

KEY FOCUS AREA: Public Safety

AGENDA DATE: April 27, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Street Services

CMO: Jeanne Chipperfield, 670-7804
Jill A. Jordan, P.E., 670-5299

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for traffic counting services – Quality Traffic Data, LLC, most advantageous proposer of four - Not to exceed \$318,000 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides traffic counting services at various locations within the City. The traffic count services that will be conducted are listed below:

- Turning movement counts
- Automatic daily traffic counts
- Speed surveys
- Intersection delay studies
- Gap studies
- Turning movement count data processing (video)

This contract will provide an on-demand service to collect traffic count data for studies related to requests for traffic signals, stop signs, road humps, and other traffic control devices. This service contract will help augment City staff's effort to meet the demand for traffic counting services.

BACKGROUND (Continued)

A seven member committee from the following departments reviewed and evaluated the proposals:

- Planning & Urban Design (1)
- Street Services (2)
- Sanitation Services (1)
- Public Works (1)
- Business Development & Procurement Services (2)*

*Business Development and Procurement Services only evaluated cost and the Business Inclusion and Development Plan.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Experience/qualifications 35%
- Cost 30%
- Staffing plan/approach 20%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 186 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

FISCAL INFORMATION

\$318,000.00 - Current Funds (subject to annual appropriations)

M/WBE INFORMATION

- 27 - Vendors contacted
- 27 - No response
 - 0 - Response (Bid)
 - 0 - Response (No bid)
 - 0 - Successful

186 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

Quality Traffic Data, LLC

White Male	3	White Female	0
Black Male	0	Black Female	0
Hispanic Male	2	Hispanic Female	1
Other Male	0	Other Female	0

PROPOSAL INFORMATION

The following proposals were received from solicitation number BQZ1607 and were opened on February 11, 2016. This service contract is being awarded in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*Quality Traffic Data, LLC	1400 Preston Rd. Suite 400 Plano, TX 75093	87.20%	\$318,000.00
CJ Hensch & Associates, Inc.	116 W. Pioneer Dr. Irving, TX 75061	73.82%	\$554,000.00
Quality Counts, Inc.	9951 Tanglevine Dr. Dallas, TX 75238	67.12%	\$439,200.00
The Traffic Group, Inc.	9900 Franklin Square Dr. Suite H Baltimore, MD 21236	64.50%	\$706,700.00

OWNER

Quality Traffic Data, LLC

Danny Gouhari, President

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for traffic counting services – Quality Traffic Data, LLC, most advantageous proposer of four - Not to exceed \$318,000 - Financing: Current Funds (subject to annual appropriations)

Quality Traffic Data, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$75,684.00	23.80%
Total non-local contracts	\$242,316.00	76.20%
TOTAL CONTRACT	\$318,000.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
A+Student Staffing, Inc.	WFDB76089Y0616	\$75,684.00	100.00%
Total Minority - Local		\$75,684.00	100.00%

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$75,684.00	100.00%	\$75,684.00	23.80%
Total	\$75,684.00	100.00%	\$75,684.00	23.80%

April 27, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract with Quality Traffic Data, LLC (VS0000084902) for traffic counting services for a term of three years in an amount not to exceed \$318,000.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Quality Traffic Data, LLC shall be based only on the amount of the services directed to be performed by the City and properly performed by Quality Traffic Data, LLC under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$318,000.00 (subject to annual appropriations) from Service Contract number BQZ1607.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: April 27, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Equipment & Building Services
Police

CMO: Jeanne Chipperfield, 670-7804
Jill A. Jordan, P.E., 670-5299
Eric Campbell, 670-3255

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for courier services - Reliable Couriers, lowest responsible bidder of seven - Not to exceed \$347,864 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide courier services citywide. Courier services are used for pickup and delivery of documents and various packages that require expeditious delivery, typically the same day. Specifically, Police transfer/transport sensitive documents between headquarters and other locations throughout the City. Furthermore, the courier driver and back-up drivers providing service to Police are required to pass criminal history background checks due to carrying sensitive case documents and packages. Using a courier service to pick up and deliver Police correspondence precludes diverting personnel and other resources from more important duties that affect Police daily operations.

Equipment and Building Services (EBS) utilizes the courier services for pick-up and delivery of emergency parts. The courier service will provide service to eight EBS locations, including service centers, warehouses and Hensley Field.

BACKGROUND (Continued)

This solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 12.38% increase on comparable unit prices for the bid awarded in 2013.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 913 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 22, 2013, City Council authorized a three-year service contract for courier services by Resolution No. 13-0798.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

FISCAL INFORMATION

\$347,864.00 - Current Funds (subject to annual appropriations)

M/WBE INFORMATION

- 251 - Vendors contacted
- 249 - No response
 - 2 - Response (Bid)
 - 0 - Response (No Bid)
 - 0 - Successful

913 M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

Reliable Couriers

White Male	4	White Female	1
Black Male	8	Black Female	0
Hispanic Male	3	Hispanic Female	2
Other Male	0	Other Female	0

BID INFORMATION

The following bids were received from solicitation number BT1603 and were opened on January 22, 2016. This service contract is being awarded to the lowest responsive and responsible bidder by group.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Reliable Couriers	9225 King James Dr. Dallas, TX 75247	Group 1 - \$ 17,412.00 Group 2 - \$ 181,124.00 Group 3 - \$ 149,328.00
Guaranteed Express, Inc.	1720 Regal Row Suite 150 Dallas, TX 75235	Group 1 - \$ 17,506.00 Group 2 - \$ 186,960.00 Group 3 - \$ 152,356.00
C & D Couriers, Inc.	2029 McKenzie Dr. Suite 100 Carrollton, TX 75006	Group 1 - \$ 26,264.70 Group 2 - \$ 217,320.00 Group 3 - \$ 219,169.00
We Muv U, LLC	3948 Legacy Dr. Suite 106-185 Plano, TX 75023	Group 1 - \$ 52,816.95 Group 2 - Non-responsive** Group 3 - \$1,349,474.00
VHU Express, Inc.	5321 Primrose Lake Cr. Tampa, FL 33647	Group 1 - \$ 82,360.64 Group 2 - \$ 286,378.36 Group 3 - \$1,046,307.00
Dart Couriers, Inc.	6400 Baker Blvd. Richland Hills, TX 76118	Group 1 - \$ 35,499.60 Group 2 - \$ 205,135.00 Group 3 - \$ 269,544.00

BID INFORMATION (Continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
Arrive On Time Delivery	12200 Ford Rd. Suite 149 Dallas, TX 75234	Group 1 - \$ 22,712.60 Group 2 - \$ 201,340.00 Group 3 - \$ 175,258.00

**We Muv U, LLC was deemed non-responsive on Group 2 due to not meeting specifications.

OWNER

Reliable Couriers

Elizabeth A. Rodriguez, President

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for courier services - Reliable Couriers, lowest responsible bidder of seven - Not to exceed \$347,864 - Financing: Current Funds (subject to annual appropriations)

Reliable Couriers is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$347,864.00	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$347,864.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

April 27, 2016

WHEREAS, on May 22, 2013, City Council authorized a three-year service contract for courier services by Resolution No. 13-0798;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract with Reliable Couriers (262641) for courier services for a term of three years in an amount not to exceed \$347,864.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Reliable Couriers shall be based only on the amount of the services directed to be performed by the City and properly performed by Reliable Couriers under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$347,864.00 (subject to annual appropriations) from Service Contract number BT1603.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: E-Gov

AGENDA DATE: April 27, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Office of Public Information
Aviation
Code Compliance
Court & Detention Services
Fire
Park & Recreation
Police
Street Services
Trinity Watershed Management

CMO: Jeanne Chipperfield, 670-7804
A. C. Gonzalez, 670-3297
Ryan S. Evans, 671-9837
Joey Zapata, 670-3009
Eric Campbell, 670-3255
Willis Winters, 670-4071
Jill A. Jordan, P.E., 670-5299
Mark McDaniel, 670-3256

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for graphic design services - El Creative, Inc., most advantageous proposer of ten - Not to exceed \$550,105 - Financing: Current Funds (\$535,880), Stormwater Drainage Management Current Funds (\$9,740) and Aviation Current Funds (\$4,485) (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will allow the City to purchase graphic design services on an as needed basis to promote City programs and services. Various creative services will be integrated to promote and publicize citywide department programs and activities. Use of printed materials includes:

BACKGROUND (Continued)

- Development of annual reports
- General information brochures
- Flyers
- Event rack cards
- Printed ads

In addition, the City will be able to purchase onsite event photography for development of future promotional material. Media buys and development of public service announcements for radio and television ads will be used for selected City events, programs and services. Translation service will be used for all marketing and publicity activities.

A seven member committee from the following departments reviewed and evaluated the proposals:

- Business Development and Procurement Services (2)*
- Park and Recreation (2)
- Public Information Office (1)
- Trinity Watershed Management (1)
- Code Compliance (1)

*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30%
- Capability 30%
- Experience and qualifications 25%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,715 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the BDPS' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

BACKGROUND (Continued)

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

PRIOR ACTION/REVIEW (COUNCIL BOARDS, COMMISSIONS)

On October 8, 2014, City Council authorized a three-year service contract for graphic design services by Resolution No. 14-1665.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

FISCAL INFORMATION

- \$535,880.00 - Current Funds (subject to annual appropriations)
- \$ 9,740.00 - Stormwater Drainage Management Current Funds (subject to annual appropriations)
- \$ 4,485.00 - Aviation Current Funds (subject to annual appropriations)

M/WBE INFORMATION

- 329 - Vendors contacted
- 328 - No response
 - 1 - Response (Bid)
 - 0 - Response (No bid)
 - 1 - Successful

1,715 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

El Creative, Inc.

White Male	1	White Female	0
Black Male	1	Black Female	1
Hispanic Male	2	Hispanic Female	0
Other Male	1	Other Female	1

PROPOSAL INFORMATION

The following proposals were received from solicitation number BUZ1605 and opened on November 20, 2015. This service contract is being awarded in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*El Creative, Inc.	3816 San Jacinto St. Dallas, TX 75204	91%	\$550,105.00
Simmons Design Associates, Inc.	12160 N Abrams Rd. Suite 315 Dallas, TX 75243	82%	\$682,700.00
Alpha Business Images LLC	2030 Main St. Suite 410 Dallas, TX 75201	81%	\$649,030.00
Janus Signs dba FastSigns	9742 Skillman St. Dallas, TX 75243	79%	\$579,860.00
MDVC Creative, Inc.	121 Payne St. Dallas, TX 75207	75%	\$565,535.00
Zielinski Design Associates, Inc.	6301 Gaston Ave. Dallas, TX 75214	70%	\$743,245.00
C. Lambert Design Studio, Inc.	1821 E. Levee St. Dallas, TX 75207	63%	\$662,450.00
Design Catalysts, LLC	7918 Greengate Dr. Dallas, TX 75249	62%	\$677,420.00
Sort thru Solutions	11005 Indian Trail Suite 104 Dallas, TX 75229	62%	\$835,970.00
CBJ Designs	3200 W. Pleasant Run Rd. Suite 230 Lancaster, TX 75146		Non-Responsive**

**CBJ Designs was deemed non-responsive due to not meeting specifications.

OWNER

El Creative, Inc.

V. Michael Gonzalez, President

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year service contract for graphic design services - El Creative, Inc., most advantageous proposer of ten - Not to exceed \$550,105 - Financing: Current Funds (\$535,880), Stormwater Drainage Management Current Funds (\$9,740) and Aviation Current Funds (\$4,485) (subject to annual appropriations)

El Creative, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and propose to use the following sub-contractors.

PROJECT CATEGORY: Other Services

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$495,094.50	90.00%
Total non-local contracts	\$55,010.50	10.00%
TOTAL CONTRACT	\$550,105.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
1820 Productions	BMDB31972Y0816	\$82,515.75	16.67%
El Creative, Inc.	HMMB77148N0417	\$412,578.75	83.33%
Total Minority - Local		\$495,094.50	100.00%

Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
TruMultiCultural, LLC.	HMDB64963Y0416	\$55,010.50	100.00%
Total Minority - Non-local		\$55,010.50	100.00%

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$82,515.75	16.67%	\$82,515.75	15.00%
Hispanic American	\$412,578.75	83.33%	\$467,589.25	85.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$495,094.50	100.00%	\$550,105.00	100.00%

April 27, 2016

WHEREAS, on October 8, 2014, City Council authorized a three-year service contract for graphic design services by Resolution No. 14-1665;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is authorized to execute a service contract with El Creative, Inc. (VS0000001394) for graphic design services for a term of three years in an amount not to exceed \$550,105.00, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to El Creative, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by El Creative, Inc. under the contract.

Section 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$550,105.00 (subject to annual appropriations) from Service Contract number BUZ1605.

Section 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: Clean, Healthy Environment

AGENDA DATE: April 27, 2016

COUNCIL DISTRICT(S): All

DEPARTMENT: Business Development & Procurement Services
Aviation
Park & Recreation
Sanitation Services
Trinity Watershed Management
Water Utilities

CMO: Jeanne Chipperfield, 670-7804
Ryan S. Evans, 671-9837
Willis Winters, 670-4071
Joey Zapata, 670-3009
Mark McDaniel, 670-3256

MAPSCO: N/A

SUBJECT

Authorize a three-year master agreement for herbicides and pesticides for citywide use – SiteOne Landscape Supply, LLC in the amount of \$731,779, Rentokil North America, Inc. dba Target Specialty Products in the amount of \$467,501, BWI Dallas/Ft. Worth in the amount of \$434,209, Winfield Solutions LLC in the amount of \$196,725, Red River Specialties, Inc. in the amount of \$160,457, N-Gulf, LLC dba Ameriturf in the amount of \$149,083, Turf Care of Texas, LLC in the amount of \$103,935 and Helena Chemical Company in the amount of \$86,879, lowest responsible bidders of nine - Total not to exceed \$2,330,568 - Financing: Current Funds (\$2,079,210), Aviation Current Funds (\$157,773), Water Utilities Current Funds (\$71,184), Sanitation Current Funds (\$17,654) and Stormwater Drainage Management Current Funds (\$4,747)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide for the purchase of herbicides and pesticides for citywide use. Herbicides destroy or inhibit unwanted plant growth and weeds, pesticides destroy insects and pests.

BACKGROUND (Continued)

This master agreement will provide for the purchase of herbicides and pesticides to be used throughout the City, at locations such as:

- Golf courses
- Park property
- Fair Park
- Athletic fields
- Fire locations
- City facilities

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 319 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 24, 2012, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 5, 12, 18, 27, 30, 49 and 54, for bid BL1220, for a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2675.

On November 14, 2012, City Council authorized a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2728.

On March 23, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 74, 83, 86, 92 and 97, for bid BA1601, for a three-year master agreement for the purchase of herbicides and pesticides by Resolution No. 16-0460.

The Park and Recreation Board was briefed on April 7, 2016.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

FISCAL INFORMATION

\$2,079,209.73 - Current Funds
\$ 157,773.00 - Aviation Current Funds
\$ 71,184.40 - Water Utilities Current Funds
\$ 17,653.46 - Sanitation Current Funds
\$ 4,746.68 - Stormwater Drainage Management Current Funds

M/WBE INFORMATION

48 - Vendors contacted
47 - No response
1 - Response (Bid)
0 - Response (No bid)
1 - Successful

319 - M/WBE and Non-M/WBE vendors were contacted.

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

SiteOne Landscape Supply, LLC

White Male	1,878	White Female	281
Black Male	90	Black Female	16
Hispanic Male	356	Hispanic Female	29
Other Male	71	Other Female	21

Rentokil North America, Inc. dba Target Specialty Products

White Male	2,251	White Female	815
Black Male	243	Black Female	66
Hispanic Male	472	Hispanic Female	194
Other Male	119	Other Female	64

BWI Dallas/Ft. Worth

White Male	30	White Female	9
Black Male	1	Black Female	0
Hispanic Male	17	Hispanic Female	1
Other Male	0	Other Female	0

ETHNIC COMPOSITION (Continued)

Winfield Solutions LLC

White Male	9	White Female	1
Black Male	2	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

Red River Specialties, Inc.

White Male	48	White Female	14
Black Male	0	Black Female	3
Hispanic Male	2	Hispanic Female	0
Other Male	0	Other Female	0

N-Gulf, LLC dba Ameriturf

White Male	13	White Female	3
Black Male	1	Black Female	0
Hispanic Male	1	Hispanic Female	0
Other Male	0	Other Female	0

Turf Care of Texas, LLC

White Male	1	White Female	0
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

Helena Chemical Company

White Male	7	White Female	1
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

BID INFORMATION

The following bids were received from solicitation number BA1601 and were opened on November 13, 2015. This master agreement is being awarded to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*SiteOne Landscape Supply, LLC	10588 Shady Trail Dallas, TX 75220	Multiple Lines
*Rentokil North America, Inc. dba Target Specialty Products	920 South Freeport Suite 220 Coppell, TX 75019	Multiple Lines
*BWI Dallas/Ft. Worth	1418 Upfield Drive Carrollton, TX 75006	Multiple Lines
*Winfield Solutions LLC	1221 Champion Circle Suite 107 Carrollton, TX 75006	Multiple Lines
*Red River Specialties, Inc.	1324 North Hearne Avenue Suite 120 Shreveport, LA 71107	Multiple Lines
*N-Gulf, LLC dba Ameriturf	1874 Highway 77 South Italy, TX 76651	Multiple Lines
*Turf Care of Texas, LLC	1400 Berwick Drive McKinney, TX 75070	Multiple Lines
*Helena Chemical Company	6801 Highway 66 West Greenville, TX 75402	Multiple Lines
Harrell's, LLC	720 Kraft Road Lareland, FL 33815	Non-Responsive**

**Harrell's, LLC was deemed non-responsive due to not meeting specifications.

OWNERS

SiteOne Landscape Supply, LLC

Doug Black, Chief Executive Officer
Briley Brisendine, Vice President

Rentokil North America, Inc. dba Target Specialty Products

John Myers, President
Todd Ferguson, Vice President

BWI Dallas/Ft. Worth

Jim Bunch, President
Robert Bunch, President
Mike Mize, Vice President

Winfield Solutions LLC

Chris Policinski, President
Dan Knutson, Vice President

Red River Specialties, Inc.

Frank Bergonzi, President
Andrew Pierce, Vice President

N-Gulf, LLC dba Ameriturf

George Scruggs, President
Jordon Droll, Vice President

Turf Care of Texas, LLC

Todd Gilmour, President

Helena Chemical Company

Mike McCarty, President
Dave Thomas, Vice President

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a three-year master agreement for herbicides and pesticides for citywide use – SiteOne Landscape Supply, LLC in the amount of \$731,779, Rentokil North America, Inc. dba Target Specialty Products in the amount of \$467,501, BWI Dallas/Ft. Worth in the amount of \$434,209, Winfield Solutions LLC in the amount of \$196,725, Red River Specialties, Inc. in the amount of \$160,457, N-Gulf, LLC dba Ameriturf in the amount of \$149,083, Turf Care of Texas, LLC in the amount of \$103,935 and Helena Chemical Company in the amount of \$86,879, lowest responsible bidders of nine - Total not to exceed \$2,330,568 - Financing: Current Funds (\$2,079,210), Aviation Current Funds (\$157,773), Water Utilities Current Funds (\$71,184), Sanitation Current Funds (\$17,654) and Stormwater Drainage Management Current Funds (\$4,747)

SiteOne Landscape Supply, LLC, Rentokil North America, Inc. dba Target Specialty Products, and Winfield Solutions LLC are local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. Red River Specialties, Inc., N-Gulf, LLC dba Ameriturf, Turf Care of Texas, LLC and Helena Chemical Company are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforces. BWI Dallas/Ft. Worth is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation and proposes to use the following subcontractor.

PROJECT CATEGORY: Goods

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,826,218.69	78.36%
Total non-local contracts	\$504,348.58	21.64%
TOTAL CONTRACT	\$2,330,567.27	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Ricochet Fuel	WFWB63913Y0117	\$3,995.65	0.79%
Total Minority - Non-local		\$3,995.65	0.79%

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$3,995.65	0.17%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$3,995.65</u>	<u>0.17%</u>

April 27, 2016

WHEREAS, on October 24, 2012, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 5, 12, 18, 27, 30, 49 and 54, for bid BL1220, for a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2675; and,

WHEREAS, on November 14, 2012, City Council authorized a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2728; and,

WHEREAS, on March 23, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 74, 83, 86, 92 and 97, for bid BA1601, for a three-year master agreement for the purchase of herbicides and pesticides by Resolution No. 16-0460;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That a master agreement for the purchase of herbicides and pesticides for citywide use is authorized with SiteOne Landscape Supply, LLC (VS0000077016) in the amount of \$731,779.07, Rentokil North America, Inc. dba Target Specialty Products (VS91457) in the amount of \$467,501.19, BWI Dallas/Ft. Worth (501400) in the amount of \$434,209.33, Winfield Solutions LLC (VC0000009702) in the amount of \$196,724.75, Red River Specialties, Inc. (263254) in the amount of \$160,456.70, N-Gulf, LLC dba Ameriturf (VS0000045957) in the amount of \$149,082.75, Turf Care of Texas, LLC (VS0000019543) in the amount of \$103,935.00 and Helena Chemical Company (351406) in the amount of \$86,878.48 for a term of three years in a total amount not to exceed \$2,330,567.27.

Section 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for herbicides and pesticides for citywide use. If a written contract is required or requested for any or all purchases for herbicides and pesticides for citywide use under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,330,567.27 from Master Agreement number BA1601.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

KEY FOCUS AREA: Public Safety
AGENDA DATE: April 27, 2016
COUNCIL DISTRICT(S): All
DEPARTMENT: Business Development & Procurement Services
Communication and Information Services
CMO: Jeanne Chipperfield, 670-7804
Mark McDaniel, 670-3256
MAPSCO: N/A

SUBJECT

Authorize a five-year master agreement, with three one-year renewal options, for the purchase of ruggedized mobile data computers - VetSource Mobility, LLC, most advantageous prosper of eight – Not to exceed \$8,739,789 – Financing: Municipal Lease Agreement Funds (subject to appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will allow for the purchase of ruggedized mobile data computers that will be used primarily in public safety vehicles to run various software applications including Computer Aided Dispatch and Records Management System. This agreement will provide several device options including laptops, tablets and a convertible 2-in-1 devices to maximize performance and provide greater flexibility to first responders.

The use of these devices are critical to the public safety's daily operations and allows first responders and public safety officers the ability to:

- Report criminal and emergency information on the scene
- Collect and share data with various state and federal agencies
- Search criminal records and incident reports while in the field
- Maintain communication with various groups and entities while in the field
- View City maps and determine best route(s) when responding to incidents

BACKGROUND (Continued)

Additionally, other departments with field operations such as Water Utilities, Code Compliance, Aviation and Sanitation have recognized a need for ruggedized computing devices for field personnel to maintain business operations. Some examples of uses identified include data collection, inspection reporting, maintaining communications, researching incidents and real time updates to ongoing jobs and projects.

The current fleet of MDCs are 7 years old and starting to fail more often due to a combination of factors such as the severe weather conditions (i.e. extreme heat), normal wear and tear on device parts and outdated hardware not working well with newer software technology.

The replacement of aging equipment will ensure public safety and other City departments have efficient, devices to research, document and capture vital information to serve the City's residents.

A six member evaluation committee was selected from the following departments:

- Communication and Information Services (2)
- Fire-Rescue (1)
- Police (1)
- Business Development and Procurement Services (2)*

*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan and cost.

The successful proposer was selected by the committee on the basis of demonstrated competence and qualifications under the following criteria:

- Technical match 35%
- Cost 30%
- Experience and capabilities 20%
- Business Inclusion and Development Plan 15%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services used its procurement system to send out 1,055 email bid notifications to vendors registered under respective commodities. To further increase competition, Business Development and Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, notifications were sent by the Business Development and Procurement Services' ResourceLINK Team (RLT) to 25 chambers of commerce, the DFW Minority Business Council and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 11, 2009, City Council authorized a sixty-month master agreement, with three twelve-month renewal options, for the purchase of mobile data computers, equipment mounting hardware, and maintenance for Police and Dallas Fire-Rescue; and professional installation services by Resolution No. 09-0453.

On February 11, 2009, City Council authorized a sixty-month contract, with three twelve-month renewal options, for the lease or purchase of all forms of computers and computer related equipment and accessories to include various managed services by Resolution No. 09-0454.

On February 17, 2015, the Budget, Finance and Audit Committee was briefed via memorandum.

On February 25, 2015, City Council authorized supplemental agreement no. 4 to exercise the first one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services by Resolution No. 15-0342.

On February 10, 2016, City Council authorized supplemental agreement no. 5 to exercise the second one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services by Resolution No. 16-0270.

Information about this item will be provided to the Budget, Finance and Audit Committee on April 18, 2016.

FISCAL INFORMATION

\$8,739,788.19 - Municipal Lease Agreement Funds (subject to appropriations)

M/WBE INFORMATION

159 - Vendors contacted
159 - No response
 0 - Response (Bid)
 0 - Response (No Bid)
 0 - Successful

1,055 - M/WBE and Non-M/WBE vendors were contacted

The recommended awardee has fulfilled the requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

ETHNIC COMPOSITION

VetSource Mobility, LLC

White Male	7	White Female	4
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

PROPOSAL INFORMATION

The following proposals were received from solicitation number BHZ1518 and were opened on August 6, 2015. This master agreement is being awarded to the most advantageous proposer.

This particular solicitation evaluated several devices submitted by three vendors. Evaluations focused on technical capabilities of devices regardless of vendor. The initial evaluation focused on the merit of written proposals, technical data and physical testing, which rendered four devices for further evaluation. The second phase of evaluations which included installation into public safety vehicles resulted in the selection of three devices for recommendation.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
*VetSource Mobility, LLC (Getac F110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	85.5%	\$6,462,478.67 (1,368 devices)
*VetSource Mobility, LLC (Getac B300)	1960 J Madison St. PMB 315 Clarksville, TN 37043	85.3%	\$1,505,602.19 (306 devices)
*VetSource Mobility, LLC (Getac V110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	74.31%	\$ 771,707.33 (131 devices)
Austin Ribbon & Computer Supplies, Inc. (Datalux TM110)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	61.17%	\$9,000,944.40 (1,805 devices)

The above vendor scores and pricing are based on full evaluation of devices and negotiated pricing.

PROPOSAL INFORMATION (Continued)

Vendor scores and pricing listed below are based on initial proposals. Highest ranked devices were selected for the second phase of evaluation.

<u>Proposers</u>	<u>Address</u>	<u>Score</u>	<u>Amount</u>
VetSource Mobility, LLC (Getac F110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	83.58%	\$ 8,526,874.15 (1,805 devices)
VetSource Mobility, LLC (Getac B300)	1960 J Madison St. PMB 315 Clarksville, TN 37043	83.09%	\$ 9,002,022.35 (1,805 devices)
VetSource Mobility, LLC (Getac V110)	1960 J Madison St. PMB 315 Clarksville, TN 37043	72.47%	\$10,772,059.50 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Datalux TM110)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	61.85%	\$ 9,000 271.50 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Panasonic CF-31)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	60.54%	\$ 8,693,457.60 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Datalux T5)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	59.00%	\$ 7,980,085.50 (1,805 devices)
Austin Ribbon & Computer Supplies, Inc. (Dell Latitude)	9211 Waterford Centre Blvd. Suite 202 Austin, TX 78758	58.73%	\$ 8,052,538.20 (1,805 devices)
L3 Mobile-Vision, Inc. (Xplore R12)	90 Fanny Road Boonton, NJ 07005	52.89%	\$ 8,145,513.75 (1,805 devices)

OWNER

VetSource Mobility, LLC

Richard Holdaway, Majority Owner
Bill Presler, Managing Partner
Scott Giles, Chief Financial Officer
Matthew Hinton, Account Manager

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a five-year master agreement, with three one-year renewal options, for the purchase of ruggedized mobile data computers - VetSource Mobility, LLC, most advantageous prosper of eight – Not to exceed \$8,739,789 – Financing: Municipal Lease Agreement Funds (subject to appropriations)

VetSource Mobility, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

PROJECT CATEGORY: Goods

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$8,739,788.19	100.00%
TOTAL CONTRACT	\$8,739,788.19	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

April 27, 2016

WHEREAS, on February 11, 2009, City Council authorized a sixty-month master agreement, with three twelve-month renewal options, for the purchase of mobile data computers, equipment mounting hardware and maintenance for Police and Dallas Fire-Rescue; and professional installation services by Resolution No. 09-0453; and,

WHEREAS, on February 11, 2009, City Council authorized a sixty-month contract, with three twelve-month renewal options, for the lease or purchase of all forms of computers and computer related equipment and accessories to include various managed services by Resolution No. 09-0454; and,

WHEREAS, on December 18, 2013, Administrative Action No. 13-7014 authorized supplemental agreement no. 1 to the service contract with Austin Ribbon & Computer Supplies, Inc. to add the Statement of Work for Office 365 email migration; and,

WHEREAS, on February 11, 2014, Administrative Action No. 14-5420 authorized supplemental agreement no. 2 to the service contract with Austin Ribbon & Computer Supplies, Inc. to extend the contract term from February 16, 2014 to February 15, 2015; and,

WHEREAS, on June 2, 2014, Administrative Action No. 14-6035 authorized supplemental agreement no. 3 to the service contract with Austin Ribbon & Computer Supplies, Inc. to add changes to the Statement of Work for Office 365 email migration through supplemental agreement no. 1; and,

WHEREAS, on February 25, 2015, City Council authorized supplemental agreement no. 4 to exercise the first one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services in an amount not to exceed \$3,557,706.00, increasing the service contract amount from \$31,240,547.00 to \$34,798,253.00, by Resolution No. 15-0342;

WHEREAS, on February 10, 2016, City Council authorized supplemental agreement no. 5 to exercise the second one-year renewal option of the service contract for the lease or purchase of all forms of computers, computer related equipment, accessories and various managed services in an amount not to exceed \$3,406,977.00, increasing the service contract amount from \$34,798,253.00 to \$38,205,230.00, by Resolution No. 16-0270.

NOW, THEREFORE,

April 27, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That a master agreement for the purchase of ruggedized mobile data computers is authorized with VetSource Mobility, LLC (VS0000083822) for a term of five years, with three one-year renewal options, in an amount not to exceed \$8,739,788.19.

Section 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for ruggedized mobile data computers. If a written contract is required or requested for any or all purchases of ruggedized mobile data computers under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That in order to reimburse and finance the lease/purchase acquisition of the equipment described herein over a period not to exceed the estimated useful life (10 years) thereof, any Authorized Officer of the City designated in the Master Equipment Lease/Purchase Agreement (the "Master Lease") between Banc of America Public Capital Corp and the City is hereby authorized and directed to execute, acknowledge and deliver a Schedule A (as defined in the Master Lease) pertaining to such equipment including all attachments, financing statements and schedules thereto, in substantially the form attached to the Master Lease, with such changes as the signing officer shall determine to be advisable. Each Authorized Officer of the City is also authorized to execute, acknowledge and deliver any other agreement, instrument, certificate, representation and document, and to take any other action as may be advisable, convenient or necessary to enter into such Schedule A. The financing terms for such equipment, to be determined pursuant to the provisions of the Master Lease and reflected in such Schedule A, and the granting of a security interest in the financed equipment pursuant to the Master Lease, are hereby approved.

Section 4. That the Chief Financial Officer is hereby authorized to disburse funds, subject to appropriations, in an amount not to exceed \$8,739,788.19 from Master Agreement number BHZ1518.

Section 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.