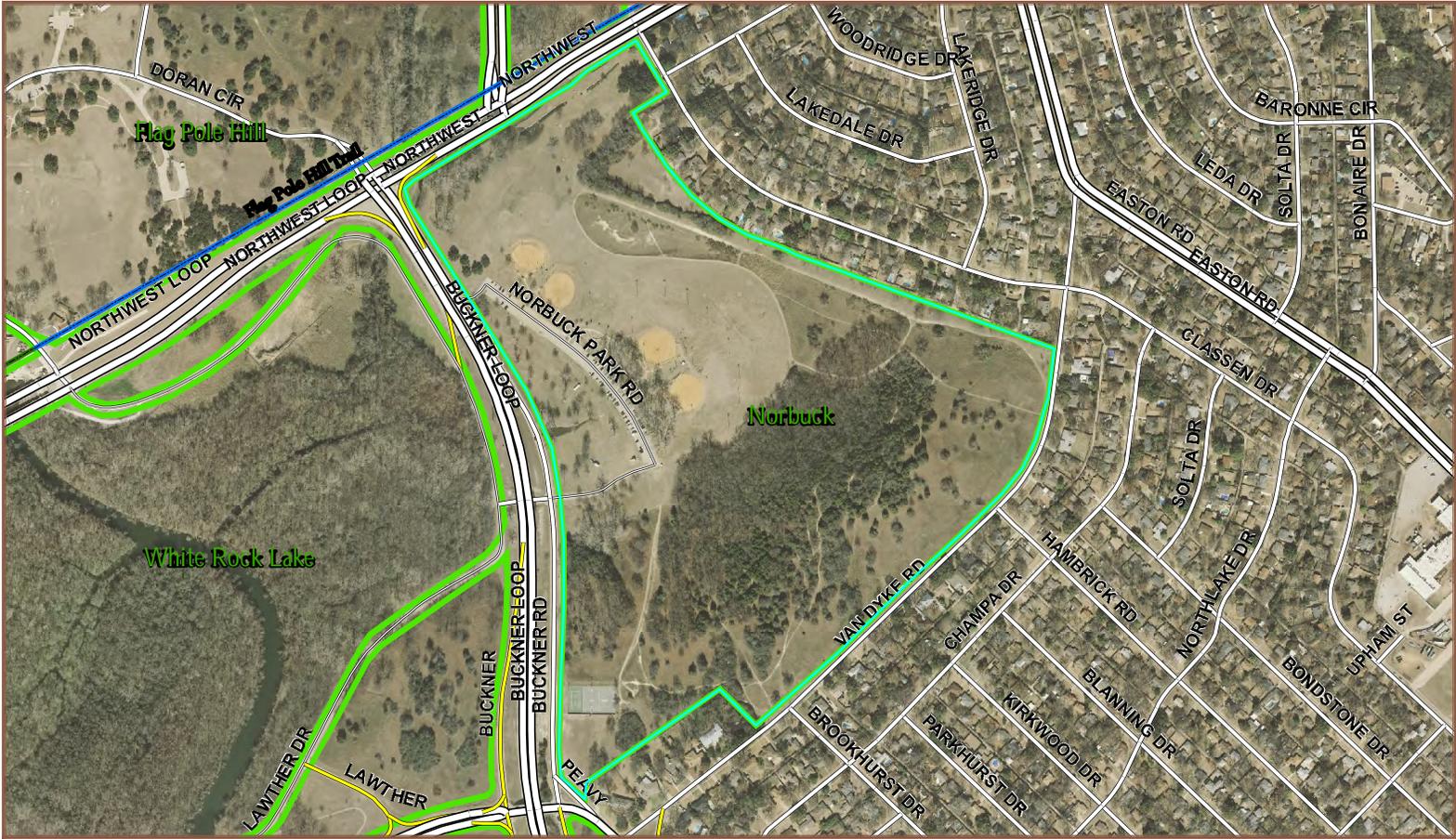
June 27, 2018

**SECTION 3.** That the Chief Financial Officer is hereby authorized to receive and deposit proceeds from this license agreement in Fund 0530, Department PKR, Unit P516, Revenue Code 8471.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

APPROVED AS TO FORM  
LARRY E. CASTO, CITY ATTORNEY

BY: \_\_\_\_\_  
ASSISTANT CITY ATTORNEY



0 195 390 780 1,170 Feet



**dallas**  
Park & Recreation

**Norbuck Park**  
**200 N. Buckner Blvd**

27 Y Z

District

9

6/23/2014

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 14

**DEPARTMENT:** Park & Recreation Department

**CMO:** Willis Winters, 670-4071

**MAPSCO:** 36F G

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**SUBJECT**

Authorize a twenty-year development, operation, and maintenance agreement with one five-year renewal option, with JLB Ash at The Branch Partners L.P. for a pedestrian bridge and landscape improvements for purposes of connecting to and providing public access from an adjacent development to the Ridgewood Trail located at 4662 Amesbury Drive - Financing: No cost consideration to the City

**BACKGROUND**

This action will authorize a twenty-year development, operation, and maintenance agreement, with one five-year renewal option, with JLB Ash at The Branch Partners L.P. (JLB) for the development, operation, and maintenance of a pedestrian bridge and landscape improvements for purposes of connecting to and providing public access from an adjacent development to the Ridgewood Trail, adjacent to 4662 Amesbury Drive.

The agreement will be subject to the following terms:

1. The term is for 20 years with one consecutive five-year renewal option.
2. JLB, at its own cost, is responsible for the development of the design, plans, and specifications for the improvements to be made to the park. JLB will submit the design to the Park and Recreation Department for review and approval prior to commencement of construction.
3. JLB, at their own cost, is responsible for the maintenance and repair of the improvements during the term of the agreement.

## **BACKGROUND** (continued)

4. JLB will manage the design and construction through its own consultants and contractors and will be responsible for all permits and other approvals. All consultants and contractors are required to provide insurance that is consistent with what is required by City consultants and contractors.
5. JLB agrees to allow the public access to the Ridgewood Trail from JLB's property located at 4662 Amesbury Drive.
6. The City of Dallas will retain the right to require JLB to modify the improvements if and when necessary to maintain public safety of the Katy Trail.
7. Project must meet or exceed requirements of Planned Development District No. 873 by Ordinance No. 28843 regarding Ridgewood Trail access.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 19, 2017, the Park and Recreation Board authorized a twenty-year development, operation, and maintenance agreement with one five-year renewal option with JLB Ash at The Branch Partners L.P.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

## **FISCAL INFORMATION**

No cost consideration to the City.

## **MAP**

Attached

June 27, 2018

**WHEREAS**, the City Charter provides for the Park and Recreation Board to grant contracts and agreements within park facilities with such terms and conditions as it shall deem proper; and

**WHEREAS**, the City of Dallas Park and Recreation Department (City) and JLB Ash at The Branch Partners L.P. (JLB) desire to enter into a twenty-year development, operation, and maintenance agreement, with one five-year renewal option for the purpose of development, operation, and maintenance of a portion of trail corridor at the Ridgewood Trail located at 4662 Amesbury Drive as shown in Exhibit A; and

**WHEREAS**, the City desires to have JLB develop, operate, and maintain a portion of trail corridor during the Term of the Agreement for use and enjoyment of all City of Dallas citizens.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to sign a twenty-year development, operation, and maintenance agreement with one five-year renewal option, approved as to form by the City Attorney, with JLB for a pedestrian bridge and landscape improvements for purposes of connecting to and providing public access from an adjacent development to the Ridgewood Trail located at 4662 Amesbury Drive.

**SECTION 2.** That the President of the Park and Recreation Board and City Manager are hereby authorized to execute a twenty-year development, operation, and maintenance agreement, with one five-year renewal option, with JLB, approved as to form by the City Attorney.

**SECTION 3.** That the duration of the agreement will be for a term of 20 years with one five-year renewal option.

**SECTION 4.** That this contract be designated as Contract No. PKR-2017-00003115.

**SECTION 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 9

**DEPARTMENT:** Park & Recreation Department

**CMO:** Willis Winters, 670-4071

**MAPSCO:** 37 B D

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**SUBJECT**

Authorize an Advance Funding Agreement with the Texas Department of Transportation for voluntary local government contributions to transportation improvement projects for bridge improvements of the Mockingbird Lane-Peavy Road Bridge Replacement over Loop 12/Buckner Boulevard – Not to exceed \$72,123 – Financing: 2006 Bond Funds

**BACKGROUND**

On June 2015, the Texas Department of Transportation (TxDOT) contacted the Dallas Park and Recreation Department (DPARD) to review and discuss improvements for the Mockingbird Lane-Peavy Road Bridge Replacement over Loop 12/Buckner Boulevard. DPARD requested that the sidewalks on each side of the bridge be increased from TxDOT's standard of 6 feet width to 8 feet width for safety and functionality reasons. DPARD will participate in the cost to expand the bridge to increase the width of the sidewalks on each side and add Americans with Disabilities Act (ADA) ramps at each corner of the bridge. TxDOT held a public meeting with the White Rock Lake Task Force on July 14, 2015 to present the project and address public input.

TxDOT's scope of work for the project includes:

- Bridge elevated from lowest clearance elevation of 15 feet-10 inches to 16 feet-6 inches
- Length increased from current 100 feet to 110 feet
- Per DPARD request, bridge width will be expanded 4-feet from 70-feet to 74-feet. This will allow for 8-foot wide sidewalks on each side of the bridge. Without the expansion, sidewalks would be installed at 6-foot width
- Include ADA ramps at each corner of the bridge per DPARD request
- Reconstruct sections of both north and south access ramps from Buckner Boulevard

**BACKGROUND** (continued)

- Reconstruct approximately 190 feet of Peavy Road
- Reconstruct approximately 166 feet of Mockingbird Lane

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	June 2015
Completed Design	June 2018
Begin Construction	August 2019
Complete Construction	December 2019

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 7, 2018, the Park and Recreation Board authorized an Advanced Funding Agreement with the Texas Department of Transportation.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

**FISCAL INFORMATION**

2006 Bond Funds - \$72,122.56

**MAP**

Attached

June 27, 2018

**WHEREAS**, Texas Government Code, Chapter 791, and Transportation Code, §201.209 and Chapter 221, authorize the State to contract with municipalities and political subdivisions; and

**WHEREAS**, the State of Texas, acting by and through the Texas Department of Transportation (TxDOT) has plans to make improvements to the Mockingbird Lane/Peavy Road Bridge over Buckner Boulevard (as shown in the Exhibit A); and

**WHEREAS**, Dallas Park and Recreation Department (DPARD) has requested that TxDOT expand the bridge width 4-feet from 70-feet to 74-feet. This will allow for 8-foot wide sidewalks on each side of the bridge (as shown in Exhibit B) and add Americans with Disabilities Act ramps at each corner of the bridge; and

**WHEREAS**, TxDOT has agreed to incorporate DPARD requests into the Mockingbird Lane-Peavy Road Bridge Replacement over Loop 12/Buckner Boulevard improvements; and

**WHEREAS**, the Advance Funding Agreement will provide funding to incorporate DPARD requests in the amount of \$72,122.56.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to sign an Advance Funding Agreement with the Texas Department of Transportation, approved as to form by the City Attorney, for voluntary local government contributions to transportation improvement projects for bridge improvements of the Mockingbird Lane-Peavy Bridge Replacement over Loop12/Buckner Boulevard, in an amount not to exceed \$72,122.56.

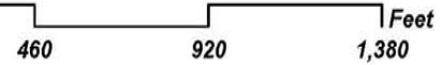
**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute an Advance Funding Agreement with the Texas Department of Transportation, approved as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$72,122.56 from 2006 Bond Fund, Fund BT00, Department PKR, Unit 7165, Object 4599, Activity HIBT, Program PKTRLDEV, Encumbrance/Contact No. PKR-2018-00006438, Commodity 91800, Vendor 020318.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



# Mockingbird/Peavy Bridge



**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 3, 6, 7, 9

**DEPARTMENT:** Park & Recreation Department

**CMO:** Willis Winters, 670-4071

**MAPSCO:** 33B C 38R 46Y 63M 64J

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**SUBJECT**

Authorize a professional services contract with Kimley-Horn and Associates, Inc. for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Aquatics Phase 2 Projects to be constructed at Bachman Park located at 2750 Bachman Drive, Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Park located at 2525 Pine Street, and Harry Stone Park located at 2403 Millmar Drive - Not exceed \$2,600,000 - Financing: 2017 Bond Funds

**BACKGROUND**

This professional services contract will provide the design of the Aquatics Master Plan Phase 2. The scope of work includes the schematic design, design development, construction documents, bidding and negotiation, and construction administration phases for the Regional Family Aquatic Center Phase 1 at Bachman Park, upgrades and expansion to Bahama Beach Waterpark, a Neighborhood Family Aquatic Center at Exline Park, and a Neighborhood Family Aquatic Center at Harry Stone Park. The 2017 Bond Program included funding for these projects.

On February 14, 2018, a Request for Qualifications was issued for the Aquatics Phase 2 facilities, which included four Aquatic Centers and six spray grounds. Six firms submitted Statements of Qualifications. Five firms were shortlisted and a Request for Proposal was sent to the shortlisted firms on March 16, 2018. On April 4, 2018, five firms submitted proposals. Kimley-Horn and Associates, Inc. was selected as the best value proposer for the four Aquatic Center projects.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	July 2018
Complete Design	June 2019
Begin Construction	October 2019
Complete Construction	May 2020

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 7, 2018, the Park and Recreation Board authorized a professional services contract with Kimley-Horn and Associates, Inc. for architectural and engineering services.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

**FISCAL INFORMATION**

2017 Bond Funds - \$2,600,000.00

<b><u>Council District</u></b>	<b><u>Amount</u></b>
3	\$650,000.00
6	\$650,000.00
7	\$650,000.00
9	\$650,000.00
Total	\$2,600,00.00

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b><u>Contract Amount</u></b>	<b><u>Category</u></b>	<b><u>M/WBE Goal</u></b>	<b><u>M/WBE%</u></b>	<b><u>M/WBE \$</u></b>
\$2,600,000.00	Architectural & Engineering	25.66%	25.77%	\$670,000.00

- This contract exceeds the M/WBE goal of 25.66%

## **PROPOSAL INFORMATION**

Five vendors were shortlisted after a thorough review of qualifications. The following are the vendors on the short list. The proposals were received from solicitation number CIZ1706 and opened on April 4, 2018. This professional services contract is being awarded in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>
*Kimley-Horn and Associates, Inc.	13455 Noel Rd. Two Galleria Office Tower Ste. 700 Dallas, Texas 75240	4%
Dunaway Associates, L.P.	550 Bailey Ave., Ste. 400 Fort Worth, Texas 76107	10%
GFF, Inc.	2808 Fairmount St., Ste. 300 Dallas, Texas 75201	13%
MESA Design Associates, Inc.	2001 North Lamar St., Ste. 100 Dallas, Texas 75202	15%
Aquatic Design & Engineering	189 S. Orange Ave., Ste. 1250 Orlando, Florida 32801	18%

## **OWNER**

### **Kimley-Horn and Associates, Inc.**

John C. Atz, P.E., Chief Executive Officer

## **MAPS**

Attached

June 27, 2018

**WHEREAS**, it is necessary to hire a firm to provide for schematic design through construction administration services of the Aquatics Phase 2 Projects to include four aquatic facilities to be constructed at: Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Park located at 2525 Pine Street, Harry Stone Park located at 2403 Millmar Drive, Bachman Park located at 2750 Bachman Drive, and the firm of Kimley-Horn and Associates, Inc. presented a proposal dated May 30, 2018 to provide these services, in an amount not to exceed \$2,600,000.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to sign a professional services contract with Kimley-Horn and Associates, Inc., approved as to form by the City Attorney, for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration for the Aquatics Phase 2 Projects to be constructed at Bachman Park located at 2750 Bachman Drive, Bahama Beach Waterpark located at 1895 Campfire Circle, Exline Park located at 2525 Pine Street, and Harry Stone Park located at 2403 Millmar Drive, in an amount not to exceed \$2,600,000.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a professional services contract with Kimley-Horn and Associates, Inc., approved as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,600,000 to Kimley-Horn and Associates, Inc., in accordance with the terms and conditions of the contract, as follows:

Bahama Beach Waterpark

2017 Bond Fund

Fund 1V00, Department PKR, Unit VB02

Object 4112, Activity AQFC, Program PK17VB02

Commodity 90656, Vendor 135447

Encumbrance/Contract No. CX-PKR-2017-00006596                      \$ 650,000

Exline Park

2017 Bond Fund

Fund 1V00, Department PKR, Unit VB02

Object 4112, Activity AQFC, Program PK17VB02

Commodity 90656, Vendor 135447

Encumbrance/Contract No. CX-PKR-2017-00006596                      \$ 650,000

June 27, 2018**SECTION 3.** (continued)Harry Stone Park

2017 Bond Fund

Fund 1V00, Department PKR, Unit VK29

Object 4112, Activity AQFC, Program PK17VK29

Commodity 90656, Vendor 135447

Encumbrance/Contract No. CX-PKR-2017-00006596 \$ 650,000

Bachman Park

2017 Bond Fund

Fund 1V00, Department PKR, Unit VB83

Object 4112, Activity AQFC, Program PK17VB83

Commodity 90656, Vendor 135447

Encumbrance/Contract No. CX-PKR-2017-00006596 \$ 650,000

Total amount not to exceed \$2,600,000

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**Elm Fork Greenbelt**  
**Elm Fork Greenbelt - Fishing Hole Lake**

0 200 400 800 1,200 Feet

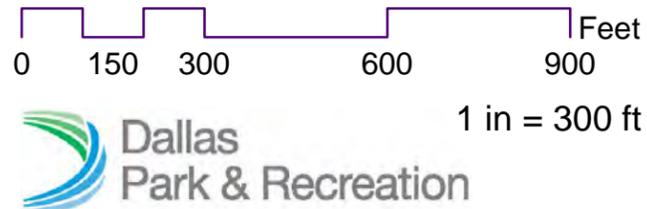
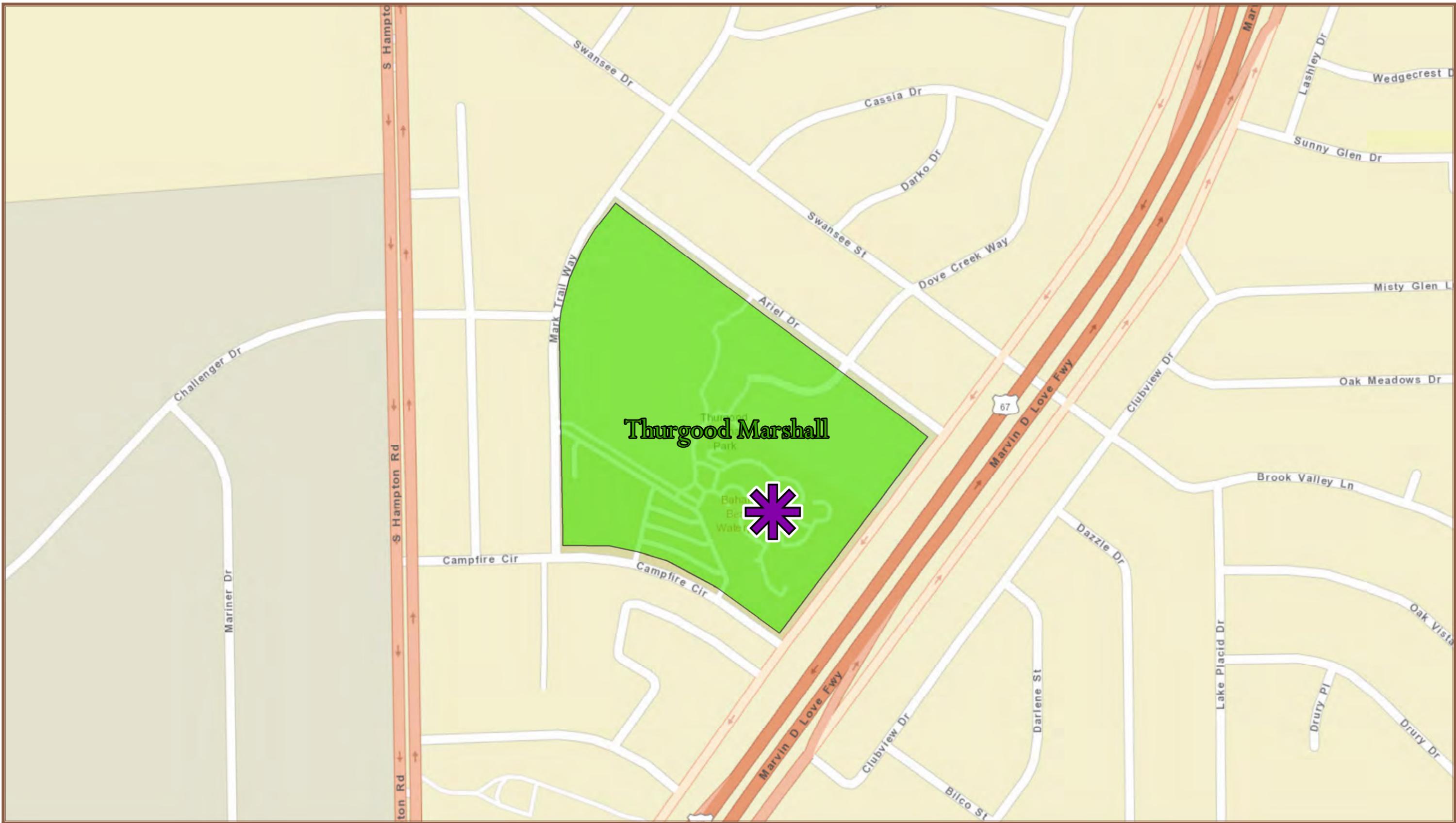
1 in = 400 ft



**Bachman Park Aquatic Center**  
**(2750 Bachman Dr)**

Mapsco  
33 B,C

District  
6



1 in = 300 ft



Bahama Beach Waterpark Aquatic Center  
(Thurgood Marshall Park)  
(1895 Campfire Cir)

Mapsc0  
63 M  
64 J

District  
3



# Exline Park Aquatic Center (2525 Pine St)

Mapsco  
46Y

District  
7



1 in = 300 ft



# Harry Stone Memorial Park Aquatic Center (2403 Millmar Dr)

Mapsco  
38 R

District  
9

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 7

**DEPARTMENT:** Park & Recreation Department

**CMO:** Willis Winters, 670-4071

**MAPSCO:** 46 L, Q

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**SUBJECT**

Authorize a professional services contract with M. Arthur Gensler, Jr & Associates, Inc. for architectural and engineering services for the schematic design, design development, construction documents, procurement, and construction administration phases for the Hall of State Facility Improvements Project located at 3939 Grand Avenue – Not to exceed \$1,257,359 – Financing: 2017 Bond Funds

**BACKGROUND**

On February 14, 2018, a Request for Qualifications for Architectural and Engineering Services for the design of the Hall of State Facility Improvements was developed by the Park and Recreation Department and publicly advertised by the Office of Procurement Services. On March 9, 2018, four statements of qualifications were received. On March 16, 2018, a proposal request was issued to three firms. On March 30, 2018, three proposals were received. On April 6, 2018, M. Arthur Gensler, Jr & Associates, Inc. received the highest ranking, making them the most qualified proposer of the three.

The successful proposer was selected on the following pre-set criteria:

<u>Rating Criteria</u>	<u>Value</u>
1. Specific Expertise	25 points
2. Capabilities, Resources and Responsiveness	20 points
3. Approach to the Project	10 points
4. Current Contracts	5 points
5. Women and Minority-owned Subconsultant Participation	15 points
6. Consultant’s Proposed Work Plan, Special Concerns or Techniques	15 points
7. Prior and Current Ligation and Claims History	<u>5 points</u>
	100 points

**BACKGROUND** (continued)

This professional services contract will assess the condition of the existing facility and prioritize the following needs: cleaning/restoration of the exterior wall; restoration of the plaza; improvements to the exterior drainage and lighting; repairs to the roof; repairs or replacement of exterior doors and windows; repairs to the sump pumps; improvements to the dehumidification system; repairs to other mechanical and electrical items for the Hall of State building. Services include schematic design, design development, construction documents, procurement and construction administration phases.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 7, 2018, the Park and Recreation Board authorized a professional services contract with M. Arthur Gensler, Jr & Associates, Inc.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

**FISCAL INFORMATION**

2017 Bond Funds - \$1,257,359.00

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	July 2018
Complete Design	June 2019
Begin Construction	November 2019
Complete Construction	September 2020

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE%</u>	<u>M/WBE \$</u>
\$1,257,359.00	Architectural & Engineering	25.66%	28.17%	\$354,148.00

- This contract exceeds the M/WBE goal of 25.66%

**OWNER**

**M. Arthur Gensler, Jr & Associates, Inc.**

Andy Cohen, Co-Chief Executive Officer  
Diane Hoskins, Co-Chief Executive Officer

**MAP**

Attached

June 27, 2018

**WHEREAS**, on February 14, 2018, a Request for Qualifications for Architectural and Engineering Services for the design of the Hall of State Facility Improvements was developed by the Park and Recreation Department and publicly advertised by the Office of Procurement Services; and

**WHEREAS**, on March 9, 2018, four statements of qualifications were received; and

**WHEREAS**, on March 16, 2018, a proposal request was issued to three firms; and

**WHEREAS**, on March 30, 2018, three proposals were received; and

**WHEREAS**, on April 6, 2018, M. Arthur Gensler, Jr & Associates, Inc. received the highest ranking, making them the most qualified proposer of the three; and

**WHEREAS**, it is now desirable and in the best interest of the City of Dallas to authorize a professional services contract with M. Artur Gensler, Jr & Associates, Inc. for architectural and engineering services for the design, design development, construction documents, bidding and negotiation, and construction administration for the Hall of State Facility Improvements Project, in an amount not to exceed \$1,257,359.

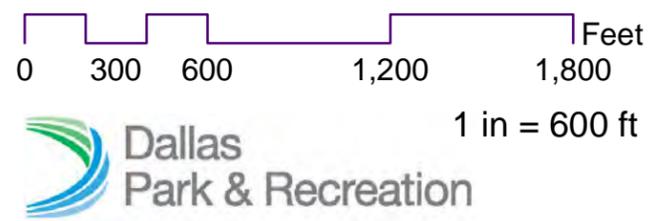
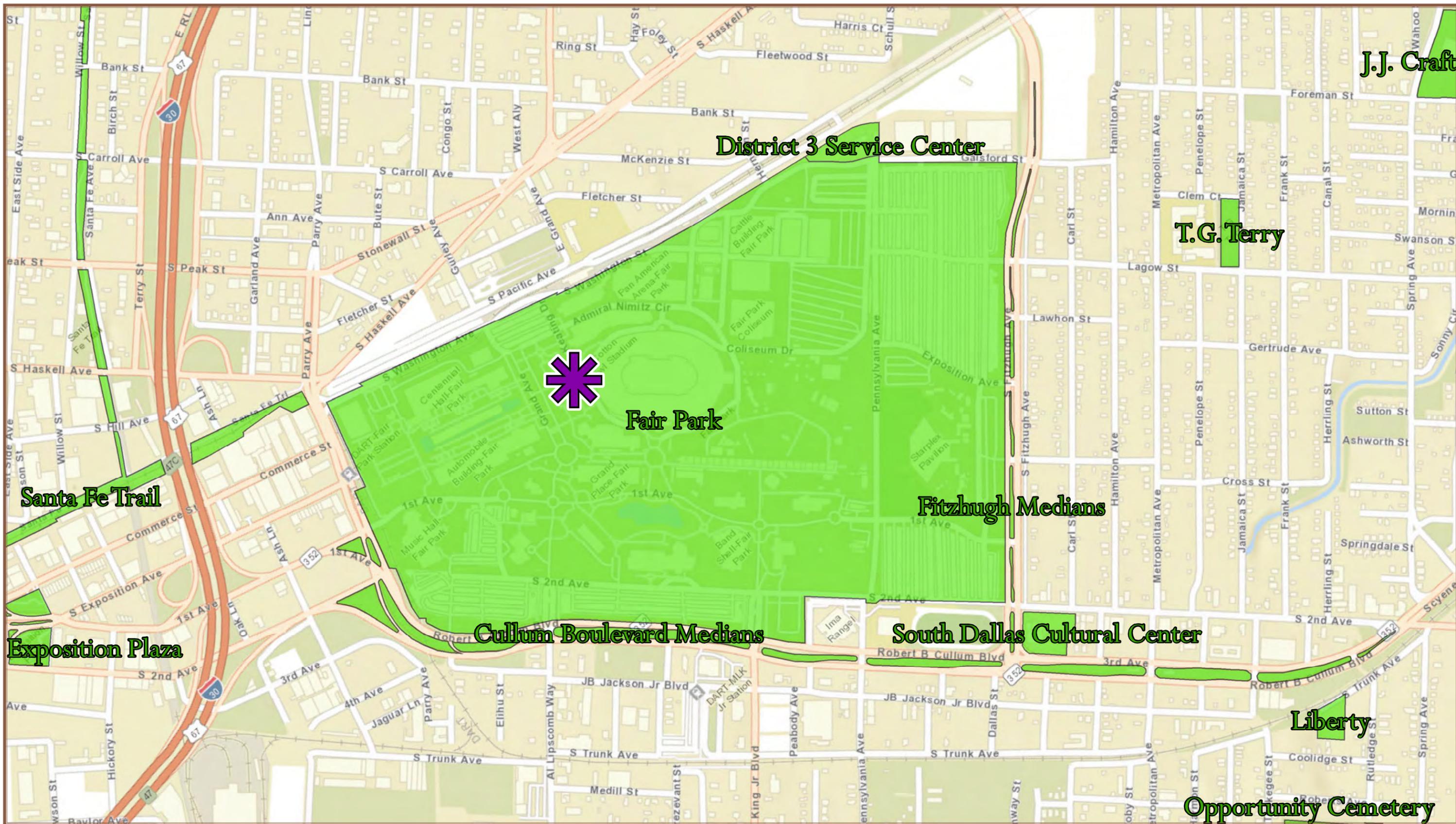
**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to sign the professional services contract with M. Artur Gensler, Jr & Associates, Inc., approved as to form by the City Attorney, to provide architectural and engineering services for the design, design development, construction documents, bidding and negotiation, and construction administration for the Hall of State Facility Improvements Project, in an amount not to exceed \$1,257,359.

**SECTION 2.** That the Chief Financial Officer is hereby authorized to disburse funds, in an amount not to exceed \$1,257,359, in accordance with the terms and conditions of the contract with M. Artur Gensler, Jr & Associates, Inc. from the General Fund, Fund 1V02, Department PKR, Unit VC01, Object 4111, Activity FPRK, Program PK17VC01, Encumbrance/Contract No. PKR-2018-00006440, Commodity 92500, Vendor VS000001122.

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Fair Park—Hall of State  
(3939 Grand Ave)

Mapsco  
46 L,Q

District  
7

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 8

**DEPARTMENT:** Park & Recreation Department

**CMO:** Willis Winters, 670-4071

**MAPSCO:** 65 U V

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**SUBJECT**

Authorize a construction contract for the Singing Hills Replacement Recreation Center - Phase 2 located at 6805 Patrol Way - 3i Contracting, LLC, best value proposer of six - Not to exceed \$5,950,000 - Financing: 2017 Bond Funds

**BACKGROUND**

On May 4, 2018, six proposals were received for Singing Hills Replacement Recreation Center - Phase 2. The selection committee ranked 3i Contracting, LLC as the Best Value Proposer. A Request for Competitive Sealed Proposal (RFCSP) process was utilized for the procurement of this project. A RFCSP is a “best value” procurement process that includes an evaluation of price, qualifications, schedule, M/WBE participation, previous experience of the contractor, and financial sufficiency.

The scope of work for the Singing Hills Replacement Recreation Center - Phase 2 includes:

- addition of a gymnasium
- addition of a senior activity center
- addition of a technology center
- plaza and amphitheater between the new recreation center and the Camp Wisdom DART Station

Previously, the construction contract for Singing Hills Replacement Recreation Center Phase 1 was awarded. The scope of work for Phase 1 included program space including a lobby, fitness room, dividable meeting room, kitchen, game room, exercise room, restrooms, office, and lounge area. Completion of Phase 1 is expected in June 2018.

**BACKGROUND** (continued)

Proposals based on Request For Competitive Sealed Proposal (RFCSP) are evaluated on pre-set criteria which include cost, qualifications of the prime contractor, construction amount and schedule ratings, which are based on mathematical formulas, with the best price and best schedule being given the highest scores. Ratings "1" to "10" are given for each criterion with "10" being the best rating. These ratings are multiplied by the weight to obtain the score for each criterion.

The following is a list of the rating criteria and values for each criterion:

<u>Rating Criteria</u>	<u>Value</u>
1. Proposed Construction Contract Award	45%
2. Qualifications/Experience/References for Prime Firm	20%
3. Subcontractor Experience	10%
4. Business Inclusion and Development Plan	15%
5. Financial Sufficiency	5%
6. Schedule/Time of Completion	<u>5%</u>
	100%

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	January 2018
Completed Design	March 2018
Begin Construction	July 2018
Complete Construction	July 2019

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 5, 2018, the Park and Recreation Board's Planning and Design Committee was briefed on construction procurement for Singing Hills Recreation Center replacement.

On June 7, 2018, the Park and Recreation Board authorized a construction contract with 3i Contracting, LLC.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

**FISCAL INFORMATION**

2017 Bond Funds - \$5,950,000.00

## **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b><u>Contract Amount</u></b>	<b><u>Category</u></b>	<b><u>M/WBE Goal</u></b>	<b><u>M/WBE %</u></b>	<b><u>M/WBE \$</u></b>
\$5,950,000.00	Construction	25.00%	37.93%	\$2,256,978.00

- This contract exceeds the M/WBE goal of 25.00%

## **PROPOSAL INFORMATION**

The following six proposals were received and opened May 4, 2018:

\*Denotes the successful proposer

<b><u>Proposers</u></b>	<b><u>Total Bid</u></b>	<b><u>Rank</u></b>	<b><u>Scores</u></b>
*3i Contracting, LLC 1111 West Mockingbird Lane Suite 1050 Dallas, Texas 75247	\$5,950,000.00	1	3686.8
Big Sky Construction	\$6,687,000.00	2	3530.6
J.C. Commercial, Inc.	\$5,857,777.00	3	3448.6
Azteca Enterprises	\$7,273,000.00	4	3279.4
Rogers-O'Brien Construction	\$7,580,000.00	5	3210.0
Hasan design Build and Development	\$6,256,000.00	6	1938.4

## **OWNER**

### **3i Contracting, LLC**

Michael Williams, President/Chief Executive Officer

## **MAP**

Attached

June 27, 2018

**WHEREAS**, on May 4, 2018, six proposals were received for Singing Hills Replacement Recreation Center – Phase 2; and

<u>Proposers</u>	<u>Total Bid</u>	<u>Rank</u>	<u>Scores</u>
3i Contracting, LLC	\$5,950,000	1	3686.8
Big Sky Construction	\$6,687,000	2	3530.6
J.C. Commercial, Inc.	\$5,857,777	3	3448.6
Azteca Enterprises	\$7,273,000	4	3279.4
Rogers-O'Brien Construction	\$7,580,000	5	3210.0
Hasan design Build and Development	\$6,256,000	6	1938.4

**WHEREAS**, the scope of work for this project includes additions of a gymnasium, a senior activity center, a technology center and a plaza and amphitheater; and

**WHEREAS**, it has been determined that acceptance of the best and final offer from 3i Contracting, LLC for the Singing Hills Replacement Recreation Center – Phase 2 located at 6805 Patrol Way, in the amount of \$5,950,000 is the best value for the City of Dallas.

**Now, Therefore,**

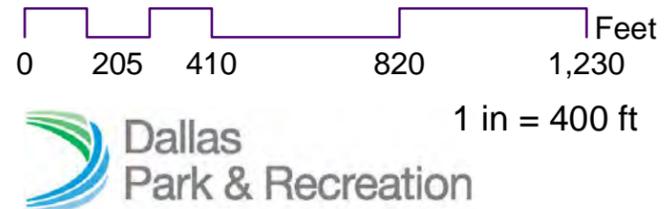
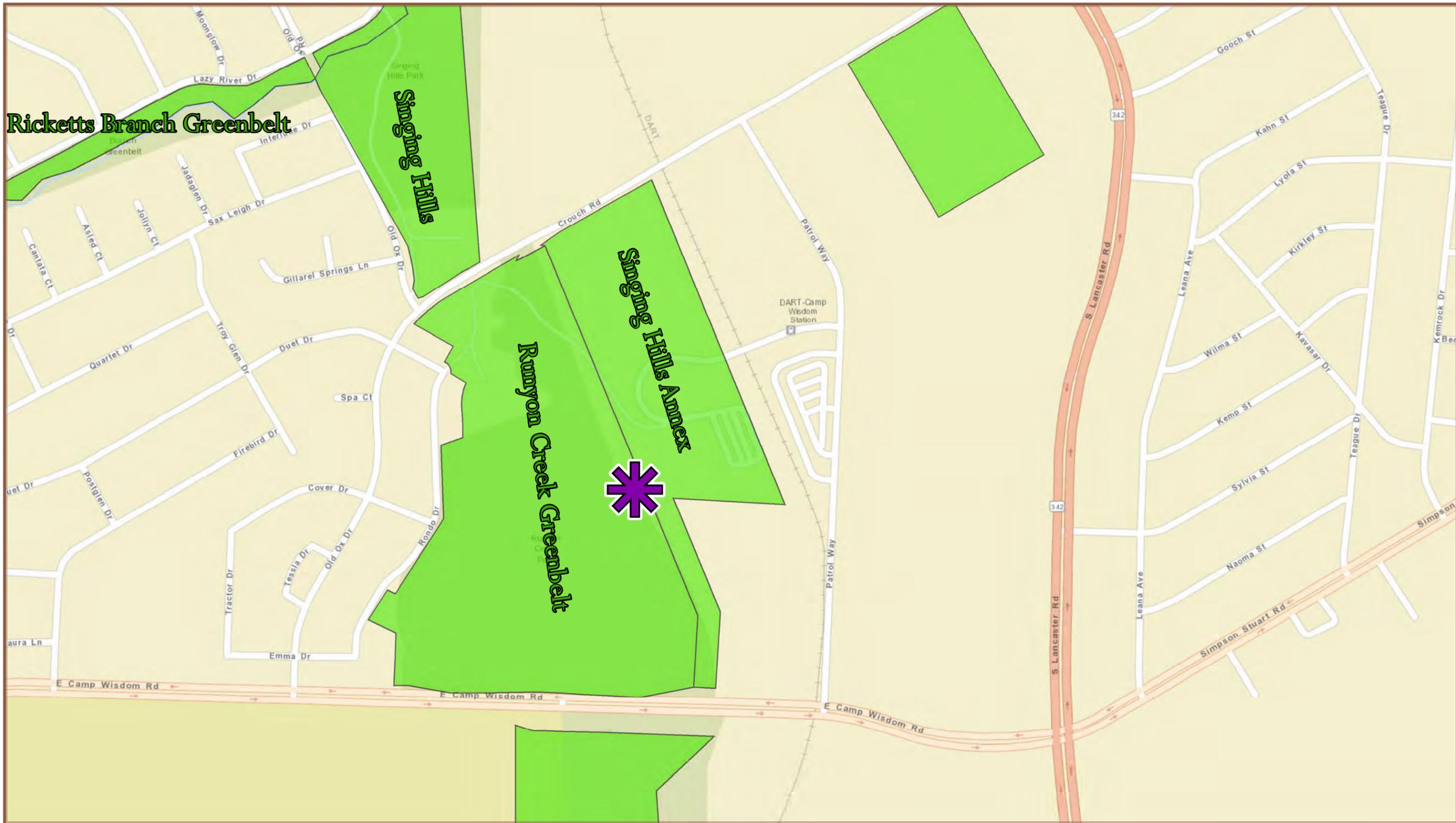
**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS**

**SECTION 1.** That the City Manager is hereby authorized to sign a construction contract with 3i Contracting, LLC, approved as to form by the City Attorney, for the Singing Hills Replacement Recreation Center – Phase 2 located at 6805 Patrol Way, in an amount not to exceed \$5,950,000.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a construction contract with 3i Contracting, LLC, approved as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$5,950,000 to 3i Contracting, LLC, from 2017 Bond Fund, Fund 1V00, Department PKR, Unit VB22, Object 4310, Activity MMCF, Program PKTRLDEV, Encumbrance/Contract No. PKR-2018-00006540, Commodity 91200, Vendor VS91700.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



# Singing Hills Recreation Center

Mapsco  
65 U,V

District  
8

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 10

**DEPARTMENT:** Park & Recreation Department

**CMO:** Willis Winters, 670-4071

**MAPSCO:** 16T

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**SUBJECT**

Authorize a public hearing to be held on August 8, 2018, to receive comments on the proposed use of a portion of parkland, totaling approximately 39 square feet of land at Hamilton Park located at 12100 Willowdell Drive, by the Office of Emergency Management for the installation of an outdoor warning siren to provide warning siren system coverage for the benefit of the public; and, at the close of the public hearing, consideration of a resolution authorizing the proposed use of parkland, pursuant to Chapter 26 of the Texas Parks and Wildlife Code - Financing: No cost consideration to the City

**BACKGROUND**

The City of Dallas owns municipal parkland known as Hamilton Park (approximately 18.5 acres) located at 12100 Willowdell Drive, just east of U.S. Route 75 (North Central Expressway) and south of Interstate Highway 635 (Lyndon B. Johnson Freeway). The Willie B. Johnson Recreation Center is located in this park and the Cottonwood Trail runs north-south through the park.

The Office of Emergency Management (OEM) has requested use of approximately 39 square feet of land in order to install an outdoor warning siren approximately ten feet inside the park boundaries near the existing power pole which is located in the street right-of-way. Electric power from the power lines is needed for operation of the outdoor warning siren.

In 2016, OEM conducted a sound survey to ensure a minimum of seventy decibels of outdoor warning siren system coverage throughout the City. The result identified twenty-seven locations for enhanced coverage. One of the locations identified was at the intersection of Willowdell Drive, Schroeder Road, and Towns Street, a high point in the Hamilton Park neighborhood. Due to the limited space in the street right-of-way and adjacent electric pole wires, an outdoor warning siren could not be placed near the intersection outside the park boundaries. OEM will be responsible for all construction costs, maintenance, and ongoing utility costs associated with the outdoor warning siren.

**BACKGROUND** (continued)

Due to the configuration of and limited use of the park at this location, the outdoor warning siren's impact on the park is expected to be minimal. OEM has agreed to permit any park use up to the outdoor warning siren and, upon abandonment of the outdoor warning siren at some future date, to promptly remove the outdoor warning siren and appurtenances, subject to appropriation, at which time the land will revert back to parkland.

In compliance with the law, the City has determined that there is a need and that no feasible and prudent alternative to the use or taking of such parkland and that all reasonable care has been taken so as to not damage the remainder of the park property and to mitigate any disruption of park services.

In accordance with the Texas Parks and Wildlife Code, Chapter 26 (Sections 26.001 through 26.004) the City Council must advertise and hold a public hearing on the change of use of parkland.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On May 17, 2018, the Park and Recreation Board authorized a public hearing to be held on August 8, 2018.

**FISCAL INFORMATION**

No cost consideration to the City.

**MAP**

Attached

June 27, 2018

**WHEREAS**, the City of Dallas owns land in north central Dallas known as Hamilton Park, which was acquired for park purposes and has been maintained as parkland; and

**WHEREAS**, the City of Dallas Office of Emergency Management (OEM) has requested use of approximately 39 square feet of land in order to install an outdoor warning siren, as part of the City's plan to provide outdoor warning siren system coverage throughout the City, as shown on Exhibit A, and the Park and Recreation Board is agreeable to providing the property for this use; and

**WHEREAS**, the Texas Parks and Wildlife Code, Chapter 26 (Section 26.001 through 26.004), requires that before a municipality may approve any program or project that requires the use or taking of any public land designated and used as parkland, the governing body of such public municipality must determine that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the remainder of the park; and

**WHEREAS**, prior to making this determination, notice must be given and a public hearing be held relative to the proposed change of park use; and

**WHEREAS**, the City Council desires to give notice and hold such hearing in accordance with the law with respect to the dedication of a portion of Hamilton Park to the City of Dallas.

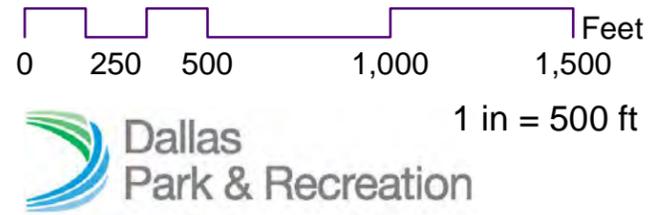
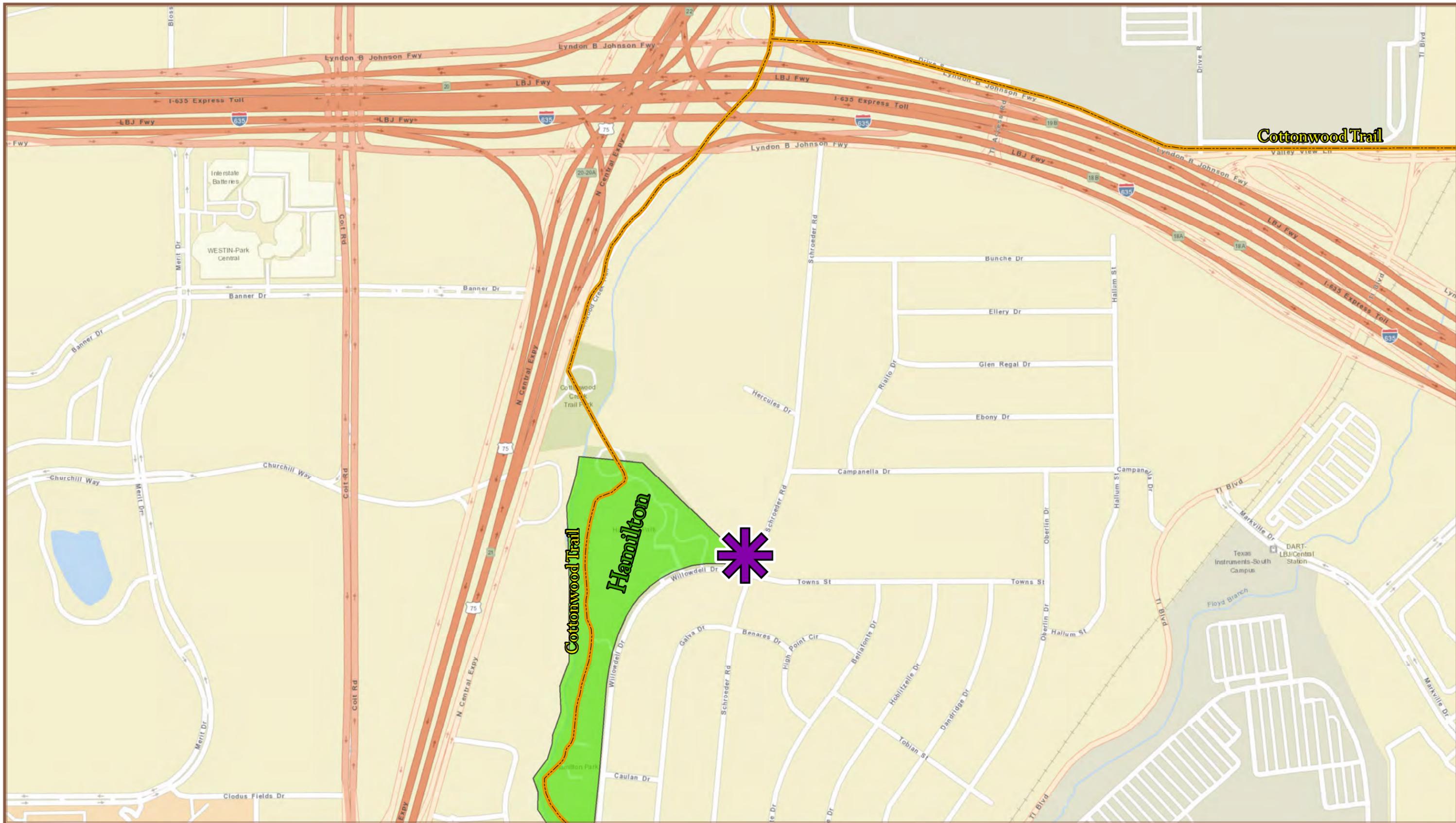
**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the Park and Recreation Department is hereby authorized and directed to advise in writing of such proposed use of the park property by delivering a notice for publishing to the official newspaper to be advertised once each week for three consecutive weeks, the last publication to be not less than one week nor more than two weeks before the date of the hearing, which shall be held in the City Council Chambers on August 8, 2018.

**SECTION 2.** That the approval of the aforementioned project by the City Council, at the close of said hearing, shall be construed as making the proper findings as to the use, taking, and conveyance of parkland, consistent with the Texas Parks and Wildlife Code and the Texas Local Government Code.

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Hamilton Park  
(12100 Willowdell Dr)

Mapsco  
16T

District  
10



*Location of proposed Outdoor Warning Siren and area needed for power from power pole, consisting of ~39 square feet of land.  
Location and area is approximate.*

**Hamilton Park**

**Schroeder Rd**

**Willowdell Dr**

**Towns St**



1 in = 20 ft



**Hamilton Park  
(12100 Willowdell Dr)**

*Exhibit A*

Mapsco  
16T

District  
10

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** 6, 13

**DEPARTMENT:** Park & Recreation Department  
Public Works & Transportation

**CMO:** Willis Winters, 670-4071  
Majed Al-Ghafry, 670-3302

**MAPSCO:** 23 D G H J K L M N P 24 A B

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**SUBJECT**

Authorize Amendment No. 1 to the Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 40226, for Northaven Trail Phase 2B and 2C from Denton Drive to Cinderella Lane, to provide additional funding for additional costs – Not to exceed \$133,013 – Financing: 2006 Bond Funds (\$7,892) and 2012 Bond Funds (\$125,121)

**BACKGROUND**

This action will authorize Amendment No. 1 to the Project Specific Agreement (PSA) and provide disbursement of funds not to exceed \$133,012.52 to Dallas County for the City’s 50 percent share of the project’s additional costs, primarily for a bridge over Joe’s Creek and traffic signal costs for HAWK crosswalk systems. Phase 2B and 2C of the Northaven Trail total four miles of trail from Denton Drive to Cinderella Lane. The project will provide a vital east-west multimodal transportation link in the Regional Veloweb identified in the North Central Texas Council of Government’s Mobility 2040 trail network with access to employment, residential areas, schools, parks, and commercial centers.

The City of Dallas and Dallas County (County) have partnered to design and construct Northaven Trail Phase 2B and 2C. Currently, Phase 2B and 2C are under construction. This action amends the PSA and provides for the additional funds needed for completion of the project.

This PSA is funded by the City of Dallas, County, and the Texas Department of Transportation (TxDOT) through Dallas County Transportation Major Capital Improvement Projects (MCIP) funds, and Federal Transportation Alternative Program funds.

## **BACKGROUND** (continued)

The County is responsible for construction management, TxDOT and other agency coordination, and agreements.

Phase 1A of the Northaven Trail, from Valleydale Drive to Preston Road, was completed by the City in 2013. Upon completion of all phases of the Northaven Trail project, the entire length of the Northaven Trail will be nearly nine miles long extending from White Rock Creek Trail at the east end to the Walnut Hill/Denton DART Station at the west end.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 13, 2011, City Council authorized a ten-year master agreement with Dallas County governing major transportation capital improvement projects by Resolution No. 11-0927.

On October 20, 2011, the Park and Recreation Board authorized a Funding Agreement with Dallas County.

On November 7, 2011, City Council authorized a Funding Agreement with Dallas County by Resolution No. 11-2977.

On December 12, 2012, City Council authorized Amendment No. 1 to the Program Funding Agreement with Dallas County for the development of a master plan for the Northaven Trail between Walnut Hill/Denton Station and Preston Road to expand the project limits, scope, and funding to include design and construction of the Northaven Trail's additional phases between the Walnut Hill/Denton Station and the White Rock Creek Trail by Resolution No. 12-3057.

On December 11, 2014, the Park and Recreation Board approved the Northaven Trail Master Plan.

On May 18, 2017, the Park and Recreation Board authorized a Project Specific Agreement.

On June 14, 2017, City Council authorized a Project Specific Agreement with Dallas County for the completion of the Northaven Trail Phases 2B and 2C trail design and construction, right-of-way acquisition, and coordination with Dallas County and TxDOT agreements required for the project by Resolution No. 17-0934.

On June 7, 2018, the Park and Recreation Board authorized Amendment No. 1 to the Project Specific Agreement to provide funding for additional costs, primarily, to a bridge over Joe's Creek and traffic signal cost for HAWK crosswalk systems.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (continued)

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

**FISCAL INFORMATION**

2006 Bond Funds - \$7,892.15  
2012 Bond Funds - \$125,120.37

<b><u>Council District</u></b>	<b><u>Amount</u></b>
6	\$133,012.52
13	<u>\$ 0.00</u>
Total	\$132,012.52

**MAP**

Attached

June 27, 2018

**WHEREAS**, Chapter 791 of the Texas Government Code and Texas Transportation Code Article 251 provides authorization for local governments to contract with each other for the performance of governmental functions and services, and joint funding of transportation projects; and

**WHEREAS**, on April 13, 2011, City Council authorized a ten-year master agreement with Dallas County governing major transportation capital improvement projects by Resolution No. 11-0927, to be jointly funded and developed by the County and the City (Court Order 2011-1287); and

**WHEREAS**, on November 7, 2011, City Council authorized a Funding Agreement with Dallas County for the development of a master plan for an approximate 6.5-mile section of the Northaven Trail between the Walnut Hill/Denton Station and Preston Road, in an amount not to exceed \$50,000 (MCIP Project 10225), by Resolution No. 11-2977; and

**WHEREAS**, on December 12, 2012, City Council authorized Amendment No. 1 to the Project Funding Agreement with Dallas County for the development of a master plan for the Northaven Trail between Walnut Hill/Denton Station and Preston Road to expand the project limits, scope and funding to include design and construction of the Northaven Trail's additional phases between the Walnut Hill/Denton Station and the White Rock Creek Trail by Resolution No. 12-3057; and

**WHEREAS**, on June 14, 2017, City Council authorized the Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 40226 for the Northaven Trail Phase 2B and 2C from Denton Drive to trail design and construction, right-of-way acquisition, and coordination with Dallas County and TxDOT agreements required for the project by Resolution No. 17-0934; and

**WHEREAS**, it is now necessary to authorize Amendment No. 1 to the Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 40226 for the Northaven Trail Phase 2B and 2C from Denton Drive to Cinderella Lane, to provide funding for additional costs, primarily related to a bridge crossing and signal crosswalk system costs, in an amount not to exceed \$133,012.52.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to sign Amendment No. 1 to the Project Specific Agreement (PSA) with Dallas County, County Transportation Major Capital Improvement Projects 40226 for the Northaven Trail Phase 2B and 2C from Denton Drive to Cinderella Lane, to provide funding for additional costs, in an amount not to exceed \$133,012.52.

June 27, 2018

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute an amendment to the PSA with Dallas County, approved as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$133,012.52 to Dallas County, in accordance with the terms and conditions of the PSA, as follows:

2006 Bond Fund

Street and Transportation Improvements Fund

Fund 1T22, Department PBW, Unit S618

Object 4599, Activity HIBT, Program PB12S618

Commodity 92500, Vendor 014003

\$242.23

Park and Recreation Facilities Fund

Fund 3T00, Department PKR, Unit T241

Object 4599, Activity HIBT, Program PK06T241.2

Commodity 92500, Vendor 014003

\$4,973.24

Park and Recreation Facilities Fund

Fund BT00, Department PKR, Unit T241

Object 4599, Activity HIBT, Program PK06T241.2

Commodity 92500, Vendor 014003

\$2,676.68

2012 Bond Fund

Street and Transportation Improvements Fund

Fund 3U22, Department PBW, Unit S618

Object 4599, Activity HIBT, Program PB12S618

Commodity 92500, Vendor 014003

\$2,964.68

Street and Transportation Improvements Fund

Fund 4U22, Department PBW, Unit S618

Object 4599, Activity HIBT, Program PB12S618

Commodity 92500, Vendor 014003

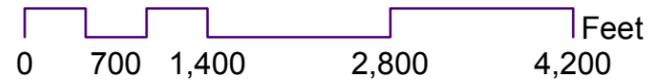
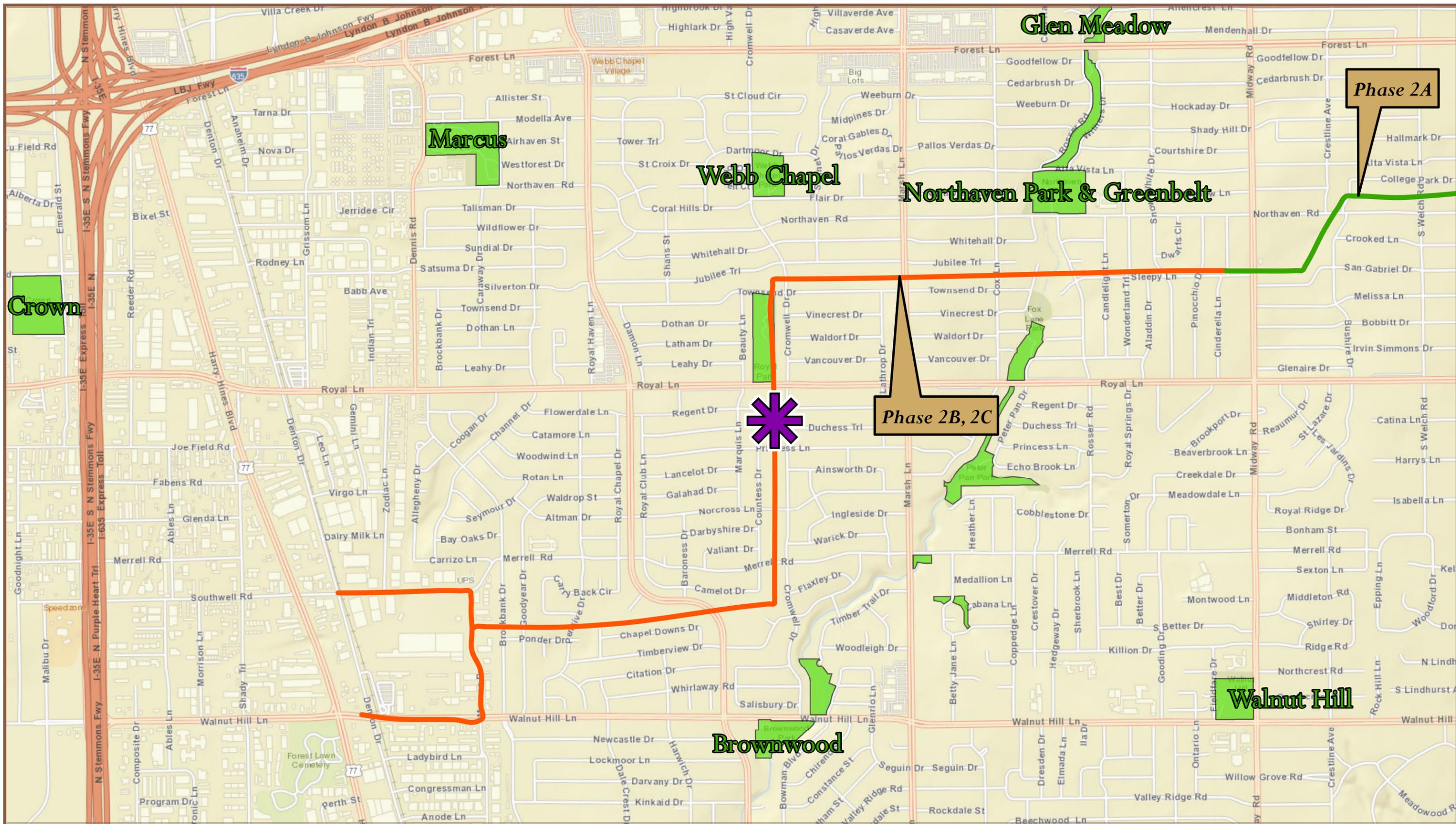
\$122,155.69

Total amount not to exceed

\$133,012.52

**SECTION 4.** That this contract is designated as Contract No. PKR-2018-00006547.

**SECTION 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Northaven Trail Phase 2A and 2B PSA  
(Denton Dr to Cinderella Ln)

MapSCO  
23 D,G,H,J,K,L,M,N,P  
24A,B

District  
6,13

**AGENDA ITEM # 84**

Mobility Solutions, Infrastructure, and Sustainability

**AGENDA DATE:** June 27, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Department of Sustainable Development and Construction  
**CMO:** Majed Al-Ghafry, 670-3302  
**MAPSCO:** All

**SUBJECT**

A public hearing to receive comments regarding consideration of amendments to Chapter 51A of the Dallas Development Code, Article X the Landscape and Tree Preservation regulations and an ordinance granting the amendments

Recommendation of Staff and CPC: Approval

DCA 145-002

**STRATEGIC PRIORITY:** Quality of Life

**AGENDA DATE:** June 27, 2018

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Park & Recreation Department

**CMO:** Willis Winters, 670-4071

**MAPSCO:** N/A

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**SUBJECT**

A public hearing to receive comments regarding consideration of amendments to Chapter 51 and Chapter 51A of the Dallas Development Code to establish park land dedication requirements for residential and lodging uses and an ordinance granting the amendments - Financing: This action has no cost consideration to the City (see Fiscal Information for future cost)  
Recommendation of Staff and CPC: Approval  
DCA 178-003

**FISCAL INFORMATION**

This action has no cost consideration to the City. State law prohibits the use of revenue generated from the ordinance to fund the administration of the program. The anticipated cost to add one new full time planner position to implement the Park Land Dedication Ordinance is \$80,000.

# Memorandum



DATE June 18, 2018

CITY OF DALLAS

Honorable Members of the Quality of Life, Arts & Culture Committee: Sandy Greyson  
TO (Chair), Mark Clayton (Vice Chair), Rickey D. Callahan, Jennifer S. Gates, Scott  
Griggs, B. Adam McGough, Omar Narvaez

SUBJECT **Upcoming Park and Recreation Department City Council Addendum Items**

The following Park and Recreation Department items will be posted on the addendum for the June 27, 2018 City Council Agenda. Staff will be available for questions at the June 25, 2018 Quality of Life, Arts and Culture Committee meeting.

- Authorize **(1)** a Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 40226, for trail design and construction of Northaven Trail Phase 2A from Cinderella Lane to Preston Road; **(2)** the receipt and deposit of funds from Dallas County in the an amount not to exceed \$2,469,469 for the County's share of the construction cost in the Capital Gifts, Donation and Development Fund; and **(3)** the establishment of appropriations in an amount not to exceed \$2,469,469 in the Capital Gifts, Donation and Development Fund – Not to exceed \$4,961,437 – Financing: 2006 Bond Funds (\$1,463,956), 2012 Bond Funds (\$1,028,012) and Capital Gifts, Donation and Development Funds (\$2,469,469)
- Authorize a construction contract for the Northaven Trail Phase 2A located east of Preston Road to Cinderella Lane – RoeschCo Construction, Inc., best value proposer of seven – Not to exceed \$3,616,700 – Financing: 2006 Bond Funds (\$791,588), 2012 Bond Funds (\$1,028,012) and Capital Gifts, Donation and Development Funds (\$1,797,100)
- Authorize the **(1)** acceptance of a reimbursable matching grant in the amount of \$1,000,000 from Texas Parks and Wildlife Department's (TPWD) Urban Outdoor Recreation Grant Program for the development of Runyon Creek Trail Phase 2 Project located at 1900 East Camp Wisdom Road; **(2)** establishment of appropriations in an amount not to exceed \$1,000,000 in the TPWD Urban Outdoor Grant Fund; **(3)** receipt and deposit of funds in an amount not to exceed \$1,000,000 in the TPWD Urban Outdoor Grant Fund; **(4)** allocation of \$5,885 in 2006 Bond Funds and \$894,115 in 2012 Bond Funds for the City's required match of the grant; **(5)** acceptance of a donation in the amount of \$100,000 from the University of North Texas at Dallas for the remaining balance of the City's required match of the grant; **(6)** receipt and deposit of funds in an amount not to exceed \$100,000 from the University of North Texas at Dallas in the Capital Gifts, Donation and Development Fund; **(7)** establishment of appropriations in an amount not to exceed \$100,000 in the Capital Gifts, Donation and Development Fund; and **(8)** execution of the grant agreement – Total not to exceed \$2,000,000 – Financing: TPWD Urban Outdoor Grant Funds (\$1,000,000), 2006 Bond

DATE June 18, 2018  
SUBJECT **Upcoming Park and Recreation Department City Council Addendum Items**

Funds (\$5,885), 2012 Bond Funds (\$894,115) and Capital Gifts, Donation and Development Funds (\$100,000)

- Authorize a twenty-year development, operation, and maintenance agreement with one, ten-year renewal option and two additional, five-year renewal options, with Reverchon Sports and Entertainment, LLC for a proposed new baseball field and stadium at Reverchon Park located at 3505 Maple Avenue – Annual Revenue: \$18,000
- Authorize a professional services contract with Dunaway Associates, L.P. the most advantageous proposer of five, to provide topographic surveys, platting, geotechnical information, conceptual design, design development, construction documents, procurement phase services, and construction administration for the spray grounds to be constructed at Grauwlyer Park located at 7500 Harry Hines Boulevard, Nash Davis Park located at 3700 North Hampton Road, Jaycee Zaragoza Park located at 3114 Clymer Street, Kleberg Park located at 1515 Edd Road, and Timberglen Park located at 3900 Timberglen Road and a small spray ground, walking trail, playground and shade pavilion at K. B. Polk Park located at 3800 Thedford Avenue – Not exceed \$878,000 – Financing: 2017 Bond Funds
- Authorize a design-build services contract for pre-design and pre-construction services, an early construction package, and architectural and engineering services for the design and construction of Fair Park Facility Improvements for Music Hall, African American Museum and Aquarium Annex – Harrison, Walker & Harper, LP., most qualified proposer of three – Not to exceed \$930,303 – Financing: 2017 Bond Funds
- Authorize a sixteen-month contract, with two one-year renewal options, with METCO Engineering, Inc., through an Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2019 – Not to exceed \$4,000,000 – Financing: 2017 Bond Funds (estimated \$2,400,000) and General Funds (estimated \$1,600,000) (subject to annual appropriations)

Please feel free to contact me if you have any questions or concerns regarding these agenda items.



Willis C. Winters, FAIA  
Director  
Park and Recreation Department

DATE June 18, 2018

SUBJECT **Upcoming Park and Recreation Department City Council Addendum Items**

c: Honorable Mayor and Members of the City Council  
T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jo M. (Jody) Puckett, P.E., Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Chief of Community Services  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors  
Park and Recreation Board