

Memorandum



CITY OF DALLAS

DATE August 16, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2018-19 Budget Process – City Council Amendments**

As discussed at the budget presentations on Tuesday, August 14 and Wednesday, August 15, the City Council amendment process will begin in City Council committees. Each committee will consider amendments that fall within its purview.

Please submit your proposed amendments to both the committee chair and to my office no later than the Friday prior to the committee meeting, or earlier if requested by the committee chair. Committees will discuss and take straw votes on proposed amendments.

On Tuesday, August 28, we will send to Council all submitted amendments and the associated committee recommendations. The chair of each committee will then report out to full Council on Wednesday, August 29.

To facilitate the amendment process, attached is a form for you to use. It is important to remember that in order to maintain a balanced budget, amendments must identify not only the Use of Funds, but also an equal amount of Source of Funds. If the Use of Funds will be recurring, then the Source of Funds must be recurring as well to ensure that the amendment does not negatively impact future years.

If you have any questions, please contact me, Elizabeth Reich, or Jack Ireland.



T.C. Broadnax
City Manager

c: Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors