

**DALLAS CONVENTION CENTER HOTEL DEVELOPMENT CORPORATION  
ORGANIZATIONAL MEETING**

Thursday, September 18, 2008 at 10:00AM  
Dallas City Hall - Room 4CN1  
1500 Marilla Street  
Dallas, TX 75201

**Agenda**

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1. Appointment of Officers
2. Approval of Bylaws of the Corporation
3. Approval of Board seal
4. Authorize execution and delivery of Pre-Development Agreement among the City of Dallas, Matthews Southwest Holdings, Inc. and the Corporation
5. Accept economic development grant from City
6. Authorize Executive Director of Corporation to Proceed with future matters relating to the Convention Center Hotel Project, including making disbursements pursuant to the Pre-Development Agreement
7. Adjourn

# Dallas Convention Center Hotel Development Corporation

Meeting Record  
September 18, 2008

Meeting Date: September 18, 2008 Meeting Start time: 10:04 AM

**Board Members Present:**

Ryan Evans, City of Dallas, CMO  
Frank Poe, City of Dallas, CES  
Shelia Robinson, City of Dallas, OFS

**Staff Present:**

Warren Ernst, City of Dallas, CAO  
Stephanie Coleman, City of Dallas, CMO  
Sandra Franklin, City of Dallas, CES

**Other Attendees:**

Jeff Leuschel, McCall Parkhurst & Horton LLP

**AGENDA:**

1. Appointment of Officers

**Action Taken/Committee Recommendation(s)** Motion made to approve the following officers:

Ryan Evans – President  
Frank Poe – Vice President  
Shelia Robinson – Treasurer  
Stephanie Coleman - Secretary

**Motion made by: Ryan Evans**

Item passed unanimously:  X

Item failed unanimously:  \_\_\_\_\_

**Follow-up (if necessary):**

**Motion seconded by: Frank Poe**

Item passed on a divided vote:  \_\_\_\_\_

Item failed on a divided vote:  \_\_\_\_\_

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**2. Approval of Bylaws of the Corporation**

**Action Taken/Committee Recommendation(s):** Motion made to approve bylaws of the corporation.

**Motion made by:** Frank Poe

Item passed unanimously: X

Item failed unanimously: \_\_\_\_\_

**Follow-up (if necessary):**

**Motion seconded by:** Shelia Robinson

Item passed on a divided vote: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**3. Approval of Board Seal**

**Action Taken/Committee Recommendation(s):** Motion made to approve Board's seal.

**Motion made by:** Frank Poe

Item passed unanimously: X

Item failed unanimously: \_\_\_\_\_

**Follow-up (if necessary):**

**Motion seconded by:** Shelia Robinson

Item passed on a divided vote: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**4. Authorize execution and delivery of Pre-Development Agreement among the City of Dallas, Matthews Southwest Holdings, Inc. and the Corporation**

**Action Taken/Committee Recommendation(s):** Motion made to authorize execution and delivery of Pre-Development Agreement among the City of Dallas, Matthews Southwest Holdings, Inc., and the Corporation as approved by Dallas City Council September 10, 2008.

**Motion made by:** Frank Poe

Item passed unanimously: X

Item failed unanimously: \_\_\_\_\_

**Follow-up (if necessary):**

**Motion seconded by:** Shelia Robinson

Item passed on a divided vote: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**5. Accept economic development grant from City of Dallas**

**Action Taken/Committee Recommendation(s):** Motion was made to accept economic development grant from City of Dallas as approved by Dallas City Council September 10, 2008.

**Motion made by:** Frank Poe

Item passed unanimously: X

Item failed unanimously: \_\_\_\_\_

**Follow-up (if necessary):**

**Motion seconded by:** Shelia Robinson

Item passed on a divided vote: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

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6. Authorize Executive Director of Corporation to Proceed with future matters relating to the Convention Center Hotel Project, including making disbursements pursuant to the Pre-Development Agreement

**Action Taken/Committee Recommendation(s):** Motion was made to authorize Executive Director of Corporation to proceed with future matters relating to the Convention Center hotel Project, including making disbursements pursuant to the Pre-Development Agreement.

**Motion made by:** Frank Poe

**Motion seconded by:** Shelia Robinson

Item passed unanimously: X

Item passed on a divided vote: \_\_\_\_\_

Item failed unanimously: \_\_\_\_\_

Item failed on a divided vote: \_\_\_\_\_

**Follow-up (if necessary):**

**Meeting Adjourned:** 10:21 AM.

**Approved By:** \_\_\_\_\_