

AD HOC JUDICIAL NOMINATIONS COMMITTEE
DALLAS CITY COUNCIL COMMITTEE AGENDA

RECEIVED

2016 JUN -2 PM 2:47

CITY SECRETARY
DALLAS, TEXAS

TUESDAY, JUNE 7, 2016
CITY HALL
L1EN – Conference Room D
1500 MARILLA
DALLAS, TEXAS 75201
3:00 P.M. – 4:30 P.M.

Chair, Councilmember Philip T. Kingston
Vice-Chair, Councilmember Tiffinni A. Young
Mayor Pro Tem Monica R. Alonzo
Councilmember Rickey D. Callahan
Councilmember B. Adam McGough
Councilmember Casey Thomas, II

Call to Order

1. Approval of Minutes for March 1, 2016
2. **EXECUTIVE SESSION:**
Pursuant to Section 551.074 of the Texas Open Meetings Act, Philip T. Kingston, Chair
Texas Government Code, to conduct interviews and discuss
qualifications of recommended candidates for the position of
full-time Municipal Court Judge
3. Recommendations for Municipal Court Judges Philip T. Kingston, Chair
to full City Council (**Action Item**)

Adjourn



Philip T. Kingston, Chair
Ad Hoc Judicial Nominations Committee

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation, or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.
6. Deliberations regarding economic development negotiations. Section 551.087 of the Texas Open Meetings Act.

A quorum of the City Council may attend this Council Committee meeting

Note:

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

DRAFT

Ad Hoc Judicial Nominations Committee Meeting Record

The Ad Hoc Judicial Nominations Committee meetings are recorded. Agenda materials are available online at www.dallascityhall.com. Recordings may be reviewed/copied by contacting the AdHoc Judicial Nominations Committee Coordinator at 214-670-3246.

Special Call Meeting: Tuesday, March 1, 2016

Convened: 1:35 p.m.

Adjourned: 2:35 p.m.

Committee Members Present:

Councilmember Philip T. Kingston, **Chair**
Councilmember Tiffinni A. Young, **Vice-Chair**
Mayor Pro Tem Monica R. Alonzo
Councilmember Rickey D. Callahan
Councilmember B. Adam McGough
Councilmember Casey Thomas, II

Executive Staff Present:

Eric D. Campbell, Assistant City Manager
Pat Marsolais, Director, Civil Service Department
Warren M.S. Ernst, City Attorney

Other Council Members Present:

Deputy Mayor Pro Tem Erik Wilson

PUBLIC SAFETY COMMITTEE AGENDA:

1. **Call to Order**

Presenter: Philip T. Kingston, Chair

Action Taken/Committee Recommendation(s):

Committee Chair Kingston called an open session of the Ad Hoc Judicial Nominations Committee Meeting to order at 1:35 p.m., Tuesday, March 1, 2016 at Dallas City Hall, 1500 Marilla, 6ES, Dallas, TX, 75201. A quorum was present.

2. **Approval of Meeting Record for September 14, 2015 meeting minutes**

Presenter: Philip T. Kingston, Chair

Action Taken/Committee Recommendation(s): A motion was made to approve the minutes.

Motion made by: **Mayor Pro Tem Alonzo**

Item passed unanimously: X

Item failed unanimously:

Seconded by: **Councilmember Young**

Item passed on a divided vote:

Item failed on a divided vote:

3. **Overview of Functions and Selection Process for Administrative Law Judges**

Presenter: Patricia Marsolais, Director, Civil Service Department

The purpose of this presentation is to provide an Overview of the Functions and Selection Process for Administrative Law Judges.

- Biannually the City Council appoints three to five Administrative Law Judges to hear demotion or discharge appeals for eligible City employees. The authority for these appointments is derived from City Charter, Chapter XVI, Section 12.1. This is the final level of administrative appeal for an employee. Pursuant to Section 34-40 of the Dallas Personnel Rules an employee has the option of having the appeal heard by a three person panel called a Trial Board (TB) or an Administrative Law Judge (AJ). Once the employee makes this selection, it is final.

Ad Hoc Judicial Nominations Committee Meeting Record – March 1, 2016

- Differences between an ALJ and TB members
- Selection Process for ALJs (2016-17 term)
- Demotion/Discharge Hearings

The committee had the following areas of concern:

- Role of Administrative Law Judge
- Bilingual candidates that applied
- General number of hearings per year
- Location of hearing room
- Complaints about the process
- Disciplinary appeals

4. EXECUTIVE SESSION:

Interviews of recommended candidates for Administrative Law Judge Positions

Presenter: Philip T. Kingston, Chair

The Ad Hoc Judicial Nominations Committee went into EXECUTIVE SESSION at 1:51 p.m. on Tuesday, March 1, 2016 pursuant to Section 551.074 of the Texas Open Meetings Act, Texas Government Code.

Action Taken/Commission Recommendation(s):

Pursuant to Section 551.074 of the Texas Government Code, the Ad Hoc Judicial Nominations Committee reconvened at 2:34 p.m. on Tuesday, March 1, 2016 to open session.

The following candidates for Administrative Law Judge were interviewed, evaluated, and considered:

Douglas J. Lapidus
LaKisha M.Thigpen*
James E. Urmin, Sr.
Doreen McGookey
Ifeyinwa J. Seales

**Note: LaKisha M. Thigpen interviewed via teleconference.*

A motion was made by Councilmember Thomas to accept the recommended nominees and move to full council for approval. Councilmember McGough seconded the motion and it passed by unanimous vote.

The March 1, 2016 Ad Hoc Judicial Nominations Committee meeting adjourned at 2:35 p.m.

APPROVED BY:

ATTEST:

Philip T. Kingston, Chair
Ad Hoc Judicial Nominations Committee

Shun Session, Coordinator
AdHoc Judicial Nominations Committee

Memorandum



DATE: June 3, 2016

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:
Philip T. Kingston (Chair), Tiffinni A. Young (Vice-Chair), Mayor Pro Tem Monica R. Alonzo, Rickey D. Callahan, B. Adam McGough, Casey Thomas, II

SUBJECT: **Executive Session:**
(Pursuant to Section 551.074 of the Texas Open Meetings Act) Interviews of recommended candidates for the position of full-time Municipal Court Judge

On Tuesday, June 7, 2016 the Ad Hoc Judicial Nominations Committee agenda will include interviews of recommended candidates for the position of full-time Municipal Judge and deliberation of appointments as Municipal Court Judge in closed executive session.

Please contact me if you have any questions or need additional information.



Eric D. Campbell
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Ryan S. Evans, First Assistant City Manager
Christopher D. Bowers, Interim City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge

Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Memorandum



DATE: June 3, 2016

TO: Honorable Members of the Ad Hoc Judicial Nominations Committee:
Philip T. Kingston (Chair), Tiffinni A. Young (Vice-Chair), Mayor Pro Tem Monica R. Alonzo, Rickey D. Callahan, B. Adam McGough, Casey Thomas, II

SUBJECT: **Recommendations for Municipal Court Judges to full City Council**

On Tuesday, June 7, 2016 the Ad Hoc Judicial Nominations Committee agenda will include a discussion for the selection of recommendations for Municipal Judges to full City Council.

Please contact me if you have any questions or need additional information.



Eric D. Campbell
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Ryan S. Evans, First Assistant City Manager
Christopher D. Bowers, Interim City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge

Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council