

# AVIATION

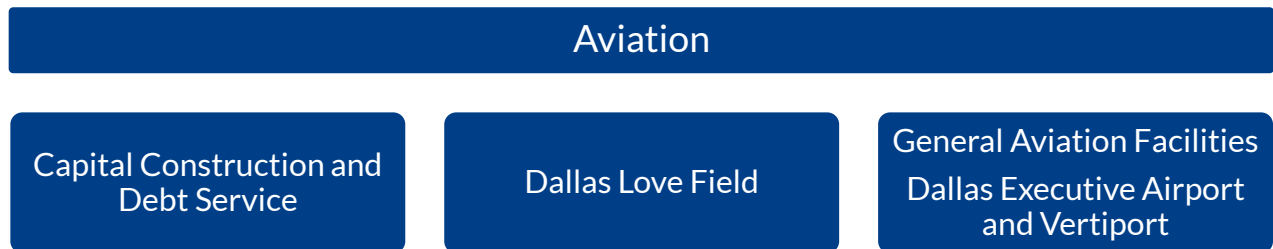
## MISSION

It is the mission of the Department of Aviation (AVI) to create innovative airport experiences. AVI will accomplish this by promoting safety and comfort, valuing our employees, developing our facilities, recognizing our unique role in the Dallas community, and contributing a positive economic impact.

## DEPARTMENT GOALS

- Provide a clean and safe environment for Dallas residents and visitors to conduct air travel by maintaining airport facilities and airfield
- Improve overall customer satisfaction scores by five percent (4.41 to 4.63 on a 1-5 scale), indicating improvements in the traveling experience for residents and visitors
- Plan, design, and construct facilities to ensure a safe and secure environment for airport users
- Be a good neighbor by engaging the surrounding communities through quarterly updates, public outreach, and educational events

## FUNCTIONAL ORGANIZATION CHART



## DEPARTMENT SUMMARY

The FY 2018-19 budget and FY 2019-20 planned budget for AVI will support continued service to Dallas residents, visitors, and airport partners by providing safe, clean, and aesthetically appealing facilities for air travel. The FY 2018-19 budget includes 13 additional positions to enhance customer service through the Airport Communications Center, improve recycling efforts through Environmental Services, and meet increased needs for the Dallas Airport System. Staffing will be used to maintain and expand our current camera system, implement a Radio Frequency Identification (RFID) baggage system, and increase hours to maintain the airport technology system.

# AVIATION

An estimated \$4.5 million annual parking management fee will be offset by parking revenues since AVI is currently in the solicitation phase for a new parking operator under a management fee contract. AVI also plans to shift personnel from the Transportation Regulation division to the Love Field Airport units because of the state law eliminating regulation of transportation network companies from the City's permitting process.

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$18,247,198	\$16,803,422	\$22,445,355	\$22,885,947
Supplies - Materials	\$8,368,872	\$8,718,992	\$9,120,434	\$9,120,435
Contractual - Other Services	\$100,945,928	\$100,685,273	\$113,251,979	\$122,275,695
Capital Outlay	\$4,543,867	\$5,873,178	\$3,938,400	\$3,938,400
Expense Total	\$132,105,865	\$132,080,865	\$148,756,168	\$158,220,477
Reimbursements	\$(5,438,233)	\$(5,413,233)	\$(5,029,223)	\$(5,029,223)
Department Total	\$126,667,632	\$126,667,632	\$143,726,945	\$153,191,254

## REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, Enterprise Fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources

Source of Reimbursement	FY 2018-19 Adopted	FY 2019-20 Planned
Department Support	\$(4,452,523)	\$(4,452,523)
TSA Reimbursements	\$(576,700)	\$(576,700)
Total	\$(5,029,223)	\$(5,029,223)

# AVIATION

## ADDITIONAL RESOURCES

The table below provides a summary of additional resources from various sources that support departmental services.

Additional Resource Category	FY 2018-19 Adopted	FY 2019-20 Planned
Federal Aviation Administration (FAA) Grants	\$526,700	\$526,700
Texas Department of Transportation (TxDOT)	\$50,000	\$50,000
Total	\$576,700	\$576,700

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City's operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	291.00	265.00	313.58	313.58
Overtime FTEs	0.00	12.00	15.00	15.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	291.00	277.00	328.58	328.58

# AVIATION

## MAJOR BUDGET ITEMS

The FY 2018-19 budget and FY 2019-20 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists the funding level for the major budget items for each year of the biennial.

Brief Description	Number of Positions	FY 2018-19 Adopted	FY 2019-20 Planned
Transfer six positions from Transportation Regulation and return reimbursement of \$372,751 to Airport Revenues Fund.	6	\$(38,630)	\$(38,630)
Addition of nine positions in FY 2018-19 for the new garage contract, which will require more accounting functions to reconcile revenues and maintain contract compliance.	9	\$755,295	\$755,295
Addition of four positions in FY 2018-19 to provide Aviation software help desk call assistance and support Aviation Technology Systems (RFID/ARIS).	4	\$364,314	\$364,314
In FY 2018-19, increase in services such as \$1,200,000 upgrade of video management system, \$500,000 for pavement rehabilitation, \$1,000,000 for striping machine, and \$700,000 in custodial supplies.	0	\$3,409,223	\$3,409,223
New parking management contract increase by \$4,500,000.	0	\$4,500,000	\$4,500,000
Reduction in capital construction transfer.	0	\$(8,556,537)	\$(8,556,537)
Debt service payment for the Love Field Modernization Program (LFMP).	0	\$15,480,235	\$24,150,787
<b>Total</b>	<b>19</b>	<b>\$15,913,900</b>	<b>\$24,584,452</b>

# AVIATION

## REVENUE CATEGORY BY SERVICE

Aviation is an Enterprise Fund department and, as such, generates revenue to fully cover the cost of departmental expenses. Each fund generates revenue-based fees and charges to recoup the costs of providing the services.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Dallas Love Field	Service to Others	\$123,719,694	\$124,878,474	\$142,552,088	\$152,016,397
	Interest	\$247,015	\$415,750	\$247,015	\$247,015
	Proceeds - Sale of Fixed Assets	\$0	\$30,099	\$0	\$0
	Customer Charges	\$170,000	\$422,305	\$210,000	\$210,000
	Other	\$332,483	\$381,636	\$380,000	\$380,000
	<b>Total Revenue</b>	<b>\$124,469,192</b>	<b>\$126,128,264</b>	<b>\$143,389,103</b>	<b>\$152,853,412</b>
Aviation Facilities - Dallas Executive Airport - Vertiport	Service to Others	\$2,198,440	\$539,324	\$337,842	\$337,842
	<b>Total Revenue</b>	<b>\$2,198,440</b>	<b>\$539,324</b>	<b>\$337,842</b>	<b>\$337,842</b>
<b>Department Total</b>		<b>\$126,667,632</b>	<b>\$126,667,588</b>	<b>\$143,726,945</b>	<b>\$153,191,254</b>

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Overall customer satisfaction index (scale 1-5)	4.60	4.90	4.63	4.70
Community attendance at DEA-sponsored events/educational programs	N/A	N/A	200,000	200,000
Sales per enplaned passenger (SPEP)	\$10.23	\$10.00	\$10.00	\$11.00

# AVIATION

## SERVICE DESCRIPTION AND BUDGET

Aviation Facilities - Dallas Executive Airport - Vertiport: Provides for the continued operation and maintenance of Dallas Executive Airport and the Dallas Vertiport. The City of Dallas owns and operates Dallas Executive Airport (RBD) and the downtown Vertiport, providing outstanding infrastructure for the City and region's general aviation community.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$6,176,939	\$3,539,649	\$3,796,075	\$3,895,009

Capital Construction and Debt Service: Provides for the debt payments toward revenue-supported bonds for the Love Field Modernization Program terminal construction and debt service reimbursement to Southwest Airlines. Also included is the planned transfer of operating revenues in excess of expense requirements for capital-intensive projects.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$43,985,284	\$43,985,284	\$51,046,627	\$59,766,388

Dallas Love Field: Provides for the continued operation and maintenance of Dallas Love Field. The City of Dallas owns and operates Dallas Love Field (DAL), a commercial service airport, one of the finest general-purpose airports in the nation.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$76,505,409	\$79,142,699	\$88,884,243	\$89,529,857

# AVIATION – TRANSPORTATION REGULATION

## MISSION

It is the mission of the Department of Aviation (AVI) to create innovative airport experiences. AVI will accomplish this by promoting safety and comfort, valuing our employees, developing our facilities, recognizing our unique role in the Dallas community, and contributing a positive economic impact.

## DEPARTMENT GOALS

- Provide a clean and safe environment for Dallas residents and visitors to conduct air travel by maintaining airport facilities and airfield
- Improve overall customer satisfaction scores by five percent (4.41 to 4.63 on a 1-5 scale), indicating improvements in the traveling experience for residents and visitors
- Plan, design, and construct facilities to ensure a safe and secure environment for airport users
- Be a good neighbor by engaging the surrounding communities through quarterly updates, public outreach, and educational events

## FUNCTIONAL ORGANIZATION CHART



## DEPARTMENT SUMMARY

Regulation and Enforcement of Transportation for Hire promotes consumer protection in the City of Dallas by enforcing and regulating transportation for hire, emergency wrecker, motor vehicle tow, vehicle immobilization, and private ambulance services. Their work protects public health and safety while ensuring convenience and necessity. The FY 2018-19 budget and FY 2019-20 planned budget will continue support of services.

# AVIATION – TRANSPORTATION REGULATION

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$649,557	\$518,439	\$362,501	\$362,501
Supplies - Materials	\$17,725	\$16,763	\$1,108	\$1,108
Contractual - Other Services	\$164,700	\$181,176	\$139,268	\$139,268
Capital Outlay	\$0	\$0	\$0	\$0
Expense Total	\$831,982	\$716,379	\$502,877	\$502,877
Reimbursements	\$(471,209)	\$(355,606)	\$(97,003)	\$(97,003)
Department Total	\$360,773	\$360,773	\$405,874	\$405,874

## REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, Enterprise Fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources.

Source of Reimbursement	FY 2018-19 Adopted	FY 2019-20 Planned
Aviation Reimbursement	\$(97,003)	\$(97,003)
Total	\$(97,003)	\$(97,003)



# AVIATION – TRANSPORTATION REGULATION

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	11.00	5.00	5.00	5.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	11.00	5.00	5.00	5.00

## MAJOR BUDGET ITEMS

The FY 2018-19 budget and FY 2019-20 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists the funding level for the major budget items for each year of the biennial.

Brief Description	Number of Positions	FY 2018-19 Adopted	FY 2019-20 Planned
Transfer six positions to Love Field and reduce reimbursement to Transportation Regulation.	(6)	\$38,630	\$38,630
Total	(6)	\$38,630	\$38,630

# AVIATION – TRANSPORTATION REGULATION

## REVENUE CATEGORY BY SERVICE

AVI is an Enterprise Fund department and, as such, generates revenue to fully cover the cost of departmental expenses. Enterprise Fund generates revenue-based fees and charges to recoup the costs of providing the services.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regulation and Enforcement of For Hire Transportation	Licenses & Permits	\$291,514	\$391,929	\$336,615	\$336,615
	Service to Others	\$69,259	\$73,643	\$69,259	\$69,259
	<b>Total Revenue</b>	<b>\$360,773</b>	<b>\$465,571</b>	<b>\$405,874</b>	<b>\$405,874</b>
<b>Department Total</b>		<b>\$360,773</b>	<b>\$465,571</b>	<b>\$405,874</b>	<b>\$405,874</b>

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Percentage of customer complaints resolved within 15 days of submission	N/A	N/A	98%	99%

## SERVICE DESCRIPTION AND BUDGET

Regulation and Enforcement of For-Hire Transportation: Provides regulation and enforcement of the City's for-hire transportation services. This ensures that transportation-for-hire services continue to be a viable component of the transportation system and provide consumers options when using transportation services.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$360,773	\$360,773	\$405,874	\$405,874

# CONVENTION & EVENT SERVICES

## MISSION

The mission of Convention and Event Services (CCT) is to serve as an economic engine for the City of Dallas through efficient management and promotion of the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) and the Office of Special Events (OSE), while providing a quality customer experience.

## DEPARTMENT GOALS

- Achieve a quality of service rating of 90 percent on the KBHCCD Attendee Satisfaction Survey
- Achieve a satisfaction rating of 90 percent on the OSE Satisfaction Survey
- Fund \$28,000,000 in facility improvements by 2020 through continued investment in the facility maintenance and capital improvement program

## FUNCTIONAL ORGANIZATION CHART



## DEPARTMENT SUMMARY

The KBHCCD hosts more than 100 events annually, with definite bookings through 2022, while OSE issues more than 800 permits annually. CCT continues to see revenue growth, with an estimated four percent increase in revenues for FY 2018-19 over the FY 2017-18 budget. Key drivers of revenue are the Hotel Occupancy Tax, Alcohol Beverage Tax, and operating revenues. The FY 2018-19 budget and FY 2019-20 planned budget allow the department to continue to focus on business development and revenue generation, provide clients with the highest level of customer service, and address outstanding facility needs. Noteworthy items for FY 2018-19 include annual events, such as the National Cheerleaders Association High School National Championship and the Mecum Auto Auction, as well as large citywide events, including the Supercomputing Conference, International Sanitary Supply Association Convention, O'Reilly Auto Parts Managers' Conference, and the Composites and Advanced Materials Expo.

# CONVENTION & EVENT SERVICES

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$9,440,121	\$8,029,920	\$9,872,538	\$10,070,871
Supplies - Materials	\$4,693,734	\$5,086,297	\$4,210,888	\$4,212,400
Contractual - Other Services	\$85,143,312	\$91,172,277	\$94,564,489	\$93,384,609
Capital Outlay	\$93,939	\$141,870	\$0	\$0
Expense Total	\$99,371,106	\$104,430,364	\$108,647,915	\$107,667,880
Reimbursements	\$0	\$0	\$0	\$0
Department Total	\$99,371,106	\$104,430,364	\$108,647,915	\$107,667,880

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	131.50	122.20	135.00	135.00
Overtime FTEs	5.40	3.79	5.00	5.00
City Temporary FTEs	1.00	0.00	0.00	0.00
Total FTEs	137.90	125.99	140.00	140.00

# CONVENTION & EVENT SERVICES

## MAJOR BUDGET ITEMS

The FY 2018-19 budget and FY 2019-20 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists the funding level for the major budget items for each year of the biennial.

Brief Description	Number of Positions	FY 2018-19 Adopted	FY 2019-20 Planned
Reduction in debt service principal payment.	0	\$(746,638)	\$(746,638)
Add two positions to enhance contract compliance and assist with increased special event activity (Manager III position in contract compliance and a Convention Services Representative in OSE).	2	\$165,504	\$165,504
Increase capital construction transfer to address the outstanding needs inventory identified in the 2010 Facility Assessment for the KBHCCD.	0	\$4,192,716	\$8,947,668
Increase funding for equipment maintenance and repair.	0	\$673,500	\$673,500
Increase advertising to promote the KBHCCD.	0	\$924,296	\$924,296
Increase funding for building maintenance and repair.	0	\$995,896	\$995,896
<b>Total</b>	<b>2</b>	<b>\$6,205,274</b>	<b>\$8,091,223</b>

## REVENUE CATEGORY BY SERVICE

CCT is an Enterprise Fund. These funds are fully supported by charges for service. Each fund establishes revenue-based fees and charges to recoup the costs of providing the services.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Dallas Convention Center	Service to Others	\$26,035,442	\$29,110,144	\$29,783,345	\$24,232,493
	Interest	\$0	\$398,260	\$0	\$0
	Proceeds - Sale of Fixed Assets	\$0	\$7,926	\$0	\$0
	Alcoholic Bev. Tax	\$12,903,566	\$13,053,061	\$13,719,111	\$14,419,148
	Hotel Occupancy Tax	\$60,233,282	\$61,530,327	\$64,249,315	\$68,100,707
	Other	\$50,000	\$160,102	\$697,600	\$697,600
	<b>Total Revenue</b>	<b>\$99,222,290</b>	<b>\$104,259,820</b>	<b>\$108,449,371</b>	<b>\$107,449,948</b>
Office of Special Events	Licenses & Permits	\$0	\$2,267	\$0	\$0

# CONVENTION & EVENT SERVICES

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
	Service to Others	\$127,200	\$141,547	\$125,040	\$128,791
	Other	\$0	\$5,115	\$0	\$0
	<b>Total Revenue</b>	<b>\$127,200</b>	<b>\$148,928</b>	<b>\$125,040</b>	<b>\$128,791</b>
Union Station	Service to Others	\$21,616	\$21,616	\$73,504	\$89,141
	<b>Total Revenue</b>	<b>\$21,616</b>	<b>\$21,616</b>	<b>\$73,504</b>	<b>\$89,141</b>
<b>Department Total</b>		<b>\$99,371,106</b>	<b>\$104,430,364</b>	<b>\$108,647,915</b>	<b>\$107,667,880</b>

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Average building occupancy rate	60.0%	60.0%	60.0%	60.0%
Percentage of survey respondents who rated overall experience as "excellent" or "good"	90.0%	90.0%	90.0%	90.0%

## SERVICE DESCRIPTION AND BUDGET

Convention Center Debt Service Payment: Sustains the Debt Service Fund, which provides for the payment of principal and interest on the KBHCCD's outstanding revenue refunding and improvement bonds.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$23,482,163	\$23,482,163	\$23,484,663	\$23,484,663

Dallas Convention Center: Operates KBHCCD, one of the region's most powerful economic engines, which generates dollars that reduce the burden to local taxpayers, creating regionwide jobs and economic benefits. With more than one million square feet of exhibit space, KBHCCD hosts an average of 101 professional, religious, corporate, consumer, trade, sports, and educational events each year.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$74,487,829	\$79,547,108	\$83,490,026	\$82,607,187

# CONVENTION & EVENT SERVICES

Office of Special Events: Serves as the regulatory authority for permitting outdoor special events, street pole banners, neighborhood farmers markets, and commercial filming activities. OSE promotes economic development in the City by facilitating the development and growth of new and existing events and activities.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$659,565	\$627,836	\$893,476	\$796,280

Union Station: Serves as a hub for major transportation providers, including Dallas Area Rapid Transit (DART) light rail, American Railroad Passenger Corporation (AMTRAK), and Trinity Railway Express (TRE). CCT oversees the operations of Union Station.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$741,549	\$773,257	\$779,750	\$779,750





# DALLAS WATER UTILITIES

## MISSION

The mission of Dallas Water Utilities (DWU) is to provide water and wastewater services vital to the health and safety of Dallas residents and our customers.

## DEPARTMENT GOALS

- Provide high-quality water to meet the demands of retail and wholesale customers and ensure adequate pressure for fire protection
- Provide wastewater collection and treatment services for retail and wholesale customers while meeting U.S. Environmental Protection Agency and Texas Commission on Environmental Quality treatment plant discharge requirements and Trinity River Stream Standards as required by the Clean Water Act
- Provide timely and quality customer service
- Provide planning, design, and construction of capital projects to assure adequate and appropriate improvements within the water and wastewater systems
- Ensure accountability of funds and prudent management of DWU's financial resources

## FUNCTIONAL ORGANIZATION CHART



## DEPARTMENT SUMMARY

The FY 2018-19 budget of \$665,491,395 and planned FY 2019-20 budget of \$685,052,543 will continue to operate and maintain: 1) three water treatment plants, pump stations, storage and fire protection, and 4,955 miles of mains, providing 144 billion gallons of drinking water annually to 2.5 million people in Dallas and 23 customer cities, and 2) two wastewater treatment plants, laboratories, and 4,022 miles of wastewater mains to provide treatment of 65 billion gallons of wastewater annually for Dallas and 11 customer cities while meeting all water and wastewater regulatory requirements.

The budgets will manage capital improvement projects from inception through startup, ensure the City has water now and in the future, and provide for water meter reading, billing, collection, and customer service activities for more than 300,000 accounts monthly.

# DALLAS WATER UTILITIES

Major increases in the FY 2019-20 budget include funding for the Integrated Pipeline Project, a revenue bond sale, and an enhancement of three FTEs for Water Production's water quality improvements. The Sabine River Authority/Lake Fork settlement will result in no retail revenue increases for either FY 2018-19 or FY 2019-20.

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$100,393,327	\$100,142,394	\$106,270,645	\$108,745,415
Supplies - Materials	\$112,266,973	\$93,992,005	\$96,784,094	\$96,824,983
Contractual - Other Services	\$456,952,789	\$457,156,231	\$466,536,905	\$483,665,185
Capital Outlay	\$4,690,120	\$4,690,120	\$4,663,916	\$4,663,916
Expense Total	\$674,303,209	\$655,980,750	\$674,255,560	\$693,899,499
Reimbursements	\$(6,831,821)	\$(6,873,621)	\$(8,764,165)	\$(8,846,956)
Department Total	\$667,471,388	\$649,107,129	\$665,491,395	\$685,052,543

## REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, Enterprise Fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources.

Source of Reimbursement	FY 2018-19 Adopted	FY 2019-20 Planned
Contractor Reimbursements	\$(250,000)	\$(250,000)
Department Support	\$(6,305,848)	\$(6,364,314)
General Fund Reimbursements	\$(2,208,317)	\$(2,232,642)
Total	\$(8,764,165)	\$(8,846,956)

# DALLAS WATER UTILITIES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	1,428.00	1,410.00	1,419.00	1,422.00
Overtime FTEs	150.30	150.26	150.26	150.26
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	1,578.30	1,560.26	1,569.26	1,572.26

## MAJOR BUDGET ITEMS

The FY 2018-19 budget and FY 2019-20 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists the funding level for the major budget items for each year of the biennial.

Brief Description	Number of Positions	FY 2018-19 Adopted	FY 2019-20 Planned
Increase funding for 10-year capital improvement program.	0	\$7,422,948	\$7,422,948
Fleet replacement and increased street rental charges.	0	\$1,400,000	\$1,400,000
Compliance with Fourth Unregulated Contaminant Monitoring Rule (UCMR4) for water quality and Lake Lewisville dam repairs.	0	\$1,956,016	\$1,956,016
Wastewater treatment charges from Trinity River Authority for contracted treatment service.	0	\$1,704,389	\$1,704,389
Fund three additional FTEs for operations at the East Side Water Treatment Plant.	3	\$0	\$200,000
Total	3	\$12,483,353	\$12,683,353

# DALLAS WATER UTILITIES

## REVENUE CATEGORY BY SERVICE

DWU is an Enterprise Fund department and so recovers its operating costs through user charges and non-property tax revenues. DWU is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the Utility Fund.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Water Production and Delivery	Proceeds - Sale of Fixed Assets	\$0	\$(22,925)	\$0	\$0
	Gain on Property Sales & Other	\$0	\$22,925	\$0	\$0
Wastewater Collection	Proceeds - Sale of Fixed Assets	\$0	\$(32,400)	\$0	\$0
	Gain on Property Sales & Other	\$0	\$32,400	\$0	\$0
	Other	\$0	\$1	\$0	\$0
	<b>Total Revenue</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>
Wastewater Treatment	Proceeds - Sale of Fixed Assets	\$0	\$(600)	\$0	\$0
	Gain on Property Sales & Other	\$0	\$600	\$0	\$0
DWU General Expense	Other	\$0	\$217	\$0	\$0
	<b>Total Revenue</b>	<b>\$0</b>	<b>\$217</b>	<b>\$0</b>	<b>\$0</b>
Water Planning, Financial and Rate Services	Service to Others	\$6,143,312	\$6,217,145	\$6,143,312	\$6,143,312
	Fines & Forfeitures	\$2,500	\$0	\$2,500	\$2,500
	Interest	\$2,000,000	\$4,302,375	\$4,000,000	\$4,000,000
	Proceeds - Sale of Fixed Assets	\$22,500	\$24,706	\$22,500	\$22,500
	Customer Charges	\$659,083,076	\$660,193,771	\$654,617,265	\$665,281,688
	Charges to Other City Depts	\$20,000	\$10,146	\$20,000	\$20,000
	Capital Contribution	\$0	\$262,600	\$0	\$0
	Other	\$200,000	\$613,553	\$200,000	\$200,000

# DALLAS WATER UTILITIES

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
	Total Revenue	\$667,471,388	\$671,624,296	\$665,005,577	\$675,670,000
Water Utilities Customer Account Services	Proceeds - Sale of Fixed Assets	\$0	\$(2,550)	\$0	\$0
	Gain on Property Sales & Other	\$0	\$2,550	\$0	\$0
Department Total		\$667,471,388	\$671,624,514	\$665,005,577	\$675,670,000

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Percentage compliance with state and federal standards and regulations for drinking water	N/A	N/A	100%	100%
Small diameter pipelines replaced annually	0.90%	0.98%	0.90%	0.90%
Water meter reading accuracy rate	99.95%	99.85%	99.50%	99.50%
Total value of capital projects awarded	\$286,800,000	\$250,000,000	\$300,000,000	\$315,800,000
Main breaks per 100 miles of main	28	27	26	25
Number of sanitary sewer spills per 100 miles of main	3	3	3	3
Average response time to emergency sewer calls (in minutes)	N/A	N/A	60	60

# DALLAS WATER UTILITIES

## SERVICE DESCRIPTION AND BUDGET

DWU General Expense: Includes payments for services received by DWU from other City departments, Payment in Lieu of Taxes (PILOT), fleet replacement, and street rental.				
Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$91,063,815	\$90,928,796	\$94,889,454	\$97,632,731

Wastewater Collection: Provides 24/7 operation and maintenance of more than 4,022 miles of wastewater mains in the sanitary sewer system to ensure the collection and transport of domestic and industrial wastewater.				
Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$20,544,615	\$20,163,012	\$21,007,415	\$21,251,025

Wastewater Treatment: Operates and maintains two wastewater treatment plants that treat 64.5 billion gallons of domestic and industrial wastewater, process and dispose of biosolids and provide reuse effluent water to local area golf courses as a service for the residents of Dallas.				
Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$50,632,087	\$50,580,629	\$52,478,323	\$53,049,051

Water Capital Funding: Provides funding related to the DWU Capital Improvement Program through the issuance of long-term and short-term debt, as well as cash funding to meet the City's Financial Management Performance Criteria goals.				
Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$317,672,155	\$317,672,155	\$323,324,047	\$337,163,919

Water Planning, Financial and Rate Services: Develops and manages DWU's annual operating budget of more than \$660 million, coordinates and prepares the annual capital budget of more than \$300 million and ensures the City has water now and in the future to meet the needs of the residents of Dallas and customer cities.				
Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$3,766,062	\$3,940,570	\$4,160,381	\$4,124,048

# DALLAS WATER UTILITIES

Water Production and Delivery: Operates and maintains three water purification plants, pump stations, storage tanks and 4,955 miles of distribution system pipelines to provide 144 billion gallons of drinking water and fire protection to more than 2.5 million people, elevated storage tanks, and 4,961 miles of distribution system pipelines.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$140,498,698	\$122,668,643	\$126,661,656	\$128,575,779

Water Utilities Capital Program Management: Provides management for capital improvement projects averaging \$300 million annually from inception through startup. This includes capital planning, professional services, construction administration, and inspection of the required improvements.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$13,453,248	\$13,420,545	\$14,249,317	\$14,486,379

Water Utilities Customer Account Services: Provides water meter reading, billing, collection, and customer service activities for more than 300,000 water, wastewater, sanitation, and stormwater utility accounts monthly.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$25,889,434	\$25,781,506	\$28,720,802	\$28,769,611





# DALLAS WATER UTILITIES – STORM DRAINAGE MANAGEMENT

## MISSION

The mission of DWU Storm Drainage Management (SDM) is to enhance the quality of life for Dallas residents through management of the Trinity River watershed, associated neighborhood and system-wide flood control, floodplain, and surface water quality activities.

## DEPARTMENT GOALS

- Meet program regulatory requirements
- Ensure public/private infrastructure and development are designed to avoid flooding
- Plan and implement drainage infrastructure projects to improve drainage system efficiency and function
- Monitor and respond to floodway in neighborhood rainfall events
- Maintain the percentage of pump station uptime at 92 percent or greater
- Maintain strong working relationships with internal and external partners

## FUNCTIONAL ORGANIZATION CHART



\*Effective October 1, 2018, SDM will integrate into Dallas Water Utilities (DWU).

## DEPARTMENT SUMMARY

The FY 2018-19 budget and FY 2019-20 planned budget incorporate SDM into DWU. SDM addresses the City’s responsibility for compliance with drainage systems regulations, which set performance requirements for the City to discharge stormwater runoff through drainage systems into Trinity River and tributaries. Activities include design, construction, operation and maintenance, flood response, and regulatory operations, including water quality monitoring.

# DALLAS WATER UTILITIES – STORM DRAINAGE MANAGEMENT

The department’s drainage efforts have focused on flood protection and prevention activities in the major watershed areas of the city. FY 2019-20 planning places a renewed emphasis on neighborhood drainage through the creation of a new division, which will focus our efforts specifically on neighborhood outreach and preventing flooding in local streets. This program builds on existing resources and enhances funding for staff, equipment, and contract services to maintain, repair, and replace drainage infrastructure as both planned and response activities.

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$0	\$0	\$18,513,904	\$20,588,892
Supplies - Materials	\$0	\$0	\$3,272,899	\$3,272,899
Contractual - Other Services	\$0	\$0	\$36,741,525	\$37,166,537
Capital Outlay	\$0	\$0	\$90,840	\$90,840
Expense Total	\$0	\$0	\$58,619,168	\$61,119,168
Reimbursements	\$0	\$0	\$(182,331)	\$(182,331)
Department Total	\$0	\$0	\$58,436,837	\$60,936,837

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	0.00	0.00	227.70	227.70
Overtime FTEs	0.00	0.00	8.60	8.60
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	0.00	0.00	236.30	236.30

# DALLAS WATER UTILITIES – STORM DRAINAGE MANAGEMENT

## MAJOR BUDGET ITEMS

The FY 2018-19 budget and FY 2019-20 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists the funding level for the major budget items for each year of the biennial.

Brief Description	Number of Positions	FY 2018-19 Adopted	FY 2019-20 Planned
Transfer of funding and FTEs to Office of Environmental Quality and Sustainability.	(42)	\$(4,176,811)	\$(4,176,811)
Create new division dedicated to the neighborhood drainage program.	26	\$0	\$2,500,000
<b>Total</b>	<b>16</b>	<b>\$(4,176,811)</b>	<b>\$(1,676,811)</b>

## REVENUE CATEGORY BY SERVICE

DWU SDM is an Enterprise Fund department and so recovers its operating costs through user charges and non-property tax revenues. The department is responsible for forecasting, collecting, and monitoring the following revenues that are deposited.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Storm Drainage Management Fund	Service to Others	\$0	\$0	\$58,436,837	\$60,936,837
	<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$58,436,837</b>	<b>\$60,936,837</b>
<b>Department Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$58,436,837</b>	<b>\$60,936,837</b>

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Percentage of pump station uptime	92%	92%	92%	92%
Percentage of service requests responded to within SLA	96%	96%	96%	96%

# DALLAS WATER UTILITIES – STORM DRAINAGE MANAGEMENT

## SERVICE DESCRIPTION AND BUDGET

Floodplain Drainage Management: Provides design, construction, and implementation of capital drainage projects, studies, and mapping to ensure infrastructure/development are designed to minimize flooding.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$0	\$0	\$2,917,083	\$2,927,485

Floodway/Neighborhood Drainage Operations: Provides floodway and neighborhood drainage system maintenance and flood emergency response. Builds on existing resources and enhances funding for staff, equipment, and contract services to maintain, repair, and replace drainage infrastructure.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$0	\$0	\$16,728,589	\$19,606,044

Storm Drainage Management Fund: Facilitates City activities in compliance with the City’s MS4 permit. Activities include operations/maintenance/repairs of the storm drainage system, floodplain management, stormwater pollution prevention.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$0	\$0	\$32,454,319	\$27,088,556

Stormwater Regulations and Enforcement: Manages 130 creek and stream water quality sampling events, CCTV inspections, inlet and pipe cleaning, 6,000 locations, inventory and assessment for 180 miles of storm sewer lines and water quality improvement. MS4 Permit and Inspection activities are transferred to OEQ.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$0	\$0	\$6,336,846	\$11,314,752

# MUNICIPAL RADIO

## MISSION

Municipal Radio’s (WRR) mission is to provide our audience, within the Dallas and North Texas region, with an engaging, entertaining, fun listening experience and provide our advertisers with the most efficient access to the lucrative arts consumer market in the entire region.

## DEPARTMENT GOALS

- Increase audience reach and engagement by maintaining more than 300,000 total weekly listeners and increasing total time spent listening
- Maintain total revenue collections at more than \$2,000,000, primarily through charges for local and national advertisements
- Complete the three-year process of replacing and upgrading outdated and/or obsolete broadcast equipment

## FUNCTIONAL ORGANIZATION CHART



## DEPARTMENT SUMMARY

The FY 2018-19 budget and FY 2019-20 planned budget for WRR support the station’s mission to provide 24-hour classical music programming to Dallas residents and the North Texas region and serve as a vital marketing partner to Dallas-area arts organizations through on-air promotions, event notices, and discounted advertising rates. A major highlight of the FY 2018-19 budget includes \$80,000 in additional revenue by using Wednesday for programming rather than for broadcasting Council meetings. WRR revenues are estimated to be more than \$2,000,000, primarily from advertising, and these revenues directly support the operations of the station. As an Enterprise Fund, WRR operates at no expense to the taxpayer.

# MUNICIPAL RADIO

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$1,166,866	\$1,025,744	\$1,220,180	\$1,243,087
Supplies - Materials	\$89,692	\$82,323	\$89,877	\$87,963
Contractual - Other Services	\$794,760	\$796,512	\$766,671	\$774,587
Capital Outlay	\$0	\$0	\$0	\$0
Expense Total	\$2,051,318	\$1,904,579	\$2,076,728	\$2,105,637
Reimbursements	\$0	\$0	\$0	\$0
Department Total	\$2,051,318	\$1,904,579	\$2,076,728	\$2,105,637

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	13.50	11.58	14.00	14.00
Overtime FTEs	0.00	0.00	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	13.50	11.58	14.00	14.00

# MUNICIPAL RADIO

## REVENUE CATEGORY BY SERVICE

Municipal Radio is an Enterprise Fund. These funds are fully supported by charges for service. Each fund establishes revenue-based fees and charges to recoup the costs of providing the services.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
WRR Municipal Radio Classical Music	Service to Others	\$36,313	\$87,056	\$36,313	\$36,313
	Interest	\$15,000	\$30,000	\$15,000	\$15,000
	Customer Charges	\$2,047,500	\$1,905,429	\$2,127,500	\$2,127,500
	Total Revenue	\$2,098,813	\$2,022,485	\$2,178,813	\$2,178,813
Department Total		\$2,098,813	\$2,022,485	\$2,178,813	\$2,178,813

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Total audience (as measured by Nielsen)	317,000	317,000	320,000	325,000
Average time spent listening (TSL hours, as measured by Nielsen)	N/A	3.00	3.25	3.25
Number of WRR community and marketing events	90	90	100	100

## SERVICE DESCRIPTION

WRR Municipal Radio Classical Music: Broadcasts classical music, other musical programming, and promotes culture and arts. Using a commercial model, the station sells commercial airtime and sponsorships to generate revenue that funds operations.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$2,051,318	\$1,904,579	\$2,076,728	\$2,105,637





# SANITATION SERVICES

## MISSION

The mission of Sanitation Services (SAN) is to benefit our community and environment while garnering benefit from our waste resources. SAN accomplishes this by providing excellent customer services that promote waste reduction, resource recovery, and support to the City’s sustainability efforts.

## DEPARTMENT GOALS

- Continue the culture of Service First to enhance quality and timely customer service
- Reduce missed calls per 10,000 opportunities for refuse and recycling collection
- Enhance safety awareness and training programs to reduce number of preventable incidents
- Reduce the number of hydraulic fluid spills related to parts failure
- Increase the use of technology for safety and performance improvement initiatives

## FUNCTIONAL ORGANIZATION CHART



## DEPARTMENT SUMMARY

The FY 2018-19 budget and FY 2019-20 planned budget will allow SAN to continue providing weekly refuse and recycling collection and monthly bulk/brush collection services to approximately 240,000 residential households. SAN will also continue providing dead animal collection seven days a week and disposal services six days a week to more than 1,300 daily customers who bring more than 1.7 million tons to the McCommas Bluff Landfill annually, as well as continue operation of three regional transfer stations and support education and diversion program development as outlined in the City’s Zero Waste Plan.

# SANITATION SERVICES

The FY 2018-19 budget increases the monthly residential Sanitation fee by 8.38% from \$25.18 to \$27.29. This change is primarily driven by personnel merit and health care costs, increased truck driver hourly compensation rates to address high turnover and market competition for truck drivers, and increases in fuel, equipment maintenance, and fleet replacement debt costs to address an aging Sanitation fleet. The FY 2018-19 budget and residential fee increases also include a pilot program for alley vegetation abatement to minimize the negative impacts to residential collection operations caused by overgrown vegetation in alleys. The McCommas Bluff Landfill gate rate will increase by five percent, from \$25.00 to \$26.25 per ton.

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$33,803,866	\$34,716,302	\$35,249,449	\$35,938,274
Supplies - Materials	\$7,082,194	\$7,162,902	\$7,499,534	\$7,499,534
Contractual - Other Services	\$63,533,857	\$67,306,081	\$70,125,834	\$70,323,382
Capital Outlay	\$0	\$0	\$0	\$0
Expense Total	\$104,419,917	\$109,185,286	\$112,874,817	\$113,761,190
Reimbursements	\$0	\$(128,871)	\$(221,352)	\$(221,352)
Department Total	\$104,419,917	\$109,056,415	\$112,653,465	\$113,539,838

## REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, Enterprise Fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources.

Source of Reimbursement	FY 2018-19 Adopted	FY 2019-20 Planned
General Fund Reimbursement	\$(221,352)	\$(221,352)
Total	\$(221,352)	\$(221,352)

# SANITATION SERVICES

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	531.00	493.86	525.73	525.73
Overtime FTEs	93.30	101.31	93.30	93.30
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	624.30	595.17	619.03	619.03

## MAJOR BUDGET ITEMS

The FY 2018-19 budget and FY 2019-20 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers’ compensation, liability, and property insurance. The table below lists the funding level for the major budget items for each year of the biennial.

Brief Description	Number of Positions	FY 2018-19 Adopted	FY 2019-20 Planned
Increase in transfer to the SAN Capital Improvement Fund to support continued funding of more than \$75,000,000 in capital and fleet replacement needs. Supported by landfill revenues.	0	\$3,061,744	\$2,900,375
Implement a pay equity adjustment for truck drivers.	0	\$813,936	\$813,936
Implement a pilot alley vegetation abatement program.	0	\$300,000	\$300,000
Landfill Heavy Equipment rebuilds and repairs.	0	\$1,000,000	\$1,000,000
Transfer six Zero Waste positions from SAN to OEQ. SAN will reimburse OEQ for the cost of the service.	(6)	\$0	\$0
Increase in fleet replacement debt costs.	0	\$1,663,337	\$1,663,337
Total	(6)	\$6,839,017	\$6,677,648

# SANITATION SERVICES

## REVENUE CATEGORY BY SERVICE

SAN is an Enterprise Fund department and, as such, generates revenue to fully cover the cost of departmental expenses. Each fund generates revenue-based fees and charges to recoup the costs of providing the services.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Brush-Bulk Waste Removal Services	Service to Others	\$0	\$0	\$148,347	\$148,347
	Total Revenue	\$0	\$0	\$148,347	\$148,347
City Facility Services	Service to Others	\$737,259	\$786,926	\$794,394	\$798,473
	Total Revenue	\$737,259	\$786,926	\$794,394	\$798,473
Landfill Services	Service to Others	\$27,462,796	\$30,448,338	\$29,839,555	\$29,839,555
	Other	\$169,825	\$0	\$0	\$0
	Total Revenue	\$27,632,621	\$30,448,338	\$29,839,555	\$29,839,555
Recycling Collection and Waste Diversion	Service to Others	\$0	\$0	\$882,606	\$882,606
	Total Revenue	\$0	\$0	\$882,606	\$882,606
Residential Refuse Collection	Service to Others	\$76,050,037	\$77,374,993	\$80,764,472	\$81,650,845
	Interest	\$0	\$427,313	\$224,091	\$220,012
	Other	\$0	\$18,845	\$0	\$0
	Total Revenue	\$76,050,037	\$77,821,151	\$80,988,563	\$81,870,857
Department Total		\$104,419,917	\$109,056,415	\$112,653,465	\$113,539,838

# SANITATION SERVICES

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Missed collections per 10,000 collection points/service opportunities	11.50	14.71	12.00	11.25
Percentage of on-time collections	99.8%	99.9%	99.9%	99.9%
Missed refuse and recycling collections per 10,000 collection points/service opportunities	11.00	11.70	11.00	10.90
Percentage of rear loader availability	90%	77.14%	85%	85%
Percentage of automated fleet availability	90%	73%	85%	85%
Residential recycling tons collected	57,615	54,291	55,000	57,615
Residential recycling diversion rate	19.0%	19.0%	19.0%	20.0%

## SERVICE DESCRIPTION AND BUDGET

**Animal Remains Collection (ARC):** Provides for the prompt (seven days a week) and respectful recovery and disposal of animal remains from residents, public rights-of-way, and animal clinics. ARC removes approximately 24,000 animal remains annually.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$735,375	\$741,635	\$738,655	\$753,440

**Brush-Bulk Waste Removal Services:** Provides monthly bulk and brush collections to approximately 240,000 households throughout Dallas. This service provides residents the option to discard larger, less frequently disposed-of items with convenient monthly curbside collection.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$15,477,107	\$17,519,387	\$17,244,610	\$17,483,873

**City Facility Services:** Provides waste collection services for 186 City facilities, 216 recycling collection locations, and other neighborhood drop-off sites. This service is provided through contracted vendors and Sanitation Services refuse and recycling dumpster collection staff.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$742,825	\$754,923	\$794,394	\$798,473

**Landfill Services:** The McCommas Bluff Landfill accepts waste from residential and business customers and disposes of the waste in accordance with government rules and regulations. The landfill also utilizes advanced landfill gas recovery technology to create positive revenue.

# SANITATION SERVICES

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$32,542,893	\$35,604,390	\$36,734,206	\$36,763,318

Recycling Collection and Waste Diversion: Provides weekly residential recycling collection services to approximately 192,000 City of Dallas customers. This division also provides residents household hazardous waste disposal services.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$13,388,603	\$12,673,730	\$13,905,553	\$14,046,836

Residential Refuse Collection: Dallas households generate approximately 240,000 tons of refuse each year. Sanitation Service crews remove and dispose of waste each week for approximately 240,000 households. This division also includes the operation of three regional transfer stations.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$41,533,114	\$41,762,350	\$43,236,047	\$43,693,898

# STORM DRAINAGE MANAGEMENT

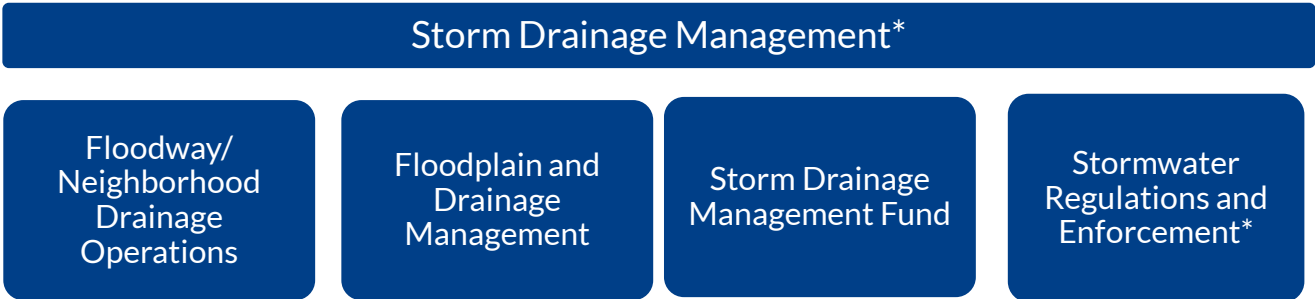
## MISSION

The mission of Storm Drainage Management (SDM) is to enhance the quality of life for Dallas residents through management of the Trinity River watershed, associated neighborhood and systemwide flood control, floodplain, and surface water quality activities.

## DEPARTMENT GOALS

- Consistently meet program regulatory requirements
- Ensure public and private infrastructure and development are designed to avoid flooding
- Plan and implement drainage infrastructure projects to improve drainage system efficiency and function
- Monitor and respond to floodway in neighborhood rainfall events
- Maintain the percentage of pump station uptime at 92 percent or greater
- Maintain strong working relationships with internal and external partners

## FUNCTIONAL ORGANIZATION CHART



\*Effective October 1, 2018, SDM will integrate into DWU and Storm Water Regulations will be transferred to Office of Environmental Quality and Sustainability (OEQ).

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$19,258,614	\$16,996,406	\$0	\$0
Supplies - Materials	\$3,239,163	\$3,390,458	\$0	\$0
Contractual - Other Services	\$35,222,311	\$36,874,488	\$0	\$0
Capital Outlay	\$170,252	\$224,983	\$0	\$0
Expense Total	\$57,890,340	\$57,486,335	\$0	\$0
Reimbursements	\$(1,953,503)	\$(1,953,503)	\$0	\$0
Department Total	\$55,936,837	\$55,532,832	\$0	\$0

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider

# STORM DRAINAGE MANAGEMENT

vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	270.00	165.30	0.00	0.00
Overtime FTEs	31.60	25.91	0.00	0.00
City Temporary FTEs	0.00	0.00	0.00	0.00
<b>Total FTEs</b>	<b>301.60</b>	<b>191.21</b>	<b>0.00</b>	<b>0.00</b>

## REVENUE CATEGORY BY SERVICE

SDM is an Enterprise Fund department and so recovers its operating costs through user charges and non-property tax revenues. SDM is responsible for forecasting, collecting, and monitoring the following revenues that are deposited into the Utility Fund.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Storm Drainage Management Fund	Service to Others	\$55,987,895	\$55,685,067	\$0	\$0
	Interest	\$0	\$128,566	\$0	\$0
	Other	\$0	\$54,574	\$0	\$0
	<b>Total Revenue</b>	<b>\$55,987,895</b>	<b>\$55,868,207</b>	<b>\$0</b>	<b>\$0</b>
<b>Department Total</b>		<b>\$55,987,895</b>	<b>\$55,868,207</b>	<b>\$0</b>	<b>\$0</b>



# STORM DRAINAGE MANAGEMENT

## SERVICE DESCRIPTION AND BUDGET

Floodplain Drainage Management: This service integrated with DWU effective October 1, 2018.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$3,902,409	\$6,095,726	\$0	\$0

Floodway/Neighborhood Drainage Operations: This service integrated with DWU effective October 1, 2018.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$16,663,159	\$14,369,031	\$0	\$0

Storm Drainage Management Fund: This service integrated with DWU effective October 1, 2018.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$29,058,077	\$29,058,077	\$0	\$0

Stormwater Regulations and Enforcement: This service integrated with OEQ effective October 1, 2018.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$6,313,192	\$6,009,999	\$0	\$0



# SUSTAINABLE DEVELOPMENT & CONSTRUCTION

## MISSION

Sustainable Development and Construction (DEV) is dedicated to excellence by partnering with the community to build a safe and dynamic Dallas.

## DEPARTMENT GOALS

- Complete the digitization of all paper and microfilm/fiche records
- Deploy technology for electronic plan review and chess clock calculation
- Initiate construction of new Oak Cliff Municipal Center
- Evaluate the process and cost for accepting online applications for Zoning and Board of Adjustment requests
- Develop and complete application to track open space and park land dedication
- Upgrade INOVA cashiering system
- Upgrade POSSE permit tracking system to Winchester (web-based front end)
- Implement electronic recording technology within Subdivision
- Cross-train two engineers between Paving/Drainage and Water/Wastewater review to build redundant capacity in each section, better manage review times, and more efficiently serve the Q-Team

## FUNCTIONAL ORGANIZATION CHART



# SUSTAINABLE DEVELOPMENT & CONSTRUCTION

## DEPARTMENT SUMMARY

The FY 2018-19 budget and FY 2019-20 planned Enterprise Fund budget for DEV builds on existing human capital and technology to provide services associated with the review and inspection of development within the City of Dallas. The Enterprise Fund supports four divisions: Building Inspection, Engineering, Current Planning, and GIS/Technology. During the next two years, DEV anticipates facilitating more than \$7.5 billion in permit valuations related to construction activity, issuing more than 65,000 building permits, conducting at least 400,000 inspections, issuing more than 10,000 Certificates of Occupancy, and processing at least 500 zoning changes. The FY 2018-19 budget includes five additional Permit Clerks, three Senior Plans Examiners, and three Office Assistant II positions, which will support the implementation and operation of the new systems. DEV continues to strive to leverage technology to improve service delivery.

## ANNUAL OPERATING EXPENSE BY CATEGORY

Expense Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Personnel Services	\$22,171,593	\$21,419,137	\$22,796,460	\$23,232,107
Supplies - Materials	\$521,194	\$366,003	\$395,233	\$395,234
Contractual - Other Services	\$10,834,935	\$10,807,270	\$12,530,958	\$12,173,956
Capital Outlay	\$0	\$935,312	\$0	\$0
Expense Total	\$33,527,722	\$33,527,722	\$35,722,651	\$35,801,297
Reimbursements	\$(1,151,532)	\$(1,151,532)	\$(1,151,532)	\$(1,151,532)
Department Total	\$32,376,190	\$32,376,190	\$34,571,119	\$34,649,765

## REIMBURSEMENTS

Reimbursements reflect contributions from various agencies, including federal and state funds, internal service departments, Enterprise Fund departments, and department support. Department support reflects interdepartmental transfers for the cost of management oversight and administrative support within the department. The table below provides a summary of reimbursements from various sources.

Source of Reimbursement	FY 2018-19 Adopted	FY 2019-20 Planned
Department Support	\$(337,800)	\$(337,800)
Public Works Reimbursement	\$(117,796)	\$(117,796)
Sustainable Development and Construction Reimbursement	\$(96,759)	\$(96,759)
Water Utilities Reimbursement	\$(599,177)	\$(599,177)
Total	\$(1,151,532)	\$(1,151,532)

# SUSTAINABLE DEVELOPMENT & CONSTRUCTION

## PERSONNEL

Full-Time Equivalent (FTE) is a budget calculation that counts the number of personnel hours funded for the fiscal year. Each FTE equals 2,080 hours. Not all full-time positions are funded for 100 percent occupancy throughout the fiscal year. FTEs are calculated to consider vacancy and position turn-over that may occur. Additionally, multiple part-time and temporary positions may be added together to equal one FTE.

The table below represents regular FTEs, overtime FTEs, and City temporary FTEs for the City’s operating funds. The table does not include FTEs funded from additional resources such as grant funds.

Personnel	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Regular FTEs	272.95	255.99	278.66	278.66
Overtime FTEs	1.77	2.88	2.80	2.80
City Temporary FTEs	0.00	0.00	0.00	0.00
Total FTEs	274.72	258.87	281.46	281.46

# SUSTAINABLE DEVELOPMENT & CONSTRUCTION

## MAJOR BUDGET ITEMS

The FY 2018-19 budget and FY 2019-20 planned budget include adjustments for costs such as employee/retiree health benefits, civilian merit pay adjustments, civilian employee retirement adjustments, and internal service charges such as information technology, fleet maintenance, fuel, workers' compensation, liability, and property insurance. The table below lists the funding level for the major budget items for each year of the biennial.

Brief Description	Number of Positions	FY 2018-19 Adopted	FY 2019-20 Planned
One-time costs to upgrade the Posse Winchester permitting system to a modern web-based system. Using fund balance.	0	\$750,000	\$0
One-time costs for OnBase to extend the Document Management System to handle document types from all DEV divisions. Using fund balance.	0	\$600,000	\$0
Addition of five positions to assist customers with newly implemented electronic plan review process. Customers not yet able to submit electronically will need plans scanned.	5	\$259,882	\$259,882
Addition of three positions to manage the process of all electronic plan submittals, coordinate required revisions, and compile final approved plans.	3	\$234,445	\$234,445
Addition of three positions to assist customers in obtaining records, transfer all paper files/plans to system, and allow for easier access. DEV is transferring approximately 12,000,000 paper files and plans, microfiche, and microfilm records to be accessible digitally.	3	\$156,527	\$156,527
Full-year funding for three positions added to provide enterprise software configuration, maintenance, and support.	0	\$60,828	\$60,828
One-time costs for Workflow application for Engineering will add the Engineering division into the Posse workflow management system to provide better integration with permitting. Using fund balance.	0	\$0	\$750,000
<b>Total</b>	<b>11</b>	<b>\$2,061,682</b>	<b>\$1,461,682</b>

# SUSTAINABLE DEVELOPMENT & CONSTRUCTION

## REVENUE CATEGORY BY SERVICE

DEV is an Enterprise Fund department and, as such, generates revenue to fully cover the cost of departmental expenses. Each fund generates revenue-based fees and charges to recoup the costs of providing the services.

Service	Revenue Category	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Construction Plan Review and Permitting	Licenses & Permits	\$352,555	\$407,318	\$356,078	\$356,078
	Service to Others	\$29,945,841	\$30,391,117	\$31,235,952	\$31,235,952
	Interest	\$117,936	\$497,270	\$227,923	\$227,923
	Customer Charges	\$1,709	\$1,709	\$1,726	\$1,726
	Other	\$97,422	\$123,213	\$114,456	\$114,456
	<b>Total Revenue</b>	<b>\$30,515,463</b>	<b>\$31,420,628</b>	<b>\$31,936,135</b>	<b>\$31,936,135</b>
Field Inspections of Private Development Construction Sites	Other	\$0	\$22,166	\$0	\$0
	<b>Total Revenue</b>	<b>\$0</b>	<b>\$22,166</b>	<b>\$0</b>	<b>\$0</b>
Zoning - Board of Adjustment	Service to Others	\$1,195,755	\$987,763	\$1,207,713	\$1,207,713
	Other	\$0	\$520	\$0	\$0
	<b>Total Revenue</b>	<b>\$1,195,755</b>	<b>\$988,283</b>	<b>\$1,207,713</b>	<b>\$1,207,713</b>
<b>Department Total</b>		<b>\$31,711,218</b>	<b>\$32,431,076</b>	<b>\$33,143,848</b>	<b>\$33,143,848</b>

## PERFORMANCE MEASURES

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Percentage of inspections performed same day as requested	98%	98%	98%	98%
Percentage of single-family permits reviewed within three days	85%	85%	85%	85%
Overall permit value	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000
Percentage of commercial reviews completed in 15 days	95%	95%	95%	95%
Percentage of express projects completed in 12 days	75%	75%	75%	75%

# SUSTAINABLE DEVELOPMENT & CONSTRUCTION

Performance Measure	FY 2017-18 Budget	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Percentage of plat technical reviews completed in 15 days	95%	95%	95%	95%

## SERVICE DESCRIPTION AND BUDGET

Construction Plan Review and Permitting: Safeguards the public health, safety, and general welfare through the application of the City's construction codes, reviews and issues development permits, and provides information on the development process.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$14,665,623	\$14,588,442	\$15,751,711	\$15,457,250

Engineering – Inspection Review for Private Development: Reviews and approves engineering plans for infrastructure improvements that will be dedicated to the City by private developers and inspects the construction of infrastructure improvements to ensure all construction is to City standards and specifications.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$2,271,562	\$2,281,563	\$2,482,358	\$2,634,113

Express Plan Review: Provides an expedited and coordinated construction plan review process for an additional fee (for new construction, remodels, renovations, and Certificates of Occupancy) and provides pre-development trade coordination meetings for projects.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$1,731,576	\$1,731,576	\$1,399,319	\$1,427,660

Field Inspections of Private Development Construction Sites: Ensures commercial and residential structures are constructed to meet mandatory standards for quality of life and building safety and enforces all development code requirements through field inspection of construction activity and changes in property use.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$8,407,809	\$8,457,809	\$9,951,018	\$10,066,225

GIS Mapping for Private Development: Provides mapping and application development, creates plat parcel GIS data, maintains the official zoning map of the City, generates mandated notifications for public hearings, and maintains applications that provide data to staff and residents.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$1,117,790	\$1,117,790	\$980,478	\$989,813



# SUSTAINABLE DEVELOPMENT & CONSTRUCTION

Private Development Records and Archival Library: Records and archives building plans and permits, maintains and provides historical records on permitted building plans and inspection reports, and responds to Open Records Requests.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$1,111,367	\$1,111,367	\$1,127,236	\$1,144,439

Private Development Survey: Reviews plats, field notes, easements, abandonments, and covenant agreements associated with private development for accuracy, completeness, and compliance with City and state professional survey standards.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$666,788	\$666,788	\$595,252	\$605,487

Subdivision Plat Review: Administers and processes plat and replat submissions, responds to inquiries on platting regulations, and grows the tax base through the creation of legal building sites for new construction.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$616,284	\$619,939	\$552,877	\$562,878

Zoning - Board of Adjustment: Reviews and processes development applications in compliance with development codes, adopted City plans and policies and accepted land use principles, including zoning cases, special exceptions, variances, and development plans.

Source of Funds	FY 2017-18 Amended	FY 2017-18 Forecast	FY 2018-19 Adopted	FY 2019-20 Planned
Enterprise Fund	\$1,787,391	\$1,800,916	\$1,730,870	\$1,761,900

